



**Request for Proposal (“RFP”) – Municipal Solid Waste
Collection, Disposal and Recycling Services**

**RFP NO. 19-003 – Addendum No. 4
Miscellaneous Items**

Clarification or Change of RFP Terms

PROPOSER BACKGROUND (Page 18)

Also include the Proposer’s financial history with current financial statements. The Proposer shall also provide ~~audited~~ financial statements for the last five (5) years and, if applicable, any annual stockholder reports. If the Proposer has been operating for less than five (5) years, the required financial information shall be provided for each year of operation.

Amendment to Addendum No. 2

The route map included with Addendum No. 2 (Item 4) was revised and is attached to this Addendum as Attachment No. 1.

New Bid Form and Pricing Proposal

A revised ***RFP No. 19-003 Bid Form & Pricing Proposal*** is attached to this Addendum as Attachment No. 2.

Questions Related to the City’s Brush Collection

Please describe the City’s brush grinding operation.

1. Describe the City’s brush route operation.

- a) How many trucks run per week on brush route? One (1)
- b) What days: Wednesday
- c) How many stops per day (on average): Seventy-five (75)

- d) Rates currently charged: Free
- e) Average revenue per truck per day: \$0
- f) Is all material taken to the brush grinding operation: Yes
- g) Limitations on material size: 4 foot or less in length and no more than 6 inches in diameter tied up in bundles. Twelve (12) bag limit on leaves per house.
- h) Is the brush route handled with a rear load truck? Yes.

2. Describe the City's brush grinding operation.

- a) How many fulltime employees are assigned to this operation? How many hours do they work? One (1) fulltime and one (1) part time. Together they average twenty-five (25) hours per week.
- b) What job functions are required of the employees assigned to this operation? Running backhoe, loading brush into machine, raking off brush from customer vehicles, maintaining tub grinder and loader, loading customers for resale and changing screens and teeth on grinder.
- c) How many days per week is the grinder ran? On average three (3) days.
- d) How many hours per day is the grinder ran? 4 to 5 hours each day.
- e) Please explain current backlog in grinding and what it will take to stay current with the inbound material flow? Backlog was due to abundance of materials from 2016 and 2017 storms and the shifting of personnel away from grinding operations to cover for other employees that are out. Backlog has been cleared. It can be maintained by grinding 3-4 times per week.
- f) Annual product sales from this operation are as follows:
 - Double grind mulch: 2,013 tons in 2018 for \$45,292 in sales
 - Single grind mulch: 1,510 tons in 2018 for \$15,100 in sales
 - Other products: None
- g) Does the City plan to buy any of this material from the Proposer for City projects? Possibly, but it would be less than 50 tons per year.
- h) What does the City do with excess materials when it presents a significant fire hazard? The City gives it away to our large commercial businesses until it gets to a manageable level.
- i) Has the City ever hauled this material away from this site to reduce the fire hazard? Yes, it has been used to help with erosion on City properties in the past.
- j) Has the City given single grind mulch away to minimize this hazard? Yes, occasional the City will give it away to the public and private businesses.

<i>Miscellaneous Questions and Additional Information</i>
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1. What are the current collection days for recycle?

The city does not provide curbside recycling. Our recycling center located at 307 South Market Street is open, for citizen drop-off, Monday thru Friday, 8:00 a.m. to 5:00 p.m. and on Saturday's from 8:00 to 1:00 p.m.

2. Does the City of Brenham have a contract with Clean Harbors? If awarded, would proposer have to take materials to MSW or Clean Harbors or can they use any landfill?

The City does not have a contract with either landfill. The winning proposer could take materials to a landfill of their choice.

3. Do residents have multiple carts? If so, what is the charge?

Yes, this information was provided in Addendum No. 2 (Exhibit E). Current charges for commercial rates are attached as Exhibit "A". These rates can also be found on the City's website.

4. What are the rates for the Collection Station?

See Exhibit "B" attached.

5. What types of recycling materials does the City accept and what current pricing is the City receiving for these materials?

The City uses multiple vendors who pick up products at our recycling center by the truck load. Some products such as glass, batteries, aluminum cans and scrap metal are taken to the processing plant for recycling.

The City currently receives the following on our products:

- Mixed paper: \$0/ton
- #9 News: \$5/ton
- HD Natural: \$400/ton
- PETE: \$60/ton
- Mixed plastic: -\$60/ton); pay \$0.03/lb. to recycle)
- OCC \$40/ton
- Brown glass: \$35/ton
- Clear glass: \$25/ton
- Motor oil: \$0
- Oil filters: \$0
- Aluminum cans: \$0.35/lb.
- Scrap: \$3/100
- Used cooking oil: \$0.30/gallon
- Wet cell batteries: \$0.21/lb.

All of these products are sold to recycling companies in which we do not have any contracts with.

6. Please provide number of hours on the Case loader (Equipment ID No. 043-291-2008).

7,586 hours - as of September 27, 2019.

7. May financial statements be provided during the interview process instead of with the proposal?

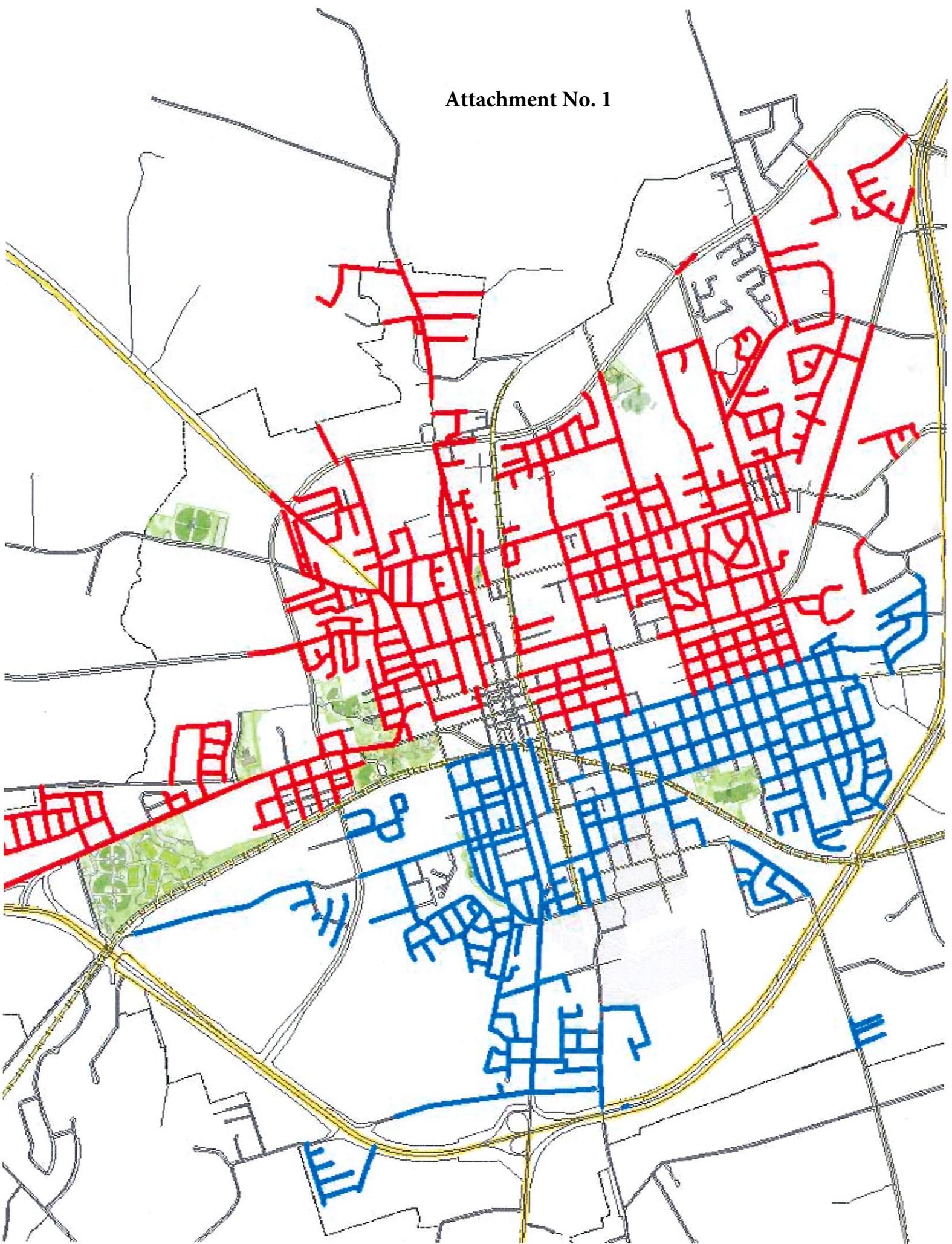
The City would like for all financial information to be provided with the proposals.

8. Does the City provide garbage service to any residents outside of the City limits? If so, can you please provide a house count and la list of those addresses? What rate is charged for these customers?

The City currently provides garbage service to five (5) residents outside of the City limits. The City charges \$20.13 per month for this service. The addresses being provided this service are:

- 177 Alois Lane
- 170 Alois Lane
- 250 Alois Lane
- 277 Alois Lane
- 2655 Old Chappell Hill Road

Attachment No. 1





REVISED

RFP No. 19-003 Bid Form & Pricing Proposal

Municipal Solid Waste Collection, Disposal and Recycling Services

Services shall include, but are not limited to, the requirements contained in this RFP. Services set forth that contain the words “must” or “shall” are mandatory and must be provided as specified with no alteration, modification, or exception. Services set forth that contain the words “may” or “can” allow Respondents to offer alternatives to the manner in which the services are provided. The requested services and corresponding deliverables are as follows:

Please provide base rates. Do not include any franchise fees in this calculation.

A. Residential Service Pricing

1. Provide a price option for **once per week** curbside garbage and trash collection utilizing **65 gallon** poly cart:

Proposal: \$ _____
_____ Dollars and ____/100

2. Provide a price option for **once per week** curbside garbage and trash collection utilizing **96 gallon** poly carts:

Proposal: \$ _____
_____ Dollars and ____/100

3. Provide a price option for **twice per week** curbside garbage and trash collection utilizing **65 gallon** poly carts:

Proposal: \$ _____
_____ Dollars and ____/100

4. Provide a price option for **twice per week** curbside garbage and trash collection utilizing **96 gallon** poly carts:

Proposal: \$ _____
_____ Dollars and ____/100

Attachment No. 2

5. Provide a price option for **once per week** yard waste trimming pickup at the curb upon citizen request/call in (*Indicate if this option will be billed or integrated into the residential rate and prorated at no cost*):

Proposal: \$ _____

_____ Dollars and ____/100

Indicate operational options for City of Brenham to consider regarding Bulky Waste pick-up with expected charges to residents and how process will be handle (*attach additional sheets if necessary*):

B. Commercial Service Specifications

Provide **commercial front-load service** by size and number of pickups per week as stated below, at a cost stated per month.

Size	1x	2x	3x	4x	5x	6x	Extra
2 Yd.							
3 Yd.							
4 Yd.							
5 Yd.							
6 Yd.							
8 Yd.							

1. CARTS

- a) One (1) Cart:

Proposal: \$ _____

_____ Dollars and ____/100

- b) Two (2) Carts:

Proposal: \$ _____

_____ Dollars and ____/100

Attachment No. 2

c) Three (3) Carts:

Proposal: \$ _____
_____ Dollars and ____/100

2. ADDITIONAL CHARGES

a) Additional fee for any location where container was blocked and the collection vehicle must return to provide service.

Proposal: \$ _____
_____ Dollars and ____/100

b) Lock bar fee per dumpster.

Proposal: \$ _____
_____ Dollars and ____/100

c) Percent on multiple containers at same location.

Proposal: _____ %
_____ Percent

C. Transfer Station Service Specifications

1. Provide a price option for compactable waste, **per ton**, which includes receiving, hauling, packing and transporting waste to a Type I landfill:

Proposal: \$ _____
_____ Dollars and ____/100

2. Provide a price option for non-compactable waste, **per ton**, which includes receiving, hauling, packing and transporting waste to a Type I landfill:

Proposal: \$ _____
_____ Dollars and ____/100

3. Provide a price option for City of Brenham usage for non-compacted waste for City departments:

Proposal: \$ _____
_____ Dollars and ____/100

Attachment No. 2

4. List the proposed landfill facility(ies):

D. Collection Station Service Specifications

1. BRUSH (RESIDENTIAL AND COMMERCIAL)

a) Provide a price option for accepting **residential brush per ton** including any minimums below certain weights:

Proposal: \$ _____

_____ Dollars and ____/100

b) Provide a price option for accepting **residential brush per pound** including any minimums below certain weights:

Proposal: \$ _____

_____ Dollars and ____/100

c) Provide a price option for accepting **commercial brush per ton** including any minimums below certain weights:

Proposal: \$ _____

_____ Dollars and ____/100

d) Provide a price option for accepting **commercial brush per pound** including any minimums below certain weights:

Proposal: \$ _____

_____ Dollars and ____/100

e) Provide a price option for **residential brush** collected by a City of Brenham Department:

Proposal: \$ _____

_____ Dollars and ____/100

Attachment No. 2

2. TIRES

a) Provide a price option for accepting used tires that are **15” or less:**

Proposal: \$ _____
_____ Dollars and ____/100

b) Provide a price option for accepting used tires that are **16” or greater:**

Proposal: \$ _____
_____ Dollars and ____/100

c) Provide a price option for accepting used **tractor tires:**

Proposal: \$ _____
_____ Dollars and ____/100

3. RAKE FEES

a) Provide a price option for **brush rake off:**

Proposal: \$ _____
_____ Dollars and ____/100

b) Provide a price option for **debris rake off:**

Proposal: \$ _____
_____ Dollars and ____/100

4. OTHER SERVICES

Provide below a list of corresponding prices of services offered but not listed that may benefit citizens and commercial customers.

Attachment No. 2

E. Recycling Service Specifications

- a. Provide a price option for every **other week curbside** recycling collection utilizing **65 gallon poly carts**:

Proposal: \$ _____
_____ Dollars and ____/100

- b. Provide a price option for **every other week curbside** recycling collection utilizing **96 gallon poly carts**:

Proposal: \$ _____
_____ Dollars and ____/100

- c. Provide a description of commercial recyclable options that your company can provide for local businesses, offices, and industries. Explain operational procedures such as collection, equipment used, products accepted, and frequency of pick-up including charges:

- d. Provide a brief description of other recycling options your firm would be open to providing regarding a drop off station:

- e. Provide options to share in the proceeds from the sale of recyclable material with the City of Brenham:



Exhibit "A"

**SANITATION FEES
EFFECTIVE 5.1.18**

CONTAINER SIZE	PICKUPS PER WEEK	MONTHLY CHARGE
2 Yard	1	\$ 65.43
	2	118.40
	3	171.36
	4	225.37
	5	278.34
	6	285.61
4 Yard	1	\$ 82.05
	2	151.63
	3	221.22
	4	291.84
	5	361.42
	6	432.05
8 Yard	1	\$106.97
	2	193.17
	3	280.42
	4	358.31
	5	444.51
	6	531.75
CARTS	1 cart	\$ 18.69
	2 carts	31.15
	3 carts	43.62

ADDITIONAL CHARGES

- \$15.58** Additional fee for any location where container was blocked and the collection vehicle must return to provide service.
- \$20.77** Additional fee for extra pickup requested by customer in addition to the scheduled service on a 2 cubic yard container.
- \$31.16** Additional fee for extra pickup requested by customer in addition to the scheduled service on a 4 cubic yard container.
- \$41.54** Additional fee for extra pickup requested by customer in addition to the scheduled service on a 8 cubic yard container.

*******LOCK BAR - \$45.00*******



CITIZEN'S COLLECTION STATION

2009 Old Chappell Hill Road
979.337.7455

Hours of Operation:
Mon. thru Fri 8:00 a.m. to 5:00 p.m.
Sat. 8:00 a.m. to 4:00 p.m.

PRICE LIST
(Effective 2.04.19)

Trash Bags		\$2.00	per bag
Non Compacted Waste		\$90.00	per ton (.045/lb)
	Less than 140 lbs	5.50	min
Certified Weight		\$7.00	unit
Commercial Brush		\$22.50	ton
	Minimum	\$17.50	
Residential Brush	Less than 200 lbs	\$ 2.00	
	More than 200 lbs	\$ 22.50	ton (.01125/lb)
Tires			
	15" or less	\$3.00	per tire
	16" and greater	\$7.50	per tire
	Tractor tire	\$45.00	per tire
	Tire with rim	\$1.00	extra
Mulch			
	Double ground	\$22.50	per ton
	Single ground	\$10.00	per ton
	50 tons or more within 30 days	\$17.50	per ton
	2 cu. ft. bag	\$2.50	per bag
Rake-Off Fees			
	Brush	\$5.00	
	Debris	\$10.00	
	Shingles	\$15.00	
Surcharges for Uncovered Loads			
	Trucks	\$5.00	
	Trucks / trailers up to 10 feet long	\$7.50	
	Trucks / trailers over 10 feet long	\$10.00	