

**ADDENDUM NUMBER ONE (1)  
TO THE RFP AND CONSTRUCTION DOCUMENTS FOR:**

**Project Title: CITY OF BRENHAM, BRENHAM CITY HALL RTU-5 REPLACEMENT**

**Project No.: RFP NO. 26-013**

**Date: 6/15/2026**

**Bid Forms Items:**

**DELETE** BID FORM IN ITS ENTIRETY (PAGE 11 OF 102 through 14 of 102 OF THE RFP)

**ADD** THE REPLACEMENT BID FORM AS **ATTACHED**. Added space for Voluntary Alternatives in response to Bid RFI No. 1 (attached).

**END OF ADDENDUM NO. 1**





## Brenham City Hall RTU-5 HVAC Replacement

### Bid Forms

**Bid No:** 26-013  
**Bid Opening:** 2:00 P.M. (CST), Tuesday, June 23, 2026

Submit to: Office of Purchasing Services  
Attention: Kyle Branham  
City of Brenham  
200 W. Vulcan St., Suite 203  
Brenham, TX 77833

PO Box 1059  
Brenham, Texas 77834-1059

Bid Documents: Sealed bids must be submitted on this form only. **Bidders are required to submit one (1) original and one (1) copy.** All bids submitted must be itemized with prices extended when practical. **Bidder must return the entire original bid document with bid or offer.**

Bid **MUST** be signed by an authorized representative of the bidder. Original signature required.

\*\*\*\*\*

To: Honorable Mayor and City Council  
City of Brenham, Texas

**BID FORM A**  
City Hall RTU-5 HVAC Replacement  
200 W. Vulcan St.  
Brenham, Texas 77833

City of Brenham RFP No. 26-013

From: \_\_\_\_\_ (Contractor Print Name Here)

I have received a construction narrative, details, and specifications for the project listed above as prepared by Talex, Inc. Engineers. I have also received Addenda Nos. \_\_\_\_\_ and have included their provisions in my bid. I have examined the documents, existing conditions, and the site, and submit the following bid. In submitting the bid, I agree:

1. To hold my bid open for ninety (90) calendar days after the Bid receiving date.
2. To enter into and execute a contract, if awarded on the basis of this bid.
3. To execute the contract, if awarded, within ten (10) calendar days after notification of award, and to commence work not later than ten (10) calendar days from the date of "Notice to Proceed."
4. To accomplish the work in accord with the Contract Documents.
5. **The Bidder shall propose the number of calendar days to complete the work from the Notice to Proceed.** If work is not completed by such time, I agree to pay the City, as liquidated damages, the sum of five hundred dollars (\$500.00) for each calendar day after such time that the work remains incomplete, calculated in accordance with the provisions of the Contract Documents. Final completion will be reached on or before fourteen (14) calendar days after the Certificate of Substantial Completion is issued. If work is not completed by such time, I agree to pay the City additional liquidated damages of five hundred dollars (\$500.00) per calendar day after such time until Final Completion is reached.

I will perform all work of this project for the lump sum price of:

**BASE BID:** \_\_\_\_\_

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_) AND

\_\_\_\_\_ ( \_\_\_\_\_ ) DAYS.

I will include the following alternative items of work as specified for changes to the Base Bid sum as follows:

**ALTERNATIVE NO. 1:** ALL WORK ASSOCIATED WITH THE PROVISION AND INSTALLATION OF A TEMPORARY HVAC SYSTEM TO SERVE THE AFFECTED SPACE AS DESCRIBED IN THE DOCUMENTS. ADD the sum

of: \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

AND \_\_\_\_\_ ( \_\_\_\_\_ ) DAYS.

To: Honorable Mayor and City Council  
City of Brenham, Texas

**BID FORM A**  
City Hall RTU-5 HVAC Replacement  
200 W. Vulcan St.  
Brenham, Texas 77833

City of Brenham RFP No. 26-013

**ALTERNATE NO. 2:** ALL WORK ASSOCIATED WITH THE REMOVAL AND DISPOSAL OF THE EXISTING ABOVE-CEILING FAN-COIL AS DESCRIBED IN THE DOCUMENTS, ADD the sum

of: \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

AND \_\_\_\_\_ ( \_\_\_\_\_ ) DAYS.

Executed on \_\_\_\_\_, 2026.

\_\_\_\_\_  
Company Name

[If participant is a corporation]

Signature: \_\_\_\_\_

[complete the following]

Print Name: \_\_\_\_\_

Sole Owner, or Partner, or President of Corporation  
(Delete titles inapplicable to signer)

ATTEST:

Whose address is:

\_\_\_\_\_  
(Corporate Seal)

\_\_\_\_\_  
Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

From: \_\_\_\_\_ (Bidding company name here)

I will add for any additional work above and beyond the scope of this contract, at the cost of all jobsite labor and materials furnished, plus percent (\_\_\_\_%) for overhead and profit. Overhead and profit include office personnel and expenses.

I will add for any additional work performed by a subcontractor above and beyond the scope of this contract, at the subcontractor's cost, plus \_\_\_\_\_ percent (\_\_\_\_%) for overhead and profit.

I will use the following subcontractors on this work:

Trade	Subcontractor's Name	Location
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Executed on \_\_\_\_\_, 2026.

[If participant is a corporation]

[complete the following]

ATTEST:

\_\_\_\_\_  
(Corporate Seal)

\_\_\_\_\_  
Company Name

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Sole Owner, or Partner, or President of Corporation  
(Delete titles inapplicable to signer)

Whose address is:

\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

To: Honorable Mayor and City Council  
City of Brenham, Texas

**BID FORM**  
City Hall RTU-5 HVAC Replacement  
200 W. Vulcan St.  
Brenham, Texas 77833

City of Brenham RFP No. 26-013

From: \_\_\_\_\_ (Bidding company name here)

**VOLUNTARY ALTERNATES:**

If the Proposer is offering **Any Voluntary Alternatives**, provide a brief description of each, including any changes to Project goals, performance, constructability, construction time, and cost difference (positive or negative) from the BASE BID amount. Please use attachments to the BID FORM if necessary.

**VOLUNTARY ALTERNATE NO. A:** (Attach additional sheets and documentation as needed)

Brief Description of Voluntary Alternate No. A:

Changes From Project as Described in CDs:

Changes in Construction Time:

Change to **BASE BID Amount – ADD/DEDUCT** sum of: \_\_\_\_\_

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

AND **ADD/DEDUCT** \_\_\_\_\_ ( \_\_\_\_\_ ) DAYS.

Add the same information for any additional Voluntary Alternates: (index letter Voluntary Alternate information sequentially).