



## Library Advisory Board

---

A meeting of the Library Advisory Board was held on Wednesday February 19, 2020 at 5:15 p.m. at the Nancy Carol Roberts Memorial Library, 100 Martin Luther King, Jr. Pkwy., Brenham, Texas.

Advisory Board Members present:

Keith Herring, Fredericka DeBerry, Sabrina Roberts, Lu Hollander, Janie Mehrens, and Renee Mueller

Advisory Board Members absent:

Lillian Marshall, Jamey Johnson, and Jody Tyson

City staff present:

Andria Heiges and Kacey Weiss

Others present

None

**1. Call Meeting to Order**

**2. Citizen and Visitor Comments**

Jeana Bellinger introduced herself to the board.

**3. Introduction of New Board Members**

Fredericka DeBerry introduced herself to the board.

**4. Discuss and Possibly Act Upon the Election of a Chairperson and Vice Chairperson for a Term of One (1) Year**

A motion was made by Janie Mehrens and seconded by Lu Hollander to reappoint Keith Herring as Chairperson.

Chairperson Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Lillian Marshall	<b>Absent</b>
Board Member Jamey Johnson	<b>Absent</b>
Board Member Fredericka DeBerry	Yes
Board Member Sabrina Roberts	Yes
Board Member Jody Tyson	<b>Absent</b>
Board Member Janie Mehrens	Yes
Board Member Lu Hollander	Yes
Board Member Renee Mueller	Yes

A motion was made by Keith Herring and seconded by Janie Mehrens to appoint Renee Mueller as Vice Chairperson.

Chairperson Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Lillian Marshall	<b>Absent</b>
Board Member Jamey Johnson	<b>Absent</b>
Board Member Fredericka DeBerry	Yes
Board Member Sabrina Roberts	Yes
Board Member Jody Tyson	<b>Absent</b>
Board Member Janie Mehrens	Yes
Board Member Lu Hollander	Yes
Board Member Renee Mueller	Yes

##### **5. Discuss and Possibly Act Upon the Approval of the Minutes from the October 16, 2019 Regular Meeting**

A motion was made by Janie Mehrens and seconded by Renee Mueller to approve the Minutes from the October 16, 2019 regular meeting as corrected.

Chairperson Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Lillian Marshall	<b>Absent</b>
Board Member Jamey Johnson	<b>Absent</b>
Board Member Fredericka DeBerry	Yes
Board Member Sabrina Roberts	Yes
Board Member Jody Tyson	<b>Absent</b>
Board Member Janie Mehrens	Yes

Board Member Lu Hollander  
Board Member Renee Mueller

Yes  
Yes

## **6. Presentation and Discussion Related to the Annual Review of the Goals and Objectives Outlined in the Nancy Carol Roberts Memorial Library Strategic Plan 2016 – 2026**

Andria Heiges reviewed what is in the Library's strategic plan and discussed what was accomplished this current year, and what the goals are for the upcoming year. This is something that is done in the 1<sup>st</sup> board meeting of the year. Accomplishments that were highlighted include:

Expanding adult programming to include technology classes which included the hiring of a part time technology teacher. Offerings include one on one sessions with patrons, help with mobile devices, smart phones and tablets, and computer classes which has helped to clear up staff time and allowing us to focus on additional goals. Another goal was the addition of weekend story times to serve weekend visitors. Increased partnerships and community collaborations were additional goals that were met this year.

Looking forward the Library is looking at developing a teen mentorship program that would partner community members with teens that look up to them. Heiges mentioned that Teens are already coming to the Library and that this would be a good opportunity to help teens make valuable community connections. Another goal in the upcoming year is to link BISD student ID's to the Library ILS so that all students would have library cards. Finally, the Library would like to begin offering a curbside delivery service.

The idea of circulating e-readers for checkout was discussed with possible use of donation funds to purchase the devices that could then be offered through curbside checkout.

A big event to celebrate the 125<sup>th</sup> anniversary of Fortnightly and the 120<sup>th</sup> birthday of the Library was discussed. It was suggested that a Fortnightly committee discuss ideas for a way to celebrate and share the long history of the Library with the public. Some ideas discussed include: an exhibit with good history information about Fortnightly Club, presentations by authors, and fun vendors that writes poems for you

## **7. Presentation and Discussion Related to the Library Technology Academy Grant**

Librarian Andria Heiges presented this item. Heiges stated that the Library was selected to receive the grant which will include multiple phases involving training on how to write a technology plan and would fund up to \$11,000 to spend on a technology project of our choice. A technology consultant will help to plan and guide the project. Janie Mehrens mentioned that Brenham native, Brad Tegeler was recently appointed to the Texas State Library and Archives Commission Board, and would be a great guest speaker at a library board meeting and a valuable connection.

## **8. Discussion Relating to the Proposed 2020 Meeting Dates**

Librarian Andria Heiges provided a list of the proposed Library Board Meetings for 2020. The Board agreed that the proposed dates of a 5:15pm meeting at the library on the third Wednesday of every other month were acceptable.

## **9. Administrative Report**

Librarian Andria Heiges provide the library report for the last six months. In addition, Heiges provided the following on the upcoming February/March 2020 programming at the Library.

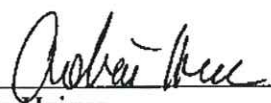
- Program offering assistance with open enrollment for the Affordable Care Act
- Teen Hide and Go Seek in the Dark for Teen Night
- Library Technology Open House for the New Year
- Local Author Storytime for Kids Craft Saturday
- Quilt Block of the Month Program
- Excel Technology Classes
- Book Club Book Swap for Adults
- Free Legal Assistance Program
- Jazz Program and Freedom Colony Project for Black History Month

A request was made for a financial statement for the donation fund to be presented at the next board meeting. It was also recommended that the library advertise the fact that donations can be made in memory or in honor of someone.

Meeting adjourned.

  
\_\_\_\_\_  
Keith Herring  
Chair Person

**ATTEST:**

  
\_\_\_\_\_  
Andria Heiges  
Staff Liaison