



## Library Advisory Board

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A meeting of the Library Advisory Board was held on Wednesday, February 21, 2024 at 5:15 p.m. at the Nancy Carol Roberts Memorial Library, 100 MLK Jr. Pkwy., Brenham, Texas.

Advisory Board Members present:

Keith Herring, Lu Hollander, Jody Tyson, Lillian Marshall, Renee Mueller, and Jerry Jares

Advisory Board Members absent:

Sabrina Roberts, Janie Mehrens, and Will Corn

City staff present:

Tammy Murphy

Others present

none

- 1. Call Meeting to Order** Library Advisory Board Chairman Keith Herring presided and called the meeting to order. A quorum was present, and the meeting continued.
- 2. Citizen and Visitor Comments** County Attorney Renee Mueller presented a written statement that the County Attorney's office sent to local media pertaining to the former librarian.
- 3. Introduction of New Board Member** New member Will Corn was unable to attend to a prior long scheduled commitment. Mr. Corn will be presented at the next meeting.
- 4. Discuss and Possibly Act Upon the Election of a Chairperson and Vice Chairperson for a Term of One (1) Year** After a discussion between members, election action was taken. A motion was made by Jerry Jares and seconded by Lu Hollander to elect Keith Herring as Chairperson. Chairperson Keith Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Abstain
Board Member Lillian Marshall	Yes
Board Member Renee Mueller	Yes
Board Member Jerry Jares	Yes
Board Member Sabrina Roberts	Absent
Board Member Jody Tyson	Yes
Board Member Janie Mehrens	Absent
Board Member Lu Hollander	Yes
Board Member Will Corn	Absent

A motion was made by Keith Herring and seconded by Lillian Marshall to elect Renee Mueller as Vice Chairperson. Chairperson Keith Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Lillian Marshall	Yes
Board Member Renee Mueller	Abstain
Board Member Jerry Jares	Yes
Board Member Sabrina Roberts	Absent
Board Member Jody Tyson	Yes
Board Member Janie Mehrens	Absent
Board Member Lu Hollander	Yes
Board Member Will Corn	Absent

**5. Discuss and Possibly Act Upon the Approval of the Minutes from the December 20, 2023 meeting** Minutes from the December 20, 2023, meeting were reread and action was taken. A motion was made by Lillian Marshall and seconded by Lu Hollander to approve the minutes from the December 20, 2023 regular meeting as written.

Chairman Keith Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Lillian Marshall	Yes
Board Member Renee Mueller	Abstain
Board Member Jerry Jares	Yes
Board Member Sabrina Roberts	Absent
Board Member Jody Tyson	Yes
Board Member Janie Mehrens	Absent
Board Member Lu Hollander	Yes
Board Member Will Corn	Absent

**6. Discuss the Proposed 2024 Meeting Dates** Tammy Murphy presented the dates for the upcoming 2024 meetings. The Library Advisory Board meets the third Wednesday bimonthly at 5:15pm at the Nancy Carol Roberts Memorial Library. The sole exception in 2024 will be June 26, 2024 due to a city holiday. Lu Hollander requested the February 2025 meeting be moved if it coincides with the Fortnightly Club Used Book Sale. Lu will notify the Board when The Fortnightly Club sets the 2025 date.

**7. Discuss and Possibly Act Upon the Purchase of Book Carts for the Nancy Carol Roberts Memorial Library Using Donation Funds** Interim Librarian Tammy Murphy reported two book carts are no longer reliable and useful. She requested to spend donation funds to purchase two new carts of similar style. A motion was made by Renee Mueller and seconded by Jody Tyson to purchase the items. Chairperson Keith Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Lillian Marshall	Yes
Board Member Renee Mueller	Yes
Board Member Jerry Jares	Yes
Board Member Sabrina Roberts	Absent
Board Member Jody Tyson	Yes
Board Member Janie Mehrens	Absent
Board Member Lu Hollander	Yes
Board Member Will Corn	Absent

**8. Administrative Report** Interim Librarian Tammy Murphy provided the statistical reports for the last two months. In addition, she provided the following information:

- The librarian search continues with a candidate reaching a second interview level.
- Applications for a part time temporary worker are being accepted.
- Training sessions and webinars for staff are being held for Beanstack, Shareit, and Record Manager software programs
- Lu Hollander gave an update on the Used Book Sale and it's success throughout the week.

Meeting adjourned.

*Keith Herring*

Chair Person

**ATTEST:**

*Tammy Murphy*

Staff Liaison