



## Library Advisory Board

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A meeting of the Library Advisory Board was held on Wednesday February 26, 2025 at 5:15 p.m. at the Nancy Carol Roberts Memorial Library, 100 Martin Luther King, Jr. Pkwy., Brenham, Texas.

Advisory Board Members present:

Lu Hollander, Lillian Marshall, Jerry Jares, Jan Klingsporn, Will Corn, and Janie Mehrens.

Advisory Board Members absent:

Keith Herring, Susan Myers, and Renee Mueller

City staff present:

Tammy Murphy, Gloria May

Others present

none

**1. Call Meeting to Order**

Board member Lu Hollander called the meeting to order at 5:15pm.

**2. Citizen and Visitor Comments**

none

**3. Discuss and Possibly Act Upon the Approval of the Minutes from the December 18, 2024 Regular Meeting**

A motion was made by Lillian Marshall and seconded by Will Corn to approve the Minutes from the December 18, 2024 regular meeting as written.

Hollander called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	<b>Absent</b>
Board Member Lillian Marshall	Yes
Vice Chair Renee Mueller	<b>Absent</b>
Board Member Lu Hollander	Yes
Board Member Will Corn	Yes
Board Member Jerry Jares	Yes
Board Member Susan Myers	<b>Absent</b>
Board Member Janie Mehrens	Yes
Board Member Jan Klingsporn	Yes

#### **4. Update and Introduction of Library Advisory Board Appointments**

New Board member Jan Klingsporn introduced herself to the board. A list of board members and their contact information was also reviewed and shared with the members.

#### **5. Discussion and Possibly Act Upon the Appointments of a Chairperson and Vice Chairperson for One(l) Year**

A motion was made by Jerry Jares and seconded by Janie Mehrens to reappoint Keith Herring as Chairperson and Renee Mueller as Vice Chairperson. Lu Hollander called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	<b>Absent</b>
Board Member Lillian Marshall	Yes
Vice Chair Renee Mueller	<b>Absent</b>
Board Member Lu Hollander	Yes
Board Member Will Corn	Yes
Board Member Jerry Jares	Yes
Board Member Susan Myers	<b>Absent</b>
Board Member Janie Mehrens	Yes
Board Member Jan Klingsporn	Yes

#### **6. Discussion and Possibly Act Upon Proposed Meeting Dates**

Librarian Tammy Murphy proposed LAB meetings to be the third Wednesday of the month, every other month with two exceptions being February 26 and April 23. The meetings will be held at the Nancy Carol Roberts Memorial Library at 5:15p.m. Lu Hollander called for a vote. Jan Klingsporn made the motion and Jerry Jares second. The motion passed with the Board voting as follows:

Chair Keith Herring	<b>Absent</b>
Board Member Lillian Marshall	Yes

Vice Chair Renee Mueller	<b>Absent</b>
Board Member Lu Hollander	Yes
Board Member Will Corn	Yes
Board Member Jerry Jares	Yes
Board Member Susan Myers	<b>Absent</b>
Board Member Janie Mehrens	Yes
Board Member Jan Klingsporn	Yes

**7. Presentation and Discussion Related to the Annual Review of the Goals and Objectives Outlined in the NCRML Strategic Plan 2016-2026**

Tammy Murphy reviewed the Library's strategic plan for 2016-2026, discussed what was accomplished in the past year, and what goals are planned for the current year. The Strategic Plan should be discussed at the first meeting of each year. Next year's goals include expanding adult programming with sessions throughout the year that provide information, enrichment and entertainment. The Library plans to partner and collaborate with community organizations, such as Casa for Kids and the Boys and Girls Club along with others. We will renew our Teen Advisory Group and reestablish teen outreach in the school district and community. The library will also pursue circulating more electronic devices such as Chromebooks for check outs along with tablets and STEM kits for in library use.

**8. Discuss the Donation Fund Use for Potential Library Program Room Upgrades and the Formation of a Program Room Upgrade Committee**

Tammy Murphy stated the Library has had request for online meeting capabilities in the Program Room by several clubs who use the room. City of Brenham IT Dept provided a quote of \$3,490.00. This comes with two boundary wireless microphones (the microphone system comes with two), and one PTZ webcam that we will install above the screen in the center. The City of Brenham would install the equipment. The Board members expressed interest in replacing other equipment in the room that would possibly be reaching end of service, such as the projector, wall mount, and other necessary components so that all equipment would be compatible and under warranty concurrently. Lu Hollander called for volunteers to join a committee to evaluate the project. Lillian Marshall and Will Corn volunteered. Murphy will reach out to other members who are not present but interested in the project. The IT Dept will be asked to request a quote from Avinext for the additional equipment and installation.

**9. Administrative Report**

Librarian Tammy Murphy provided the library statistics report for the last three months included in the LAB packet. In addition, Murphy provided the following updates

- ▶ Murphy is enrolled in a New Director's Series of online classes through TSLAC.
- ▶ We are fully staffed with four full-time and four part-time employees.
- ▶ Texas Public Library Annual Report, City of Brenham 5 Year Plan, Summer Reading Challenge Color Our World, and the Texas Commission on the Arts Grants are all in progress.

- ▶ Updates from Fortnightly on the Used Book Sale and Solicitation Letter Drive.

**10. Adjourn**

Lu Hollander adjourned the meeting.

*Keith Herring*

Chair Person

**ATTEST:**

*Tammy Murphy*

Staff Liaison