



## Parks and Recreation Advisory Board

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A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, October 11, 2017, beginning at 12:00 p.m. at Brenham City Hall, Conference Room 2-A, 200 W. Vulcan Street, Brenham, Texas

Members present:

Paula Buls, Luis Mendoza, Jim Baker, Pam Hohlt, Bill Betts, Darron Smith, Ginger Bosse, and Robert Haberman

Members absent:

Delbert Boeker

City staff present:

Carolyn Miller, Wende Ragonis, Dane Rau, Crystal Locke, Tammy Jaster, Stephen Gerhard, and Paula Shields

Others present:

Tim Duckworth, GameTime and Mark Whitehead, KWHI

**1. Call Meeting to Order**

**2. Citizens/Visitor Comments**

There were no visitor comments.

**3. Discuss and Possibly Act Upon the Approval of the Minutes from the May 16, 2017 Regular Meeting**

A motion was made by Pam Hohlt and seconded by Darron Smith to approve the minutes from the May 16, 2017 regular meeting.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Yes
Board Member Bill Betts	Yes
Board Member Delbert Boeker	<b>Absent</b>
Board Member Robert Haberman	Yes
Board Member Pam Hohlt	Yes
Board Member Paula Buls	Yes
Board Member Luis Mendoza	Yes
Board Member Darron Smith	Yes
Board Member Ginger Bosse	Yes

**4. Discuss and Update on Requested Project Funding from BCDC for FY2017-18 Budget**

Community Services Director Wende Ragonis explained that in the FY2016-17 BCDC budget year, there were items that were completed, leaving a fund balance of \$25,294.

	<i>Allocated</i>	<i>Spent</i>	<i>Balance</i>
Aquatic Center-Powder Coat/Epoxy Fence (Phase 3 of 3)	35,000	31,155	3,845
Aquatic Center Interior Improvements – Phase 2	30,000	12,043	17,957
Aquatic Center Interior Pump Enclosure Fence Replacement	10,000	6,508	3,492
	<b>75,000</b>	<b>49,706</b>	<b>25,294</b>

Staff made a request to the BCDC that the fund balance of \$25,294 be reallocated to the **BBAC in FY17** for audiovisual enhancements to the BBAC facility. Ragonis stated that BCDC approved the use of the remaining funds for the audiovisual equipment.

	<i>Requested</i>
BBAC Main Audio and Sound System Upgrades	8,600
Display Monitors (for training & classes)w/presentation laptop	15,000
	<b>23,000</b>

Ragonis explained that the BBAC audio and sound system upgrade would replace the existing media turner and controller that provides music and sound to the Natatorium and outdoor Leisure Pool areas.

Ragonis stated that BCDC approved the following items in their FY 2017-18 budget for Community Services and Blue Bell Aquatic Center:

**Blue Bell Aquatic Center:**

	<i>Approved</i>
Re-plaster Leisure Pool	\$80,000
Scoreboard*	\$4,000
Re-plaster Therapy Pool	\$20,000
Repave Parking Lot	\$17,000
<b>Total Request for BBAC</b>	<b>\$121,000</b>

\*The estimated cost for the scoreboard is approximately \$15,000. Staff has received a commitment from BISD for \$10,000 and from Scott and White for \$1,000. The amount requested by Staff is to fund the gap for the cost of the scoreboard.

**Community Program:**

	<i>Requested</i>
Movies in the Park	\$4,000
Christmas Stroll Programming	\$10,000
<b>Total</b>	<b>\$14,000</b>

Staff will be seeking sponsors for the Movies in the Park series and the Christmas Stroll programming.

Public Works Director Dane Rau explained that BCDC approved the following items for the Parks Department for FY2017-18 budget year. Rau stated that this year the focus for the Parks Department is Henderson Park. The items that are budgeted for that park was based on feedback received from a public meeting held at Henderson early 2017.

**Parks Department Funding Request**

Priority	Description	Estimated Cost
1	Trash Can Replacement – Final phase for replacement of the trash cans in all city parks	\$32,000
2	Basketball Court Goals – Final phase for replacement of the basketball court goals in all city parks	\$19,100
3	Repaving All Sports Building parking lot	\$45,000
4	Henderson Park Improvements to include: (1) Large BBQ pits; (2) Benches with tables – similar to the other parks; (3) Playground; (4) Improved lighting; and (5) Changing softball field back to baseball and possibly bringing in historical information	\$294,900
5	Rankin Field Score Board	\$30,000
	<b>Total FY 18</b>	<b>\$421,000</b>

## 5. Discuss and Update Regarding Henderson Park Planned Improvements

Public Works Director Dane Rau presented this item. Rau explained that BCDC approved \$249,900 in their FY2017-18 budget for improvements to Henderson Park. Based on feedback received from the April 12, 2017 public meeting held at Henderson Park, Rau stated the items listed in the table below are the priorities requested from the citizens/park users who attended the meeting and will be Phase 1 for this Park. With the field conversion, Rau stated that he will contact the coaches to let them know the plan for the field conversion will be to create a “short” field which would be acceptable for the 15/16 year age bracket but probably will not be acceptable to the 17/18 year age bracket.

<b>Improvement</b>	<b>City of Brenham</b>	<b>O'Malley-Strand</b>	<b>Notes</b>
Swing Sets and Playscape	\$75,000		3 bay Swing set and Playscape
Barbeque Pit Area w/Roof		\$20,000	Same as Fireman's Barbeque Area
Field Modification	\$30,000		Sod, Infield Mix, Irrigation, Sand, etc.
Grandstand	45,000		Additional bleachers at Henderson Field, similar to Hohlt Park
Concession Upgrade	\$2,000		Improvement to get concession stand operational
Electrical Box Upgrade	1,500		Centralize and update lighting controls
Batting Cage Matting	\$8,000		Place Batting Cage Matting in each Cage
Field Upgrades		\$65,000	Complete Fencing, dugouts
Concrete Improvements		\$20,000	Grandstand pads, add/upgrade sidewalks
Lighting		\$10,000	Add lighting along pathways etc.
Engineering		\$18,400	
	\$161,500	\$133,400	<b>Project Cost \$294,900</b>

Rau introduced Tim Duckworth from GameTime. Rau stated that the City will be purchasing the playscape from his company for Henderson Park. The playscape will be different from playscapes in other city parks. It will be placed in an area that parents can see from either the ball fields or the kitchen. Duckworth explained that his company offers municipalities grant opportunities that Brenham can apply.

Community Services Director Wende Ragonis explained that at the public meeting there was a lot of discussion about the history of Henderson Park. Staff will work hard to try to capture the history and display it in an appropriate manner.

The Board was approving of Phase 1 for Henderson Park. Once Phase 1 is complete, another Public Meeting at Henderson Park will be held to discuss future enhancements to the Park.

## **6. Discuss and Update on Brenham Family Park**

Public Works Director Dane Rau presented this item. Rau explained that this parkland was donated to the City of Brenham By Ed and Evelyn Kruse in December 2013. The future park site is 106.79 acres. Rau explained that Jones & Carter was hired to facilitate the Brenham Family Park planning process and to provide engineering services.

Rau stated that on August 9, 2017, City staff and the members of the Brenham Family Park Task Force met with Jones & Carter. They discussed the various needs as outlined in the 2015-2025 Parks, Recreation, and Open Spaces Master Plan and incorporate the many desires of the community, which were documented in Chapter 5: Needs Assessment and Identification of that Plan. There was a follow up meeting with staff and Jones & Carter on October 4th.

Rau explained that the proposed plan presented is a long-range plan and will be broken in multiple phases as funds become available for the project.

## **7. Parks and Recreation Update**

### **➤ Administration**

#### **○ Fireman's Park Restroom Facilities Improvement**

Public Works Director Dane Rau stated that the rain events caused the delays and the Contractors stated that the project should be completed by year-end.

### **➤ Recreation**

Community Services Specialist Crystal Locke provided the following update:

- Movies in the Park – An average of 425 residents and visitors attended. Presenting sponsor Waste Connections, Inc. has verbally committed to sponsor next year's series.
- Hot Nights, Cool Tunes – Thousands of residents and visitors enjoyed this event. Sponsors all agreed to come back next year.
- Walk with a Doc – Last walk for the year will be Saturday, October 28.
- Christmas Stroll & Lighted Parade - scheduled for Saturday, Dec. 2 at 6pm. The theme will be the same as last year.

### **➤ Blue Bell Aquatic Center**

➤ Blue Bell Aquatic Center Supervisor Tammy Jaster provided the following update:

- Beginning in 2017, senior aerobics class participants were offered the option of purchasing monthly passes. They have used this option and that enjoyed the new programs.
- The new scoreboard was installed in time for the swim meets. BISD funded \$10,000 toward the cost of the scoreboard.

- Once again, the Kidfish program was very successful with 745 anglers and families participating.
- The CSIU 5<sup>th</sup> & 6<sup>th</sup> graders came out to check to see how the pool works, how we check chemicals, etc.

➤ **Maintenance**

Parks Assistant Superintendent Stephen Gerhard provided the following update:

- **Park Projects and Updates**
  - Jackson Street lighting was repaired.
  - Linda Anderson fields repaired.
  - Hohlt Park concessions upgraded to include burners and fryers for the concession vendor to use.
  - Maintained and repaired Linda Anderson fields.
- **Tournament Recap and Forecast**
  - Youth football at Jackson St last game will be Nov. 4.
  - Youth soccer will end their season Nov. 16.
  - New – 6-man football at Rankin Field will have 6 schools participating
  - Since January 2017 there was a total of 27 tournaments; 10 tournaments are left on the schedule
- **BCDC Items**
  - The last phase of trash receptacles at Hohlt, Hattie Mae and Jackson Street Parks is complete
  - Basketball Courts will be updated at Hattie Mae and Henderson Parks

**8. Adjourn**

The meeting was adjourned.

*Bill Betts*

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Bill Betts  
Chair

**ATTEST:**

*Paula Shields*

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Paula Shields  
Staff Liaison