



## City of Brenham Parks & Recreation Advisory Board Minutes

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, December 9, 2020, beginning at 12:08 pm at Brenham City Hall, Council Chambers at 200 W. Vulcan Street Brenham, Texas.

### Members present:

Paula Buls  
Jim Baker  
Lee Chalmers  
Delbert Boeker  
Andrea Fischer  
Ginger Bosse

### Members absent:

Luis Mendoza  
Bill Betts  
Matthew Wehring

### Others present:

City Manager James Fisher, Assistant City Manager of Public Services and Utilities Donald Reese, Public Works Director Dane Rau, Development Services Director Stephanie Doland, Casey Redman, Tammy Jaster, Kelsey Toy, Crystal Locke

### Others present:

Erin Williford, Jessica Dennis, Michael Balcerek

### Media Present:

Josh Blaschke, KWHI News and Alyssa Faykus, Brenham Banner Press

### **1. Call Meeting to Order**

Due to the Chair and Vice Chair's absence, the Board voted by consensus to choose Ginger Bosse as Acting Chair.

## **2. Citizens/Visitor Comments**

There were no citizen comments.

## **WORK SESSION**

### **3. Presentation and Discussion Related to the Brenham Family Park Design and Construction**

Public Works Director Dane Rau opened the discussion. Rau explained that staff was moving forward with pre-construction deadlines such as conducting an archeological survey, decisions related to the retention/detention pond, and a professional services contract with Jones | Carter.

Rau introduced Erin Williford and Jessica Dennis with Jones | Carter to share the history and current developments related to the retention/detention pond. Williford referenced the Brenham Family Park (BFP) Master Plan completed in February 2018 and noted the initial concept of having one large pond developed on-channel. Williford explained the two types of permits through the U.S. Army Corps of Engineers (USACE): (1) individual permit and (2) nation-wide permit and elaborated on the process, restrictions, and turnaround time.

Williford then discussed options for a detention/retention pond. Williford explained USACE would not allow one large pond on stream because of the stream classification as determined by the USACE. Williford said that USACE performed a site visit to BFP and determined the stream to have a perennial flow, which means that stream impoundment is not permissible under an individual permit. Next, Williford said that a nation-wide permit would allow a pond on-channel but only allows to impact up to 300 linear feet of the channel. Williford stated that one of the goals for this project was to provide all the detention needs for the park and the surrounding land, and this option does not meet that goal. Williford explained that this brought us to the option of off-channel ponds, which would produce fewer impacts than an on-channel pond and would still allow park amenities included in Phase I(a), such as parking lots, trails, and restrooms.

Staff displayed contour maps and park renderings of the general vision moving forward with the project.

Bosse questioned the size of the off-channel ponds. Williford replied that the ponds to the east and west of the stream are approximately five acres, and the pond to the north is about three acres.

Rau added that the professional services contract would be included as an agenda item at the next Brenham Community Development Corporation (BCDC) meeting to secure additional funding to move forward with Jones | Carter.

#### 4. Discussion and Update on Parks and Recreation Projects Funded in FY20-21

Public Works Director Dane Rau presented this item. Rau explained to the Board that the Brenham Community Development Corporation (BCDC) approved \$1,019,500 for various park and recreation projects.

	Description	Budget Request	Status
First Quarter (Oct-Dec)	Sidewalk Repairs – Fireman's Park	\$15,000	Completed
	Replace Roof – Blue Bell Aquatic Center	\$73,500	90% complete
	Upgrade to Accu Tab & Acid Rite System – BBAC	\$25,000	Completed
	Add Playground - Jerry Wilson (deferred from 2020)	\$85,000	PO issued
	Resurface two (2) tennis courts – Hasskarl	\$15,000	Completed
	Christmas Stroll Programming	\$5,000	In progress
Request for FY21 First Quarter		\$218,500	

	Description	Budget Request	Status
Second Quarter (Jan-Mar)	Replace Outfield Wall - Fireman's Field	\$80,000	In progress
	Resurface two BB fields with MasterTurf – Linda Anderson	\$27,500	In progress
	Refurbish Big Yellow Slide – BBAC	\$30,000	25% complete
	Refurbish Banana Split Slide – BBAC	\$20,000	Gaining Quotes
	Conceptual/Engineering Design – Phase II(a)	\$10,000	Issue PO in January
	Splashpad Phase II – Henderson Park	\$250,000	Design in progress
Request for FY21 Second Quarter		\$417,500	

	Description	Budget Request	Status
Third Quarter (April-June)	Replace Landing Pads for Leisure Pool – BBAC	\$8,500	Gaining quotes/PO
	Covered Basketball Courts – Jackson Street Park	\$125,000	BuyBoard quote
	Improvements - Jerry Wilson Park	\$120,000	Design in progress
Request for FY21 Third Quarter		\$253,500	

	Description	Budget Request	Status
Fourth Quarter (July-Sept)	Movies in the Park	\$4,000	Upcoming
	Renovations - Blinn Softball Field (deferred from 2020)	\$25,000	Issue PO 07/21
	Repaint Steel Beams & Replaster Competition Pool and add New Handicap Lift	\$101,000	Issue PO 08/21
Request for FY21 Fourth Quarter		\$130,000	
<b>Total Budget Requests</b>		<b>\$1,019,500</b>	

Citizen Michael Balcerek commented on the disc golf course at Hohlt Park and the probability of moving to the Brenham Family Park. Balcerek explained that the current location lacks difficulty and added several disc golf holes are not usable during the soccer season because cars park behind the Amphitheatre. Rau responded that the City is looking to relocate the disc golf course to the Brenham Family Park.

**5. Presentation and Discussion of Various 2020 Sports Tournaments Held in the City of Brenham Parks**

Parks Superintendent Casey Redman presented this item. Redman presented the Sports Tourism spreadsheet, which listed tournament dates, number of teams, and field rental information. Redman explained that the fields were closed from mid-March to mid-June due to COVID. Redman added that tournament directors received the City's "Return to Play" plan to implement when the areas reopened for tournament play.

Redman stated that Brenham Parks hosted 34 tournaments with 695 visiting teams in 2020 compared to 36 events with 583 visiting teams in 2019.

Redman also presented the tournament schedule for 2021 and noted that there are 62 tournaments scheduled.

**REGULAR SESSION**

**6. Discuss and Possibly Act Upon the Approval of the Minutes from the October 14, 2020, Regular Meeting**

A motion was made by Board Member Delbert Boeker and seconded by Board Member Lee Chalmers to approve the minutes from the October 14, 2020, regular meeting.

Acting Chair Ginger Bosse called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Yes
Board Member Bill Betts	Absent
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Paula Buls	Yes
Board Member Lee Chalmers	Yes
Board Member Luis Mendoza	Absent
Board Member Andrea Fischer	Yes
Board Member Matthew Wehring	Absent

**7. Discuss and Possibly Act Upon the 2021 Meeting Dates for the City of Brenham's Parks and Recreation Advisory Board**

Community Services Specialist Crystal Locke presented this item. Locke stated that the Parks and Recreation Advisory Board meets every other month, the second Wednesday of the month, at noon. Locke gave the following meeting dates for 2021: February 10, April 14, June 9, August 11, October 13, and December 8.

A motion was made by Board Member Paula Buls and seconded by Board Member Andrea Fischer to approve the 2021 meeting dates for the City of Brenham's Parks and Recreation Advisory Board.

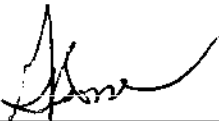
Acting Chair Ginger Bosse called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Yes
Board Member Bill Betts	Absent
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Paula Buls	Yes
Board Member Lee Chalmers	Yes
Board Member Luis Mendoza	Absent
Board Member Andrea Fischer	Yes
Board Member Matthew Wehring	Absent

**8. Parks and Recreation Staff Updates**

- Community Services Specialist Crystal Locke reported completed projects, work in progress, and future programs and events.
- Blue Bell Aquatic Center Superintendent Tammy Jaster reported statistics for the Blue Bell Aquatic Center, staffing, maintenance, programs, and usage.
- Parks Superintendent Casey Redman reported on maintenance updates.

The meeting was adjourned.



Ginger Bosse, Acting Chair

**ATTEST:**



Crystal Locke, Staff Liaison