



MINUTES
CITY OF BRENHAM PARKS AND RECREATION BOARD
April 13, 2022

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, April 13, 2022, beginning at noon at Brenham City Hall – Conference Room 2-A, 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Jim Baker, Bill Betts, Ginger Bosse, Tina Henderson, Paula Buls, and Dusty Robinson

Members Absent:

Delbert Boeker, Lee Chalmers, and Andrea Fischer

City of Brenham Staff Present:

Director of Public Works Dane Rau, Director of Finance Stacy Hardy, Shawn Bolenbarr, Casey Redman, Tammy Jaster, Ramsey Walner, and Crystal Locke

Citizens/Others Present:

JC Robinson

Media Present:

Mark Whitehead, KWHI News and Jason May, Brenham Banner Press

1. Chairman Bill Betts called the meeting to order

2. Citizen/Visitor Comments

There were no citizen comments.

REGULAR SESSION

3. Discuss and Possibly Act Upon the Approval of the Minutes from the February 9, 2022, Regular Meeting

A motion was made by Board Member Jim Baker and seconded by Board Member Tina Henderson to approve the minutes from the February 9 regular meeting.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

| | |
|-----------------------------|---------------|
| Board Member Jim Baker | Yes |
| Board Member Bill Betts | Yes |
| Board Member Delbert Boeker | Absent |
| Board Member Ginger Bosse | Yes |
| Board Member Paula Buls | Yes |
| Board Member Lee Chalmers | Absent |
| Board Member Andrea Fischer | Absent |
| Board Member Tina Henderson | Yes |
| Board Member Dusty Robinson | Yes |

4. Discuss and Possibly Act Upon the Fiscal Year 2022-23 Funding from the Brenham Community Development Corporation (BCDC) for Various Parks and Recreation Projects

Public Works Director Dane Rau presented this item. Rau explained that the staff has identified parks and recreation projects to present to the Brenham Community Development Corporation (BCDC) for funding and is looking for guidance from the Parks and Recreation Advisory Board. Rau stated that Parks and Recreation have typically been allocated \$1.2 million each year, pending the annual sales tax numbers.

Aquatic Superintendent Tammy Jaster presented projects for the Blue Bell Aquatic Center and explained the items listed below are in priority of staff's recommendations.

Blue Bell Aquatic Center (BBAC)

| | Fiscal Year | Description | Budget Request |
|--|--------------------|---------------------------------------|-----------------------|
| Tier I | 2023 | REFURBISH MEN/WOMEN'S LOCKER ROOM | 208,000 |
| | 2023 | LIGHTS FOR COMPETITION & THERAPY POOL | 31,200 |
| | 2023 | DOOR CARD READER | 39,520 |
| | 2023 | UPDATE SOUND SYSTEM & ADD DISPLAYS | 47,616 |
| | 2023 | REPLACE LEISURE POOL SAND FILTER | 12,480 |
| | 2023 | REPLACE TOUCH PADS | 20,800 |
| | 2023 | REFURBISH MINI PLAYScape (IN WATER) | 10,400 |
| | 2023 | REFURBISH EPOXY/VINYL FENCE | 10,400 |
| | 2023 | SEALANT ON EXTERIOR BRICK (PHASE II) | 55,120 |
| | 2023 | ADD AFLEX INFLATABLES | 15,600 |
| Aquatic Budget Request for FY23 | | | 451,136 |

Director of Public Works Dane Rau, Parks Superintendent Casey Redman, and Recreation Specialist Crystal Locke made funding requests for the projects listed below and explained they are listed in priority order.

Parks and Recreation

| | Fiscal Year | Description | Budget Request |
|---|--------------------|--|-----------------------|
| Tier I | 2023 | REFURBISH EXISTING EQUIPMENT AT SKATE PARK | 31,926 |
| | 2023 | PLAY FOR ALL EQUIPMENT (PHASE I) - BRENHAM FAMILY PARK | 520,000 |
| | 2023 | REPAINT IRON BRIDGES (PHASE II) | 100,000 |
| | 2023 | ADD DISC GOLF COURSE - BRENHAM FAMILY PARK | 26,000 |
| | 2023 | TURF SOFTBALL 4-PLEX (PHASE I) - HOHLT PARK | 433,680 |
| <i>Parks and Recreation Budget Request for FY23</i> | | | 1,111,606 |

Total Budget Requests for FY23 **1,562,742**

A motion was made by Board Member Tina Henderson and seconded by Board Member Jim Baker to support the recommended Brenham Community Development Corporation (BCDC) projects presented by staff.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

| | |
|-----------------------------|---------------|
| Board Member Jim Baker | Yes |
| Board Member Bill Betts | Yes |
| Board Member Delbert Boeker | Absent |
| Board Member Ginger Bosse | Yes |
| Board Member Paula Buls | Yes |
| Board Member Lee Chalmers | Absent |
| Board Member Andrea Fischer | Absent |
| Board Member Tina Henderson | Yes |
| Board Member Dusty Robinson | Yes |

5. Parks and Recreation Staff Updates

- Parks Superintendent Casey Redman reported on maintenance updates
- Recreation Specialist Crystal Locke reported completed projects, work in progress, and future programs and events.
- Blue Bell Aquatic Center Aquatic Superintendent Tammy Jaster reported statistics for the Blue Bell Aquatic Center, staffing, maintenance, programs, and usage.

6. Presentation and Training on the City of Brenham's Policies and Procedures for Advisory Boards and Commissions to Include, but Not be Limited to, Board Meeting Procedures and Requirements, Roberts Rules of Order and Parliamentary Procedure, Conflicts of Interests, the Texas Open Meetings Act, and the Texas Public Information Act

City Secretary – Director of Administrative Services Jeana Bellinger, presented this item. Bellinger gave an overview of the Policies and Procedures, Board Meeting Procedures and Requirements, Roberts Rules of Order and Parliamentary Procedures, Conflicts of Interest, Texas Open Meetings Act, and the Texas Public Information Act. Bellinger added that should Board Members have questions; they should address those questions to Crystal Locke or Dane Rau. Board Members Jim Baker, Bill Betts, Paula Buls, Tina Henderson, and Dusty Robinson were present for the training.

7. Adjourn

Chairman Bill Betts adjourned the meeting.

Bill Betts, Chairperson

ATTEST:

Crystal Locke, Staff Liaison