



NOTICE OF A MEETING

Parks and Recreation Advisory Board
Wednesday, March 6, 2024 @ 12:00 p.m.
City Hall – Second Floor Conference Room
200 W. Vulcan Brenham, Texas 77833

1. Call Meeting to Order
2. Citizen and Visitor Comments

WORK SESSION

3. Jackson Street Park Phase I – Presentation from Burditt Consultants (page 3)

REGULAR SESSION

4. Discuss and Possibly Act Upon the Approval of the Minutes from the January 24, 2024 Regular Meeting (page 4-8)
5. Staff Updates: (page 9-13)
 - Administration
 - Blue Bell Aquatic Center
 - Recreation
 - Parks Maintenance
6. Adjourn

CERTIFICATION

I certify that a copy of the March 6, 2024, agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, March 1, 2024 at _____ a.m./p.m.

Tammy Jaster, Staff Liaison
City of Brenham Parks and Recreation Advisory Board

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was removed by me from the City Hall bulletin board on the _____ day of _____, 2024 at _____ a.m./p.m.

Signature

Title



To: Parks and Recreation Advisory Board

From: Dane Rau, Public Works Director

Subject: Jackson Street Park Phase I

Date: February 28, 2024

Burditt Consultants will present the preliminary design/drawings for Phase I consideration. They will also have an opinion of probable costs associated with each amenity and speak with the board about the layout and priority. A few weeks ago, staff met with Burditt to outline our priorities as well as look at the entire park planning for Phase 2 in the near future.

Touching on key points in Phase I Park improvements: ADA enhancements; improved park lighting; upgraded restrooms; open air pavilion, playscapes, increased parking and overall usage of park amenities. Burditt has been asked to study an area where 4-6 pickleball courts (similar to the complex we have now) can be added once the first priority areas are addressed.

Currently additional funding will be needed to move into Phase 2 but planning for this now will enable us to have a nice layout of all future amenities at Jackson St Park.



MINUTES

CITY OF BRENHAM PARKS AND RECREATION BOARD

January 24, 2024

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, January 24, 2024, beginning at noon at Brenham City Hall – Conference Room 2-A, 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Bill Betts, Delbert Boeker; Ginger Bosse; Wendy Buth; Lee Chalmers; Ann Jacobs; Courtney Mason, Harvey McIntyre, Dusty Robinson

Members Absent:

Trisha Hartstack and Tina Henderson

City of Brenham Staff Present:

Director of Public Works Dane Rau, Casey Redman, Tammy Jaster and Kyle Branham

Citizens/Others Present:

Vicki Bruce and Lisa Keesler

Media Present:

KTEX/KWHI –
Brenham Banner Press – Sarah Forsythe

1. Chairman Bill Betts called the meeting to order

2. Citizen/Visitor Comments

No comments outside of the agenda items were discussed.

3. Discuss and Possibly Act Upon the Election of Chairperson and Vice-Chairperson for a Term of One (1) Year

Aquatic & Recreation Superintendent Tammy Jaster started this discussion. This item enables the Board to appoint (or reappoint) the Chairperson and Vice-Chairperson for 2024. Setting the Chairperson and Vice-Chairperson is done annually. The term is for a

one (1) year period per the Policies and Procedures for Boards and Commissions adopted by the City. The Chairperson of the Board shall be the presiding officer for meetings, and the Vice-Chairperson shall act in the Chairperson's absence.

General Information:

- The term of Office: Three-year term-limit, nine years total; one-year layoff
- Meeting Schedule: Every other Month, 2nd Wednesday at Noon
- Staff Liaisons: Dane Rau, Tammy Jaster

A motion was made by Board Member Delbert Boeker and seconded by Board Member Courtney Mason to approve Bill Betts as Chairperson and Ginger Bosse as Vice-Chairperson. Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Wendy Buth	Yes
Board Member Lee Chalmers	Yes
Board Member Trisha Hartstack	Absent
Board Member Tina Henderson	Absent
Board Member Ann Jacobs	Yes
Board Member Courtney Mason	Yes
Board Member Harvey McIntyre	Yes
Board Member Dusty Robinson	Yes

WORK SESSION

3. Discussion and Update of Turf Field Project at Hohlt Park

Park Superintendent Casey Redman started this discussion. Staff is excited to announce that the Hohlt Park turf infields project is progressing well. Construction on these 4 fields began on November 13th, and crews are working hard as we speak to get these fields completed by mid-February. Fortunately, the weather has been cooperating for the most part, so work has been progressing at a steady pace. Just recently, TGS has brought in an additional crew to increase production in order to get ahead of any delays with future winter arctic blasts and/or winter rain events. TGS has assured us that this project will be completed on time for the first mid-February tournament.

Pictures to show of the steps taken so far which include:

- Fence removal and building of service roads on the fields.
- Removal of 1' of material from the infields
- Location of scoreboard electrical line to be used later.
- Chemical injection to stabilize the soil.
- Drying of the fields
- Chemical injection test results
- Drainage trenches

- Drainpipe installation and back-fill of rock
- Infields leveled and then covered with plastic moisture barrier.
- Entire infield covered with rock, leveled, packed, and repeated 2-3 times.
- Wooden border installed along backstop for turf to connect to
- Rubber border installed along back apron.

Casey stated that we were on track to be complete by February 15th. We will do final walk thru's that week of. Director of Public Works stated that the first games being played on the fields will be the BHS Softball teams and High School tournament the week of Valentines Day.

4. Discussion and Update on Parks and Recreation Projects Funded in 2023-24

Public Works Director Dane Rau started this discussion. Staff would like to update the Board on Capital Projects that were funded by BCDC in 2023-24.

During the 2023-24 funding cycle, BCDC funded 12 projects with a total value of \$1.15 M that derives from local sales tax allocations. Each year staff evaluates projects and needs, rates them in order of preference and takes those lists to Parks Board & BCDC for approval and possible funding for the upcoming year.

Staff have been very busy gaining quotes, meeting with vendors/consultants and issuing purchase orders to get these projects in motion. As you can see from the table, we have 4 of the 12 projects completed (YELLOW) and 7 other projects have either started or purchase orders have been issued and are waiting for the supplies to arrive or contractor to begin work (GREEN). The one sole project in (WHITE) is being delayed until the major locker room project is completed at the Aquatic Center so all restrooms are not under construction at one time. We expect this project to begin in late 2024, with the major locker room construction to take place in late February.

The largest project in the 2023-24 list is the Jackson St Park Improvements Phase I. We have engaged Burditt Consultants to start on the design, opinion of probable costs and site options. The Parks Board will be a big part of the improvement process. We have a kick-off meeting planned on January 23 and will follow up with Burditt making a presentation to the Parks Board in the Spring of 2024. With the input we have from the last Parks Board meeting as well as the community over the last 3-4 months we feel we have good direction. We have 6 target items to start our focus on in Phase I. Engineers will be bringing those items/plans at the next Parks Board Meeting. You will see plans for another 6 pickleball courts (not a complex) looking at ADA, Electrical, lighting, and other necessary items to get this park phase I started.

There are 2 of the major projects from 2022-23 that are still in motion, that being the turf fields at Hohlt Park and the Locker Room Upgrades at the Blue Bell Aquatic Center. These projects have taken some time due to the value of these projects and each had to be bid out and either designed by an engineer or an architect.

We are happy to say that once done there will be dramatic improvements to both facilities.

2023-2024 BCDC Parks & Recreation Projects		Budget	Expense to Date
Aquatics:			
1	Indoor and Outdoor Sound System Update	75,000	\$69,031
2	Therapy Pool Restroom Refurbishment	125,000	
3	Door Replacements-Chemical Room & Exterior Door	75,000	\$46,000
Parks:			
4	Jackson St. Park Improvements Phase I	715,280	\$132,607
5	Hohlt Restroom Ventilation Enhancements	50,000	\$4,015
6	Owsley Playground Surface Repairs	15,000	\$15,405
7	Turf Mounds & Home plate (Schroeder & Dallmeyer)	27,500	\$29,989
8	Batting Cage Turf - Phase 3 (Fireman's & Henderson)	12,000	\$16,225
9	Fireman's Park Kitchen Wood Door Replacement	13,500	\$13,790
10	Fireman's Restrooms - Floor Refurbishment	13,000	\$6,505
11	Story Book Panel Upgrades (Fireman's Park)	8,500	\$5,310
12	Sitting Areas (Owsley & Hattie Mae)	25,000	\$19,085

REGULAR SESSION

5. Discuss and Possibly Act Upon the Approval of the Minutes from the November 29, 2023, Regular Meeting

A motion was made by Board Member Lee Chalmers and seconded by Board Member Dusty Robinson to approve the minutes from the November 29, 2023, regular meeting.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Wendy Buth	Yes
Board Member Lee Chalmers	Yes
Board Member Trisha Hartstack	Absent
Board Member Tina Henderson	Absent
Board Member Ann Jacobs	Yes
Board Member Courtney Mason	Yes
Board Member Harvey McIntyre	Yes
Board Member Dusty Robinson	Yes

6. Parks and Recreation Staff Updates

- Public Works Director Dane Rau tagged on to Casey & Tammy with updates to the Parks and Recreation Team. Dane spoke on the new 18-hole Disc Golf Course at the Brenham Family Park and how it is being utilized already. The feedback has been amazing, and everyone loves the new course.
- Aquatics & Recreation, Superintendent Tammy Jaster reported statistics for the Blue Bell Aquatic Center, staffing, maintenance, programs for recreation, and usage/participation. Locker-room project getting ready to start. BBAC staff is working on hiring for Spring/Summer; lots of visitors continue. On the Recreation side we are offering a Babysitters Training Course several times this year, Couple of New Programs Pizza Bingo & Cards Club. We are also in planning stages of Intro to Pickleball and Pop-Up Play Days. Recreation programs continue monthly with good attendance and partnerships.
- Parks Superintendent Casey Redman reported on maintenance updates. Concrete for tables at Hattie Mae & Fireman's Park; Moved numerous Waterlines at the softball fields; Fireman's Homeplate and mound concrete/turf; Hohlt Bridge side rails replaced, fence installed with benches at the Pickleball courts; Batting Cages got new turf; Mowing, weed eating, reel mowing, and leak repairs and several other projects and maintenance. Casey also updated on tournaments for the 2024 year. There are currently 41 tournaments scheduled or penciled in for the year.

7. Adjourn

Chairman Bill Betts adjourned the meeting.

Bill Betts, Chairperson

ATTEST:

Tammy Jaster, Staff Liaison



Memo

To: Parks and Recreation Advisory Board Members
From: Casey Redman, Parks Superintendent
Date: March 6th, 2024
Re: Park Maintenance and Tournaments

Park Maintenance:

- Turf infields project completed
- WCYSA and Little League seasons are about to begin
- Walls repainted and floors resurfaced in the Hohlt restrooms (BCDC)
- Walls repainted and floors resurfaced at Firemans baseball field
- Phase 3 of the batting cage turf completed (BCDC)
- Story book panel upgrades coming soon (BCDC)
- 45 yards of crushed granite used for trail repairs from heavy rains
- New LED lights being installed at Firemans kitchen/pavilion area
- Routine maintenance

Tournaments:

FEBRUARY				
3rd-4th				
10th-11th	Santiago	SB	All 7 softball fields cancelled	0
10th	BISD JV and Sophmore BB	BB	Schulte and Henderson	4
17th-18th	BISD Softball (15th-17th)	SB	ALL 7 Softball fields	18
24th-25th	Texas A&M Baseball Club (Sunday only)	BB	Schulte	4
29th-2nd	BISD Softball (29th-2nd)	SB	All 7 Softball fields	8
MARCH				
2nd-3rd	Perfect Game-Lee Larson	BB	4 fields at LA, Schulte, Henderson	45
3rd	STYSA Soccer-Denise Churchill	Soc	fields 1-6 and rankin	500 part.
3rd	Little League Opening Day	BB/SB	Firemans	700+ part.

9th-10th	Santiago	SB	All 7 softball fields
16th-17th	Play F.A.S.A.-Shannon	SB	All 7 Softball fields
	Batter's Box-Mario Eramo	BB	L.A.-all 4 fields
23rd-24th	BLUE BELL FUN RUN-NO GAMES AT HOHLT UNTIL AFTER 1		
	Santiago	SB	All 7 softball fields
30th-31st	Good Friday, EASTER SUNDAY- NO GAMES!!		
APRIL			
6th-7th	National Championship Sports-Ferritti	SB	All 7 Softball fields + Schulte CANCELLED
	Batter's Box-Mario Eramo	BB/SB	L.A.-4 flds and Hohlt turf SB fields
13th-14th	Play F.A.S.A.-Shannon	SB	All 7 Softball fields
20th-21st	Santiago	SB	All 7 softball fields
	Batter's Box	BB	Linda Anderson-all 4 fields
27th-28th	Under the Radar-Derrick Polk	SB	all 7 softball fields
MAY			
4th-5th	MAIFEST-FIREMANS		
	Santiago	SB	All 7 softball fields
11th-12th	Batter's Box-Mario Eramo	BB/SB	L.A.-4 flds and Hohlt turf SB fields
18th-19th	Play F.A.S.A.-Shannon	SB	All 7 Softball fields
	Triple Crown Sports (Brennen Flores)	BB	Schulte, Henderson, L.A.-all 4 fields
25th-26th	Perfect Game-Lee Larson	BB	4 fields at LA, Henderson and Schulte
	Santiago	SB	All 7 softball fields



City of Brenham Blue Bell Aquatic Center

To: Parks Board
 From: Tammy Jaster, Aquatic & Recreation Superintendent
 Subject: Aquatics & Recreation
 Date: March 1, 2024

Personnel Update

- Hiring Lifeguards – for Spring/Summer 2024
- Staff attended the AOAP (Association of Aquatics Professionals) National Conference in Reno, NV. Received a Grant for Lifejackets – will do photo opt when we receive jackets

Update on Projects

- Locker rooms – construction has started
- Sound System – work set to begin April 15

Pool Usage:

- **Private Party** – booking spring parties with inflatables. And summer parties are filling up
- **Brenham Swim Club** -- Daily 4:15pm – 5:15pm
- **Brenham High School** Daily 6a–8a COMING a couple times of week at most currently
- **Brenham Junior High School** Daily 230pm – 4pm - COMING a couple times of week at most currently
- **Adult Swim Lessons** – begin February 1 going well
- **Adaptive Aquatics** – started January 17 – ongoing and picking up people weekly

BBAC Usage

BBAC USAGE	January/February 2024	PARK CENTRAL USAGE (RENTALS)	January/February 2024
TOTAL VISITS	4382	CAROUSEL RIDERS & RENTALS	CLOSED
PASSES SOLD	230	FIREMAN'S PARK KITCHEN	22
PHONE CALLS TO PARK CENTRAL	858	FIREMAN'S ROCK ROOM KITCHEN	12
BRENHAM STATE SUPPORTED LIVING CENTER	8	FINKIE PAVILION RENTAL	0
KRUSE VILLAGE VISITS	28	HENDERSON PARK KITCHEN	3
RENEW ACTIVE VISITS	208	AMPHITHEATRE	0
SILVER SNEAKER VISITS	634	ALL SPORTS BUILDING	13
SILVER & FIT VISITS	107	JACKSON STREET PARK KITCHEN	3
SWIM TEAMS	4		

Recreation

- **BABYSITTERS TRAINING**
 - o January 13 – had 11 students.
 - o March 2 – 16 students
- **CAROUSEL**
 - o OPEN for the season March 2 & 3, 2024
- **CARDS CLUB**
 - o 1st Wednesday of each month, FREE..11 am – 1 pm... Fellowship, Bring your lunch enjoy some old fashioned card games
- **Intro To Pickleball**
 - o February 3 – 15 participants
 - o March 2 – currently 11 signed up
 - o April 6 – last chance this year to sign up for the FREE (must register) clinic
- **PIZZA BINGO**
 - o 2nd Friday of each month...\$8/student... 5pm – 730pm...Enjoy Pizza & Bingo
 - o February had 23 participants from around our community and a group from college station.
- **Pop Up Play Days**
 - o March 9 – Jerry Wilson Park
 - o May 18 – Blue Bell Aquatic Center Parking Lot
 - o July 13 – Henderson Park
 - o September 28 – Fireman's Park
 - o November 9 – Jackson Street Park
- **MOVIES in the PARK** –working on the line up this year.. 2 scheduled at the BBAC and one set for Hohlt Park. Rack Cards should be out by the next meeting.
- **STORYWALK** –New Children's Book @ ½ mile trail at Fireman's Park (each month) NEW stands are in and should be installed soon
- **Walk with a DOC** –1st Tuesday of month at Blinn Kruse Recreation Center @ Noon
 - o Averaging 27 – 36 participants

Future Programs & Events

- **WINTER Hours**
 - Monday - Thursday
 - INDOOR POOLS 6am - 1pm & 4-7pm
 - Friday
 - Indoor Pools 6am – 1pm
 - Saturday Indoor POOLS - 9am - 1pm
 - Sunday ALL POOLS CLOSED

- **March 5 - Walk with a Doc Noon at the Blinn College Kruse Recreation Center. This month Dr. Hannah Nielsen, Audiologist will be talking about hearing loss and chronic diseases**
- **March 5 – Adaptive Aquatics 530pm**
- **March 6 - CARDS CLUB (FREE) 11am - 1pm**
- **March 6 - Parks Board Meeting Noon @ City Hall**
- **March 7 - Adult Swim Lessons - 530pm**
- **March 8 – INSERVICE 5pm-7pm**
- **March 8 - PIZZA BINGO 530pm - 730pm**
- **March 9 - Pop Up Play Day 10am - 12pm Jerry Wilson Park**
- **March 9 - 10 - Softball Tournament (All 7 Softball Fields)**
- **March 9 - CAROUSEL OPEN 11am - 4pm**
- **March 10 - Daylight Savings Time.. SPRING FORWARD**
- **March 10 - CAROUSEL OPEN 1pm - 4pm**

- **March 11 – 15 – SPLISH SPLASH SPRING BREAK – 1-4pm**
 - Inflatables in the Competition Pool
- **March 11-13 – Lifeguard Instructor Training**
- **March 12 – Adaptive Aquatics 530pm**
- **March 15 – Lifeguard Training**
- **March 16 - CAROUSEL OPEN 11am - 4pm**
- **March 16 – Lifeguard Training**
- **March 17 - CAROUSEL OPEN 1pm - 4pm**
- **March 17 – Lifeguard Training**

- **March 19 – Adaptive Aquatics 530pm**
- **March 23 - CAROUSEL OPEN 11am - 4pm**
- **March 24 - CAROUSEL OPEN 1pm - 4pm**

- **March 25 - CAROUSEL RENTAL – 5pm – 7pm**
- **March 26 – Adaptive Aquatics 530pm**
- **March 29 – Lifeguard Recertification & Re-Training for current/returning staff**
- **March 29-31 – CAROUSEL CLOSED for EASTER WEEKEND**
- **March 29-31 – BBAC/ PARK CENTRAL CLOSED for EASTER WEEKEND**