



MINUTES

CITY OF BRENHAM PARKS AND RECREATION BOARD

December 11, 2024

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, December 11, 2024, beginning at noon at Brenham City Hall – Conference Room 2-A, 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Bill Betts, Delbert Boeker, Ann Jacobs, Ginger Bosse, Lee Chalmers, Harvey McIntyre, Dusty Robinson, and Wendy Buth

Members Absent:

Trisha Hartstack, Tina Henderson and Courtney Mason

City of Brenham Staff Present:

Director of Public Works Dane Rau, Casey Redman, Tammy Jaster

Citizens/Others Present:

Vickie Bruce; Lisa Keesler

1. Chairman Bill Betts called the meeting to order

2. Citizen/Visitor Comments

No comments outside of the agenda items were discussed.

WORK SESSION

3. Discussion and Update on the Brenham Family Park Notice to Proceed from Texas Parks and Wildlife

Public Works Director Dane Rau started this discussion. Dane presented map & update on Jackson Street and notice to proceed. As you all know it has been a long-awaited period for the City of Brenham to get notice to proceed on the Brenham Family Park Project. We now have the contract in our hands to sign and are ready to make this a reality for Brenham.

Over the last 3 years, while we were waiting on clearance from Texas Parks and Wildlife and the National Parks Service, we began design of Phase 1 in order to meet our grant elements as it pertains to the amenities that will go into the park. We also

earmarked additional funds through BCDC (sales tax revenues) knowing that \$750,000 would not go far when you consider an amenity/retention pond, parking, signage, utility extensions, a restroom facility, 1-mile walking/biking trail, lighting, benches, pedestrian bridge, and wildflower areas. During that time BCDC has allocated an additional \$1,015,148 to help get this project started and off the ground. This brings the total available funds to \$1,7651,48 to get started for Phase 1.

Action Items Moving Forward

We will be presenting this item to the City Council in January for authorization to move forward with the \$750,000 grant from Texas Parks and Wildlife. We will then work with Quiddity Engineering to meet the grant elements yet give the City some options to consider when it deals with the current funds allocated toward this project. The contract states that the project needs to be completed by May of 2027. TP&W also allows the recipient to extend projects up to an additional 2 years to meet final construction.

We will work strategically with Quiddity as we prepare the bid in Spring of 2025. We will also reference the Facility Naming Rights Policy as we move through this project. If there is any interest from the public or any members of the community, please have them contact a board member, council member, or City of Brenham Parks and Recreation official.

REGULAR SESSION

4. Discuss and Possibly Act Upon the Approval of the Minutes from the September 11, 2024, Regular Meeting

A motion was made by Board Member Lee Chalmers and seconded by Board Member Dusty Robinson to approve the minutes from September 11, 2024, regular meeting.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Wendy Buth	Yes
Board Member Lee Chalmers	Yes
Board Member Trisha Hartstack	Absent
Board Member Tina Henderson	Absent
Board Member Ann Jacobs	Yes
Board Member Courtney Mason	Absent
Board Member Harvey McIntyre	Yes
Board Member Dusty Robinson	Yes

5. Approval of 2025 Meeting Date

Tammy Jaster started this agenda item. Meetings are normally scheduled every other Month, on the 2nd Wednesday at Noon. If we continue this pattern, meeting dates for 2025 would be:

- February 12, 2025
- April 9, 2025
- June 11, 2025
- August 13, 2025
- October 8, 2025
- December 10, 2025

A motion was made by Board Member Lee Chalmers and seconded by Board Member Ann Jacob to approve the meeting dates for 2025 as presented.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Wendy Buth	Yes
Board Member Lee Chalmers	Yes
Board Member Trisha Hartstack	Absent
Board Member Tina Henderson	Absent
Board Member Ann Jacobs	Yes
Board Member Courtney Mason	Absent
Board Member Harvey McIntyre	Yes
Board Member Dusty Robinson	Yes

6. Discuss and Possibly Act Upon New Rates for 2025 Parks and Recreation Facilities and Programs, Including the Blue Bell Aquatic Center

Casey Redman started this discussion. Per Chapter 19, Parks and Recreation, of the Code of Ordinances of the City of Brenham fees for all parks and recreation activities shall be set by resolution of the City Council. Each year rates are evaluated and brought to Parks Board for consideration.

At the July 10, 2024, meeting, Parks Board & staff discussed the option of Adult Soccer League using fields and what this might look like regarding usage and fees. Recommendations included a \$20/player fee for Adult Extended League Soccer Fee.

Below is the recommended changes for 2025.

- **Adult Extended League Soccer Fee Per Player: \$20/Player**

Included in this memo is the 2025 Parks and Recreation Proposed Fee Schedule. Recommendation from the Parks and Recreation Advisory Board will be taken to City Council in December for approval before publishing rates.

A motion was made by Board Member Harvey McIntyre and seconded by Board Member Lee Chalmers to approve the Proposed new rates.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Wendy Buth	Yes
Board Member Lee Chalmers	Yes
Board Member Trisha Hartstack	Absent
Board Member Tina Henderson	Absent
Board Member Ann Jacobs	Yes
Board Member Courtney Mason	Absent
Board Member Harvey McIntyre	Yes
Board Member Dusty Robinson	Yes

7. Staff Updates: Parks and Recreation Staff Updates

- Public Works Director Dane Rau tagged on to Casey & Tammy with updates to the Parks and Recreation Team.
- Aquatics & Recreation, Superintendent Tammy Jaster reported statistics for the Blue Bell Aquatic Center, staffing, maintenance, programs for recreation, and usage/participation. Updates on BCDC Projects: single use restrooms; duct work; playground canopy; canopy over the back door; and lift for roof access.
- Parks Superintendent Casey Redman reported on maintenance updates. Tournaments, Numerous water leaks, drainage repair at Hohlt Park, boundary lines on volleyball courts at Fireman's and Hohlt Park, Field Light repairs, mole cricket reduction at all fields, painted all soccer fields and ongoing maintenance. Staff is keeping busy. Tree Removal and Trimming; Hohlt material bins completed; camptown sign installation; Belle's Alley makeover; ASB deck board replacement and a variety of other maintenance items.

7. Adjourn

Chairman Bill Betts adjourned the meeting.

Ginger Bosse

~~Bill Betts, Chairperson~~ Ginger Bosse, Vice Chairperson

ATTEST:

Tammy Jaster

Tammy Jaster, Staff Liaison