



MINUTES

CITY OF BRENHAM PARKS AND RECREATION BOARD

February 12, 2025

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, February 12, 2025, beginning at noon at Brenham City Hall – Conference Room 2-A, 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Bill Betts, Delbert Boeker, Ann Jacobs, Ginger Bosse, Trisha Hartstack, Tina Henderson Harvey McIntyre, Dusty Robinson

Members Absent:

Lee Chalmers, Wendy Buth, and Courtney Mason

City of Brenham Staff Present:

Director of Public Works Dane Rau, Casey Redman, Tammy Jaster, Kyle Branham

Citizens/Others Present:

Vickie Bruce; Lisa Keesler

1. Chairman Bill Betts called the meeting to order

2. Citizen/Visitor Comments

No comments outside of the agenda items were discussed.

3. Discuss and Possibly Act Upon the Election of Chairperson and Vice-Chairperson for a Term of One (1) Year

A motion was made by Board Member Ann Jacobs and seconded by Board Member Trisha Hartstack to approve the nominations of Bill Betts for Board Chair and Ginger Bosse for Vice Chair for a one year term.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Wendy Buth	Absent
Board Member Lee Chalmers	Yes
Board Member Trisha Hartstack	Yes
Board Member Tina Henderson	Absent

Board Member Ann Jacobs	Yes
Board Member Courtney Mason	Absent
Board Member Harvey McIntyre	Yes
Board Member Dusty Robinson	Yes

WORK SESSION

4. Discussion and Update Regarding Request for Proposals to Jackson Street Park Phase I Improvements

Public Works Director Dane Rau started this discussion. On February 4, 2025, the City of Brenham along with Burditt Architectural opened a request for proposals regarding the Jackson Street Park Phase 1 Improvements. The scope of work consisted of bringing the entire park up to ADA specifications, enhancement of one restroom facility, adding a new playscape and swing set, upgrading all electrical throughout the park which consist of the walking trail, field lighting, and low-level lighting under the trees and sidewalk extensions. It also includes an additional 4 courts for pickleball.

Within the last two years BCDC has allocated \$1.2 M dollars toward Phase I. With engineering costs, geotechnical reports, and paying for the playground/swing set already that left us with slightly over \$925,000 for the rest of the amenities that we wish to add.

We had a total of 8 companies send proposals for the work, in which all proposals were very complete but overall were over the \$1M mark. The lowest proposal was from DL Meachum at \$1,145,690 with an alternate of \$35,270 for the shade covers for the new pickleball courts. Other bids ranged from \$1.17M, \$1.205M, \$1.26M, \$1.35M and upwards. This leaves us about \$215,000 short.

Next week we will sit down with our finance team along with our administration and see how we would like to proceed. There is an opportunity to award the proposal and then work with the chosen company to value engineering some elements out. We will also take this time to vet the two lowest companies.

If you have any input, we would like to hear those and since there was a base bid and one alternative we will reach out and get a breakout of the specific values to consider. We will work hard to find a way to get this project off the ground and start on these improvements soon.

5. Discussion and Update on Parks and Recreation Projects Funded in 2024-25

Public Works Director Dane Rau started this discussion. We wanted to give you all an update on our 2024-25 funded projects and how they were going as it relates to timing and costs. In the table below you will see how well we have moved these forward and the costs associated with each. By your support along with BCDC this funding allows us to

keep up with our maintenance in the Parks System and at the Aquatic Center. We strive to keep our parks in great shape and are proud of what we have!

2024-2025 BCDC Parks & Recreation Projects	Original Budget	Actual Cost	
Aquatics:			
Replaster Therapy Pool	20,000	\$22,700	COMPLETED
Roof Access /Lift	35,000	\$14,245	COMPLETED
BBAC HVAC Ductwork	26,000	\$29,240	COMPLETED
Automatic Back Door/Awning for Handicap Parking	15,000	\$14,525	Automatic Door In, Awning Arriving Soon
Parks:			
Henderson Windscreen	12,000	\$11,125	COMPLETED
Hohlt Material Bins	20,000	\$20,652	COMPLETED
Jackson St. Park Improvements Phase 2	500,000		RFP Received 2/4/25
Hohlt Pump Station	140,000	\$141,000	PO Issued waiting on Arrival
Hohlt Expansion Joint Sealing	12,000	10,800	PO Issued should be completed soon
Schulte Field Renovations	15,000		After July
BFP Site Amenities	300,000	\$300,000	Put in BFP Fund
Turf Mounds/Home Plates-LAP(2) & Pflughaupt	32,000	38,436	COMPLETED
Recreation:			
Movies in the Park	4,000		Spring/Summer 2025

REGULAR SESSION

6. Discuss and Possibly Act Upon the Approval of the Minutes from the December 11, 2024, Regular Meeting

Had to table to the next meeting as we did not get them out in time

7. Staff Updates: Parks and Recreation Staff Updates

- Public Works Director Dane Rau tagged on to Casey & Tammy with updates to the Parks and Recreation Team.
- Aquatics & Recreation, Superintendent Tammy Jaster reported statistics for the Blue Bell Aquatic Center, staffing, maintenance, programs for recreation, and usage/participation. Updates on Projects: Canopy over back door; Canopy over the playground, Slide Railing, and Front Entrance Support Poles.
- Parks Superintendent Casey Redman reported on WCYSA & WCLL have begun; trimming boundaries, Drainage repaired, new nets installed at pickleball, new padding and nets installed at fireman's dugouts, new net at Fireman's 3rd base batting cage, Hohlt bullpen work, turf softball fields pitching and batter box areas redone. Tournament updates and a variety of other maintenance items.

7. Adjourn

Chairman Bill Betts adjourned the meeting.

Ginger Bosse

~~Bill Betts, Chairperson~~ Ginger Bosse, Vice Chairperson

ATTEST:

Tammy Jaster

Tammy Jaster, Staff Liaison