

**CITY OF BRENHAM
PLANNING AND ZONING COMMISSION MINUTES
May 29, 2018**

The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.

A regular meeting of the Brenham Planning and Zoning Commission was held on May 29, 2018 at 5:15 pm in the Brenham Municipal Building, City Council Chambers, at 200 West Vulcan Street, Brenham, Texas.

Commissioners present:

Nancy Low, Chairman
Deanna Alfred, Vice Chairman
Leroy Jefferson
Calvin Kossie
Lynnette Sheffield

Commissioners absent:

Keith Behrens
Marcus Wamble

Staff present:

Lori Lakatos, City Engineer
Lowell Ogle, Assistant City Manager
Kim Hodde, Planning Technician

Citizens present:

Tim Wolff

1. Call Meeting to Order

Chairman Low called the meeting to order at 5:16 pm with a quorum of five (5) Commissioners present.

2. Public Comments

There were no public comments.

3. Reports and Announcements

There were no reports or announcements.

CONSENT AGENDA

4. Statutory Consent Agenda

The Statutory Agenda includes non-controversial and routine items that the Commission may act on with one single vote. A Commissioner may pull any item from the Consent Agenda in order that the Commission discuss and act upon it individually as part of the Regular Agenda.

4-a. Minutes from the April 23, 2018 Planning and Zoning Commission Meeting

Chairman Low asked for any corrections or additions to the minutes as presented. A motion was made by Commissioner Kossie and seconded by Commissioner Sheffield to approve the minutes from the April 23, 2018 meeting, as presented. The motion carried unanimously.

REGULAR MEETING

5. Discussion and Possible Action on Case No. P-18-014: A request for approval of an Amending Plat of Lot 12 and Lot 13 of the Bentwood Subdivision, in the City of Brenham, Washington County, Texas

Lori Lakatos stated that this is Case No. P-18-014: A request for approval of an Amending Plat of Lots 12 and 13 of the Bentwood Subdivision addressed as 1702 and 1703 Walsch Lane. Ms. Lakatos stated that the applicants want to move the mutual property line between Lot 12 and Lot 13 slightly; therefore, this Amending Plat will reflect that amended property line. She stated that Engineering and Development Services have reviewed this plat for compliance with the City of Brenham's regulations and ordinances and recommends approval of this plat, as presented.

A motion was made by Commissioner Alfred and seconded by Commissioner Sheffield to approve the Amending Plat for Lot 12 and Lot 13 of the Bentwood Subdivision, as presented. The motion carried unanimously.

6. Discussion and Possible Action on Case No. P-18-015: A request for approval of a Final Plat to form the Vintage Farms Subdivision, Phase I, a Planned Development [per Ordinance No. O-17-005], being a subdivision of 86.664 acres of land containing 102 residential lots, 3 Blocks, and Reserves A-F, located on State Highway 36 N and Dixie Road, situated in the Phillip Coe Survey, A-31, in the City of Brenham, Washington County, Texas

Lori Lakatos stated that this is Case No. P-18-015: A request for approval of a Final Plat to form the Vintage Farms Subdivision, Phase I, a Planned Development [per Ordinance No. O-17-005], being a subdivision of 86.664 acres of land containing 102 residential lots, 3 Blocks, and Reserves A-F, located on State Highway 36 N and Dixie. She stated that the original Final Plat was approved on 11-27-17; however, due to some revisions being necessary, it was never recorded and subsequently expired on 5-27-18. The revisions include a street name change and additional 5' easements for Bluebonnet Electric Cooperative added to this plat. Engineering and Development Services have reviewed this final plat for compliance with the City of Brenham's regulations and ordinances and recommends approval of this plat, as presented. The applicant's representative, Tim Wolff, is here to answer any questions.

Mr. Wolff stated that he was with Bleyl Engineering. He further stated that all of the utilities were to be located in the easements shown on the original plat. In an effort to provide some separation, it was necessary to move the electric outside of the existing easements; therefore, a 5' utility easement was added for Bluebonnet Electric.

A motion was made by Commissioner Kossie and seconded by Commissioner Sheffield to approve the Final Plat to form the Vintage Farms Subdivision, Phase I, as presented. The motion carried unanimously.

7. Adjourn

A motion was made by Commissioner Alfred and seconded by Commissioner Kossie to adjourn the Planning and Zoning Commission meeting at 5:25 p.m.

The City of Brenham appreciates the participation of our citizens, and the role of the Planning and Zoning Commissioners in this decision-making process.

Certification of Meeting Minutes:

Planning and Zoning Commission

Nancy Low
Chairman

Meeting Date

Attest

Kim Hodde
Staff Secretary

Meeting Date