

CITY OF BRENHAM
PLANNING AND ZONING COMMISSION MINUTES
October 25, 2021

The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.

A regular meeting of the Brenham Planning and Zoning Commission was held on October 25, 2021, at 5:15 pm in the Brenham Municipal Building, City Council Chambers, at 200 West Vulcan Street, Brenham, Texas.

Commissioners present:

M. Keith Behrens, Chair	Calvin Kossie
Dr. Deanna Alfred, Vice Chair	Cayte Neil
Chris Cangelosi	Marcus Wamble
Artis Edwards, Jr.	

Commissioners absent:

None

Staff present:

Stephanie Doland, Development Services Director
Shauna Laauwe, Project Planner
Kim Hodde, Planning Technician

Citizens / Media present:

Jeff Robertson
Alyssa Faykus, Brenham Banner Press

1. Call Meeting to Order

Chairman Behrens called the meeting to order at 5:16 pm with a quorum of seven (7) Commissioners present.

2. Public Comments

There were no public comments.

3. Reports and Announcements

Stephanie Doland informed the Planning and Zoning Commission members that Shauna Laauwe has been promoted to City Planner. Congratulations were given.

CONSENT AGENDA

4. Statutory Consent Agenda

The Statutory Agenda includes non-controversial and routine items that the Commission may act on with one single vote. A Commissioner may pull any item from the Consent Agenda in order that the Commission discuss and act upon it individually as part of the Regular Agenda.

4-a. Minutes from the September 27, 2021, Planning and Zoning Commission Meeting.

4-b. Case No. P-21-025: Final Plat of the Vintage Farms Subdivision, Phase IV, being a replat of Reserve "F", Vintage Farms Subdivision, Phase 1, consisting of 57 residential Lots in Blocks 2-3, and 1 Common Area, being 12.019 acres out of the Phillip Coe Survey, A-31 in Brenham, Washington County, Texas.

Chairman Behrens called for a motion for the statutory consent agenda. A motion was made by Commissioner Kossie and seconded by Commissioner Alfred to approve the Statutory Consent Agenda as presented. The motion carried unanimously.

REGULAR SESSION

5. **Public Hearing, Discussion and Possible Action on Case No. P-21-024: A request by Continental Homes of Texas for approval of a Replat to reconfigure Lots 15-33, Block 1, of the Liberty Village Subdivision, Phase I (3.132-acres) by creating two common areas for the purpose of a retaining wall and a four-foot-wide private HOA Easement, with Common Area #4 being 0.124-acres and Common Area #5 being 0.025-acres, and further described as part of the A. Harrington Survey, A-55, in Brenham, Washington County, Texas.**

Shauna Laauwe, City Planner, presented the staff report for Case No. P-21-024 (on file in the Development Services Department). Ms. Laauwe stated during the construction of Phase 1 of the Liberty Village Subdivision, it was determined that a retaining wall is necessary along the southern portion of Lots 15-33 of Block 1. This replat allows these lots to be reconfigured to create two common areas (#4 and #5) and a four-foot-wide private HOA Easement. This will allow construction of the retaining wall within the HOA easement and common areas so that the HOA is responsible for the costs instead of the individual property owners. Only one of these lots have been sold; therefore, Mr. Nguyen will also sign this replat.

Public Notice was posted in the Banner Press and property owners within 200-feet were mailed notices on October 14, 2021. Staff did not receive any responses in support of or against the requested replat.

Chairman Behrens opened the Public Hearing at 5:21 pm. There were no citizen comments. Chairman Behrens closed the Public Hearing at 5:21 pm.

A motion was made by Commissioner Wamble and seconded by Commissioner Alfred to approve the request by Continental Homes of Texas for approval of a Replat to reconfigure Lots 15-33, Block 1, of the Liberty Village Subdivision, Phase I (3.132-acres) by creating two common areas for the purpose of a retaining wall and a four-foot-wide private HOA Easement, as presented. The motion carried unanimously.

6. Adjourn.

A motion was made by Commissioner Alfred and seconded by Commissioner Neil to adjourn the meeting at 5:22 pm. The motion carried unanimously.

The City of Brenham appreciates the participation of our citizens, and the role of the Planning and Zoning Commissioners in this decision-making process.

Certification of Meeting Minutes:



Planning and Zoning Commission

M. Keith Behrens
Chair

November 15, 2021
Meeting Date



Attest

Kim Hodde
Staff Secretary

November 15, 2021
Meeting Date