

NOTICE OF A REGULAR MEETING BRENHAM PLANNING AND ZONING COMMISSION MONDAY, JUNE 26, 2023, AT 5:15 PM SECOND FLOOR CITY HALL BUILDING COUNCIL CHAMBERS 200 W. VULCAN STREET BRENHAM, TEXAS

1. Call Meeting to Order

2. Public Comments

[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.]

3. Reports and Announcements

- Brenham Family Park Small Area Plan Update (Shauna)
- Impact Fee Study (Stephanie)

CONSENT AGENDA

4. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that the Commission may act on with one single vote. A Commissioner may pull any item from the Consent Agenda in order that the Commission discuss and act upon it individually as part of the Regular Agenda.

- 4-a. Minutes from May 22, 2023, Planning and Zoning Commission Meeting.
- 4-b. Case No. P-23-021: A request by Ted and Rosa Dean for approval of a Preliminary Plat creating Block 1, Lot 1 of the El Jardin Subdivision, being 12.233-acres of land out of the A. Harrington Survey, A-55, in Brenham, Washington County, Texas.
- 4-c. Case No. P-23-022: A request by Ted and Rosa Dean for approval of a Final Plat creating Block 1, Lot 1 of the El Jardin Subdivision, being 12.233-acres of land out of the A. Harrington Survey, A-55, in Brenham, Washington County, Texas.

REGULAR AGENDA

- 5. Public Hearing, Discussion and Possible Action on Case Number P-23-019: A request by Edin and Martha Inestroza for approval of a Replat of Lots 4A, 5A, 6A, 7A, 8A and 9A in the College Heights Addition and a Replat of Lot 1A of the True Believers Subdivision, and a called 0.331-acre tract to create Block 1, Lots 1-30, Common Area A (0.3490-acres), Common Area B (0.0749-acres), and Common Area C (0.0119-acres), of the Ebenezer Development, being a total of 3.388-acres currently addressed as 710, 712, 714, 716, 800, 802 and 804 Sabine Street and further described as part of the A. Harrington Survey, A-55, in Brenham, Washington County, Texas.
- Public Hearing, Discussion and Possible Action on Case Number P-23-023: A request by Artis Edwards, Sr. for approval of a Replat of Lot 6 of the Carleton Addition to create Lot 6A (0.663-acres) and a reserve tract (0.709-acres) of the Carleton Addition, being a total of 1.372-acres currently addressed as 1310 Bridge Street and further described as part of the A. Harrington Survey, A-55, in Brenham, Washington County, Texas.

7. Adjourn

CERTIFICATION

I certify that a copy of the June 26, 2023 agenda of items to be considered by the Planning & Zoning Commission was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on June 23, 2023 at 10:00 a.m.

Kim Hodde

Kim Hodde, Planning Technician

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the Planning and Zoning Commission was removed by me from the City Hall bulletin board on the _____ day of _____, 2023 at _____.

Signature

Title

CITY OF BRENHAM PLANNING AND ZONING COMMISSION MINUTES May 22, 2023

The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.

A regular meeting of the Brenham Planning and Zoning Commission was held on May 22, 2023, at 5:15 pm in the Brenham Municipal Building, City Council Chambers, at 200 West Vulcan Street, Brenham, Texas.

Commissioners present:

M. Keith Behrens, Chairman Deana Alfred, Vice Chair Chris Cangelosi Artis Edwards, Jr. Darren Heine Cayte Neil

<u>Commissioners absent:</u> Calvin Kossie

<u>Staff present:</u> Stephanie Doland, Development Services Director Shauna Laauwe, City Planner Kim Hodde, Planning Technician

<u>Citizens / Media present:</u> None

1. Call Meeting to Order

Chairman Behrens called the meeting to order at 5:16 pm with a quorum of six (6) Commissioners present.

2. Public Comments

There were no public comments.

3. Reports and Announcements

There were no reports or announcements.

CONSENT AGENDA

4. Statutory Consent Agenda

The Statutory Agenda includes non-controversial and routine items that the Commission may act on with one single vote. A Commissioner may pull any item from the Consent Agenda in order that the Commission discuss and act upon it individually as part of the Regular Agenda.

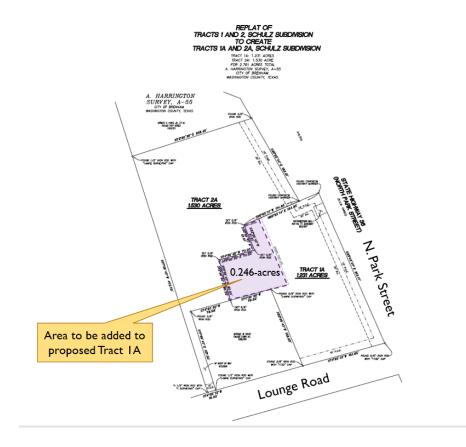
4-a. Minutes from the April 24, 2023, Planning and Zoning Commission Meeting.

Chairman Behrens called for a motion for the statutory consent agenda. A motion was made by Commissioner Neil and seconded by Commissioner Alfred to approve the Statutory Consent Agenda (Item 4-a), as presented. The motion carried unanimously.

REGULAR SESSION

5. Public Hearing, Discussion and Possible Action on Case Number P-23-020: A request by Victory Family Fellowship of Brenham (Tract 1) and Magen D. and Trevor Bain (Tract 2) for approval of a Replat of Tracts 1 and 2 of the Schulz Subdivision to create Tract 1A (1.231-acres) and Tract 2A (1.530-acres), being a total of 2.761-acres currently addressed as 130 and 154 Lounge Road, respectively, and further described as part of the A. Harrington Survey, A-55, in Brenham, Washington County, Texas.

Shauna Laauwe, City Planner, presented the staff report for Case No. P-23-020 (on file in the Development Services Department). Ms. Laauwe stated that the subject properties, currently identified as Tract 1 and Tract 2, are owned by Victory Family Fellowship of Brenham and Magen D. & Trevor Bain, respectively. The properties are currently addressed as 130 Lounge Road and 154 Lounge Road. Tract 2 is currently developed with an existing single-family residence with Tract 1 being vacant land. The Church is in the planning stages of developing Tract 1 for a new church site and is in the process of purchasing a 0.246-acre portion of Tract 2 to allow more space for drainage and parking to accommodate the proposed development. The replat reflects what the new property lines and sizes after the sale of land and renames the lots as Tract 1A being 1.231-acres (originally 0.985-acres) and Tract 2A being 1.530-acres (originally 1.776-acres). In addition to creating Tract 1A and Tract 2A, the plat dedicates a 15-foot public utility easement along State Highway 36 (North Park Street) and Lounge Road.



Public Notice was posted in the Banner Press and property owners within 200-feet were mailed notices on May 4, 2023. Staff did not receive any written comments for or against this replat request.

Development Services and Engineering reviewed this replat for compliance with the City of Brenham's regulations and ordinances and recommends approval of this residential replat, as presented.

Chairman Behrens closed the regular session and opened the public hearing at 5:20 pm. There were no citizen comments.

Chairman Behrens closed the public hearing and re-opened the regular session at 5:20 pm

A motion was made by Commissioner Cangelosi and seconded by Commissioner Alfred to approve the request from Victory Family Fellowship of Brenham (Tract 1) and Magen D. and Trevor Bain (Tract 2) for approval of a Replat of Tracts 1 and 2 of the Schulz Subdivision to create Tract 1A (1.231-acres) and Tract 2A (1.530-acres), being a total of 2.761-acres currently addressed as 130 and 154 Lounge Road, respectively, as presented. The motion carried unanimously.

6. Adjourn.

A motion was made by Commissioner Neil and seconded by Commissioner Heine to adjourn the meeting at 5:21 pm. The motion carried unanimously.

The City of Brenham appreciates the participation of our citizens, and the role of the Planning and Zoning Commissioners in this decision-making process.

Certification of Meeting Minutes:

Planning and Zoning Commission

M. Keith Behrens Chair June 26, 2023 Meeting Date

Attest

<u>Kim Hodde</u> Staff Secretary June 26, 2023 Meeting Date



CASE P-23-21 PRELIMINARY PLAT: EL JARDIN SUBDIVISION

PLAT TITLE:	El Jardin Subdivision	CITY/ETJ: City
PLAT TYPE:	Preliminary Plat	
OWNER/APPLICANT:	Ted and Rosa Dean / Lampe Surveying, Inc.	
ADDRESS/LOCATION:	302 Sweed Street	
LEGAL DESCRIPTION:	12.233 acres of land in the A. Harrington Survey, A-55, in Brenham, Washington County, Texas	
LOT AREA:	Lot 1 being a total of 12.233-acres.	
ZONING DISTRICT:	R-2, Mixed Residential	
EXISTING USE:	Single-Family residential / vacant land	
COMP PLAN FUTURE LAND USE:	Single-Family Residential	
REQUEST:		r approval of a Preliminary Plat of the El 12.233acres of land that is part of the A. 'ashington County, Texas.

BACKGROUND:

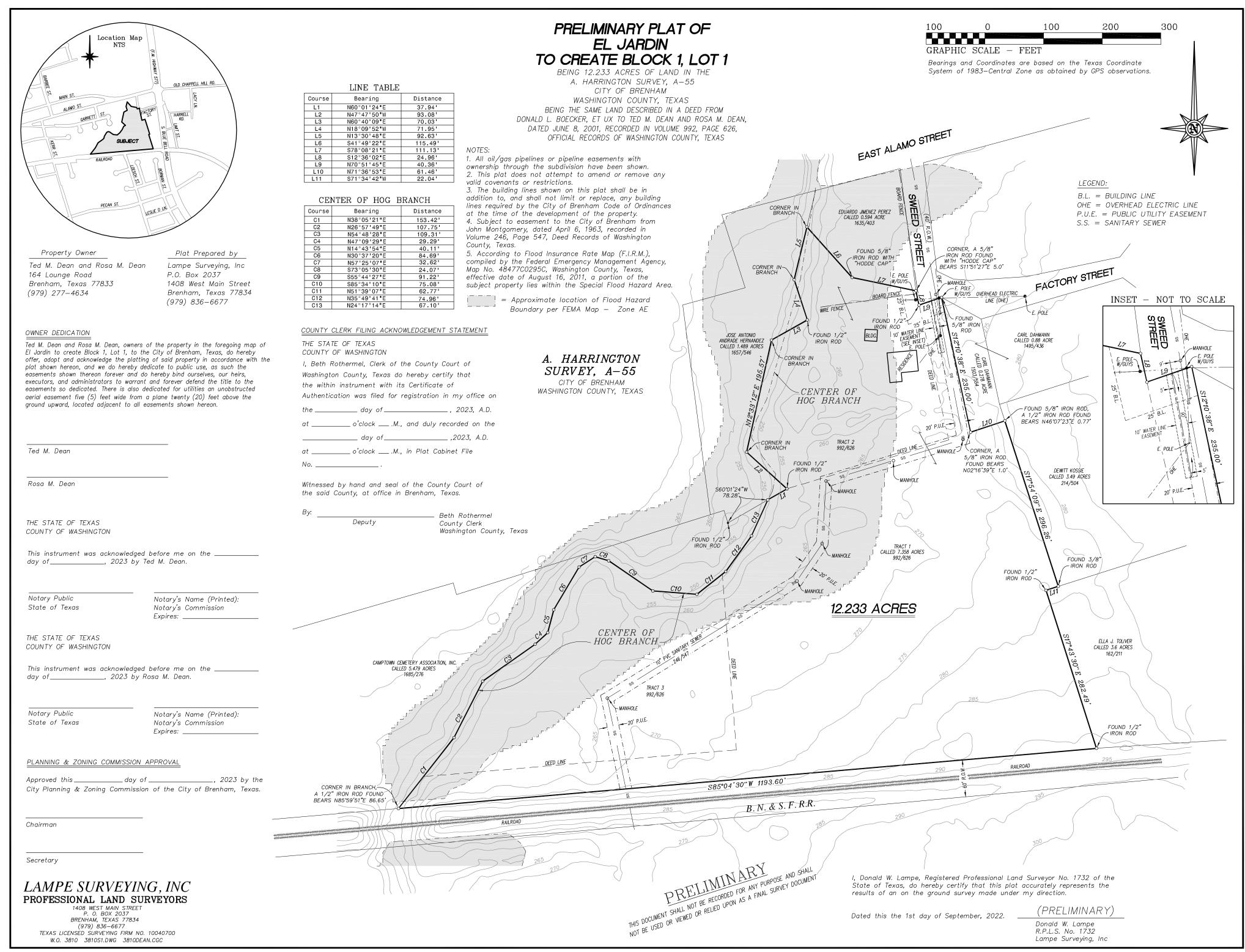
The subject 12.233-acres of land is generally located south of E. Alamo Street, on the west side and to the south of Sweed Street and addressed as 302 Sweed Street. The property owners, Ted and Rosa Dean, request approval of a Preliminary Plat of the El Jardin Subdivision that combines the existing multiple unplatted tracts into proposed Lot 1 being a total of 12.233-acres. The northern lot currently has a single-family structure with the remainder being vacant land. The applicant desires to plat the properties for future development. The subject site is not currently platted and thus, approval of a Preliminary Plat and Final Plat is required for future development.

STAFF ANALYSIS AND RECOMMENDATION:

Development Services and Strand Engineering have reviewed this Preliminary Plat for compliance with applicable City of Brenham regulations and ordinances and recommend **approval** of this plat as presented.

EXHIBITS:

A. Proposed Preliminary Plat





CASE P-23-22 FINAL PLAT: EL JARDIN SUBDIVISION

PLAT TITLE:	El Jardin Subdivision	CITY/ETJ: City
PLAT TYPE:	Final Plat	
OWNER/APPLICANT:	Ted and Rosa Dean / Lampe Surveying, Inc.	
ADDRESS/LOCATION:	302 Sweed Street	
LEGAL DESCRIPTION:	12.233 acres of land in the A. Harrington Survey, A-55, in Brenham, Washington County, Texas	
LOT AREA:	Lot 1 being a total of 12.233-acres.	
ZONING DISTRICT:	R-2, Mixed Residential	
EXISTING USE:	Single-Family residential / vacant land	
COMP PLAN FUTURE LAND USE:	Single-Family Residential	
REQUEST:	•	r approval of a Final Plat of the El Jardin 233acres of land that is part of the A. Yashington County, Texas.

BACKGROUND:

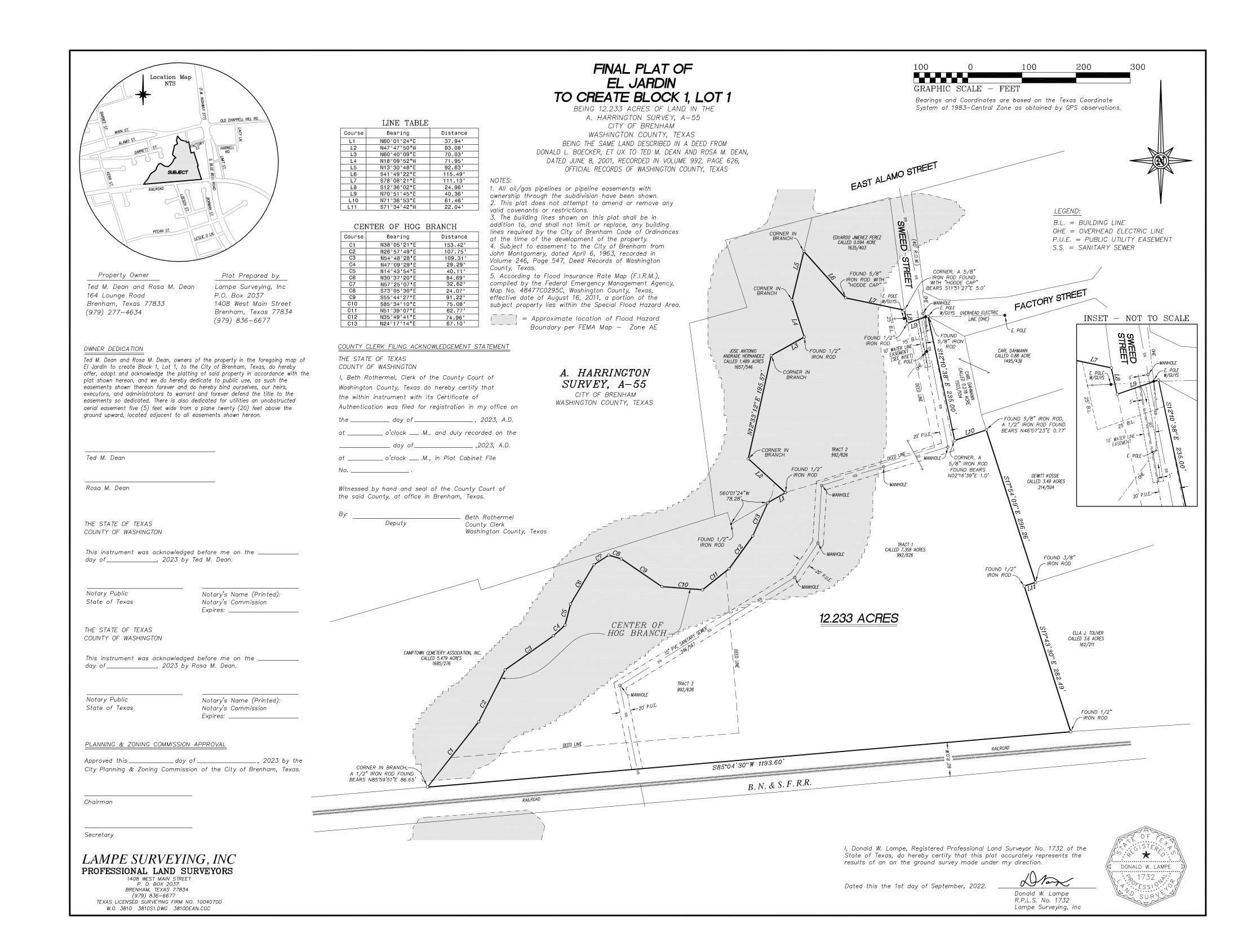
The subject 12.233-acres of land is generally located south of E. Alamo Street, on the west side and to the south of Sweed Street and addressed as 302 Sweed Street. The property owners, Ted and Rosa Dean, request approval of a Final Plat of the El Jardin Subdivision that combines the existing multiple unplatted tracts into proposed Lot 1 being a total of 12.233-acres. The northern lot currently has a single-family structure with the remainder being vacant land. The applicant desires to plat the properties for future development. The subject site is not currently platted and thus, approval of a Preliminary Plat and Final Plat is required for future development.

STAFF ANALYSIS AND RECOMMENDATION:

Development Services and Strand Engineering have reviewed this Final Plat for compliance with applicable City of Brenham regulations and ordinances and recommend **approval** of this plat as presented.

EXHIBITS:

A. Proposed Final Plat



City of Brenham Planning and Zoning Commission Staff Report Shauna Laauwe, City Planner June 26, 2023



CASE P-23-019

REPLAT: LOTS 4A, 5A, 6A, 7A, 8A AND 9A IN THE COLLEGE HEIGHTS ADDITION AND LOT 1A FO THE TRUE BELIEVERS SUBDIVISION, AND A CALLED 0.331-ACRE TRACT TO CREATE BLOCK 1, LOTS 1-30, COMMON AREAS A, B, AND C

PLAT TITLE:	Replat of Lots 4A, 5A, 6A, 7A, 8A & 9A In the College Heights Addition, Lot 1A of the True Believers Subdivision, and a called 0.331-acre tract to create Block 1, Lots 1-30, and Common Areas A, B, and C of the Ebenezer Development	CITY/ETJ: Ci	ity Limits
PLAT TYPE:	Residential Replat		
OWNERS:	Edin and Martha Inestroza		
APPLICANT/AGENT:	Owner		
LOT AREA /LOCATION:	3.388-acres located at 710, 712, 714, 716, 500, 802 and 804 Sabine Street		
PROPOSED LEGAL DESCRIPTION:	Block 1, Lots 1-30 and Common Areas A, B, and C of the Ebenezer Development in Brenham, Washington County, Texas		
ZONING DISTRICT:	R-2, Mixed Residential		
EXISTING USE:	Vacant land		
COMP PLAN FUTURE LAND USE:	Multifamily Residential		

REQUEST: A request by Edin and Martha Inestroza for approval of a Replat of Lots 4A, 5A, 6A, 7A, 8A and 9A in the College Heights Addition and a Replat of Lot 1A of the True Believers Subdivision, and a called 0.331-acre tract to create Block 1, Lots 1-30, Common Area A (0.3490-acres), Common Area B (0.0749-acres), and Common Area C (0.0119-acres), of the Ebenezer Development, being a total of 3.388-acres currently addressed as 710, 712, 714, 716, 800, 802 and 804 Sabine Street and further described as part of the A. Harrington Survey, A-55, in Brenham, Washington County, Texas.

BACKGROUND:

The subject properties, currently identified as Lots 4A, 5A, 6A, 7A, 8A and 9A in the College Heights Addition, Lot 1A of the True Believers Subdivision, and a called 0.331-acre tract, are owned by Edin and

Martha Inestroza. The properties are currently addressed as 710, 712, 714, 716, 500, 802 and 804 Sabine Street. The properties are currently not developed and are generally located south of State Hwy 105 and on the northeast corner of Sabine Street and Clay Street intersection. The applicant desires to reconfigure and replat the lots for future residential development. Lots 1-30 are proposed to be townhome lots, with the townhome development consisting of ten (10) groupings of 3-unit townhome structures with the required 10-foot spacing between structures. Common Area "A" serves as the detention pond site, while Common Areas "B" and "C" allow for 5-feet of additional open space between the properties and Sabine Street and Clay Street, respectively. Common areas must be maintained by a Homeowner's Association. The plat also dedicates a 55-foot right-of-way street, Ebenezer Lane and 15-foot public utility easements along the front and rear of the lots. An additional 10-foot public utility easement will also be dedicated between Lot 12 and Common Area "A."

STAFF RECOMMENDATION:

Development Services staff and Engineering have reviewed the proposed residential Replat for compliance with the City of Brenham's regulations and ordinances and **recommends approval** of the proposed residential Replat as presented.

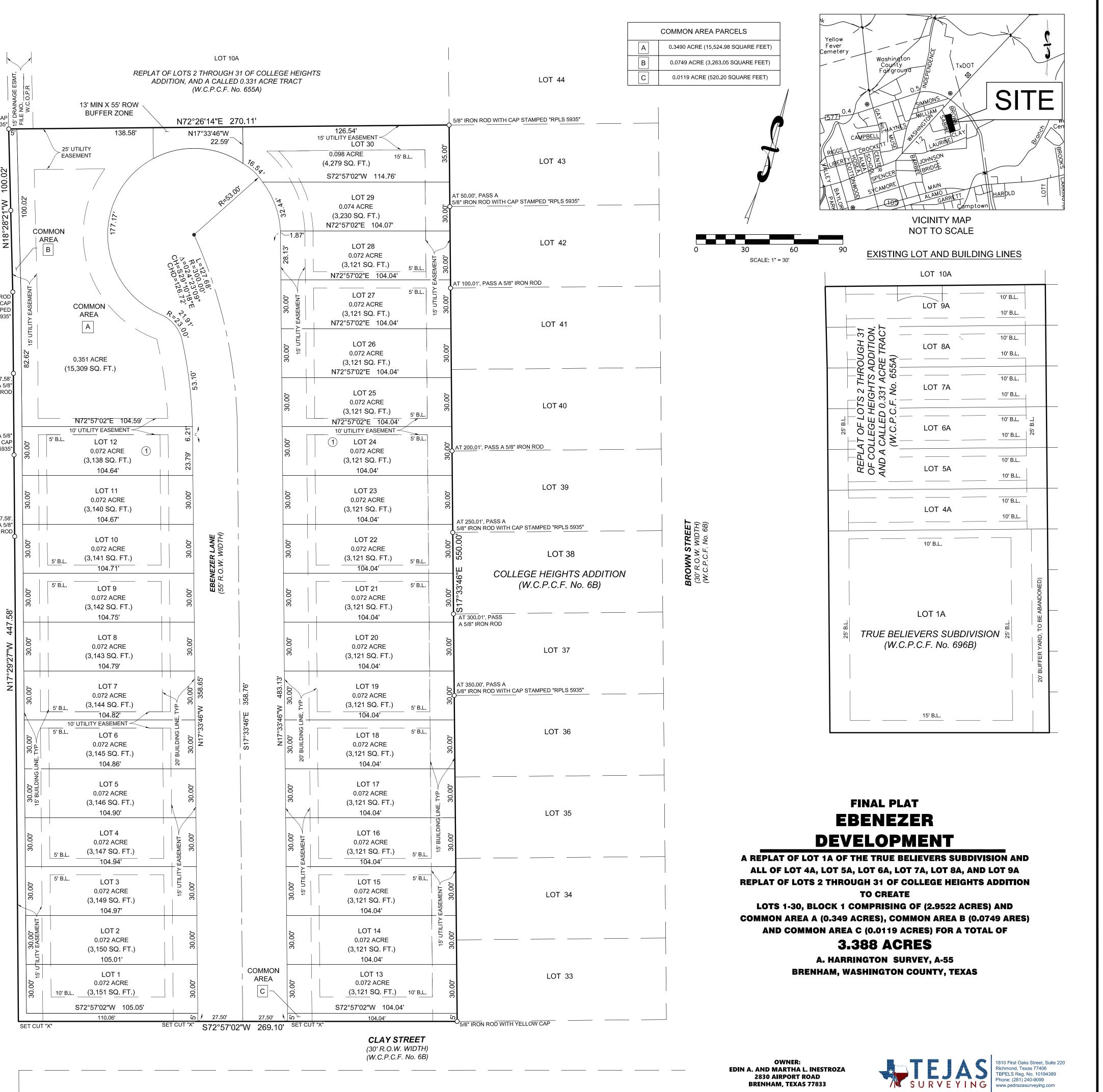
EXHIBITS:

A. Proposed residential Replat

	rdance with the plat shown hereon.	
	By: Edin A. Inestroza	
Notary Public Acknowledgement	Edin A. Inestroza	
STATE OF TEXAS		
	conally appeared Edin A. Inestroza, known to me to be the person(s) nent and acknowledged to me that they executed the same for the	5/8" IRON ROD WI STAMPED "RPL
GIVEN UNDER MY HAND AND SEAL OF OFFICE, this		
	day or, 2020.	
	Notary Public in and for the State of Texas My Commission Expires:	
Owner's Acknowledgement		AT 50.01', PASS A 5
I, Martha L. Inestroza, the owner of the land described he and acknowledge the subdivision of said property in acco	ereon, whose name is subscribed hereto, do hereby offer, adapt, rdance with the plat shown hereon.	IRON ROD WITH C STAMPED "RPLS 59
	Ву:	
Notary Public Acknowledgement	Martha L. Inestroza	
STATE OF TEXAS		
COUNTY OF BEFORE ME, the undersigned authority, on this day pers	conally appeared Martha L. Inestroza, known to me to be the	5/8" IR W S1
person(s) whose name(s) is/are subscribed to the forego for the purposes and considerations therein expressed.	ing instrument and acknowledged to me that they executed the same	"RPL
GIVEN UNDER MY HAND AND SEAL OF OFFICE, this	day of, 2023.	
	Notary Public in and for the State of Texas	
	My Commission Expires:	
Planning and Zoning Commission Approva	al construction of the second s	PAS IR
Approved this day of the Planning and Zoning Commission of The City of Bren	– , 2023, by	
		AT 347.58', PAS
Chairman		IRON ROD W STAMPED "RPI I
Secretary		
County Clerk Filing Acknowledgement Sta	tement	
within instrument was filed with my office on the m., and duly recorded on the day of , sheet of the reco Beth Rothermel Clerk of the County Court of Washington County, Texas		
Ву:		
Lein Holder Acknowledgement And Subor	dination Statement	
We, Citizens State Bank, owners and holders of liens	against the property described in the plat known as Ebenezer	
and Volume 1835, Page 299 of the Official Records of V	s of record in Volume 1858, Page 826, Volume 1858, Page 829, Vashington County, Texas, do hereby in all things subordinate to are the present owner of said liens, and have not assigned the	S S S
	Ву:	3ABINE 30' R.O.V
	Бу	
The STATE OF TEXAS § COUNTY OF §		
	day of, 2023 by	
·	NOTARY PUBLIC, STATE OF TEXAS	
	Notary Signature	
	Notary Printed Name	
	Notary Commission Expiration	
Surveyor's Certification		
from an actual and accurate survey of the land and properly placed under my personal supervision, in ac		
City of Brenham, Texas.		
Jose A. Pedraza, RPLS Texas Registration No. 6806		I
Notes:		
1. The surveyor has not abstracted this property. The prepared along with a Title Report prepared by Abstract & Title, LLC dated February 6, 2023	/ Bluebonnet covenants or restrictions.	
January 29, 2023.	 The building lines shown on this plat shall be in addition to, and shall not limit or replace, any building lines required by the city of 	1
2. All bearings shown hereon are based on the Texa System of 1983, Central Zone No. 4203 (2001 adju	stment). the property.	
3. This tract lies in unshaded Zone "X", define determined to be outside the 0.2% annual chance f per the National Flood Insurance Program FIRM	Ioodplain", asIocated in the rear property Public Utilities Easement. The gate1 Communityshall be located perpendicularly to the rear lot line.	
	shed revision	
Panel Number 48477C0295C, latest available publ dated August 16, 2011.		
Panel Number 48477C0295C, latest available publ	ome Owner's LEGEND B.L. BUILDING LINE	
Panel Number 48477C0295C, latest available publ dated August 16, 2011.4. Common Areas to be maintained by the Ho	ome Owner's <u>LEGEND</u> B.L. BUILDING LINE No. NUMBER R.O.W. RIGHT-OF-WAY SQ. FT. SQUARE FEET	
 Panel Number 48477C0295C, latest available publ dated August 16, 2011. 4. Common Areas to be maintained by the Ho Association in perpetuity. 5. All side lot lines are either perpendicular or ra 	dial to street $ \begin{array}{rcl} \text{LEGEND} \\ \text{B.L.} & \text{BUILDING LINE} \\ \text{No.} & \text{NUMBER} \\ \text{R.O.W.} & \text{RIGHT-OF-WAY} \\ \text{SQ. FT.} & \text{SQUARE FEET} \\ \text{WASCHINET ON COUNTY DUAT CARINET FILE} $	

7. All oil/gas pipelines or pipeline easements with ownership through the subdivision have been shown.

O FOUND MONUMENT, AS LABELED



City of Brenham Planning and Zoning Commission Staff Report Shauna Laauwe, City Planner June 26, 2023



CASE P-23-023 REPLAT: LOT 6 OF THE CARLETON ADDITION TO CREATE LOTS 6A AND A RESERVE TRACT

PLAT TITLE:	Replat of Lot 6 of the Carleton Addition to create Lot 6A and a Reserve Tract	CITY/ETJ: City Limits
PLAT TYPE:	Residential Replat	
OWNERS:	Artis Edwards, Sr.	
APPLICANT/AGENT:	Owner / Kerr Surveying	
LOT AREA /LOCATION:	1.372-acres located at 1310 Bridge Stre	eet
PROPOSED LEGAL DESCRIPTION:	Lot 6A and a Reserve Tract of the Ca County, Texas	rleton Addition in Brenham, Washington
ZONING DISTRICT:	R-2, Mixed Residential	
EXISTING USE:	Vacant land	
COMP PLAN FUTURE LAND USE:	Single-Family	

REQUEST: A request by Artis Edwards, Sr. for approval of a Replat of Lot 6 of the Carleton Addition to create Lot 6A (0.663-acres) and a Reserve Tract (0.709-acres) of the Carleton Addition, being a total of 1.372-acres currently addressed as 1310 Bridge Street and further described as part of the A. Harrington Survey, A-55, in Brenham, Washington County, Texas.

BACKGROUND:

The subject property, currently identified as Lot 6 of the Carleton Addition, is owned by Artis Edwards, Sr. The property is a vacant tract of land currently addressed as 1310 Bridge Street. The applicant desires to subdivide the large tract into two tracts for future residential development. The proposed Lot 6A is 0.663-acres and would be available for residential development, however the proposed reserved tract (0.709-acres) would not be permitted to be developed until an existing sewer line is moved and the tract is replatted from a Reserve Tract to a qualified lot. In addition to creating Lot 6A and a reserve tract, the plat dedicates a 15-foot public utility easement near the east property line of the reserve tract.

STAFF RECOMMENDATION:

Development Services staff and Engineering have reviewed the proposed residential Replat for compliance with the City of Brenham's regulations and ordinances and **recommends approval** of the proposed residential Replat as presented.

EXHIBITS:

A. Proposed residential Replat

