

TOURISM ADVISORY BOARD MINUTES

A meeting of the City of Brenham's Tourism Advisory Board was held on Monday, April 18, 2022, beginning at 5:15 p.m. in the Brenham City Hall, Conference Room 2A, at 200 W. Vulcan Street, Brenham, Texas.

Board Members present:

Scott Atwood – Chair
James Pharaon – Vice Chair
Jean Shoup
Stacey Walters
Harrison Williams

Board Members absent:

Jenny Van Dorf
Commissioner Kirk Hanath

City of Brenham Staff present:

Tourism and Marketing Director Jennifer Eckermann, Tourism and Marketing Coordinator Nancy Joiner, and City Secretary Jeana Bellinger.

1. Call Meeting to Order

Chairman Scott Atwood called the meeting to order.

2. Public Comments

None were present.

WORK SESSION

3. Presentation and Training on the City of Brenham's Policies and Procedures for Advisory Boards and Commissions to Include, but Not Be Limited to, Board Meeting Procedures and Requirements, Roberts Rules of Order and Parliamentary Procedure, Conflicts of Interests, the Texas Open Meetings Act, and the Texas Public Information Act

City Secretary Jeana Bellinger presented this training.

- Policy and Procedures for Boards and Commissions Effective January 1, 2022
- Texas Open Meetings Act
- The Basics of Parliamentary Procedure – commonly known as “Roberts Rules of Order”
- Conflict of Interest

- The Basics of Public Information

4. Adjourn

Scott Atwood

7/21/2022

Scott Atwood
Board Chair

Date

ATTEST:

Nancy Joiner

7/21/2022

Nancy Joiner
Tourism & Marketing Coordinator

Date