



Invitation to Bid (“ITB”) – Janitorial Services Contract

BID NO. 22-002 – Addendum No. 1 Questions Related to Invitation to bid

Questions Related to ITB

When was the last time the city went out for bid? **2017**

Are there any current issues with service at this time, or if the city would like to see service provided differently from what they are receiving. **No major issues currently. Reason for rebid is we have exhausted all renewals.**

Is there tabulation form the last time the city went out for bid? **Attached.**

Could you please provide any site maps if they are available? **Attached.**

What is the current dollar amount for this project? **2021 Purchase order was for \$108,314.40.**

This however did not include several facilities that have been added as well as parks restrooms/kitchens. Those services (parks/kitchens) were taken care of by another group free of charge but due to covid restrictions, we had to add them to list.

Will the employees for the City Hall and Police Department need to go through CJIS protocol background checks? **YES.**

Could you please supply the fixture counts for the park restrooms? **Attached.**

What is the anticipated start date?

January.

What buildings are flexible on days and times for cleaning?

Unsure currently. Buildings that are everyday would not be flexible. Please propose any options that you might recommend.

Is power washing included in the pricing or is extra for the benches, bench areas, picnic tables, and picnic table areas?

As this would be on an as needs bases please quote this separate.

Is the restoration of Ballroom wood floors extra?

Yes, this would be an extra service, not one that would be in the normal bid for this room. Please quote per sq ft for Ballroom restoration.

What is the square footage for each building/parks/kitchen below?

Buildings

Parks Department	1300 Sq.ft
Streets Department	1314 without back bathroom. 1612 including back bathroom Sq.ft

Parks

Firemans's New	288/280/60 Sq.ft
Fireman's Field	212/110 Sq.ft
Fireman's Rock RR	No RR there.
Henderson Kitchen	80/80 Sq.ft
Splash Pad	50 Sq.ft
Fink & Korhauer	None Sq.ft
Hattie Mae Flowers	130/130 Sq.ft
Jackson St. B-Ball	130/130 Sq.ft
Jackson St. Kitchen	80/80 Sq.ft
Down Town	157/157 Sq.ft

Jerry Wilson	130/130 Sq.ft
L.A. Lower RR	160/160 Sq.ft
L.A. Fields	163/163 Sq.ft
HS Tennis Courts	135/135 Sq.ft
Amphitheater	Sq.ft
Hohlt Soccer	276/276 Sq.ft
Hohlt Baseball	253/195 Sq.ft
Hohlt Softball	264/264 Sq.ft
Hohlt Playground	195/180 Sq.ft

Kitchens

Henderson Kitchen	525 Sq.ft
Fireman's Kitchen	1206 Sq.ft
Fireman's Rock Room	435 Sq.ft
Jackson St. Kitchen	525 Sq.ft
Henderson Field	104/104

1. How many employees are required for the contract? **The number of employees needed must be sufficient to have all scopes of work performed in desired time frames. Only specification in the ITB was Contractor Shall Provide: All personnel to perform the service, including on-site supervision at all locations where service is provided.**

How many Day Porters?	
How many Janitors?	
How many Supervisors?	

2. How many windows are at each location below?

Fire Museum Windows Cleaning inside/outside	See below
Barnhill Window Cleaning Inside/Outside	See below

All Sports RR- W-104 sq.ft. M-104 sq.ft.
All Sports Kitchen 1025 SQ. FT

Fire Museum- approximately 53 windows.

Stanley Steamer 27 windows/doors.

10 windows at 110" x 4', 10 windows at 30" x 3', 2 doors at 110" x 32" 1- door 110" x 32"

1- Door at 110" x 40" with 1- 30" x 40" window. 1 window 82" x 110" 1- window 30" x 110"

I've attached pictures of the fire museum and Stanley steamer.

Visitor Center: 9 large picture windows and each pane on either side of the door and the door

Barnhill 1st floor: 13 windows (some have to panes in each window and including all the doors)

Barnhill 2nd floor: 19 windows (each one has 12 panes)







BID TABULATION CONTRACT FOR JANITORIAL SERVICES IFB NO. 17-011		
Item	WCD ENTERPRISES	KUSTOM KLEAN JANITORIAL SERVICES
Location:		
A. City Hall	3,840.00	3,358.34
B. Nancy Carol Roberts Mem. Library	1,335.00	1,352.00
C. Police Department	1,955.00	2,600.00
D. Animal Shelter	170.00	303.34
E. Central Fire Station	260.00	303.34
F. Blue Bell Aquatic Center	480.00	372.67
G. All Sports Building	150.00	303.34
H. Central Warehouse	55.00	108.34
I. Simon Theater & Visitor's Center	365.00	252.65
Total per Month	8,610.00	8,954.02 ✓
Total per (12 Month) Year	103,320.00	107,448.24 ✓
Carpet Cleaning per Sq. Ft.	0.10	0.15
Grout Restore per Sq. Ft.	0.25	0.15
Buff Floor per Sq. Ft.	0.05	0.25
Strip/Polish Hard Surface per Sq. Ft.	0.18	0.50
Wash Down Sally Port (Each)	125.00	20.00
Employee Hourly Rate	16.00	16.00
Payment Discount	2% 10 Days	

PARKS RESTROOM COUNTS

Location:	Men's Stalls	Men's Sinks	Women's Stalls	Women's Sinks	Family	TP	Paper Towel	Soap		Restrooms
					Family					
Fireman's New	2	1	4	2	1 & 1	7	3	3		3
Fireman's Field	1	1	5	1		6	2	2		2
Fireman's Rock RR	1	1	3	1		4	2	2		2
Henderson Kitchen	1	1	2	1		3	2	2		2
Henderson Field	1	1	2	1		3	2	2		2
Splash Pad					Family	1	1	1		1
Fink & Korthauer	1	1	3	1		4	2	2		0
Hattie Mae Flowers	1	1	2	1		3	2	2		2
Jackson St. B-Ball	1	1	2	1		3	2	2		2
Jackson St. Kitchen	1	1	2	1		3	2	2		2
Down Town	1	2	3	2		4	2	2		2
Jerry Wilson	1	1	2	1		3	2	2		2
L. A. Lower RR	2	1	3	1		5	2	2		2
L. A. Fields	2	2	4	2		6	2	2		2
HS Tennis Courts	1	1	2	1		3	2	2		2
Amphitheatre	2	2	5	2		7	2	2		2
Hohlt Soccer	3	3	6	3		9	2	4		2
Hohlt Baseball	2	2	5	3		7	2	3		2
Hohlt Softball	2	2	4	2		10	3	2		2
Hohlt Playground	1	2	3	2		4	2	2		2
All Sports	1	1	2	1		3	2	2		2
Total:						98	43	45		40
Hohlt Shop RR						1	1	1		
Hohlt Shop							1	1		
Parks Shop RRs						2	2	2		
Parks Shop							1	1		
						101	48	50		

