



FINANCE GAMEDAY

2010 SEASON

Finance Division 2010 Season

Every Saturday morning in the fall, many of our televisions are tuned to College Gameday. We intently listen to the commentators and marvel at every detail and factoid about the featured teams. Even though the college football season has ended, this **Finance Gameday** report features our fantastic Finance Team. The past several annual reports have discussed major accomplishments of the Finance Division including our bond rating improvements and the ADP payroll implementation. But not once have we disclosed our statistics. Well this is the year. We have a great story to tell, and this Finance Gameday report says it all.

Finance Team Coaches

The head coach of our Finance Team is the Chief Financial Officer, Carolyn Miller. A 1980 graduate of Texas A&M University, Carolyn joined the City in 2005. Under her leadership, the City has received back-to-back **Certificates of Achievement for Excellence in Financial Reporting** from the Government Finance Officer's Association (GFOA) for our annual financial report. But as you know, the head coach is only as successful as the assistant head coaches and the players, and we have a stellar lineup.

❖ **Assistant Head Coach, Rhonda Kuehn**

Rhonda is our veteran assistant head coach and she has been with the City almost 15 years. She is a 1996 graduate of Sam Houston University and is our Municipal Court Administrator. We can learn a lot from Rhonda as she exhibits a supreme **execution** of the game. With her guidance and support, all three of our Municipal Court clerks have obtained their Level II certification. Rhonda continues her commitment to the profession as a faculty member for the Texas Municipal Courts Education Center.

❖ **Assistant Head Coach, Stacy Hardy**

Stacy was recruited by the City in 2006 and is a 1997 graduate of Texas A&M University. As our Accounting Manager, Stacy practices the **fundamentals** of the game. She keeps us on track by managing 35 governmental and proprietary funds and 17 active grants. Last year, we prepared, processed and approved over 1,340 journal entries to maintain accurate financial information.

❖ **Assistant Head Coach, Christi Korth**

Christi is our newest assistant head coach and she graduated from Sam Houston State University in 1990. She began her career with the City in 2009 as our Accounting Supervisor. Christi is skilled at maintaining the **momentum**. Her responsibilities include processing the biweekly payroll for over 250 employees with a total payroll on average of \$277,000. Christi also oversees the vendor payment functions of the City.

❖ Assistant Head Coach, Debbie Gaffey

In early 2007, Debbie traded her City of Seabrook jersey for the City of Brenham. Debbie holds a degree from the University of Kentucky where she graduated in 1982. As our Budget Officer, she prepares our **game plan** which includes the annual operating and capital budgets, close scrutiny of utility rate models, and quarterly financial reports. Under her coaching, the City received the **Distinguished Budget Presentation Award** from the Government Finance Officer's Association (GFOA) for our fiscal year beginning October 1, 2009. Debbie has submitted our current fiscal year budget, and we anticipate a victory for this one as well.

Finance Team Roster

Our team is comprised of veterans, rookies and of course, **Legends of the Game**. Our Legends of the Game have over 20 years; our Veterans have 10-19 years of service while our Rookies have less than 10. We did not have any new recruits this year and we survived our season with no turnovers.

FINANCE TEAM ROSTER

<u>Designation</u>	<u>Player</u>	<u>Years</u>	<u>Position</u>
Legend	Doris Krolczyk	37	Special Projects
Legend	Darlene Konieczny	25	Accounting Clerk III
Legend	Gerry Hartstack	23	Purchasing Agent
Legend	Larry Thomas	23	City Marshall
Veteran	Florence Bentke	14	Accounting Clerk I
Veteran	Judy Wagner	12	Accounting Clerk II
Veteran	Diane Juarez	11	Court Clerk II
Rookie	Julian Weisler	9	Presiding Judge
Rookie	Robert Wright	5	Associate Judge
Rookie	Wanda Whitener	4	Court Clerk II
Rookie	Norma Rodriguez	2	Court Clerk II
Rookie	Adam Griffin	1	Budget Assistant

Team Stats

The following section will showcase some of our team stats for the last four years.

FINANCE STATISTICS				
	<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>
Vendor Payables				
A/P Checks	6,585	6,504	6,532	6,174
1099s	167	186	169	160
Payroll Checks	7,056	7,178	7,239	7,538
W2s Issued	381	363	372	373
Procurement Card Reports	40	228	196	153
Purchasing				
Purchase Orders	876	778	816	857
Total Purchase Orders	\$ 4,596,718	\$ 5,454,121	\$ 6,019,763	\$ 5,740,625
Specific Purpose Bids	14	9	11	4
Annual Bids	9	6	8	6
Financial Reporting				
G/L Funds Managed	34	35	34	35
Journal Entries	1,837	1,799	1,544	1,349
Grants Managed	14	13	15	17
A/R Billings	3,601	4,641	4,186	4,144
Financial Reports	4	4	4	4
Budget Amendments	3	2	4	2
Fixed Assets				
Capital Projects	48	49	69	82
Capital & Non-capital	6,195	6,496	5,714	5,917
New Asset Additions	110	174	182	223

MUNICIPAL COURT STATISTICS				
	<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>
Traffic Misdemeanors				
Non-Parking	2,388	3,726	5,138	5,174
Parking	2,333	237	454	55
Dispositions Prior to Trial	4,100	2,217	2,824	2,800
Dispositions at Trial	130	97	88	95
Cases Dismissed	1,384	2,130	2,670	2,808
Non-Traffic Misdemeanors				
State Law	2,277	2,961	2,842	2,492
City Ordinance	150	129	167	117
Dispositions Prior to Trial	1,136	1,385	1,269	1,152
Dispositions at Trial	132	149	102	132
Cases Dismissed	145	113	232	243
Juvenile Activity	240	188	218	226
Warrants Issued	575	1,000	806	1,849
Total Revenue Collected	\$ 622,147	\$ 872,451	\$ 1,090,569	\$ 1,172,525
Total Remitted to State	\$ 229,200	\$ 318,685	\$ 422,383	\$ 412,989
General Gov't Revenues	\$ 392,947	\$ 553,766	\$ 668,186	\$ 759,536

Season Summary

I am privileged to coach a great team of professionals who strive to meet the day-to-day challenges. They are true champions and practice core values such as integrity, hard work, and honesty. We have a solid team and each member has a passion for what they do.

We sincerely appreciate Council's support and encouragement and we pledge to continue to serve the citizens of Brenham with overall excellence in performance.

Respectfully submitted,



Carolyn D. Miller
Head Coach and CFO