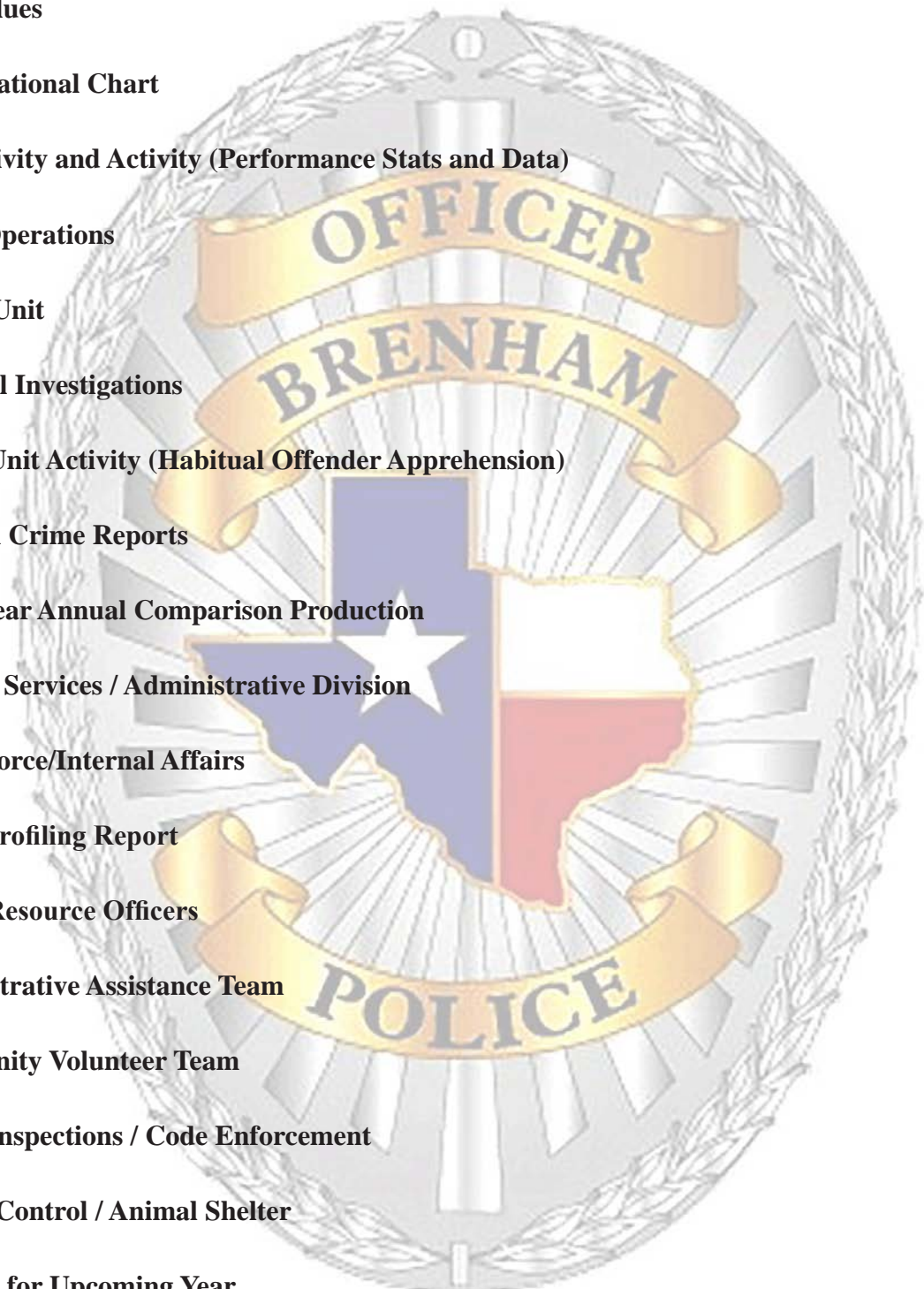


Mission Statement

The Brenham Police Department is a value-driven organization that will base its relationships and objectives on empathy, edification, enthusiasm, and excellence to continuously make Brenham a safer and better place to live, visit, and conduct business.

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The badge is circular with a laurel wreath border. At the top, a gold banner reads "OFFICER". Below that, another gold banner reads "BRENHAM". The center features a shield with a white star on a blue field, a white field on the right, and a red field at the bottom. At the bottom, a gold banner reads "POLICE".

Opening Remarks

We have just completed our first year as a recognized police department through the Texas Best Practices Program for Law Enforcement Agencies. This program is a quality control initiative where our department has to meet or exceed 180 standards that have been established by the Texas Police Chief's Association.

Outside assessors evaluate our department to ensure that we are providing a public safety service level of excellence. Less than five percent of Texas law enforcement agencies have achieved this status. We are the 68th department to be recognized for this level of excellence. It should be noted that there are over 2,500 law enforcement agencies within the state. Our recognition will serve as a communication and confirmation to our community that the City of Brenham employs an ethical, effective, and efficient police department. Integrity and professionalism are paramount for the operation and administration of our public safety team.



Texas Law Enforcement Recognition Program

Twelve Critical Issues

- Use of Force
- Emergency Vehicle Operation and Pursuits
- Search, Seizure, and Arrest
- Care, Custody and Restraint of Prisoners
- Domestic Violence and agency employee domestic misconduct
- Off-Duty Conduct
- Selection and Hiring
- Sexual Harassment
- Complaint and Internal Affairs Management
- Narcotics, SWAT, and High Risk Warrant Service
- Dealing with the Mentally Ill and Developmentally Disabled
- Property and Evidence

Core Values

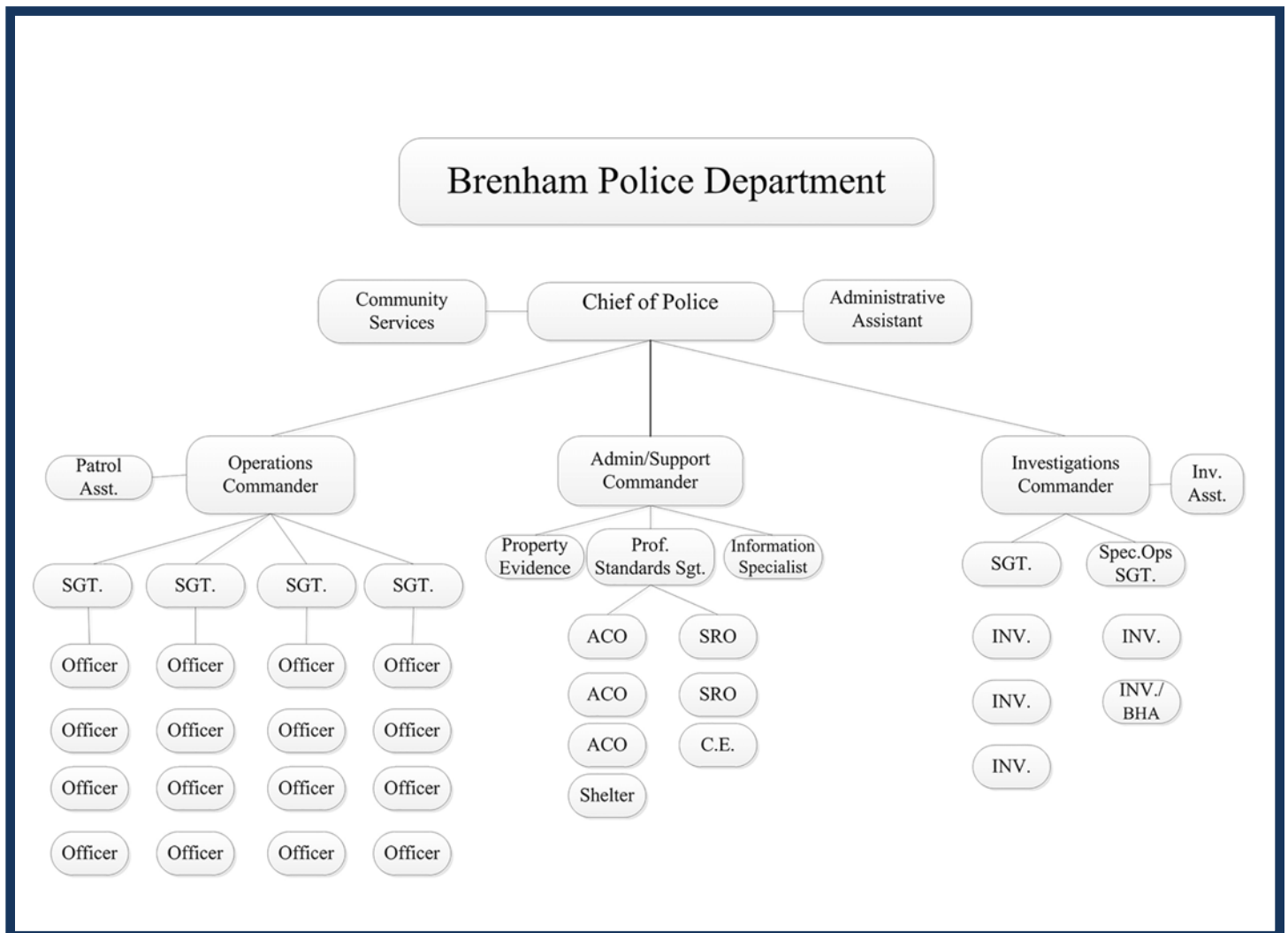
Core Values

- Empathy - Listen, value diversity, see things from the views of others, seek win – win propositions, share information exhaustively, be open, be mature, forgive
- Edification - Build partnership relationships, sell vision then empower, recognize others, be a team member, create value to receive value, honor the absent
- Enthusiasm - serve others as customers, improve quality of life for all stakeholders, adapt to change, take ownership, be passionate
- Excellence - Have high expectations, take pride, have high performance and ethical standards, be accountable, be problem-resolution oriented, be quality driven



Organizational Chart

The department has just completed its first year of a re-structure from two major divisions commanded by two lieutenants and a deputy chief to three distinct divisions commanded by three lieutenants and no deputy chief. The lieutenants report directly to the Chief of Police. This makes the organization flatter with an optimal balance of effectiveness and efficiency.

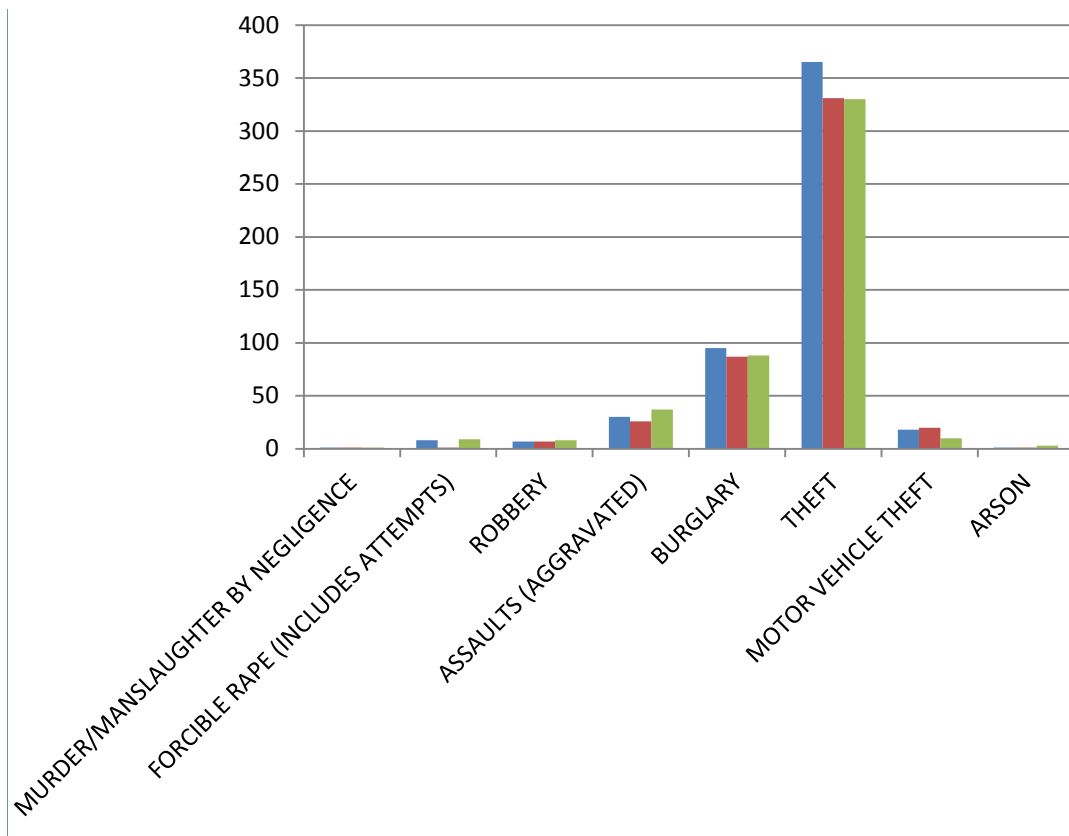


Productivity and Activity

Overall crime is down by 16 percent when both the Part 1 and the Part 2 crime rates are combined. However, it is always the Part 1 Crime Rate that is the most concerning. This year the Part 1 Crime Rate did have a two percent increase. The thefts, burglaries and robberies have not increased but assaults have risen. Family violence and sexual assault offenses are often hard for law enforcement to prevent because the offenses take place in a home and are often crimes of unforeseen.

However, during the next year, the department will be starting a program that will potentially curtail future escalations of violence by proactively sending a message of support to the victims and one of deterrence to would be violators.

This past year the department dealt with significant



turnover due mainly to retirements. The police team handled the loss of those officers remarkably well; and

the department is just now approaching full strength for the force.

The hiring, recruiting, testing and training phases take time. The department had multiple officers in training this past year and the field training officers did a remarkable job. Most do not understand that it can take up to a year getting an officer through the recruiting, application, testing, hiring and training phases.

Self-initiated activity can fall when staffing levels decrease, which in turn may allow crime to rise. It is important that the department stay staffed to full strength as much as possible.

The department had 26,451 officer incident based calls for service in 2013, which includes both dispatched

calls and officer initiated activity. The police department made over 1,300 arrests when combing adult and juveniles.

Officers continue to connect the dots and analyze crime much more accurately. In recent years there has been decrease in “Part I Crime” because the police team is working smarter and not just harder. This department could not have been

or continue to be proactive without the support and direction of the Mayor and Council.

Patrol or Operations Division

The Operations Division is commanded by Lieutenant Dant Lange and four patrol sergeants. They are Sergeant Kelvin Raven, Sergeant Curtis Schoen, Sergeant Lloyd Powell, and Sergeant Jason Derrick.

In 2013, patrol officers conducted approximately 7,000 traffic stops, responded to approximately 3,670 emergency 911 calls, and responded to 26,451 total calls which included self-initiated activity and non-emergency calls. There were over 194,000 Brenham Police Department radio transmissions. They responded to 3,760 emergency situations.

Most criminals are apprehended on traffic stops. Criminals can pick and choose the place and time of their crime. However, they cannot control the roadways to and from their crimes. This is where investigative patrol officers' seize opportunities to catch drug traffickers, burglars, and wanted persons. Patrol officers in the field not only respond to calls, they also solve and prevent a significant number of crimes.

The patrol division restores order and prevents crime with their visibility and directive patrols. They conduct business checks; perform both initial and subsequent investigations. The patrol officers gather intelligence, take reports, mitigate conflict, and stop chaos from taking over the community.

The members of patrol are ethical, high-level communicators, courageous, compassionate, and stern when appropriate. They are capable and dependable high-level individuals that work as a close knit team.

“The Patrol Division is the backbone of any police department. They are the men and women who are on the front line, who are there, first and foremost, to protect and serve.”

Chief Phelps



Left to right, Sgt. Lloyd Powell, Sgt. Curtiss Schoen, Lt. Dant Lange, Sgt. Kelvin Raven and Sgt. Jason Derrick

Canine Units

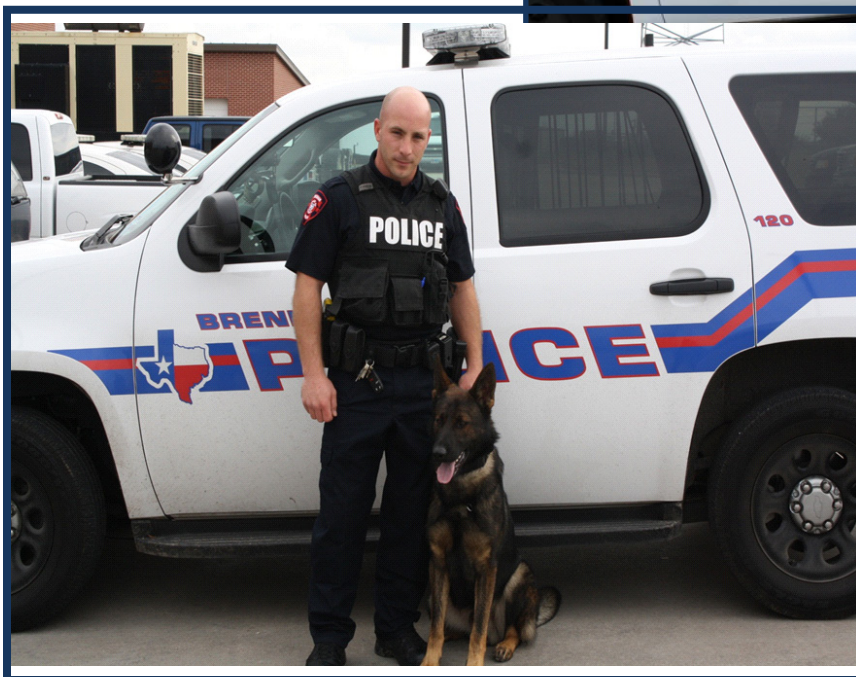
The department's K-9s were deployed over 60 times in 2013 for both narcotic searches and for fleeing felons. They have over an 80 percent success rate finding illegal drugs when deployed. In the other 20 percent of cases, suspects often admit to recently possessing or using illegal drugs and most had criminal histories for illegal drugs.

Both K-9s have been utilized to assist other officers in serving felony warrants when or where suspects have fled from police. The K-9s have served the community in public relation duties as well. For example, they have given numerous demonstrations to students at schools

along with accommodating other civic organizations. K-9 (Sammy) and his handler, Officer Mark Pierce along with K-9 (Ronny) and his handler, Cpl. Seth Klehm attend training on a weekly basis to reinforce both their and the K-9s' skills.

The Citizen Police Academy Alumni along with numerous other civic organizations like the Rotary clubs raised significant funds to purchase Sammy from an overseas K-9 training facility. The organization, "K-9 for Cops" purchased Ronny for the department.

*Officer Mark Pierce
and Sammy*



*Cpl. Seth Klehm
and Ronny*

Criminal Investigations

The Criminal Investigation Division is commanded by Lieutenant Trey Gully and two investigative sergeants. They are Sergeant Judson Hall and Sergeant Carl Wiesepape. The Brenham Police Department had a 2013 case clearance rate of 40 percent. The criminal investigation division also processes crime scenes, conducts interviews, interrogates suspects, and assists victims of crime. The division is made up of five investigators and each have specialized training to augment the team.

In 2013, the Brenham Police Department processed 2,655 Police Case Files or offense reports. All files were reviewed for solvability by the CID Commander and CID Sergeant. The 1,008 cases not court ready were assigned to the Criminal Investigations Division or Fusion Unit for follow up investigation.

- 152 cases were exceptionally cleared by the case Detective and the prosecuting court.
- 18 juveniles and 147 adults were arrested as a result of the investigations.
- 39 cases were filed as unfounded. They either didn't meet the elements of the crime or were false reports.
- 198 cases were referred to the proper courts for prosecution upon completion of the investigations.
- Six cases were cleared as information only by request of the complainant.
- 141 cases remain open/active.
- 309 cases were listed as inactive, with either no leads or suspects.



Left to right, Det. Mike Davis, Det. John Snowdon, Det. Todd Ashorn, Lt. Trey Gully, Officer Hunter Andreas and Sgt. Judson Hall

Fusion Unit

This unit was started on June 7, 2010 and has apprehended over 350 habitual felony offenders. In 2013, the unit made 148 arrests and over 100 of those were repeat felony offenders. It is estimated that 15 percent of the population commit over 90 percent of felony offenses. It should be understood that when habitual offenders are in jail that is intervention, prevention and apprehension all at the same time.

The Fusion Unit conducts crime analysis, covert narcotic enforcement, sex offender tracking and Brenham Housing liaison activity. The unit filed 52 cases on 38 drug offenders. The unit tracked over 25 sex offenders and arrested three sex offenders for being in violation of their court ordered responsibilities. They also filed 170 case reports and arrested 91 violators related to their Brenham Housing Authority duties.

“The Fusion Unit’s task is to apprehend habitual criminals. They are laser-focused on that mission. They have made a difference in the balance between good and bad in this community. They are proud of that. They should be - this is their home, too. And the entire department is proud of them.”

Chief Phelps



Left to right, Sgt. Carl Weisepape, Inv. Eddie Ocanas, Inv. Joseph Merkley

Part 1 & Part 2 Crime Rates

The objective of the Uniform Crime Reporting (UCR) program is to produce reliable crime statistics for law enforcement administration, operation, and management. This information is also available as a measure of the fluctuations in the type and volume of crime in Texas.

Yearly 2013 CASE SUMMARY

	2011 # of OFFENSES	2012 # of OFFENSES	2013 # of OFFENSES	% CHANGE 2012 & 2013
PART I CRIMES				
MURDER/MANSLAUGHTER BY NEGLIGENCE	1	1	1	0%
FORCIBLE RAPE (INCLUDES ATTEMPTS)	8	1	9	70%
ROBBERY	7	7	8	14%
ASSAULTS (AGGRAVATED)	30	26	37	42%
BURGLARY	95	87	88	1%
THEFT	356	331	330	0%
MOTOR VEHICLE THEFT	18	20	10	-50%
ARSON	1	1	3	200%
TOTAL PART 1 CRIMES	516	474	486	2%
PART II CRIMES				
FORGERY	21	25	23	-8%
ASSAULTS	235	116	168	45%
FRAUD	8	0	0	0%
CRIMINAL MISCHIEF	106	95	97	2%
WEAPONS: CARRYING, POSSESSING	9	23	2	-91%
SALE OF DRUGS (6 MONTH TIME FRAME)	23	17	20	18%
POSSESSION OF DRUGS	214	229	210	-8%
KIDNAPPING	1	1	1	0%
DISORDERLY CONDUCT	50	43	33	-23%
MISCELLANEOUS OFFENSES	374	367	206	-44%
D.W.I.	54	45	61	36%
LIQUOR LAWS (ARRESTS)	73	73	37	-49%
PUBLIC INTOXICATION (ARRESTS)	109	116	93	-20%
TRAFFIC ARRESTS (INSTANTER & WARRANT ARRESTS)	707	475	313	-34%
TOTAL PART II CRIMES	1984	1615	1264	-22%
		0		
TOTAL PART I & II CRIMES	2500	2089	1750	-16%
		0		
JUVENILE: ARRESTS	91	91	120	32%

Production Numbers

CASES FILED 2013

Municipal Court Cases, Traffic Violations	2598
Municipal Court Cases, Criminal Cases	672
Washington County Court Cases	572
District Court Cases	221
Juvenile Cases (Citations and Arrests)	112

TOTAL CASES FILED 4,175

COMMUNICATIONS REPORT – POLICE DEPT. ONLY

911 Emergency Calls	3,670
Total Office / Phone Calls	87,303
Total Radio Calls	194,572
TOTAL CALLS HANDLED BY EMERGENCY DISPATCHERS	285,545

PERFORMANCE SERVICE REPORT

Officer Incident Based Activity	26,451
Traffic – Injuries	142
Traffic – Non Injuries	394
Traffic Fatalities	0
Warning Tickets Issued	4,497
Mileage on Police Department Units	419,124
False Alarms Answered By Officers	952
Adult Arrest	1,221

Note: The overall accident rate has increased by seven percent. However, the injury accident rate has decreased by 100 percent. This is attributed to both the overall increase and the fatality rate decrease to the road construction on and around Hwy 290. The construction has slowed traffic considerably. The department also deployed a new traffic radar trailer throughout the city, which has alerted motorists to slow down.

Support Services/Administrative/ Professional Standards

The Support Services Division is commanded by Senior Lieutenant Billy Rich and Sergeant Todd Jacobs. The division researches and processes the purchasing of vehicles and equipment and is in charge of fleet maintenance. The department oversees internal affairs, Texas Best Practices compliance, training, equipment inspections, open record requests, school resource officers, animal control, animal shelter, health inspections and code enforcement.

During the past year department personnel have greatly benefited from both in-house and outsourced training. A total of 36 courses were taught at the Police Department. These courses included Management Supervision, Tactical Firearms Training, Officer Safety and Survival, Evaluation Training, Accident Investigation, Motivation Techniques, Advanced Child Abuse, Use of Force Training, Narcotic/Dangerous Drug Investigation, Taser Training, critical incident, investigative topics, SWAT, cultural diversity, Emergency Management Training, Harassment/Sensitivity training and Personnel Orientation. Outsourced training included courses such as Homicide Investigation, police instructor school along with many others.

Several officers were able to advance their level of TCOLE Certifications. Employees completed the mandated training necessary to maintain their certification and commission, including firearms qualification.

Use of Force

There are always those who fail to comply with lawful requirements despite attempts to gain voluntary compliance. Officers responded appropriately, lawfully, and professionally during these incident, in which most of the subjects were intoxicated, drug impaired, or driven by raw emotions.

In 2013, there were a total of 39 incidents where force was used by officers. All of the incidents were within



Left to right, Sgt. Todd Jacobs, David Doelitsch, Charles Smith, Craig Reagan, David Webb, Lt. Billy Rich. Seated left to right Mary Lednicki, Casey Thumann and Amanda Carker

policy with only one complaint lodged against any officer for force used. Listed below is a breakdown of the types of force used by officers; please note that in some incidents more than one type of force was used to control a suspect and affect an arrest. The majority of these cases involved officers having to physically control subjects resisting arrest and required no less than lethal weapons to be deployed.

The breakdown of the type of force utilized is below:

Hands On:	15
Taser/duty weapon displayed only:	17
Weapon Discharged- euthanized deer	1
Taser Utilized:	5
K9 Bite:	1

In 2013, Brenham police officers were involved in five vehicle pursuits. All suspects were apprehended. All pursuits were deemed to be within the policy and guidelines of the department.

The officers and supervisors are trained to evaluate the conditions such as the environment and traffic congestion, along with the reason for the pursuit. The suspects were arrested and charged with a variety of multiple offenses.

During 2013, the department had a total of two official Internal Affairs investigations involving officers. Both complaints were considered sustained at least in part. On one complaint the officer was

Use of Force

accused of numerous violations but only sustained on demeanor requirement. Corrective action was taken; in the other investigation the officer resigned before disciplinary action was imposed.

Racial Profiling Report Related to Traffic Stops

The department had no racial profiling complaints in 2013. When considering the below traffic stop (where an arrest or citation was issued related to a traffic stop) data to population there were 618 African-Americans cited and 1,482 Caucasians cited. Therefore, 24 percent of the vehicles stopped and cited were occupied by African Americans as opposed to 58 percent of vehicles occupied by Caucasians. Thirteen percent of the citations were issued to those of Hispanic race.

A look at the department’s racial profiling statistics reveals the city population breaks down as follows; two percent Asian, 23 percent African-American, 57 percent Caucasian, 13 percent Hispanic, and five percent other. All categories were within acceptable ranges.

Considering the 2010 census demographic information Brenham has a 3,724 African American population and a 10,468 Caucasian population. This means Brenham is 23 percent African American and 57 percent Caucasian. This statistical data along with the fact that there have been no 2013 complaints of racial profiling indicates the Brenham Police Department is impartial and not engaging in illegal racial profiling.

The demographic (population comparison city and county) breakdown of the population in and around Washington County should be considered as well. Brenham is the county seat of Washington County and the hub of activity and trade. A very large number of traffic stops are made on individuals that do not reside in Brenham or Washington County. Blinn College also brings in a significant population at different times throughout the year. This city experiences many commuters because of its location between the

Houston and the Austin areas. There is no doubt that the area has become more diversified since the last census of over ten years ago.

Every arrest involves a search or inventory by policy and industry wide standards due to safety and liability requirements. It should also be understood that a significant number of arrests regarding traffic stops were conducted due to outstanding arrest warrants as opposed to traffic violations or reason for the traffic stop.

Number of Motor Vehicle Stops			
2395	Citations only		
67	Arrest only		
111	Citations and Arrests		
		4.	2573 Total
Race or Ethnicity			
618	African		
72	Asian		
1482	Caucasian		
340	Hispanic		
0	Middle Eastern		
5	Native American		
56	Other		
0	Unknown		
		11.	2573 Total
Race or Ethnicity known prior to stop?			
345	Yes		
2228	No		
		14.	2573 Total
Search conducted?			
193	Yes		
2380	No		
		17.	2573 Total
Was search consented?			
48	Yes		
145	No		
		20.	193 Total

School Resource Officers

The Brenham Independent School District and the City of Brenham have an agreement which provides two Brenham police officers to be assigned to the district. The school district reimburses the city for the two positions. The resource officers are assigned



Officer David Webb and Officer Casey Thumann

to the high school and to the junior high school. It should be noted the school resource officers respond to most of the school district complaints or calls regardless of where they office. The resource officers and

police department responded to 577 calls for service within the district. This includes both dispatched calls for service and self-initiated activity. These calls include everything from conflict resolution to calls that led to the arrest of suspects. The call breakdown per school is as follows;

Brenham High School	265
Brenham Jr. High School	78
Brenham Middle School	67
Disciplinary Alternative Education Placement	59
Alton Elementary	11
Brenham Elementary	63
Krause Elementary	34

The school resource officers made 55 arrests and issued numerous citations and warnings. The resource officers spend much of their time performing intervention, mentoring and prevention duties. Their presence and work within the school district enhances school campus safety. Their efforts free patrol officers from responding to most of the aforementioned 577 calls for service. This results into deployment balance. Officers spend more time in neighborhoods and traffic enforcement curtailing crime and enhancing public safety.



Administrative Assistance Team

All department activity is supported by four of the best civilian team members the department could have. The civilian employee team processes invoices, payroll, data entry, criminal case preparation, greeting the public, processing evidentiary items as well as many other tasks. There is simply no way the police officers could be effective or efficient without their help. It is in large part because of this team that the police officers have the time to prevent, investigate and lower crime.

Ginger Bishop serves as the administrative assistant to Chief Phelps. She is responsible for coordinating the Chief's schedule, processing accounts payable and receivables, calculating and reporting the crime statistics for the Uniform Crime Report mandate.

Karen Karsteter is the Criminal Investigations assistant. She is responsible for investigative data entry, case preparation for prosecution, and productivity and activity reporting.

Debbie Northrup is the Property and Evidence Technician. She is responsible for the storage, collection, destruction and release of both property and evidence. She also serves as the departmental Quartermaster as it relates to uniform and equipment.

Jean Luera is the Patrol assistant. She is responsible for data entry of citations, accident reports and assisting citizens.



Left to right Jean Luera, Ginger Bishop, Karen Karsteter, Debbie Northrup

Community and Volunteer Services

The volunteer services program is led by Administrative Corporal Chris Jackson and seven civilian volunteer supervisors. Those volunteer supervisors are Rob Aguilar, Darrell Weed, Dorothy Antkowiak, Bob



Cothorn, Chuck Wood, Jack Murski and David Clinkenbeard. The Citizens Police Academy Alumni

Association (CPAAA) has well-over 150 members. The CPAAA did a fantastic job volunteering as community greeters and assisting in numerous community events.

The Citizens on Patrol (COPS) program is made up of over 50 members. The COPS logged over 11,400 man hours which equates to 950 hours per month patrolling the city and assisting the patrol officers with equipment and resource support. They have been instrumental with increasing visibility in the parks, business districts and neighborhoods. Their efforts



and visibility help heighten the sense of well-being within the community.

These dedicated hard-working volunteers work the school zone for traffic control every morning and every afternoon at the Brenham Elementary

School to ensure buses are able to turn left and traffic flows efficiently. This effort saves the school district over \$45,000 per year in fuel. Before their efforts every bus had to make a short detour due to traffic flow problems.

The volunteers have been instrumental in providing volunteer services to more than 100 community events or functions this past year. The City of Brenham is known for its numerous parades, Hot Nights Cool Tunes, fun runs, festivals and other civic events. If it were not for these volunteers the city simply could not afford the extra duty costs associated with overtime from full-time employees. It is because of their efforts this cost is not passed on to the individual entities responsible for each event. In addition, their efforts free up police officers to concentrate on crime prevention, intervention, and apprehension.



Health Inspections/Code Enforcement

David Doelitsch, the health inspector and code enforcement officer, processed 137 fixed food service establishment permits such as restaurants, day cares, nursing homes, hospitals, schools, and hotels in the city and county. Unannounced inspections are conducted on these establishments two times each year.



Approximately 183 inspections were conducted during 2013; this number includes subsequent inspections required to ensure the businesses came into compliance with the Texas Food Establishment Rules (TFER) after violations were discovered during routine visits.

Forty-four Temporary Food Establishment and Mobile Food Establishment permits were issued to mobile (roadside) vendors, or vendors participating in special events such as the Maifest and the Washington County Fair. Inspections of these vendors were conducted during the events. One foster home inspection was performed at the request of the Texas Department of Family and Protective Services.

Code Enforcement addressed 773 code violations of the City of Brenham's Health and Sanitation ordinance in 2013. These violations included unclean premises, tall grass, illegal signs such as off-site commercial signs and advertising signs on utility poles, swimming pool violations, and dilapidated fences. Some examples:

High Grass –	272
Illegal Signs –	242
Junk –	62
Junked Motor Vehicles –	89
Earth Materials –	44
Trash/Litter –	24
Stagnant Water –	6
Swimming Pools –	5
Dilapidated Fence –	5
Construction Materials –	2
Hazardous/Dead Trees –	3
Graffiti –	2
Zoning –	3
Smoking –	1

Animal Control and Shelter



The total number of animals processed in 2013 through the shelter and animal control sections was 1,645. This is a significant number considering the animal control and shelter have a total of four employees. This number included 908 animal surrenders, 737 impounded animals, investigation of 56 bite cases and they deployed 1,454 traps.

Charles Smith, Craig Reagan, Amanda Carker, Mary Lednicky

These are dedicated employees that work hard to ensure each animal is treated humanely. They care deeply and are often involved in community projects using animals to bring joy to the community.

The animal control team conducts adoption drives and provides community education regarding the proper way to care for animals. They ensure the animals are spayed or neutered to help control the over population of unwanted or aggressive animals.

These team members nurse sick animals back to health. They serve as first responders to capture and quarantine dangerous animals. Their job can be dangerous and heroic. They are dedicated servants of this city and surrounding area. They serve both the City of Brenham and Washington County.

Due to the growth, the age and inadequacy of the shelter facilities it became apparent that a new building was needed. A task force was established and a \$500,000 donation made toward construction of a new facility. A new site was selected by the Task Force and approved by Council in December, 2013. The task force will continue to raise funds for the new Brenham Pet Adoption and Care Center and work with department staff to ensure all needs are met.



Animal Shelter Task Force meets to discuss fund raising efforts and building design.

Strategy for the Coming Year

Most of the strategy has not changed because it is a working strategy. The organization chart looks a little different, as the department rebounds from the retirements of the past two years. Two positions have been added to the patrol division while re-assignments



from other divisions have allowed an additional officer on each squad.

The department continues to maintain an improvement philosophy based on the CORE VALUES of Empathy, Edification, Enthusiasm, and Excellence. “E to the 4th Power” is a mindset that moves the police team from being strictly policy-driven to being value-driven. Annual performance evaluations are based on “E to the 4th Power.”

Officers will continue to be public servants that have authoritative duties and not authoritarians who have servant duties. This philosophy will assist personnel in exercising officer discretion with the appropriate balance. As the department becomes more proactive to deter crime and apprehend criminals this philosophy will be utilized to ensure community relations stay positive.

The department will continue to capitalize on volunteerism and accept assistance from the members of the CPAAA and COPS. These volunteers have become crucial to the police team’s success. They commonly perform support services for the department, which

frees up police personnel to conduct police work. The incredible increase in volunteerism and the need for a successful hiring and recruiting program has made it necessary to reassess the duties of the community service officer. A civilian employee was transferred from another department to relieve some of the responsibilities and to help enhance the department in the below areas.

- Responsible for the development and delivery of public safety department’s daily media in both verbal and written formats;
- Handle Public Safety requests for information under the Public Information Act and prepares correspondence to the Texas Attorney General’s office, when needed;
- Develop and maintain social media outreach to proactively enhance public relations and educate the citizenry;
- Provide assistance as the crime victim’s liaison;
- Responsible for public safety reporting, such as preparation of department annual reports and monthly UCR (Uniform Crime Reporting)
- Perform data research in support of Public Safety grant applications, processing necessary paperwork, coordinating activities with appropriate agencies, monitoring program and reporting for compliance with grant requirements, and prepares related financial reports;
- Serves as Public Information Specialist for the city when the Emergency Operations Center is activated;
- Maintains confidentiality when handling communications and documents within the department; and

A formal shift briefing will be used to ensure information and intelligence is passed to all team members to include the COP volunteer elements. This information will give the civilian volunteers as well as the officers a better perspective of what to look for as it pertains to criminal activity, suspicious activity, suspicious persons and vehicles.

Strategy

This past year the department worked on hiring and training officers to rebound from a significant year of turnover. It took almost a year to get full staffed again. This is especially important to the commitment to have a highly productive and active police team.

During a recent departmental meeting, the activity levels relating to officer self-initiation and how it impacts Part 1 Crime Rate were discussed. While it was recognized that several of the most productive officers spent a large portion of the year training new recruits, the



department as a whole agreed to work extra hard in 2014 to regain any lost ground due to the turnovers.

It is the police team's strategy to make a significant amount of

citizen contacts through traffic stops. Traffic stops are crucial to maintaining a low crime rate. Most criminals are apprehended through traffic stops and most intelligence is gathered in the same manner. These stops also increase visibility, which has positive effects on the motoring safety. As was noted earlier, criminals may pick and choose the time and place of their crimes but they cannot control the roadways traveling to and from their crimes.

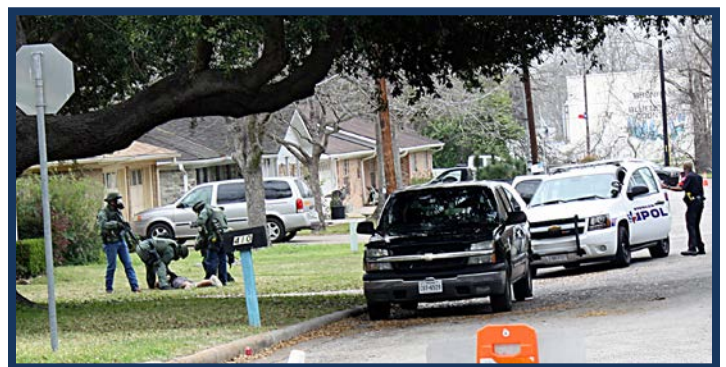
The Fusion Unit will continue to be successful in getting criminals off the streets, and the department will capitalize on the use of the two K-9 Units. Two K-9s help with on-call status and reduce the amount of burnout that might be experienced with only one handler/officer. The police team will become more proactive catching criminals and seizing their ill-gotten gains. These seizures should help pay for some of the needed law enforcement tools. This program will also help with apprehending drug traffickers and

seizing illegal drugs. In fact, seizure funds are paying for a fully equipped police car this year.

Officers will continue a routine habitual offender check, looking for warrants from other jurisdictions on career criminals residing within Brenham and Washington County. Once a warrant is found, it will be served, and the habitual offenders jailed. This is the key to lowering crime rate. When habitual offenders are in jail it is intervention, prevention, and apprehension all at the same time.

As most understand there is a correlation between illicit drugs and property crimes. There is also a correlation to these offenses and career criminals currently on parole or probation. Historically, the state parole officers, probation officers, and local officials have not communicated well. The fusion unit will be responsible for knowing who is on parole and probation in Washington County. As soon as a warrant is issued for probation revocation or parole violation these officers will be responsible for locating and arresting career criminals on these said warrant(s) as soon as possible.

There have been far too many examples of a suspect having an outstanding warrant for a parole violation for a number of years. During this prolonged



period these wanted suspects have committed dozens of crimes. If these wanted criminals are arrested expeditiously crimes can be prevented. At any given time Washington County has between 500 – 700 convicts on parole or probation. At any given time Washington County has a few thousand outstanding warrants. This unit will ensure someone is tracking movements, keeping intelligence files, coordinating

Strategy

efforts, analyzing crime reports, and making arrests.

The department will continue to make some adjustments in training. Due to the rural setting a tactical unit must be maintained. It is critical that this unit trains adequately and consistently due to the high risk nature of tactical deployment. There will be a gradual increase in training for this unit.

The police department was assigned the management of both the animal control officers and shelter along with the code enforcement and health inspections. The animal shelter was recently disinfected, cleaned thoroughly and, with constant repairs, barely got through the state inspection process. As has been noted, the current shelter is at the end of its service life.

The architectural design and fund raising efforts to build the new Brenham Pet Adoption and Care Center are currently in the process of moving forward. The location has been determined and over \$1,000,000 has been committed thus far.



The department will continue the focus on cleaning up this great city by enforcing code violations. The quality of life, community health, crime rates, and property valuations are negatively impacted from eyesores like unsightly material, tall grass, inoperable vehicles, fences and structures in disrepair. When areas become dilapidated crime grows, especially youth crime. When standards are expected and enforced dilapidation is minimized. This will always result in a better quality of life to all concerned.

It should be noted that this department will not be stagnant just doing things on the premise of, "that is what we have always done." It will adapt, change,

and adjust efforts to meet the community's needs as the community itself changes. Officers will consider things such as the crime rate, the accident rate, the population growth, and changing trends with criminal activity.

The department has adopted a new policy and procedure manual that meets the Texas Best Practices for Law Enforcement Agencies. Further, outside assessors evaluated this department and found that it to be meeting or exceeding all 180 standards. This department is adhering to this significant quality control program. This recognition will continue to reduce liabilities, ensure quality, monitor training efforts, and confirm to the community that they have a top rated public safety team. This program ensures that outside assessors evaluate the progress and practices on a routine basis so that the department sustains a high-level of operational effectiveness.

With national attention focused on shootings taking place in different public arenas, including schools, Brenham Independent School District and the



department looked at ways to be proactive to enhance safety for all schools. As a result, off-duty officers are now providing campus security at all schools with the district picking up the cost.

Officers will also continue to communicate in a very respectful and appropriate way with the prosecutorial officials and court system. This department stands ready to do whatever is humanly and legally possible to investigate effectively and prepare cases for prosecution. Officers will remain extremely responsive to the court system and the community at large.

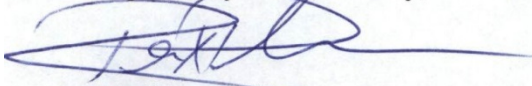
In Closing

I am blessed to serve this community and this police team as the police chief. This is not my office. It belongs to the officers and the citizens. I am just the one that currently has the honor and privilege to serve in this role.

I want to express great appreciation to the Mayor, the City Council, City Manager and my assigned police team for allowing me to serve in this capacity. I also want to thank everyone for supporting this department and understanding the importance of having a professional, effective and efficient law enforcement agency.

Thank you for understanding that crime rate has an effect on the overall quality of life. It can impact economic development, property valuations, and school performance and attendance. It is our hope and intention to do whatever we can to continuously help an already great city to be a better place to live, visit and conduct business. No matter how good we are we can always strive to be better.

Respectfully and Sincerely,

A handwritten signature in blue ink, appearing to read 'Rex L. Phelps', written over a light blue rectangular background.

Chief Rex L. Phelps