



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, JANUARY 12, 2017 AT 1:00 P.M.
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Mayor Pro Tem Nix**
- 3. Special Recognitions**
 - 3-a. Service Recognitions**
 - Luke Ongudu, Public Utilities - 10 Years
 - Joseph Merkley, Police Department - 15 Years
 - 3-b. New Employees**
 - K9 Robbie – Police Department
 - Mickey Gressman – Police Department
 - Alex Saenz – Police Department
 - Joe Hinds – Fire Department
 - Chase Jones – Fire Department
 - Rhye Moschak – Fire Department
- 4. Citizens Comments**

CONSENT AGENDA

5. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

5-a. Minutes from the December 1, 2016 Regular City Council Meeting Pages 1-5

**5-b. Ordinance No. O-17-001 on Its Second Reading Amending the FY2015-16
Adopted Budget**

Pages 6-7

REGULAR SESSION

- 6. Discuss and Possibly Act Upon Resolution No. R-17-001 Approving the Issuance of Multifamily Housing Revenue Bonds by the Washington County Housing Corporation for the Northview Village Apartments Rehabilitation Project**
Pages 8-14
- 7. Discuss and Possibly Act Upon the Submission of a Grant Application Through the Criminal Justice Division of the Governor's Office for Conversion to the National Incident-Based Reporting System and Authorize the Mayor to Execute Any Necessary Documentation**
Page 15
- 8. Discuss and Possibly Act Upon Bid No. IFB 17-001 for the Purchase of a Discharge Spreader Truck for the City of Brenham's Wastewater Treatment Plant and Authorize the Mayor to Execute Any Necessary Documentation**
Pages 16-17
- 9. Discuss and Possibly Act Upon an Election Services Contract Between the City of Brenham and Washington County Related to Election Responsibilities for the May 6, 2017 Election and Authorize the Mayor to Execute Any Necessary Documentation**
Pages 18-25
- 10. Discuss and Possibly Act Upon an Interlocal Agreement Between the City of Brenham, Brenham Independent School District and Blinn College for the May 6, 2017 Election and Authorize the Mayor to Execute Any Necessary Documentation**
Pages 26-29

EXECUTIVE SESSION

- 11. Section 551.072 – Texas Government Code – Deliberation Regarding Real Property – Deliberation Regarding the Possible Lease of a City-Owned Building and Associated Real Property Located at 110 W. Vulcan, Brenham, Texas** **Page 30**

RE-OPEN REGULAR SESSION

- 12. Administrative/Elected Officials Report**

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutary recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiation

CERTIFICATION

I certify that a copy of the January 12, 2017 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on January 9, 2017 at **12:30 PM**.

Kacey A. Weiss

Deputy City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2017 at _____ AM PM.

Signature

Title

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on December 1, 2016 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Gloria Nix
Councilmember Andrew Ebel
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Mary E. Barnes-Tilley
Councilmember Weldon Williams, Jr.

Members absent:

None

Others present:

City Manager Terry Roberts, City Attorney Cary Bovey, Deputy City Secretary Kacey Weiss, Assistant City Manager – Chief Financial Officer Carolyn Miller, Director of Community Services Wende Ragonis, Andria Heiges, Fire Chief Ricky Boeker, Police Chief Craig Goodman, Public Works Director Dane Rau, Assistant City Manager of Public Utilities Lowell Ogle, Development Services Manager Erik Smith, Lori Lakatos and Chris Jackson

Citizens present:

Tony Topping, Page Michel and Clint Kolby

Media Present:

Arthur Hahn, Brenham Banner Press; Caitlin Hahn, Brenham Banner Press; and Noelle Buffam, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Mayor Milton Y. Tate, Jr.**

3. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

4. Statutory Consent Agenda

4-a. Minutes from the October 20, 2016 Regular City Council Meeting

A motion was made by Councilmember Barnes-Tilley and seconded by Mayor Pro Tem Nix to approve the Statutory Consent Agenda Item 4-a. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

WORK SESSION

5. Discussion and Update on the Tax Phase-In Compliance Review Committee

Project Manager with the Brenham Economic Development Foundation Clint Kolby presented this item. Kolby explained that the Tax Phase-In Compliance Review Committee meets every year to review all of the current tax phase-in recipients who were granted the incentive to ensure that value creation and employment and payroll criteria are being met. This year, the Committee reviewed the following companies for compliance: Advanced Data Storage, Stanpac, Blue Bell Creameries, QuestSpecialty, Valmont Industries, Longwood Elastomers, MIC Group, Brazos Valley Brewing Company, PPE/GSL and Tempur Sealy. Kolby noted that the Committee has verified that all ten companies are in compliance with the criteria set forth in the Tax Phase-In Policy.

6. Discussion and Presentation on Masonry Standards

Development Services Manager Erik Smith presented this item and introduced Tony Topping with the Texas Masonry Council. Topping explained the masonry requirements and the benefits that this type of ordinance can have on a community long term. Topping stated that there are many different ways a community can adopt this type of regulation and have a major impact on long term property values and also be flexible and cautious on impacting rising construction costs. Topping advised that Council can ultimately choose what types of development (ie, commercial, residential or both), would have this type of requirement and overall percentages of a new buildings constructed of masonry materials.

Councilmember Barnes-Tilley stated that it would be helpful to know what the benefits to the home owner would be regarding long term cost versus building a home with a product that would be cheaper up front. Topping stated that he has information that could explain that to homeowners. Barnes-Tilley also stated that citizens have conveyed to her that they do not want our city to look like every other city in Texas. Barnes-Tilley advised that she would like to see our town grow, as well as keep the charm and quality of standards that are already in place.

Smith advised that he would like to have a group of Councilmembers to be part of a committee to help explore this more. Councilmembers Goss, Barnes-Tilley and Herring volunteered.

7. Discussion and Presentation on the Nancy Carol Roberts Memorial Library Policy Manual

Librarian Andria Heiges presented this item. Heiges stated that Staff began policy revision discussions with the Library Advisory Board at the March 27, 2013 board meeting. Heiges stated that at that meeting the Library Advisory Board voted to create a policy sub-committee to comprehensively review the Library policy manual. Heiges advised that this committee met over the course of the following year with all recommended revisions being presented to the Library Advisory Board for their approval. Heiges stated that the Library Advisory Board voted at their November 16, 2016 meeting to recommend the new Nancy Carol Roberts Memorial Library Policy Manual to the City Council for their approval.

Councilmember Herring commended Heiges on her hard work preparing the new policy manual.

REGULAR SESSION

8. Discuss and Possibly Act Upon Resolution No. R-16-033 Approving the Adoption of the Nancy Carol Roberts Memorial Library Policy Manual

A motion was made by Councilmember Williams and seconded by Councilmember Herring to approve Resolution No. R-16-033 approving the adoption of the Nancy Carol Roberts Memorial Library Policy Manual.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

9. Discuss and Possibly Act Upon Change Order No. 1 and Authorization of Final Payment to Collier Construction Co. for the Hohlt Park Trail Reconstruction, and Authorize the Mayor to Execute Any Necessary Documentation

Public Works Director Dane Rau presented this item. Rau stated that Collier Construction has completed the Hohlt Park trail reconstruction that was caused by the May storm. Rau stated that the project involved one change order, which was the pedestrian bridge behind the Amphitheatre. Rau explained that this would have been part of the original scope of work but due to the geotechnical report not meeting the bid deadline, the stabilization work on this structure had to be handled through a change order.

A motion was made by Councilmember Barnes-Tilley and seconded by Councilmember Herring to approve Change Order No. 1 and the final payment to Collier Construction Co. in the amount of \$33,184.20 for the Hohlt Park Trail Reconstruction and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Gloria Nix	Yes
Councilmember Andrew Ebel	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Mary E. Barnes-Tilley	Yes
Councilmember Weldon Williams	Yes

10. Administrative/Elected Officials Report

Director of Community Services Wende Ragonis reported on the following:

- Story time and Santa at the Library on December 12th at 6:00 p.m.
- Blue Bell Aquatic Center's Open House will be December 13th
- City of Brenham's Tourism Exchange meeting will be held at the Barnhill Center on December 13th at 4:00 p.m.

City Manager Terry Roberts reported on the following:

- First day to file for a place on the City Council is January 18th. Candidate packets will be available January 9th.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Kacey A. Weiss
Deputy City Secretary

ORDINANCE NO. O-17-001

AN ORDINANCE OF THE CITY OF BRENHAM, TEXAS AMENDING THE FY2015-16 ADOPTED BUDGET; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Brenham, Texas has previously approved a budget for the fiscal year ending September 30, 2016, after having filed the same with the City Secretary and after holding public hearings on same, all after due notice as required by statute; and

WHEREAS, due to unforeseen circumstances and/or conditions, the City Council finds it is necessary to amend the FY2015-16 Budget for municipal purposes;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Brenham, Texas:

SECTION 1.

That the City Council of the City of Brenham, Texas, does hereby amend the budget for the City of Brenham, Texas for the fiscal year ending September 30, 2016, as shown on Exhibit A.

SECTION II.

This Ordinance shall take effect as provided by State Law and the Charter of the City of Brenham, Texas.

PASSED and APPROVED on its first reading this the 15th day of December, 2016

PASSED and APPROVED on its second reading this the 12th day of January, 2017.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

CITY OF BRENHAM
EXHIBIT A
AMENDMENT NUMBER 2
FISCAL YEAR 09-30-16

	General Fund	Sanitation Fund	County Hotel Occupancy Tax Fund	Capital Leases Fund	2014 Capital Projects Fund	Police Dept Grant Fund	FEMA Disaster Relief	Donations Fund	Parks Capital Improvements Fund	Equipment Fund	BCDC	TOTAL
REVENUES (INC) DEC												
A Court Fees Revenue	(150,839)											(150,839)
B City Sales Tax Revenue	(125,685)											(125,685)
C Tax Revenue	(61,685)											(61,685)
D Phone Access Line Revenue	(44,646)											(44,646)
E Interest Income Revenue	(41,519)											(41,519)
F Sanitation Fund Revenues		(286,000)										(286,000)
G Increase County HOT Funds			(68,555)		(57,776)							(68,555)
H Grant Revenue - Library						(12,957)						(12,957)
I Grant Revenue - Police Body Cameras							(167,121)	(76,642)				(167,121)
J Insurance Reimbursement								(24,824)				(76,642)
K Donations - Library												(24,824)
L Donations - Animal Shelter									(33,250)			(33,250)
Grant Revenue - Skate Park												(33,250)
TOTAL BUDGETED REVENUES	(424,374)	(286,000)	(68,555)	-	(57,776)	(12,957)	(167,121)	(101,466)	(33,250)	-	-	(1,151,499)
EXPENDITURES INC (DEC)												
M Light Poles for Aquatic Center Parking Lot	31,710											31,710
N General Fund Departmental Expenses	(588,081)											(588,081)
O Sanitation Fund Expenses		168,600										168,600
P Library Furniture Expense				22,450								22,450
H Library Outdoor Reading Room and AV Equipment												57,776
Q, R Library Capital Project Completion												264,214
Q, R Animal Shelter Capital Project Completion						17,276						117,276
I Body Cameras and Storage Equipment Expense							429,740					429,740
J FEMA Eligible Storm Related Expenses									33,250			33,250
L Skate Park Equipment Expenses												
TOTAL BUDGETED EXPENDITURES	(556,371)	168,600	-	22,450	439,266	17,276	429,740	-	33,250	-	-	554,211
BUDGETED TRANSFERS												
Transfer from General Fund to 2014 Capital Projects Fund	252,000											-
Transfer from General Fund to Police Dept Grant Fund	4,319				(252,000)	(4,319)						-
Transfer from General Fund to Equipment Fund for FY17 Capital Expenditures	588,081									(588,081)		-
Funding for Library Furniture Lease				(450,000)								-
Transfer from Donations Fund to 2014 Capital Projects Fund					(129,490)			129,490			41,130	(450,000)
Transfer from BCDC to Parks Capital Improvement Fund												-
TOTAL BUDGETED TRANSFERS	844,400	-	-	(450,000)	(381,490)	(4,319)	-	129,490	(41,130)	(588,081)	41,130	(450,000)
CHANGE IN BUDGETED FUND BALANCE (INC) DEC	\$ (136,345)	\$ (117,400)	\$ (68,555)	\$ (427,550)	\$ -	\$ -	\$ 262,619	\$ 28,024	\$ (41,130)	\$ (588,081)	\$ 41,130	\$ (1,047,288)



AGENDA ITEM 6

DATE OF MEETING: January 12, 2017	DATE SUBMITTED: January 6, 2017	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Jeana Bellinger	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input checked="" type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Resolution No. R-17-001 Approving the Issuance of Multifamily Housing Revenue Bonds by the Washington County Housing Corporation for the Northview Village Apartments Rehabilitation Project		
SUMMARY STATEMENT: See attached memo from Brenham Housing Authority's Executive Director Vince Michel.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Memo from Vince Michel; (2) Resolution No. R-17-001; (3) Bond Overview and Project Summary		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: Approve Resolution No. R-17-001 approving the issuance of Multifamily Housing Revenue Bonds by the Washington County Housing Corporation for the Northview Village Apartments Rehabilitation Project		
APPROVALS: Terry K. Roberts		



Brenham Housing Authority

January 4, 2017

The Honorable Mayor Milton Tate, City of Brenham

Dear Mayor Tate,

As you are aware, the Brenham Housing Authority is currently moving to close our first RAD modernization project – Northview Village. BHA is utilizing Multi-family Housing Revenue Bonds as one of the financing vehicles for this project. Pursuant to requirements of the IRS code subject to the bonds, the Issuer, Washington County Housing Corporation, must obtain approval of the local jurisdiction where the project is situated before the bonds can be issued.

BHA is therefore requesting approval of the bonds by the City of Brenham via resolution by City Council at the next council meeting on January 12, 2016. I have attached a resolution promulgated by our bond counsel which may be used for this request. I have also attached documentation confirming that the requisite public hearing was held and properly advertised to the public.

Please advise if there is any additional information you need in order to present this request to council for approval. Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vince Michel', written in a cursive style.

Vince Michel
Executive Director
Brenham Housing Authority

RESOLUTION NO. R-17-001

A RESOLUTION APPROVING THE ISSUANCE OF MULTIFAMILY HOUSING REVENUE BONDS BY THE WASHINGTON COUNTY HOUSING CORPORATION FOR THE NORTHVIEW VILLAGE APARTMENTS REHABILITATION PROJECT

WHEREAS, Washington County Housing Corporation (the “Issuer”), a public facility corporation, created by the Housing Authority of the City of Brenham, has induced the issuance of Multifamily Housing Revenue Bonds (Northview Village Apartments) Series 2016 (the “Bonds”), to be issued in one or more series of tax-exempt bonds in an aggregate principal amount not to exceed \$6,000,000; and

WHEREAS, the proceeds of the Bonds will be loaned to Northview Village, L.P. (the “Borrower”), to finance a portion of the costs of land acquisition, rehabilitation and equipping of a 66-unit residential rental development to be known as the Northview Village Apartments (the “Project”); and

WHEREAS, Section 147(f) of the United States Internal Revenue Code of 1986, as amended (the “Code”), requires the Issuer to obtain the approval of the City of Brenham as the local jurisdiction wherein the Project is situated before the Bonds can be issued; and

WHEREAS, the Issuer has provided appropriate documentation to the City Council that the requisite public hearing regarding the issuance of the Bonds was held by the Issuer on September 29, 2016, at 5:00 p.m. at the offices of the Issuer, 1801 Northview Circle Drive, Brenham, Texas 77833;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM:

Section 1. The City Council gives its approval for the Issuer to issue the Bonds, the proceeds of which will be loaned to the Borrower to finance the costs of land acquisition, rehabilitation and equipping the Project located at approximately 1904 through 1976 Northview Circle and 1902 through 1925 Pecan Circle Drive, Brenham, Texas 77833.

Section 2. The Mayor and City Secretary are authorized and directed to take any action and to execute and deliver and documents that are necessary or advisable to comply with the terms of this Resolution and the issuance of the Bonds.

Section 3. Nothing in this Resolution shall be construed to create any obligation whatsoever of the City with respect to the repayment of the Bonds. The Bonds shall never constitute an indebtedness or pledge of the City within the meaning of any constitutional or statutory provision, and the Bonds shall never be paid in whole or in part out of any funds raised or to be raised by taxation or any other revenues of the City.

Section 4. This Resolution is adopted solely for the purposes of approval under Section 147(f) of the Code and shall not be construed as a representation, warranty, or other understanding of any kind by the City in respect of the Bonds or the Project. In particular, but without limiting the foregoing, this Resolution does not constitute zoning approval, approval of any building permit, or any other approval required by the City in regard to the Project.

PASSED AND APPROVED this _____ day of _____, 2017.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

BRENHAM HOUSING AUTHORITY

Northview Village Project

Sponsor

Washington County Housing Corporation

The Project

The Project is a 66-unit multifamily housing development for families in Brenham, Texas. The units are in 20 one and two-story buildings on approximately 6.871 acres of land generally located at 1801 Northview Circle, Brenham, Texas. See "The Borrower" below.

Units	Unit Type	Total Square Footage
6	1-Bedroom	735
30	2-Bedroom	806
2	2-Bedroom	844
12	2-Bedroom	908
11	3-Bedroom	1161
1	3-Bedroom	1171
3	4-Bedroom	1297
1	4-Bedroom	1307

The Borrower plans to spend approximately \$7,653,473* in hard costs to substantially rehabilitate the Project. Rehabilitation will include new roofs, a/c replacement, new flooring, new appliances and plumbing fixtures, interior & exterior door replacement, substantial landscaping and tree removal, sidewalk replacement and parking lot repair/ striping. Site amenities include a playscape, gazebo, barbecue grills, and covered cabana. The Project also features a furnished community room and children's activity room. The Project will have energy efficient design features and offer on-site social services specifically tailored to children and families.

RAD Program and Section 8 Assistance

The RAD program administered by HUD was established in 2011 to assist in the voluntary conversion of public housing and other HUD-assisted properties to long-term, project-based Section 8 rental assistance, utilizing either project-based vouchers or project-based rental assistance contracts. The Borrower has designated all of the units in the Project ("Section 8 Units") as RAD units to participate in the RAD program. The Borrower will enter into a Housing Assistance Payments Contract with respect to the Section 8 Units ("HAP Contract"), which will have a term of 20 years.

In connection with the RAD conversion, HUD will also enter into a Rental Assistance Demonstration Use Agreement with the Borrower with respect to the Property (a "RAD Use Agreement") with a term corresponding to the term of the related HAP Contract. The RAD Use Agreement will require that the Borrower operate the Section 8 Units in the Project as rental housing for tenants meeting

* Preliminary; subject to change.

the eligibility and income-targeting requirements under the HAP Contract for the term of the HAP Contract.

The HAP Contract will provide for HUD to fund certain rental assistance payments on behalf of Eligible Tenants in the Section 8 Units based on certain rents determined by HUD (“Contract Rents”). Eligible Tenants are defined generally as those households whose income does not exceed 80% (on a scale weighted to reflect family size) of the median income for an area as determined by HUD. The HAP Contract will also require that preference be given to leasing to very low-income tenants (tenants having incomes that do not exceed 50%, on a weighted scale, of the median incomes for the area). Eligible Tenants pay a maximum of 30% of their monthly adjusted gross income as rent with the HAP Contract contributing the remaining difference between the tenant share and the HUD determined monthly rental rate. The HAP Contract is expected to have the term as described above, although the funds to make the assistance payments under the HAP Contracts are subject to annual appropriations by Congress. Housing assistance payments are subject to abatement or termination if dwelling units are not properly maintained or occupied and the HAP Contract may be terminated in the event of a default thereunder by the Borrower. No assurance can be given as to the effect of any future legislative or administrative changes upon HUD or the Section 8 Program.

Project Regulation

The Borrower intends to rehabilitate and operate the Project as a qualified residential rental project in accordance with the provisions of Section 142(d) of the Code. Concurrently with the issuance of the Bonds, the Borrower, the Issuer and the Trustee will enter into the Tax Regulatory Agreement. Under the Tax Regulatory Agreement, the Borrower will agree that, at all times during the Qualified Project Period, the Borrower will rent at least 40% of the units in the Project to persons whose adjusted family income (determined in accordance with the provisions of the Code) is less than 60% of the median area income (adjusted for family size). The Qualified Project Period commences on the later of the Closing Date or the first day on which at least 10% of the units are occupied and continues until the latest of (a) the date which is fifteen (15) years after the date on which at least fifty percent (50%) of the units in the Project are first occupied, (b) the first date on which no tax-exempt private activity bonds issued with respect to the Project are outstanding, or (c) the date on which any assistance provided with respect to the Project under Section 8 of the Housing Act terminates. The failure of the Borrower to comply with the Tax Regulatory Agreement could cause interest on the Bonds to be included in gross income for federal income tax purposes.

The Project will also be encumbered by an Extended Use Agreement required by Section 42 of the Code relating to the Tax Credits, which will (a) restrict the income levels of tenants occupying 100% of the units in the Project to amounts not greater than 60% of the area median income, adjusted for family size, and (b) restrict the rents which may be charged for occupancy of units in the Project to not more than 30% of 60% of area median income, adjusted for family size.

Additional restrictions are imposed on the Project pursuant to the HUD Regulatory Agreement entered into by the Borrower in connection with the Mortgage Loan, and by the HAP Contract.

The Borrower

The Project will be owned by Northview Village, a Texas limited partnership (the “Borrower”), whose general partner is Northview Village GP, LLC, a Texas limited liability company (the “General Partner”). The General Partner is owned by Washington County Housing Corporation and has a .01% capital interest in the Borrower. The limited partners of the Borrower will be (i) Raymond James Tax Credit Fund 42 L.L.C., a Florida limited liability company (the “Investor Limited Partner”), with a

99.98% capital interest in the Borrower, and (ii) HuntJon, LLC., an Texas limited liability company (the “Special Limited Partner”), with a .01% capital interest in the Borrower.

The Borrower has not acquired and does not intend to acquire any substantial assets or engage in any substantial business activities other than those related to the Project. However, affiliates of the Borrower may engage in the acquisition, development, ownership and management of other similar types of projects that may be competitive with the Project.

The Developer

The Borrower has entered into a development agreement with HuntJon, LLC (the “HuntJon”) and Washington County Housing Corporation (the “WCHC”) as co-developers, (collectively, the “Developer”) pursuant to which the Developer will be responsible for certain development services in connection with the Project and for which the Developer will receive a development fee from the Borrower.

Limited Recourse to Borrower

The Borrower and its partners will not (subject to certain exceptions to nonrecourse liability set forth in the HUD Regulatory Agreement) be personally liable for payments on the Note, the payments on which are to be applied to pay the principal of and interest on the Bonds; nor will the Borrower (subject to certain exceptions to nonrecourse liability set forth in the Loan Agreement) be personally liable under the other documents executed in connection with the issuance of the Bonds and the making of the Loan. Furthermore, no representation is made that the Borrower will have substantial funds available for the Project. Accordingly, neither the Borrower’s financial statements nor those of its partners are included in this Official Statement.

Tax Credits

Prior to the issuance of the Bonds, the Investor Limited Partner will acquire a 99.98% limited partnership interest in the Borrower. Pursuant to the Amended and Restated Agreement of Limited Partnership of the Borrower, the funding of the capital contributions from the Investor Limited Partner will total approximately \$2,566,611*. The funding levels and the timing of the funding are subject to numerous adjustments and conditions which could result in the amounts funded and/or the timing or even occurrence of the funding varying significantly from the projections set forth above and neither the Issuer nor the Underwriter makes any representation as to the availability of such funds. Tax Credits anticipated to be available to the Borrower will be allocated to the Investor Limited Partner in its capacity as a limited partner of the Borrower.



AGENDA ITEM 7

DATE OF MEETING: January 12, 2017	DATE SUBMITTED: December 28, 2016	
DEPT. OF ORIGIN: Police Department	SUBMITTED BY: Craig Goodman	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Submission of a Grant Application Through the Criminal Justice Division of the Governor’s Office for Conversion to the National Incident-Based Reporting System and Authorize the Mayor to Execute any Necessary Documentation		
SUMMARY STATEMENT: Uniform Crime Reporting gathers crime data from law enforcement agencies for statistical analysis. There are two methods for reporting data, Summary Reporting and Incident Reporting. The Texas Legislature has mandated that all agencies move away from Summary reporting to Incident Based Reporting. Office of the Governor, Criminal Justice Division is accepting applications from local law enforcement agencies to upgrade technology infrastructure to allow for and support Incident-Based Reporting to the Texas Department of Public Safety. There is no match required for this grant.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS: Grant funding will allow the City to convert to the Incident-Based Reporting, which has been mandated.		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: None		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: Approve the submission of a grant application through the Criminal Justice Division of the Governor’s Office for conversion to the National Incident-Based Reporting System and authorize the Mayor to execute any necessary documentation		
APPROVALS: Terry K. Roberts		



AGENDA ITEM 8

DATE OF MEETING: January 12, 2017	DATE SUBMITTED: January 6, 2017	
DEPT. OF ORIGIN: Public Utilities	SUBMITTED BY: Lowell Ogle	
MEETING TYPE: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL <input type="checkbox"/> EXECUTIVE SESSION	CLASSIFICATION: <input type="checkbox"/> PUBLIC HEARING <input type="checkbox"/> CONSENT <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> WORK SESSION	ORDINANCE: <input type="checkbox"/> 1ST READING <input type="checkbox"/> 2ND READING <input type="checkbox"/> RESOLUTION
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Bid No. IFB 17-001 for the Purchase of a Discharge Spreader Truck for the City of Brenham’s Wastewater Treatment Plant and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: During the budget process, Council approved the purchase of a new discharge spreader truck. This truck will be used to deliver and distribute Class A biosolids. This will replace Unit 229, a 1999 model which will be transferred to the Water Treatment Plant. On November 29, 2016 Public Utilities staff along with Purchasing opened bids for the purchase of a discharge spreader truck for the Wastewater Treatment Plant. Two bids were received with Herrmann International submitting the low bid. The unit was budgeted at \$166,000 and the low bid came in at \$166,400.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: Replace the current older unit. B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Bid Tabulation Sheet		
FUNDING SOURCE (Where Applicable): 105-5-166-813.00		
RECOMMENDED ACTION: Award Bid No. IFB 17-001 to Hermann International in the amount of \$166,400 for the purchase of a 2017 International 7400 Discharge Spreader Truck for the City of Brenham’s Wastewater Treatment Plant and authorize the Mayor to execute any necessary documentation		
APPROVALS: Terry K. Roberts		



BID TABULATION

IFB #17-001
PURCHASE OF REAR LOAD PACKER TRUCK

BIDDER	BID PRICE
Herrmann Int'l	\$166,400.00
Southwest Int'l Trucks	\$186,738.69



AGENDA ITEM 9

DATE OF MEETING: January 12, 2017		DATE SUBMITTED: December 29, 2016
DEPT. OF ORIGIN: Administration		SUBMITTED BY: Jeana Bellinger
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Election Services Contract Between the City of Brenham and Washington County Related to Election Responsibilities for the May 6, 2017 Election and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: The attached Election Services Contract outlines what the City and/or the County will be responsible for during the May 6, 2017 Election process. This contract is essentially the same one that has been approved in previous years. Since the construction of the Nancy Carol Roberts Memorial Library has been completed, the polling location for Ward 1 will return to the library (in 2015 we used the American Legion). Please note that City Hall remains the polling place for Ward 2. That change was made in 2015 after the relocation of Alton Elementary put it outside the Ward 2 boundary lines.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Election Services Contract Between the City of Brenham, Texas and Washington County, Texas for the May 6, 2017 Election		
FUNDING SOURCE (Where Applicable): Budgeted expense (5-121-907.00)		

RECOMMENDED ACTION: Approve the Election Services Contract between the City of Brenham and Washington County related to election responsibilities for the May 6, 2017 Election and authorize the Mayor to execute the necessary documentation.

APPROVALS: Terry K. Roberts

**ELECTION SERVICES CONTRACT BETWEEN THE CITY OF
BRENHAM, TEXAS AND WASHINGTON COUNTY, TEXAS
FOR THE MAY 6, 2017 ELECTION**

THE STATE OF TEXAS

COUNTY OF WASHINGTON

This Election Services Contract is made the ____ day of _____, 20____, and is entered into by and between the **City of Brenham**, herein called “City” and **Washington County, Texas**, herein called “County”, with both parties agreeing to share proportional benefit from and responsibility for this Contract, if an election is held, and is based upon the following terms and conditions, to wit:

PURPOSE OF AGREEMENT AND AUTHORITY:

The County and the City have determined that it is in the public interest and the best use of available resources that this Election Services Contract be made and entered into wherein:

Section 1: As authorized by Section 123.032 of the Texas Election Code, the County shall:

- Lease one (1) AutoMARK v.1.0 Voting System to the City to be used for Early Voting;
- Lease one (1) AutoMARK v.1.0 Voting System to the City for each polling place on Election Day; and

Section 2: The County shall secure and reserve the Washington County Annex Building located at 100 S. Park Street, and allow the City to conduct early voting by personal appearance at said location as follows:

Early voting by personal appearance each weekday from 8:00 a.m. to 5:00 p.m., which shall begin on Monday, April 24, 2017 and shall end on Tuesday, May 2, 2017 except, as required by §85.005 of the Texas Election Code, early voting by personal appearance shall be conducted from 8:00 a.m. to 8:00 p.m. on Monday, May 1, 2017 and Tuesday, May 2, 2017.

Section 3: The City shall secure and use the following polling places on Election Day:

Ward 1:	Nancy Carol Roberts Memorial Library 100 W. Martin Luther King, Jr. Pkwy. Brenham, Texas
Ward 2:	City of Brenham City Hall 200 W. Vulcan Street Brenham, Texas
Ward 3:	Brenham Junior High Band Hall 1200 Carlee Drive Brenham, Texas
Ward 4:	Blinn Junior College Student Center 1007 Walter Schwartz Way Brenham, Texas

Section 4: The City Secretary will name Carol Jackson, Washington County Chief Deputy Elections Clerk, as a Deputy Early Voting Clerk to assist when needed. The City shall reimburse the County for any overtime compensation paid to Ms. Jackson by the County for City election preparation, Early Voting hours before 8 a.m. and after 5 p.m. and on the May 6, 2017 Election Day. County will provide documentation of overtime hours worked by Ms. Jackson on City election matters.

Section 5: Election Judges will deliver ballot boxes to Washington County Courthouse on Election night for counting. The Washington County Clerk’s Office, along with the City Secretary, will arrange for and train Early Voting Clerks, Early Voting Ballot Board and Election Judges and Clerks.

TERM

The rental period for the AutoMARK v.1.0 Voting System equipment shall commence on April 24, 2017 and include any and all legally-required days for Early Voting, and shall terminate upon the completion of the May 6, 2017 Election. The City shall return the equipment to the County immediately following the completion of all election-related procedures and duties requiring the use of the voting system equipment on Election Day.

RENTAL

The City shall pay the County the following rates for use of the AutoMARK v.1.0 Voting System equipment: \$125.00 per machine for the first day of Early Voting; \$50.00 per machine for each additional day of Early Voting; and \$125.00 per machine on Election Day. In the event Brenham Independent School District or Blinn College have an election on the same day, the rental cost for the AutoMARK voting machines shall be shared equally by all entities having an election on the same day.

USE

The City shall use the electronic voting equipment and supplies in a careful and proper manner. The City of Brenham Police Department shall take delivery of the equipment from the County Clerk of Washington County, Texas, and deliver to its polling locations. The City shall return the same to the County Clerk of Washington County, Texas immediately after the election(s) for which it is rented.

The City shall comply with the County Clerk's instructions, as well as the manufacturer's manual, as to the use and operation of said equipment and any laws, ordinances, and regulations relating to the possession, use and maintenance of the equipment and limit its use only for the purposes of holding the elections described herein.

DUTIES AND SERVICES:

The County shall order/provide:

- Order the programming for the AutoMARK v.1.0 Voting Systems;
- Order an appropriate number of Optical Scan ballots (as determined by the City Secretary and County Clerk);
- Order any required testing materials from ES&S (Election Systems & Software);
- Order programming for E-pollbooks;
- Order election forms supply boxes used during Early Voting, on Election Day, and at the Central Counting Station;
- Provide luggage for transporting supplies and ballots;
- Provide "Vote Here" and Handicapped signage;
- Provide voting booths; and
- Provide notice boards for postings.

The County shall be responsible for submitting the ballot order and arranging for programming the ballot(s) into the AutoMARK equipment with E S & S (Election Systems & Software). The City shall pay directly to E S & S (Election Systems & Software), 6055 Paysphere Circle, Chicago, IL 60674, all costs of ballots and said programming. The City shall pay directly to the vendor all costs incurred in relation to the election which may include, but not be limited to, programming, ballots, election supplies, and testing materials.

The City acknowledges that the equipment requires special programming and shall make no alterations in the leased election equipment without obtaining prior written permission from the County Clerk of Washington County. The City, at its own cost and expense, shall keep the equipment in good repair, condition, and working order and shall see that the equipment is not subject to careless or rough usage or exposure to harsh weather. The County shall provide all election judges and clerks for the City elections (as determined by the City Secretary and County Clerk), and will conduct a training session for election poll workers on election procedures and the proper handling and use of the voting machine(s).

The City Secretary shall receive all applications for mail ballots and deliver them to the Washington County Chief Deputy Elections Clerk for processing in accordance with applicable election laws.

Further, the County will arrange for and publish in the local newspaper timely notice of the public test of all electronic equipment. The City shall pay directly to the Brenham Banner Press all costs incurred to publish said notice in the newspaper.

At the conclusion of said election, the County shall submit an itemized invoice to the City for payment of the City's share of election costs. In accordance with Section 31.100(d) of the Election Code, the County shall also include in the itemized invoice an administrative fee of not more than ten percent (10%) of the total cost of the City's elections, payable to the County pursuant to this Contract.

INSPECTION:

The County Clerk shall at all times during the elections have the right to enter into the premises where the elections are being held for the purposes of inspecting the voting system equipment and observing its use.

LOSS/DAMAGE:

The City assumes all risk of loss of and damage to the County-owned election equipment caused by the City. In the event of loss or damage to the County-owned election equipment caused by the City, the City at the option of the County shall:

- Repair the election equipment, at its cost and expense, subject however to warranty coverage provided by manufacturer; or
- Replace the property with like property in good repair which property shall then become subject to this Contract.

INDEMNITY:

To the extent allowed by law, the City shall indemnify the County against and hold the County harmless from, all claims, actions, proceedings, costs, damages, and liabilities, including attorney's fees, arising out of, connected with, or resulting from the City's use of the County-owned equipment that is the subject of this Contract, including without limitation the selection, delivery, possession, use, operation, or return of the equipment.

DEFAULT:

Noncompliance with any part of this Contract, after ten (10) days written notice of the default to the non-defaulting party, may result in termination of this Contract. Upon occurrence of a default, the County may, after ten (10) days written notice to the City and opportunity to cure the default, take possession of the County-owned equipment if the default is not cured within said ten (10) day period.

POST ELECTION:

The City shall take possession of all voted ballots, unused ballots and supplies used in the election immediately after the counting of qualified provisional and military voted ballots. In the event of a recount, the voted ballots will remain in possession with the County until the recount is completed.

GENERAL CONDITIONS:

Nothing contained in this Contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the elections is to be filed, the place at which any function is to be carried out, the officers who conduct the official canvass of the election returns, the officer to serve as custodian of the voted ballots or any other election records, or any other non-transferable functions specified by §31.096, Texas Election Code, as amended.

The County Clerk shall file copies of this Contract with the County Treasurer and the County Auditor of Washington County, Texas.

Nothing contained in this Contract shall be construed to interfere with an election to be conducted in Washington County, Texas.

This Contract cannot be assigned nor may the election equipment be subleased without the written consent of each party. Ownership of the election equipment that is the subject of this Contract is and shall at all times remain the sole property of the County, and the City shall not have a right, title, or interest in said equipment.

This Contract is binding on each party only if the City holds an election on May 6, 2017. Should the City cancel the May 6, 2017 election, then this Contract will cease to be enforceable and binding on either party. This contract shall be applicable to: (1) the City's May 6, 2017 election of municipal officers; and (2) any runoff election related to the City's May 6, 2017 election of municipal officers required to be held in the event one or more candidate(s) do not receive a majority of all votes cast in the election for a particular office. The terms "Early Voting" and "Election Day" will be interpreted to mean the early voting period and day of the election for the May 6, 2017 election, as well as any runoff election related thereto. The City, in consultation with the County, shall determine the dates for the early voting period and the day of the election for any runoff election.

APPLICABLE LAW:

This Contract shall be governed by and construed under the laws of the State of Texas.

Dated this _____ day of _____, 20____.

CITY OF BRENHAM

Milton Y. Tate, Jr., Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC, City Secretary

Dated this _____ day of _____, 20____.

WASHINGTON COUNTY, TEXAS

Honorable John Brieden, County Judge

ATTEST:

Beth Rothermel, County Clerk



AGENDA ITEM 10

DATE OF MEETING: January 12, 2017	DATE SUBMITTED: December 28, 2016	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Jeana Bellinger	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2ND READING
<input type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
<input type="checkbox"/> WORK SESSION		
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Interlocal Agreement Between the City of Brenham, Brenham Independent School District and Blinn College for the May 6, 2017 Elections and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: As we have done in the past, the City, BISD and Blinn will all contract with Washington County to hold the 2016 election. The attached Joint Election Agreement addresses various issues related to the election and outlines what each entity will be responsible for during the election process. This Agreement is also consistent with the terms outlined in the City's election services contract with Washington County. BISD and Blinn each have their own election services contract with the County.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Interlocal Agreement between the City of Brenham, Brenham Independent School District, and Blinn College for the May 6, 2017 Elections		
FUNDING SOURCE (Where Applicable): N/A		
RECOMMENDED ACTION: Approve the Interlocal Agreement between the City of Brenham, Brenham Independent School District and Blinn College for the May 6, 2017 elections and authorize the Mayor to execute any necessary documentation.		
APPROVALS: Terry K. Roberts		

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF BRENHAM,
BRENHAM INDEPENDENT SCHOOL DISTRICT, AND
BLINN COLLEGE FOR THE MAY 6, 2017 ELECTIONS**

THIS AGREEMENT made this _____ day of _____, 20____, by and between the City of Brenham, hereinafter referred to as “City,” the Brenham Independent School District, hereinafter referred to as “BISD,” and Blinn College, hereinafter referred to as “Blinn,” is for the conduct of early voting by personal appearance to be held at a common location, the conduct of election day, and all other election related functions for the May 6, 2017 elections for the City of Brenham, Texas General Election, the Brenham Independent School District Board of Trustees Election, and the Blinn College Board of Trustees Election.

THIS AGREEMENT is effective upon the approval by the governing bodies of all parties and the execution of this Agreement by all parties.

IN CONSIDERATION of the premises and mutual promises and obligations herein set forth, it is agreed:

1. With regard to conducting the City’s election, the City Secretary, or designee, will be responsible for the preparation, translation, adoption and publication of all required election orders, resolutions, notices, ballots and any other pertinent documents as required by applicable law, including without limitation the City of Brenham Charter and the Texas Election Code, as well as the submission of required documents, if any, to the United States Department of Justice pursuant to the Voting Rights Act of 1965.
2. With regard to conducting BISD’s election, the BISD Superintendent, or designee, will be responsible for the preparation, translation, adoption and publication of all required election orders, resolutions, notices, ballots and any other pertinent documents as required by applicable law, including without limitation the Texas Education Code and the Texas Election Code, as well as the submission of required documents, if any, to the United States Department of Justice pursuant to the Voting Rights Act of 1965.
3. With regard to conducting Blinn’s election, the District President/CEO, or designee, will be responsible for the preparation, translation, adoption and publication of all required election orders, resolutions, notices, ballots and any other pertinent documents as required by applicable law, including without limitation the Texas Education Code and the Texas Election Code, as well as the submission of required documents, if any, to the United States Department of Justice pursuant to the Voting Rights Act of 1965.
4. Early voting by personal appearance for the City, BISD and Blinn shall be held at a common location in the Washington County Annex Building located at 100 S. Park Street, Brenham, Washington County, Texas.

5. Early voting by personal appearance shall begin on Monday, April 24, 2017 and shall end on Tuesday, May 2, 2017, from 8:00 a.m. to 5:00 p.m. each weekday, provided however, that early voting by personal appearance be conducted from 8:00 a.m. to 8:00 p.m. on Monday, May 1, 2017 and Tuesday, May 2, 2017, as required by Section §85.005 of the Texas Election Code.
6. It shall be the responsibility of each party to provide its own deputy early voting clerk to conduct or assist with Early Voting as required for their respective election and as provided in each party's Election Services Contract with Washington County.
7. Each party shall receive all applications for mail ballots and deliver them to the Washington County Chief Deputy Elections Clerk for processing in accordance with applicable election laws.
8. All ballots and ballot related supplies for early voting and Election Day will be provided by Washington County, as provided in each party's Election Services Contract with Washington County.
9. All election equipment will be provided for each party by Washington County, as outlined in each party's respective Election Services Contract with Washington County. Washington County will also arrange for and publish in the local newspaper timely notice of the public test of all electronic voting equipment.
10. Each party shall be responsible for its own expenses related to any electronic voting equipment leased from Washington County.
11. All election judges and clerks will be provided for each party by Washington County, as outlined in each party's respective Election Services Contract with Washington County. Washington County will also provide the necessary training for all election personnel.
12. This Agreement is binding on a party hereto only if the party holds an election on May 6, 2017. Should a party cancel its election, then this Agreement will automatically terminate with respect to the cancelling party and cease to be enforceable against or binding on said cancelling party.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and delivered as of the _____ day of _____, 20____.

CITY OF BRENHAM, TEXAS

Milton Y. Tate, Jr., Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

BRENHAM INDEPENDENT SCHOOL DISTRICT

Dr. Walter Jackson, Superintendent

ATTEST:

Printed Name: _____
Title: _____

BLINN COLLEGE

David Sommer, Board President

ATTEST:

Atwood Kenjura
Board Secretary



AGENDA ITEM 11

DATE OF MEETING: January 12, 2017		DATE SUBMITTED: January 6, 2017
DEPT. OF ORIGIN: Administration		SUBMITTED BY: Terry Roberts
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
<input type="checkbox"/> REGULAR	<input type="checkbox"/> PUBLIC HEARING	<input type="checkbox"/> 1 ST READING
<input type="checkbox"/> SPECIAL	<input type="checkbox"/> CONSENT	<input type="checkbox"/> 2 ND READING
<input checked="" type="checkbox"/> EXECUTIVE SESSION	<input checked="" type="checkbox"/> REGULAR	<input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Section 551.072 – Texas Government Code – Deliberation Regarding Real Property – Deliberation Regarding the Possible Lease of a City-Owned Building and Associated Real Property Located at 110 W. Vulcan, Brenham, Texas		
SUMMARY STATEMENT: To be discussed in Executive Session.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: None		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION:		
APPROVALS: Milton Y. Tate, Jr.		