

MINUTES

BRENHAM ANIMAL SERVICES ADVISORY BOARD

April 23, 2024

A regular meeting of the City of Brenham's Animal Services Advisory Board was held on Tuesday, April 23, 2024, beginning at 12:15 p.m. at the Brenham Animal Services Center Conference Room, 1804 Longwood Drive, Brenham, Texas.

Board Members Present:

Megan Gray, Jeana Bellinger, Sharon Guelker, Lori Sladek, Erin Christian, Carol Doersom

Board Members Absent:

Dr. Kristine Rockey

City of Brenham Staff Present:

Morgan Koehn

Citizens/Others Present:

None

1. Call Meeting to Order

2. Citizen and Visitor Comments

None were heard.

3. Introduction of Board Members and City of Brenham Staff Along with Tour of Animal Shelter Facility

Each attendee introduced themselves to the group.

4. Discussion Related to the Purpose and Scope of the Animal Shelter Advisory Board and the City of Brenham Advisory Board Policy Adopted by the Brenham City Council

City Secretary/Director of Administrative Services Jeana Bellinger presented this item. Bellinger spoke regarding the purpose of the Animal Services Advisory Board and how the members are advocates for Brenham Animal Services. The policies were passed out and a brief overview was given.

5. Discuss and Possibly Act Upon the Election of a Chairperson and Vice Chairperson for 2024

A motion was made by Sharon Guelker and seconded by Carol Doersom to elect Megan Gray as Chairperson for a term of one year, to expire on December 31, 2025.

City Secretary/Director of Administrative Services Jeana Bellinger called for a vote. The motion passed with the Board voting as follows:

Chairman Megan Gray	Yes
Vice Chair Sharon Guelker	Yes
Board Member Jeana Bellinger	Yes
Board Member Dr. Kristine Rockey	Absent
Board Member Carol Doersom	Yes
Board Member Erin Christian	Yes
Board Member Lori Sladek	Yes

A motion was made by Jeana Bellinger and seconded by Megan Gray to elect Sharon Guelker as Vice Chair for a term of one year, to expire on December 31, 2025.

Chairman Megan Gray called for a vote. The motion passed with the Board voting as follows:

Chairman Megan Gray	Yes
Vice Chair Sharon Guelker	Yes
Board Member Jeana Bellinger	Yes
Board Member Dr. Kristine Rockey	Absent
Board Member Carol Doersom	Yes
Board Member Erin Christian	Yes
Board Member Lori Sladek	Yes

6. Discussion and Presentation on Chapter 5, Animals and Fowl, of the City of Brenham’s Code of Ordinances and the City of Brenham’s Fee Schedule for Animal-Related Services

City Secretary/Director of Administrative Services Jeana Bellinger presented this item. Bellinger gave an overview of the city ordinances and stated that provisions and updates to the ordinances will be included in the business of a future meeting.

7. Discussion and Presentation on the Current Fiscal Year 2023-24 Animal Services Budget

Fee schedules were briefly discussed. Changes to the fee schedule will be on the agenda for the next meeting.

8. Discuss and Possibly Act Upon Meeting Dates for 2024

Since a member was absent the discussion on future meeting dates was postponed.

9. Staff Updates

➤ **Administration**

A meeting to discuss business will be held on Tuesday May 7, 2024 at 11:00am.

➤ **Animal Services**

Megan Gray led a tour of the facility.

The meeting was adjourned at 1:30pm.

Megan Gray
Chairman

ATTEST:

Morgan Koehn
Staff Liaison