

# CITY OF BRENHAM BOARD OF ADJUSTMENT MINUTES

March 11, 2019

*The meeting minutes herein are a summarization of meeting proceedings, not a verbatim transcription.*

A regular meeting of the Board of Adjustment was held on March 11, 2019 at 5:15 pm in the Brenham Municipal Building, City Council Chambers, at 200 West Vulcan Street, Brenham, Texas.

Commissioners present:

Arlen Thielemann  
Jon Hodde  
Thomas Painter  
Mary Lou Winkelmann

Commissioners absent:

MaLisa Hampton

Staff present:

Stephanie Doland, Assistant Development Services Director  
Kim Hodde, Planning Technician

Citizens present:

Walt Edmunds  
Scott & Rebecca Ehlert

**1. Call Meeting to Order**

Chairman Thielemann called the meeting to order at 5:18 p.m. with a quorum of four (4) Commissioners present.

**2. Public Comments and Receipt of Petitions**

There were no public comments and/or receipt of petitions.

**3. Reports and Announcements**

Stephanie Doland introduced the new Board members, Mary Lou Winkelmann and Walt Edmunds (alternate), and welcomed them to the Board. Ms. Doland reminded the Board about the joint training meeting with the Planning and Zoning Commission that on Monday, March 18, 2019 at 5:30 pm in the City Council Chambers. She urged all members to attend.

**CONSENT AGENDA**

**4. Statutory Consent Agenda**

The Statutory Agenda includes non-controversial and routine items that the Commission may act on with one single vote. A Commissioner may pull any item from the Consent Agenda in order that the Commission discuss and act upon it individually as part of the Regular Agenda.

**4-a. Minutes from the December 10, 2018 Board of Adjustments Meeting**

Chairman Thielemann called for any corrections or additions to the minutes as presented. A motion was made by Commissioner Hodde and seconded by Commissioner Painter to approve the minutes from the December 10, 2018 meeting, as presented. The motion carried unanimously.

**REGULAR AGENDA**

**5. Election of a Chair and Vice-Chair for the Board of Adjustment for 2019**

A motion was made by Commissioner Painter and seconded by Commissioner Winkelmann to elect Arlen Thielemann as Chair and Jon Hodde as Vice-Chair for the Board of Adjustment for 2019. The motion carried unanimously.

**6. Public hearing, Discussion and Possible Action on Case Number B-19-001: A request by Scott and Rebecca Ehlert for a Special Exception from the City of Brenham Code of Ordinances, Appendix A – Zoning, Part II, Division 2, Section 1.05 (1)(b) to allow a 5-foot east side yard setback where a minimum 10-foot side yard setback is required for an existing single-family residence located in the Residential Single-Family (R-1) Zoning District at 101 E. Mansfield Street.**

Stephanie Doland presented the staff report (on file in the Development Services Department). Ms. Doland stated that this structure was built prior to 1980 and is a legally non-conforming structure. Two letters of support were received for this request. Staff recommends approval of the requested special exception as presented.

Chairman Thielemann opened the Public Hearing at 5:26 pm and asked for any comments. The applicant, Scott Ehlert, thanked the Board for their time and consideration of this request. There were no other public comments.

Chairman Thielemann closed the Public Hearing at 5:27 pm and re-opened the Regular Session.

A motion was made by Commissioner Painter and seconded by Commissioner Hodde to approve a special exception to reduce the east side-yard setback for the proposed arbor/patio addition for the property located at 101 E. Mansfield Street (Case No. P-19-001) to 5-feet, as presented. The motion carried unanimously.

**7. Adjourn**

Chairman Thielemann adjourned the meeting at 5:27 pm.

*The City of Brenham appreciates the participation of our citizens, and the role of the Board of Adjustment in this decision-making process.*

Certification of Meeting Minutes:

*Arlen Thielemann*  
Chairman, Board of Adjustment

May 13, 2019  
Meeting Date

*Kim Hodde*  
Attest, Staff Secretary

May 13, 2019  
Meeting Date