



**NOTICE OF A MEETING
HISTORIC PRESERVATION BOARD
MONDAY, MARCH 28, 2022, AT 5:15 PM
CITY HALL IN CONFERENCE ROOM 2A
200 W. VULCAN STREET
BRENHAM, TEXAS**

1. Call Meeting to Order

2. Public Comments

[At this time, anyone will be allowed to speak on any matter concerning this Board that is not on the agenda, for a length of time not to exceed three minutes. No Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with the law.]

REGULAR SESSION

3. Discuss and Possibly Act Upon Approval of Minutes from the March 1, 2022 Board Meeting

WORK SESSION

4. Presentation and Preservation Training for Historic Preservation Board

5. Staff Report to Include Update on Possible Downtown Projects

6. Adjourn

CERTIFICATION

I certify that a copy of the March 28, 2022, agenda of items to be considered by the Historic Preservation Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, March 25, 2022, at _____ am/pm.

Nancy Joiner

Tourism and Marketing Coordinator

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7200 for assistance.

I certify that the attached notice and agenda of items to be considered by the Historic Preservation Board was removed by me from the City Hall bulletin board on the _____ day of _____, 2022 at _____.

Signature

Title

HISTORIC PRESERVATION BOARD MINUTES

A regular meeting of the City of Brenham’s Historic Preservation Board was held on Tuesday, March 1, 2022, beginning at 5:15 p.m. in the Brenham City Hall, Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Board Members present:

Hal Moorman – Chair
Paul Homeyer – Vice Chair
Robert Grabarschick
Jennifer Hermann
Stacy Marhofer
Brad Tegeler
Mike Vance

City of Brenham Staff present:

Tourism and Marketing Director Jennifer Eckermann, Tourism and Marketing Coordinator Nancy Joiner, and City Secretary Jeana Bellinger.

1. Call Meeting to Order

Chairman Hal Moorman called the meeting to order.

2. Public Comments

None were present.

REGULAR SESSION

3. Discuss and Possibly Act Upon Approval of Minutes from the January 27, 2022, Board Meeting

A motion was made by Boardmember Grabarschick and seconded by Boardmember Vance to approve the minutes from the January 27, 2021, Board Meeting.

Chair Hal Moorman called for a vote. The motion passed with voting as follows:

Robert Grabarschick	Yes
Jennifer Hermann	Yes
Paul Homeyer	Yes
Stacy Marhofer	Yes
Hal Moorman	Yes
Brad Tegeler	Yes
Mike Vance	Yes

WORK SESSION

4. Presentation and Training on the City of Brenham’s Policies and Procedures for Advisory Boards and Commissions to Include, but Not Be Limited to, Board Meeting Procedures and Requirements, Roberts Rules of Order and Parliamentary Procedure, Conflicts of Interests, the Texas Open Meetings Act, and the Texas Public Information Act

City Secretary Jeana Bellinger presented this training.

- Policy and Procedures for Boards and Commissions Effective January 1, 2022
- Texas Open Meetings Act
- The Basics of Parliamentary Procedure – commonly known as “Roberts Rules of Order”
- Conflict of Interest
- The Basics of Public Information

5. Staff Report to Include Possible Downtown Projects and Historic Preservation Ordinance Training

- Historic Preservation Officer, Jennifer Eckermann presented this item. She has talked with Karen Van Citters. Van Citters gave the following dates as March 22, April 24, and May 24. None of these dates worked for the Board, so they picked March 28 at 5:15 pm. Eckermann will talk with Van Citters about March 28.
- Staff will now make recommendations on projects that are presented to the Board.
- Project updates
 - Historic HF Hohlt Building has a broken window that needs replacing. If more work is needed, the owner will fill out a COA.
 - 103-105 W. Alamo Street was bought by Aaron Gonzales. He is considering façade improvements, most likely to include painting and a new awning.
 - 216 W. Alamo Street is planning to work on the back (alley) side to replace a garage door and entrance. She will be meeting with an engineer and once she determines the plan for the building, she will complete a COA.
 - Grand Leader – The owners are preparing a COA Application for the two windows on the Park Street side of the building.

6. Adjourn

Hal Moorman
Board Chair

Date

ATTEST:

Nancy Joiner
Tourism & Marketing Coordinator

Date



AGENDA ITEM 5 – WORK SESSION

MEMORANDUM

To: Historic Preservation Board Members

From: Jennifer Eckermann, Historic Preservation Officer

Subject: Staff Report to Include Update on Possible Downtown Projects

Date: March 25, 2022

Things have been quiet this month on the historic preservation front.

I did hear from Alix Fox this morning concerning a request to set up a Pre-Application Meeting for a COA Application for the Park Street windows on the 100 E. Alamo Street Project. I will have some options for that meeting to present to you.

There were no other calls or requests received by our office since the last Board meeting.