



Library Advisory Board

A meeting of the Library Advisory Board was held on Wednesday April 19, 2017 at 5:15 p.m. at the Nancy Carol Roberts Memorial Library, 100 Martin Luther King, Jr. Pkwy., Brenham, Texas.

Advisory Board Members present:

Alana Winklemann, Betty Fortner, Meg Cone, Renee Mueller, Keith Herring and Marshia Foster

Advisory Board Members absent:

Christy Van Dyke, Jody Tyson and Weldon Williams

City staff present:

Wende Ragonis, Crystal Locke and Paula Shields

Others present

None

1. Call Meeting to Order

2. Citizen and Visitor Comments

There were no citizen and visitor comments.

3. Discuss and Possibly Act Upon the Election of a Chairperson, Vice Chairperson and Secretary for a Term of One (1) year

A motion was made by Betty Fortner and seconded by Meg Cone to retain Keith Herring as Chairperson; Jody Tyson as Vice Chairperson; and Alana Winklemann as Secretary.

Chairperson Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Marshia Foster	Yes
Board Member Meg Cone	Yes
Board Member Betty Fortner	Yes
Board Member Christy Van Dyke	Absent
Board Member Renee Mueller	Yes
Board Member Alana Winkelmann	Yes
Board Member Jody Tyson	Absent
Board Member Weldon Williams, Jr.	Absent

4. Discuss and Possibly Act Upon the Approval of the Minutes from the November 16, 2016 Regular Meeting

A motion was made by Betty Fortner and seconded by Alana Winkelmann to approve the minutes from the November 16, 2016 regular meeting.

Chairperson Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Marshia Foster	Yes
Board Member Meg Cone	Yes
Board Member Betty Fortner	Yes
Board Member Christy Van Dyke	Absent
Board Member Renee Mueller	Yes
Board Member Alana Winkelmann	Yes
Board Member Jody Tyson	Absent
Board Member Weldon Williams, Jr.	Absent

5. Discussion and Update Relating to Room Naming Opportunities

Community Services Director Wende Ragonis presented this item. Ragonis explained that the Fortnightly Club requested the opportunity for naming rights to the genealogy room with a \$10,000 donation. The consensus of the Library Board was to grant the request from the Fortnightly Club for the naming rights to the genealogy room, especially in light of their dedication to the library over the years. The genealogy room will be named “The Fortnightly Club Genealogy Room”.

Other rooms and naming rights that were purchased during the 2016 Library Capital Campaign are as follows:

- The Roberta Cole Johnson Program Room
- The Whitehead Family Children's Room
- The Bluebonnet Media Room
- The Esther Harris Thomas Study Room
- The JD & Shirley (Fuchs) Mueller Study Room
- LCRA Reading Patio Room
- Ruth D. LaRoche Bookdrop

Remaining rooms with available naming rights to be purchased include:

- Teen Room
- Conference Room B

6. Presentation and Discussion Relating to the Programming Activities and Statistics

Community Services Director Wende Ragonis presented this item. Ragonis explained that the Librarian Andria Heiges is at a conference and that she prepared the presentation for this meeting. Ragonis presented the following:

- There were 7,200 visitors to the library in Feb; 8000 in March.
- 2,600 new accounts were opened since the Library re-opened in November 2016. This includes new library cards and new sign up for computer usage.
- Homework Hub: Free printing, chromebooks/laptops for checkout and homework assistance from the National Honor Association student volunteers.
- T.A.G – Teen Advisory Group consisting of junior and high school kids
- Teen night – last Friday of the month.
- Healthy. Wealthy and Wise Series: something different every Wednesday evening at 5:30 such as yoga, painting, law help, genealogy programs.
- TSLAC Grant-funded Small Business classes: Through this grant the library received new laptops. The library offers Quickbooks online and social media marketing training.

7. Presentation and Discussion Relating to the Donor Wall

Community Services Specialist Crystal Locke showed the mock-up of the donor wall. Locke explained that she is working with CC Creations to design the Donor Wall for the Nancy Carol Roberts Memorial Library. The names that will appear on the wall are those who have donated \$500 or more during the Gala fundraiser.

Locke explained that she and Janie Mahrens reviewed the individuals' names to make sure that they were spelled correctly and reached out to most of them to ensure their names appeared on the wall as they wished.

There was discussion regarding the placement of the names and to try to keep the individual names on one line instead of two. Locke stated that she would have the modifications made and bring back an updated design at the next meeting.

8. Administrative Report

- **Library Hours**

Community Services Wende Ragonis explained that the library will be closed to the public on the first Friday of every month through September. This will allow staff to finish unpacking and getting organized as well as to have some training on the new technology at the library.

- **Facilities – Lessons Learned**

Librarian Andria Heiges was not at the meeting and will discuss this item at the next meeting.

9. Adjourn

Meeting adjourned.

Keith Herring

Keith Herring
Chair Person

ATTEST:

Paula Shields

Paula Shields
Staff Liaison