



Library Advisory Board

A meeting of the Library Advisory Board was held on Wednesday October 18, 2017 at 5:15 p.m. at the Nancy Carol Roberts Memorial Library, 100 Martin Luther King, Jr. Pkwy., Brenham, Texas.

Advisory Board Members present:

Alana Winkleman, Betty Fortner, Jody Tyson, Weldon Williams, Keith Herring, Christy Van Dyke, Renee Mueller and Marshia Foster

Advisory Board Members absent:

Meg Cone

City staff present:

Wende Ragonis, Andria Heiges and Paula Shields

Others present

Janie Mehrens, Fortnightly Club

- 1. Call Meeting to Order**
- 2. Citizen and Visitor Comments**

There were no citizen and visitor comments.

- 3. Discuss and Possibly Act Upon the Approval of the Minutes from the June 21, 2017 Regular Meeting**

A motion was made by Alana Winkleman and seconded by Jody Tyson to approve the minutes from the June 21, 2017 regular meeting.

Chairperson Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Marshia Foster	Yes
Board Member Meg Cone	Absent
Board Member Betty Fortner	Yes
Board Member Christy Van Dyke	Yes
Board Member Renee Mueller	Yes
Board Member Alana Winkelmann	Yes
Board Member Jody Tyson	Yes
Board Member Weldon Williams, Jr.	Yes

4. Presentation and Discussion on Developing a Plan Regarding the Fortnightly's Antique Furniture

Janie Mehrens from the Fortnightly Club discussed the possibility of placing some of the prior library's antique furniture in the library. Mehrens showed pictures of the antique furniture as it appeared in the original library in the 1900's. Community Services Director Wende Ragonis said that any furniture that is currently at the Heritage Museum could be relocate to the warehouse. Mehrens stated that the Fortnightly Club would like to display some of the antique pieces strategically placed and roped off so the patrons will not disturb them. The Fortnightly Club would refurbish any of the pieces as needed that will be on display. Librarian Andria Heiges explained that she welcomed the pieces at the library but has concerns that the patrons may not be as considerate as they should be with the antique furniture.

The Fortnightly Club will work with Heiges for the placement of some of the antique furniture in the library.

5. Presentation and Discussion on Recommended Changes to the Library Policy Guide

Librarian Andria Heiges presented this item. Heiges explained that the current Nancy Carol Roberts Memorial Library Policy was approved by Council effective January 1, 2017. However, since the reopening of the library under the approved policy, staff observed specific practices and policies needing minor changes and updating. Staff is recommending the following changes:

1. Removal of Item 3.3 of Gaming Policy " a signed gaming system agreement must be on file for each user"
2. Edit Item 5.1.1.2 of Meeting Rooms Policy to read: "Any patron of NCRML age 16 and older may reserve Media Room (Room A) and Large Meeting Room (Room B). Any patron of NCRML age 13 and older may reserve Study Rooms (Rooms C & D). Exceptions will be allowed per library staff's discretion".

A motion was made by Renee Mueller and seconded by Christy Van Dyke to approve the recommended changes to the Nancy Carol Roberts Memorial Library Policy.

Chairperson Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Marshia Foster	Yes
Board Member Meg Cone	Absent
Board Member Betty Fortner	Yes
Board Member Christy Van Dyke	Yes
Board Member Renee Mueller	Yes
Board Member Alana Winkelmann	Yes
Board Member Jody Tyson	Yes
Board Member Weldon Williams, Jr.	Yes

6. Presentation and Discussion Recapping of Summer Events and Upcoming Programming

Librarian Andria Heiges presented this item. Highlights from the past programs and events include:

- The Summer Reading Program “Building a Better World” was a success with 570 people, which includes kids, teens and adults, signed up and attending the 7-week program. The kids were encouraged to complete a “blackout” card that had different challenges in each block. 101 kids completed the card and were rewarded with a pool party at the Blue Bell Aquatic Center.
- Summer Sewing Program with 15 kids participating in a week-long event.
- Job Fair with GoodWill and BB Home Health

Highlights from the upcoming events include:

- Tuesday After School Program and Wednesday afternoon story time continues
- Genealogy Lock In put on by the Waco-McLennan County Library. Programs are live streamed from the Waco Library. Participants can interact with the program and ask questions. This is a come-and-go throughout the day.
- Partner with BISD for their Block Party

7. Administrative Report

- Donor Wall and Plaque are installed in the lobby
- Staff Updates:
 - Amy Heber, new part time employee replacing Mary-Janet Reyes
 - Two new part time positions were funded. One position will be filled as soon as possible and the second filled this summer
- Partnership with Blinn College for three interns who each will work 19 hours/week. These positions are funded by the Federal Government Work Study Program.

8. Adjourn

Meeting adjourned.

Keith Herring

Keith Herring
Chair Person

ATTEST:

Paula Shields

Paula Shields
Staff Liaison