



Library Advisory Board

A meeting of the Library Advisory Board was held on Wednesday February 7, 2018 at 5:15 p.m. at the Nancy Carol Roberts Memorial Library, 100 Martin Luther King, Jr. Pkwy., Brenham, Texas.

Advisory Board Members present:

Alana Winkelmann, Meg Cone, Lu Hollander, Janie Mehrens, Keith Herring, Lillian Marshall, Marshia Foster

Advisory Board Members absent:

Christy Van Dyke and Renee Mueller

City staff present:

Wende Ragonis, Andria Heiges and Paula Shields

Others present

None

1. Call Meeting to Order

2. Citizen and Visitor Comments

There were no citizen and visitor comments.

3. Discuss and Possibly Act Upon the Election of a Chairperson, Vice Chairperson and Secretary for a Term of One (1) Year

A motion was made by Alana Winkelmann and seconded by Janie Mehrens to reappoint Keith Herring as Chairperson.

Chairperson Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Marshia Foster	Yes
Board Member Meg Cone	Yes
Board Member Lu Hollander	Yes
Board Member Christy Van Dyke	Absent
Board Member Renee Mueller	Absent
Board Member Alana Winkelmann	Yes
Board Member Janie Mehrens	Yes
Board Member Lillian Mashall.	Yes

A motion was made by Alana Winkelmann and seconded by Marshia Foster to appoint Meg Cone as Vice Chairperson.

Chairperson Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Marshia Foster	Yes
Board Member Meg Cone	Yes
Board Member Lu Hollander	Yes
Board Member Christy Van Dyke	Absent
Board Member Renee Mueller	Absent
Board Member Alana Winkelmann	Yes
Board Member Janie Mehrens	Yes
Board Member Lillian Mashall.	Yes

A motion was made by Keith Herring and seconded by Meg Cone to reappoint Alana Winkelmann as Secretary.

Chairperson Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Marshia Foster	Yes
Board Member Meg Cone	Yes
Board Member Lu Hollander	Yes
Board Member Christy Van Dyke	Absent
Board Member Renee Mueller	Absent
Board Member Alana Winkelmann	Yes
Board Member Janie Mehrens	Yes
Board Member Lillian Mashall.	Yes

4. Discuss and Possibly Act Upon the Approval of the Minutes from the October 18, 2017 Regular Meeting

A motion was made by Janie Mehrens and seconded by Alana Winkelmann to approve the Minutes from the October 18, 2017 regular meeting as corrected.

Chairperson Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Marshia Foster	Yes
Board Member Meg Cone	Yes
Board Member Lu Hollander	Yes
Board Member Christy Van Dyke	Absent
Board Member Renee Mueller	Absent
Board Member Alana Winkelmann	Yes
Board Member Janie Mehrens	Yes
Board Member Lillian Mashall.	Yes

5. Presentation and Discussion Relating to the Review of the Goals and Objectives in the Nancy Carol Roberts Memorial Library Strategic Plan 2016 - 2026

Community Services Director Wende Ragonis stated that the Strategic Plan was put together in 2016 and it is a 15-year plan. The Strategic Plan is required as part of the Library's accreditation with the State Library. Staff review the plan at the beginning of each year, noting what was accomplished and making any necessary changes for future plan updates.

Librarian Andria Heiges provided a review to the goals and objectives in the strategic plan. Heiges explained that there are six major goals. She outlined all that the library had accomplished in 2017 and identified opportunities for 2018.

Board member Meg Cone praised Andria and her staff for all the hard work they have put into the library to make it a success.

6. Presentation and Discussion on the First Year of the New Library Facility

Librarian Andria Heiges provided an overview of the first year of the renovated facilities. Heiges showed a presentation that was similar to the one she gave at Commissioner's Court.

7. Discussion Relating to the Proposed 2018 Meeting Dates

Administrative Assistant Paula Shields provide a list of the proposed Library Board Meetings for the 2018.

8. Administrative Report

Librarian Andria Heiges provided the following updates

- Fortnightly Club 117th birthday celebration was Feb. 6 held at the library
- New digital resources
 - Overdrive (ebooks) has a new app – Libby
 - Recorded Books – for downloading magazines. Currently there are 70 magazine subscriptions

- Mango – new app
 - BiblioBoard – software that allows the library to upload its own content and offer to patrons; authors can upload their books and upload the document. Chair Keith Herring requested the City Attorney review the procedures from the State Library to ensure we are in compliance.
 - Pressbooks which will format word documents and put it in ebook format
 - Gene – can search newspaper articles
- Future - Web conferencing will be available in the Library conference rooms

Board Member Janie Mehrens asked for information related to the donation fund. Mehrens also requested information regarding Pierre Robert's life insurance policy for the Library.

9. Adjourn

Meeting adjourned.

Keith Herring
Chair Person

ATTEST:

Paula Shields
Staff Liaison