



NOTICE OF A MEETING
City of Brenham Library Advisory Board
Wednesday, October 16, 2019 @ 5:15 p.m.
Nancy Carol Roberts Memorial Library
100 Martin Luther King, Jr., Pkwy
Brenham, Texas

1. Call Meeting to Order
2. Citizen and Visitor Comments
3. Discuss and Possibly Act Upon the Approval of the Minutes from the August 21, 2019 Regular Meeting **Page 1-3**
4. Presentation and Discussion- Library Assistive Technology Review **Page 4**
5. Presentation and Discussion- Library Heritage Lab **Page 5**
6. Administrative Report **Page 6-8**
7. Adjourn

CERTIFICATION

I certify that a copy of the October 16, 2019 agenda of items to be considered by the City of Brenham Library Advisory Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, October 11, 2019 at 4:00 p.m.

Andria Heiges

Andria Heiges, Librarian
Nancy Carol Roberts Memorial Library

Disability Access Statement: Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the N. Austin Pkwy entrance to the front of the Library Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that this notice and agenda of items to be considered by the City of Brenham Library Advisory Board was removed by me from the City Hall bulletin board on _____ at _____ Am/ Pm.

Signature

Title



Library Advisory Board

A meeting of the Library Advisory Board was held on Wednesday August 21, 2019 at 5:15 p.m. at the Nancy Carol Roberts Memorial Library, 100 Martin Luther King, Jr. Pkwy., Brenham, Texas.

Advisory Board Members present:

Sabrina Roberts, Lu Hollander, Janie Mehrens, Keith Herring, Lillian Marshall, Jamey Johnson, Marshia Foster and Renee Mueller

Advisory Board Members absent:

Christy Van Dyke

City staff present:

Carolyn Miller, Andria Heiges and Kacey Weiss

Others present

None

- 1. Call Meeting to Order**
- 2. Citizen and Visitor Comments**
- 3. Discuss and Possibly Act Upon the Election of a Secretary for a Term of One (1) Year**

This item was passed.

- 4. Discuss and Possibly Act Upon the Approval of the Minutes from the June 19, 2019 Regular Meeting**

A motion was made by Janie Mehrens and seconded by Lillian Marshall to approve the Minutes from the June 19, 2019 regular meeting as corrected.

Chairperson Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Marshia Foster	Yes
Board Member Jamey Johnson	Absent
Board Member Lu Hollander	Yes
Board Member Christy Van Dyke	Absent
Board Member Renee Mueller	Yes
Board Member Sabrina Roberts	Yes
Board Member Janie Mehrens	Yes
Board Member Lillian Marshall	Yes

5. Discuss and Possibly Act Upon Chair Rail Solution for Facility Repairs

Librarian Andria Heiges presented this item. Heiges reminded the board that they had agreed to select the Inpro Vinyl chair rail material due to the cost savings with labor costs if the City of Brenham maintenance department is to install the chair rail. Color samples of several neutral tones were viewed and discussed.

A motion was made by Janie Mehrens and seconded by Lillian Marshall to purchase Inpro Vinyl chair railing in the color of Serenity to be installed in the Library Roberta C. Johnson Program Room, with the option of width to be decided by the City of Brenham maintenance department.

Chairperson Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Marshia Foster	Yes
Board Member Jamey Johnson	Yes
Board Member Lu Hollander	Yes
Board Member Christy Van Dyke	Absent
Board Member Renee Mueller	Yes
Board Member Sabrina Roberts	Yes
Board Member Janie Mehrens	Yes
Board Member Lillian Marshall	Yes

6. Presentation and Discussion- Recapping of Summer Events and Upcoming Programming

Andria Heiges stated that the annual Library Summer Reading Program – A Universe of Stories was a success with over 760 individuals registered for the 2019 program, which was a new record. Heiges stated that the Teen Program saw the most growth since last year. Over 1,400 kids attended the children’s programs, 277 teens attended, and 566 adults attended. One of the favorite programs was a drone presentation by the Washington County EMS. Henna was popular with Teens as well. Other summer actives and programs included:

- Computer Classes taught by Misti Rudloff
- Washington County Genealogical Society Programs

- Crafty Café Programs and
- A Wind Turbine program for Teens in conjunction with the Washington County Read book: The Boy Who Harnessed the Wind.

7. Administrative Report

Librarian Andria Heiges provide the library report for May 2019 through July 2019. In addition, Heiges provided the following on the upcoming September/ 2019 programming at the Library.

- Computer Skills for the Workplace Series
- Craft Classes
- A day long genealogy program in October
- Teen Marvel Club program

Meeting adjourned.

Keith Herring
Chair Person

ATTEST:

Andria Heiges
Staff Liaison



To: Library Advisory Board Members

From: Andria Heiges

Subject: Library Assistive Technology Review

Date: October 11, 2019

The American Library Association defines Assistive Technology as “electronic solutions that enable people with disabilities to live independently”. The term “adaptive technology” is sometimes used in a similar way. We often serve members of our community that are experiencing blindness or other visual impairments, have difficulty manipulating a mouse, are hearing impaired, or that have learning differences.

The library plans to do a review of current tools and research recommended hardware and software solutions so that future technology plans will include assistive technology.



To: Library Advisory Board Members
From: Andria Heiges
Subject: Library Heritage Lab
Date: October 11, 2019

The Nancy Carol Roberts Memorial Library is fortunate to have both a green screen media room and a valuable genealogy room. As we plan for the future, we would like to create a new program titled: Library Heritage Lab. The Library Heritage Lab would include:

- Library staff working with the community to record oral histories with the green screen room.
- Digitization of photos, yearbooks, family histories, etc. to eventually be added to the Library's Genealogy collection.
- Genealogy programming to bring awareness to the community of the Library's genealogy resources.

This program would help us to meet several of the goals and objectives outlined in our strategic plan, including:

Goal 1: Support Educational & Learning Opportunities

Transform the Library into a learning lab where anyone can experiment with new technologies

Goal 2: Foster Community Connections

Collaborate with partners to provide high demand public services

Goal 5: Expand Access to Information, Ideas, & Stories

- Ensure that the local diverse communities are represented in the present and future records collecting
- Provide library collections that introduce ideas, build skills, support lifelong learning, and spark creativity



To: Library Advisory Board Members

From: Andria Heiges

Subject: Administrative Report

Date: October 11, 2019

The Nancy Carol Roberts Memorial Library provides a monthly report to the City Manager. Each report summarizes the statistics and events for the previous month. Attached are the Library's reports for August and September of 2019.

Nancy Carol Roberts Memorial Library

<p>August Events/Programs</p>	<ul style="list-style-type: none"> • The Washington County Genealogical Society hosted District Clerk, Tammy Brauner, who shared information about the resources available in the District Clerk's office and how to access them. • The Library collaborated with the Parks Department to offer "Roll and Read. Over 75 children attended the program where they strolled the Fireman's Park trail and enjoyed stories, face painting, crafts, a visit from the fire department, a ride on the carousel and a meet and greet with Clifford the Big Red Dog. Kids also enjoyed regularly scheduled storytimes with Miss LouLou. LEGO club, and a Hawaii Saturday toddler program. • Adult library patrons enjoyed many programs this month including: string art during Crafty Cafe, an "All Things Google" computer class, Legal assistance through web conferencing and through Lone Star Legal Aid, and a hand sewing class. Romance books were discussed at the Page Turners Library book club. • Teens attended programs including the Books and Bites book club, a new Marvel Club which is very popular, and a perler bead craft for Teen Night. The teen gaming club has expanded and is more popular than ever, meeting each Tuesday, Thursday and Saturday.
<p>Community Outreach</p>	<ul style="list-style-type: none"> • The Library continues to work with Lifetime Learning to develop the 2019 Washington County READ program and is helping to plan a new Netflix viewing of "The Boy Who Harnessed the Wind" in October. • The library assisted with the Community Wide School Supply Market that served over 750 students in our community. • The library worked with local non-profits to host The Rose – a Mobile Cancer Screening service • We continue to offer training space and technology for the U.S. Census Bureau employee training program
<p>Monthly Statistics</p>	<p>*See Table 1 below</p>

*Monthly Statistics – Table 1

August Statistics	Number
Visitors	8,947
New Library Cards	163
Computer Sessions	1,294
Circulations	8,280
Room Reservations	226

Nancy Carol Roberts Memorial Library

<p>September Events/Programs</p>	<ul style="list-style-type: none"> • The Washington County Genealogical Society hosted Mr. Finny Clay who discussed The Civil War & Washington County-Hood's Brigade. • The Library celebrated National Library Card SignUp month. Over 100 children entered the Library bookmark design contest this month. Kids also enjoyed regularly scheduled storytimes with Miss LouLou every Wednesday morning, Puppet Play every Tuesday, LEGO club, and our monthly -Saturday toddler program. • Adult library patrons enjoyed many programs this month including: pottery painting art during Crafty Cafe, a Microsoft word computer class, Legal assistance through web conferencing and a chicken scratch sewing class. Books originally published in another language and then translated to English were discussed at the Page Turners Library book club. • Teens kicked off the month with our annual Teen Writing contest and continued to enjoy the new Marvel Club and the teen gaming club. The return of Anime was celebrated by the teens as well.
<p>Community Outreach</p>	<ul style="list-style-type: none"> • The Library joined with the Hungry Bowls Program to create pottery bowls during the monthly craft program. All painted bowls were then painted and glazed by BlueBonnet pottery. They will then be sold at an event in October where all proceeds will go to benefit the Brazos Valley Food Bank. • In honor of Library Card Sign Up Month, the library held a month long food for fines program. Canned good were collect in place of fines and patrons could have \$5 worth of fines forgiven for each nonperishable item donated. All collected items were donated to The Bread Partners. • We hosted a job fair for Staffing Texas LLC.
<p>Monthly Statistics</p>	<p>*See Table 1 below</p>

*Monthly Statistics – Table 1

September Statistics	Number
Visitors	7,769
New Library Cards	133
Computer Sessions	1,112
Circulations	6,982
Room Reservations	298