



## Library Advisory Board

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A meeting of the Library Advisory Board was held on Wednesday October 16, 2024, at 5:15 p.m. at the Nancy Carol Roberts Memorial Library, 100 Martin Luther King, Jr. Pkwy., Brenham, Texas.

Advisory Board Members present:

Sabrina Roberts, Lu Hollander, Lillian Marshall, Janie Mehrens, and Jody Tyson

Advisory Board Members absent:

Jerry Jares, Keith Herring, Will Corn, and Renee Mueller

City staff present:

Tammy Murphy

Others present

None

**1. Call Meeting to Order**

Member Lu Hollander called the meeting to order at 5:15pm.

**2. Citizen and Visitor Comments**

none

**3. Discuss and Possibly Act Upon the Approval of the Minutes from the August 21, 2024 Regular Meeting**

A motion was made by Janie Mehrens and seconded by Jody Tyson to approve the Minutes from the August 21, 2024 regular meeting as written.

Board Member Hollander called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	<b>Absent</b>
Board Member Lillian Marshall	Yes
Board Member Renee Mueller	<b>Absent</b>
Board Member Lu Hollander	Yes
Board Member Will Corn	<b>Absent</b>
Board Member Jerry Jares	<b>Absent</b>
Board Member Sabrina Roberts	Yes
Board Member Janie Mehrens	Yes
Board Member Jody Tyson	Yes

#### **4. Discuss and Possibly Act Upon the Upcoming 2025 Meeting Dates**

A presentation was made by Librarian Tammy Murphy listing the proposed 2025 meeting dates as shown in the packet. A suggestion for changing the April meeting from the third Wednesday to the fourth Wednesday, April 23, 2025 was made by Janie Mehrens. Voting on the dates was tabled until February so the new board members from Fortnightly could vote.

#### **5. Discussion and Presentation of Library Advisory Board Length of Terms**

Tammy Murphy presented information on the remaining length of each member's current term of office. A discussion was held on the number of consecutive terms a member can complete. Fortnightly members reported potential candidate's names had been brought to the Fortnightly meeting and put forth to be elected for the two open Library Advisory Board positions. Those names will be announced in November.

#### **6. Discuss and Possibly Act Upon Recommended Changes and Additions to Room Use Policy and Patron Conduct Policy**

Librarian Tammy Murphy presented the 2016 Room Use Policy included in the packet and explained some of the Room Use Policy requirements that had changed, were in error, or needed clarification updates. A few grammatical corrections and line spacing were noted. A motion was made by Lillian Marshall and seconded by Janie Mehrens to accept the recommended changes and additions to Room Use Policy and Patron Conduct Policy. Lu Hollander called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	<b>Absent</b>
Board Member Lillian Marshall	Yes
Board Member Renee Mueller	<b>Absent</b>
Board Member Lu Hollander	Yes
Board Member Will Corn	<b>Absent</b>
Board Member Jerry Jares	<b>Absent</b>
Board Member Sabrina Roberts	Yes
Board Member Janie Mehrens	Yes

Board Member Jody Tyson

Yes

### **7. Discussion and Presentation of 2023-24 and 2024-25 Budgets**

Librarian Tammy Murphy provided the library advisory board with the projected 2023-24 Library budget and the adopted 2024-2025 Library budget. Discussion was held on budget lines that were increased or decreased. Murphy pointed out that some of the budget lines needed to increase as maintenance on the library facility increases. The advisory board members also requested a monthly Library Donation Fund financial report from the City Finance Department be included in the packet.

### **8. Administrative Report**

Librarian Tammy Murphy provided the library statistics report for the last three months included in the LAB packet. In addition, Murphy provided the following updates

- Audrey Lack was promoted to Full Time Support Specialist.
- The City of Brenham is advertising two part-time Library Clerk I positions.
- The Blinn Work Study program has selected Lauren Lezama as a student worker.
- Collaborative community programs have begun for children and adults.
- Gloria May will be gathering ideas to begin adult programming.

### **9. Adjourn**

Board Member Lu Hollander adjourned the meeting.

*Keith Herring*

Chair Person

ATTEST:

*Tammy Murphy*

Staff Liaison