

Main Street Board November 14, 2022

A regular meeting of the Main Street Board was held on Monday, November 14, 2022 at City Hall, Conference Room 2A, 200 W. Vulcan St., Brenham, Texas beginning at 4:00 p.m.

Board members present were Margie Young, Melinda Faubion, Wendy Meaux, Pete Simpson, Jon Hill, Lowell Ogle, and Elizabeth Price.

Board members absent were Douglas Peck, Connie Wilder, Tiffany Morisak, and Tom Whitehead.

City of Brenham staff members present were Economic Development Director Susan Cates, Main Street Manager Monique Breaux and City Secretary Jeana Bellinger.

Citizens/Others present were Frank Gazella and Stacy Marhofer.

Media present was Jason May, Brenham Banner-Press.

1. Chair Margie Young called the meeting to order.

2. Citizen/Visitor Comments

There were no citizen comments heard.

WORK SESSION

3. Discussion and Update on Main Street Board Committees:

Committee Chairs provided brief updates on the following Main Street Board Committees:

- a. Design
- b. Economic Vitality
- c. Organization
- d. Promotion

4. Discussion and Update on First Friday Farmer & Artisan Market in Downtown Brenham

The January market is traditionally closed due to the first Friday would typically fall close to New Year's Day; and it allows staff time to submit all permits to City Council. Resuming in February allows staff time to gather input on what to change/keep for the upcoming year. There has been interest from vendors in holding the market on January 6, 2023. The Board discussed and was overall in favor of continuing the market in 2023 if vendors are requesting it.

5. Discussion and Update on Back Alley Farmer’s Market Special Event in Downtown Brenham

Stacy Marhofer and Frank Gazella have requested to hold a “true” Farmer’s Market for local producers of vegetables eggs, other agricultural products and food items that fall under the “Cottage Food Laws”. They have requested this “true” Farmer’s Market be held in Austin Alley every Saturday from 9:00 a.m. – 1:00 p.m. and allowing for set-up and tear down of one-hour on each side of this time frame.

REGULAR SESSION

6. Discuss and Possibly Act Upon the Minutes from the October 3, 2022 Regular Meeting

A motion was made by Elizabeth Price and seconded by Jon Hill to approve the minutes from the October 3, 2022 Regular Meeting.

Chair Young called for a vote. The motion was passed with the Board voting as follows:

Chair Margie Young	Yes
Vice Chair Tiffany Morisak	Absent
Melinda Faubion	Yes
Jon Hill	Yes
Wendy Meaux	Yes
Lowell Ogle	Yes
Douglas Peck	Absent
Elizabeth Price	Yes
Pete Simpson	Yes
Tom Whitehead	Absent
Connie Wilder	Absent

7. Discuss and Possibly Act Upon Final Reimbursement Payment to the Brenham Heritage Museum from the Main Street Incentive Grant Program

The Brenham Heritage Museum, as recommended by the Design Committee, to receive reimbursement of \$5,000.000 for repairs to the façade of the Federal Building that currently houses the Museum. All repairs have been completed, paid invoices submitted, and staff has reviewed the work for completion, as required by the Design Committee.

Economic Development Director Susan Cates advised that there were still some documents needed in order to fulfill the requirements of the grant. Cates asked that if the reimbursement was approved that it be contingent upon her office receiving the required paperwork.

A motion was made by Lowell Ogle and seconded by Wendy Meaux to approve and make final reimbursement payment in the amount of \$5,000.00, contingent upon receiving the required paperwork, to the Brenham Heritage Museum from the Main Street Incentive Grant Program.

Chair Young called for a vote. The motion was passed with the Board voting as follows:

Chair Margie Young	Yes
Vice Chair Tiffany Morisak	Absent
Melinda Faubion	Yes
Jon Hill	Yes
Wendy Meaux	Yes
Lowell Ogle	Yes
Douglas Peck	Absent
Elizabeth Price	Abstain
Pete Simpson	Yes
Tom Whitehead	Absent
Connie Wilder	Absent

8. Discuss and Possibly Act Upon Final Reimbursement Payment to Top Floor Cars from the Main Street Economic Impact and Innovation Grant Program

As recommended by the Main Street Economic Vitality Committee, Top Floor Cars received a grant in the amount of up to \$15,000 from the Main Street Economic Impact and Innovation Grant Program for the repairs in their building located at 301 S. Market Street. To meet code Top Floor Cars was required to completely replace their electrical system at a cost of \$31,000.00. The work has been completed, a paid invoice has been submitted, and they have received a Certificate of Occupancy for the building. Top Floor is requesting reimbursement in the amount of \$15,000.00 for the replacement of the electrical system in their building.

A motion was made by Jon Hill and seconded by Lowell Ogle to approve and make final reimbursement payment in the amount of \$15,000.00 to Top Floor Cars from the Main Street Economic Impact and Innovation Grant Program.

Chair Young called for a vote. The motion was passed with the Board voting as follows:

Chair Margie Young	Yes
Vice Chair Tiffany Morisak	Absent
Melinda Faubion	Yes
Jon Hill	Yes
Wendy Meaux	Yes
Lowell Ogle	Yes
Douglas Peck	Absent
Elizabeth Price	Yes
Pete Simpson	Yes
Tom Whitehead	Absent
Connie Wilder	Absent

9. Administrative Reports

- Next Main Street Board Meeting – Monday, December 5, 2022 at 4:00 p.m.
- Main Street Board Volunteer’s Christmas Party – Thursday, December 8, 2022 at 5:30 p.m. at Morriss Hall
- Parklets – License Agreement from Mescalito Coffee has not yet been returned.
- Fluff Wreaths – Looking for volunteers to help fluff Christmas wreaths for downtown – contact Monique Breaux if you can help.
- The Texas Recreation and Parks Society is having their annual conference at the Barnhill on November 9-10. There will be over 20 cities represented and over 200 people in downtown.
- Discussed possible grant opportunities for Austin Alley

Chair Young adjourned the meeting.

Margie Routt Young

Margie Routt Young
Board Chair

Jeana Bellinger

Jeana Bellinger, TRMC, CMC
City Secretary