



**NOTICE OF A MEETING  
MAIN STREET BOARD  
TUESDAY, SEPTEMBER 6, 2022  
4:00 P.M.  
CONFERENCE ROOM 2A AT  
CITY HALL  
200 WEST VULCAN STREET  
BRENHAM, TEXAS**

- 
- 1. Call Meeting to Order**
  - 2. Citizen/Visitor Comments**

**REGULAR SESSION**

- 3. Discuss and Possibly Act Upon of Minutes from July 7, 2022, Board Meeting.**
- 4. Discuss and Possibly Act Upon Economic Vitality Committee Recommendation to Approve Economic Impact and Innovation Grant Fund Application for Top Floor Cars**
- 5. Discuss and Possibly Act Upon Moving Forward with Producing the Third Oral History DVD**
- 6. Update on Initial Parklet Application – Mescalito Coffee (100 E. Alamo)**
- 7. Farmer’s Market Partnership with The Revival Mercantile**

**WORK SESSION**

- 8. Promotions Committee Report**
  - Downtown Programming Updates**
  - Monthly Meeting Recap**
- 9. Design Committee Report**
  - Top Floor Cars Incentive (Façade) Grant Update**
  - Museum Business**
  - Downtown Holiday Décor Update**
  - Monthly Meeting Recap**
- 10. Economic Vitality Committee Report**
  - Updates**
  - Monthly Meeting Recap**
- 11. Organization Committee Report**
  - Updates**
  - Monthly Meeting Recap**
- 12. Staff Report to Include Building, Business and Program Updates**
  - Board Reappointments**

- **Board and Committee Members Needed**

**13. Next Main Street Board Meeting – Monday, October 3, 2022**

**14. Adjourn**

**Main Street Brenham Transformation Strategy**

Main Street Brenham will be an Authentic, Curated, Experiential Destination through the Catalyst Strategies of Dining & Entertainment, The Arts, and Tourists & Tourism.

**Main Street Brenham Mission**

The Brenham Main Street Program, will use the 4-point approach to revitalization – organization, promotion, design and economic restructuring – to encourage reinvestment and preservation; and to entice businesses, customers, visitors and downtown residents to the historic district.

**Main Street Brenham Vision**

Main Street Brenham envisions downtown as a growing destination and the vibrant heart of our community; where history is preserved, interactive, and comes to life; where a varied business mix is active, engaged, and thriving; and where our community’s culture is recognized and celebrated.

**CERTIFICATION**

*I certify that a copy of the September 6, 2022 agenda of items to be considered by the Main Street Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, September 2, 2022, at 10:30 am*

\_\_\_\_\_  
*Monique Breaux*  
*Main Street Manager*

**Executive Sessions:** The **Main Street Board** reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiations.

**Disability Access Statement:** This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7200 for assistance.

I certify that this notice and agenda of items to be considered by the Main Street Board was removed by me from the City Hall bulletin board on \_\_\_\_\_ at \_\_\_\_\_ Am Pm.

\_\_\_\_\_  
Signature

# MAIN STREET BOARD MINUTES

A regular meeting of the Main Street Board was held on Thursday, July 7, 2022, beginning at noon in the Brenham City Hall, Conference Room 2A, 200 W. Vulcan Street, Brenham, Texas.

Board Members present:

Margie Routt Young – Chair  
Tiffany Morisak – Vice Chair  
Melinda Faubion  
Jon Hill  
Wendy Meaux  
Lowell Ogle  
Doug Peck  
Elizabeth Price  
Pete Simpson  
Tom Whitehead  
Connie Wilder

Board Members absent:

City of Brenham Staff present:

Tourism & Marketing Director Jennifer Eckermann and Tourism & Marketing Coordinator Nancy Joiner

Citizens present:

none

Media Present:

none

**1. Call Meeting to Order**

Chair Margie Routt Young called the meeting to order.

**2. Citizen/Visitor Comments**

No comments.

**REGULAR SESSION**

**3. Discuss and Possibly Act Upon the Minutes from June 2, 2022, Main Street Board Meeting**

A motion was made by Boardmember Price and seconded by Boardmember Peck to approve the minutes from June 2, 2022, Board Meeting.

*Main Street Board  
July 7, 2022*

Chair Margie Routt Young called for a vote. The motion passed with the Board voting as follows:

Chair Margie Routt Young	Yes
Melinda Faubion	Yes
Jon Hill	<b>Absent</b>
Wendy Meaux	Yes
Vice Chair Tiffany Morisak	Yes
Lowell Ogle	Yes
Doug Peck	Yes
Elizabeth Price	Yes
Pete Simpson	Yes
Tom Whitehead	Yes
Connie Wilder	Yes

**4. Discuss and Possibly Act Upon Design Committee Recommendation to Approve Incentive Grant Fund Reimbursement of \$2,297.50 to Tami Redshaw of 96 West**

Jennifer Eckermann, Tourism and Marketing Director presented this item. Tami Redshaw co-owner of 96 West applied for the Incentive Grant from Main Street Brenham to sand, and re-stain all wood, windows, and doors on the front of the building. The work has been completed.

A motion was made by Boardmember Peck and seconded by Boardmember Ogle to approve the revisions presented by Board Members to the Parklet Application.

Chair Margie Routt Young called for a vote. The motion passed with the Board voting as follows:

Chair Margie Routt Young	Yes
Melinda Faubion	Yes
Jon Hill	<b>Absent</b>
Wendy Meaux	Yes
Vice Chair Tiffany Morisak	Yes
Lowell Ogle	Yes
Doug Peck	Yes
Elizabeth Price	Yes
Pete Simpson	Yes
Tom Whitehead	Yes
Connie Wilder	Yes

**WORK SESSION**

**5. Update on Initial Parklet Application Period**

Jennifer Eckermann, Director of Tourism and Marketing presented this item. The revised Parklet Manual went before the City Council for final approval and a few changes were made by City

Council. Once those changes were made, they it was approved. The application process will take place from July 1 through August 30. As of July 1, 2022, there has only been one application being applied.

## **6. Staff Report to Include Building, Business, and Program Updates**

Jennifer Eckermann, Director of Tourism and Marketing presented this item. She reported that this would be her last meeting for the Main Street Board. Susan Cates with Economic Development will be taking over and she will be the Historic Preservation Officer and will advertise for a Main Street Manager. The TIRZS Board meet yesterday and they agreed to fund a parking lot with the two lots by the Railroad Depot. A contract is going before City Council today for their approval and signature.

## **7. Adjourn.**

The next meeting will be on August 1, 2022, at 4 pm.

Margie Routt Young adjourned the meeting.

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Margie Routt Young

Board Chair

## **ATTEST:**

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Nancy Joiner

Tourism & Marketing Coordinator

APPLICATION FOR MAIN STREET ECONOMIC IMPACT & INNOVATION GRANT  
BRENHAM, TEXAS

**Applicant Information**

Application Date: 5 / 18 / 2022

Applicant Name: Tony Ramirez Mobile Phone: 979-451-2075

Business Name: Top Floor Cars

Business Owner: Tony Ramirez Property Owner: Tony Ramirez

Business Address: 301 S. Market St. Brenham Phone Number: 979-451-2075

Website/Social Media: WWW.TOPFLOORCARS.COM Email: ramtone@yahoo.com  
topfloorcars@gmail.com

**Business Information**

Products or services to be provided: Classic car dealership

Days of Operation:  Mon  Tue  Wed  Thu  Fri  Sat  Sun

Business Hours: 10:00-5pm 10am-5pm 10-5pm 10-5pm 10am-5pm 10am-1pm CLOSED

Expected # of Monthly Customers: 20 Expected Monthly Sales: \$ \$40,000

Target Demographic of Customers: Car enthusiasts, people in the market for classic car

Parking needs: no additional special parking requested

**Project Information**

Please attach detailed cost estimates and preliminary building plans (if applicable)

Improvements needed:

everything, complete remodel

Project Budget: \$ 107,991 Amount Requested (\$15,000 max): \$ 15,000

Expected Start Date: 5/16/2022 Expected Completion: 8/30/22 Target Operation Date: 9/1/2022

Are there partners or other sources of funding for this project? NO

What are your plans to market your business?  
website, social media marketing, chamber of commerce networking  
events, participation in downtown events

It is the desire of Main Street Brenham to pursue unique businesses that will have a positive effect on the downtown economy. How will your business help us accomplish this goal?

Classic cars not only appeal to car lovers, but also lovers of  
engineering, design, art and history. We are confident that  
Top Floor cars will bring in tourists from all over, not only to enjoy  
our car dealership, but also downtown Brenham businesses.

Funds for this grant are available due to the efforts of Main Street staff and volunteers. If chosen as a grant recipient, you will be required to volunteer/participate in Main Street events. Do you agree to comply with this requirement?  Yes  No

Additional Info about Project:  
The ultimate goal is to completely remodel both the  
exterior and interior, to give it a look of a classic  
gas station. Almost a step back in time.

By signing below, I acknowledge that I have received and read the EIIG Grant program eligibility and requirements.

Applicant Signature:  Date: 5/18/2022

**PROJECT APPROVALS**

**ECONOMIC VITALITY COMMITTEE APPROVAL OF PROJECT**

<b>Amount Approved:</b>	<b>\$</b>		
<b>SIGNATURE</b>		<b>DATE</b>	

**STAFF APPROVAL OF PROJECT COMPLETION**

<b>SIGNATURE</b>		<b>DATE</b>	

**BOARD APPROVAL OF REIMBURSEMENT**

<b>SIGNATURE</b>		<b>DATE</b>	

**Checklist:**

- Application received
- Project line item detail w/ cost received
- Proof of ownership, lease, and/or owner's approval
- Meeting scheduled w/ applicant: \_\_\_\_\_ (date)
- Committee review of application
- Onsite visit
- Project approved by Committee
- Project actual start date
- Project actual completion date
- Receipts received for reimbursement
- Inspection of improvements
- Improvements approved
- Reimbursement submitted to applicant

**Date:**

**Initials:**






# PROPOSAL TOP FLOOR CARS

**United Contractors of Texas**  
**Washington County & Surrounding Areas**  
Phone: (979) 203-4515  
josegwelding23@yahoo.com

<b>PROJECT INFORMATION</b> Address: 301 South Market St. Brenham, TX 77833  Date: June 23, 2022	<b>PROPOSAL FOR</b> Customer: Tony Ramirez Top Floor Cars, Inc.  Valid Through: August 31, 2022
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United Contractors of Texas proposes to supply material, labor, and equipment for the construction scope based on scope below.

- Redo exterior- Add new trim all around top of the building
- Install new roofing
- Install new lighting and new electrical wiring
- Redo glass all around the entire building
- Apply fresh coat of paint to existing buildings
- Construct a new 40x 22 ft building (14 ft tall)
- Install 4 ft. rock around building
- Add 3 columns to the front of the building, with rock around the columns
- New rod iron fence with automatic gate opener for entrance
- 12 Camera CCTV system
- Redo flooring
- New HVAC system
- Refurbish as much of the existing building as possible in order to keep the classic look of the building.

**PROPOSED TOTAL \*\*\*\*\* \$172,000.00**

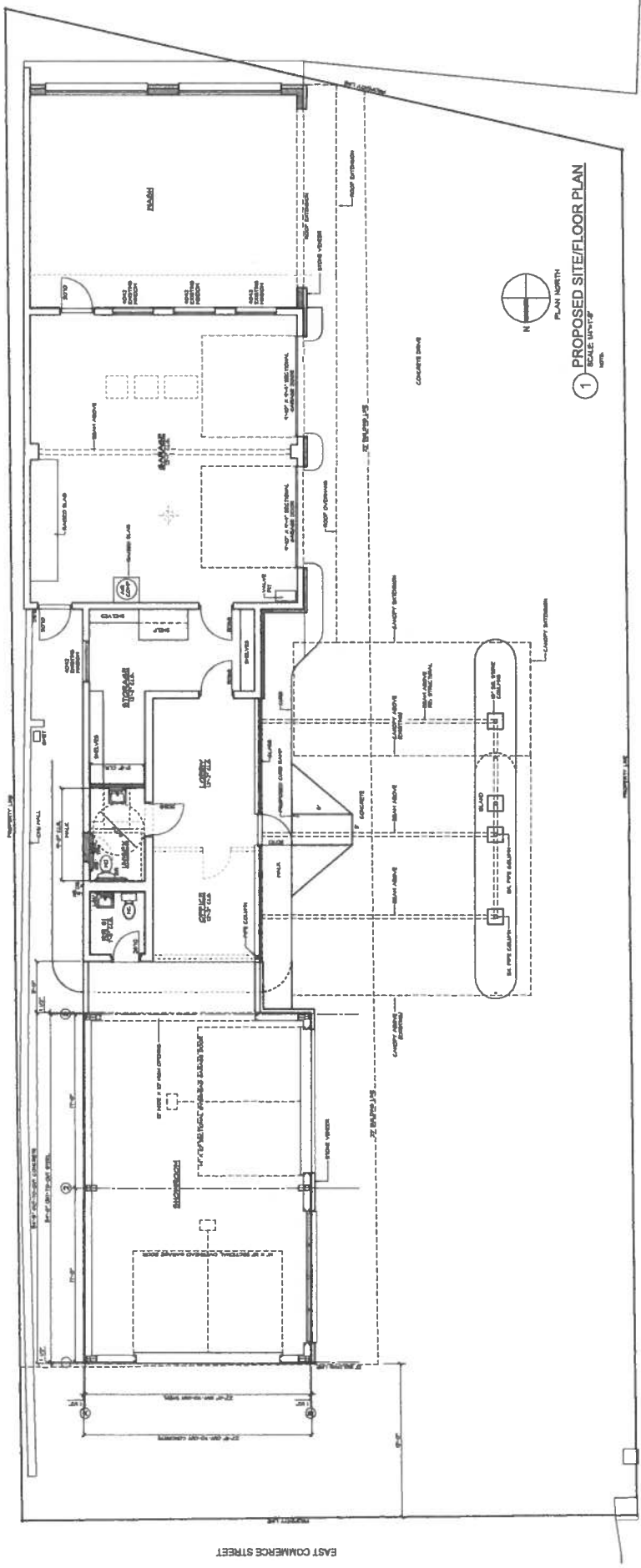
Sincerely,  
**Jose Garza**  
United Contractors of Texas



REVISION	BY	DATE

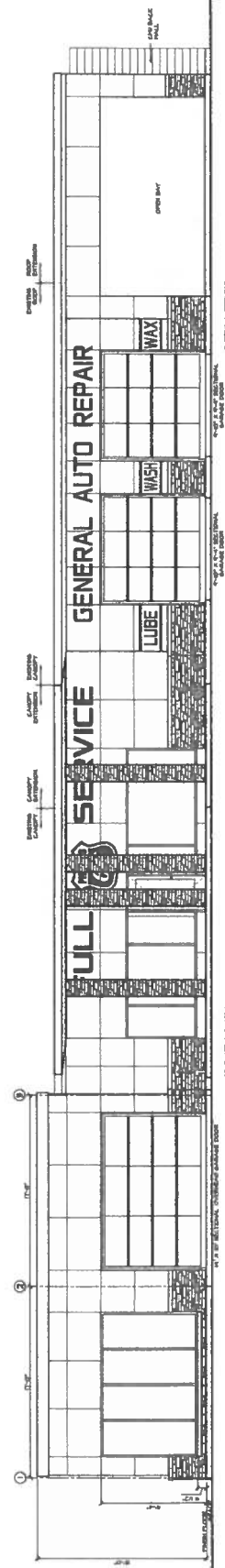
PROJECT  
**TONY RAMIREZ**  
**SERVICE STATION REMODEL**  
 301 MARKET STREET  
 DALLAS, TEXAS 75201

SHEET NO.  
**A-2**  
 DATE  
 JUNE 15, 2022



1 PROPOSED SITE/FLOOR PLAN  
 SCALE: 1/8\"/>

MARKET STREET



1 PROPOSED FRONT ELEVATION  
 SCALE: 1/4\"/>

PRELIMINARY

NOTES: SCALE SHALL BE 1/8\"/>

CURRENT LOCATION OF TOP FLOOR CARS AT 2404 S. CHAPPELL HILL ST. BRENHAM, TX 77833



HAPPY CUSTOMERS AND MEMORABLE MOMENTS OVER THE LAST FEW YEARS



HAPPY CUSTOMERS IN FRONT OF THEIR DREAM CAR FROM TOP FLOOR CARS



JOSE ALTOBI TOOK THE TIME TO COME VISIT (OKAY, IT'S HIS LOOK-ALIKE)



HAPPY TOP FLOOR CARS CUSTOMERS IN FRONT OF THEIR CAR THAT WON THEM A TROPHY AT OUR VERY OWN CAR SHOW BEING FILMING S. JUDE



VISITORS FROM SLATTIT STOPPING BY SIMPLY TO TAKE A LOOK AT OUR BEAUTIFUL SHOW ROOM. THEY SEARCHED CLASSIC CARS IN BREWSTER, AND FOUND OUR ONE OF A KIND LOCATION.

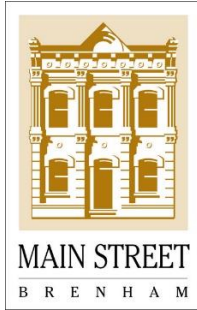


**Main Street Brenham – Promotions Committee**  
**Monday, August 29, 2022**  
**5:15 pm**  
**BT Longhorn**

**Meeting Recap**

1. Summer Sip Recap
  - Price to return to \$25 per glass
  - Order 500 glasses for 2023
  - Committee did not like the mason jar style and want to return to traditional glass
  - Next Sip June 10, 2023
  - Put this item on the agenda to set date for 2024 no later than April 2023 so that it gets in the Visit Brenham publications
2. Wine Glass Candle Project
  - Monique checking with Barker & Mueller
  - Committee wants to verify requirements for tempered glass for candles
3. First Friday Farmer's Market
  - a. Impact discussion
    - Committee indicates that the merchants benefit from this event and they think it should continue on the Square
  - b. Privatization
    - A Market Manager would be better than privatization as the market would remain an event of the Main Street Organization.
    - Further discussion on this topic will wait until the proposal is received from Marhofer & Gazella
  - c. Information Booth
    - We need more participation from Main Street volunteers to assist in 1<sup>st</sup> Friday operations, in particular set-up & manning the information booth that is a resource for vendors
    - Shannon suggested asking Main St Board to volunteer
4. Scarecrow
  - a. Registration open
    - Scarecrows are due by Friday, September 23rd
  - b. Decorating
    - Committee will decorate on Wednesday, September 21<sup>st</sup> at 5:30 pm

- City will need to put out hay bales Monday-Tuesday 9/19-20
  - Monique should check with Nancy on where to order the hay (& corn stalks?) so we have them in time
  - Judging will take place Tuesday, September 27<sup>th</sup> at 5:30 pm
5. Texas Arts & Music Festival October 15-16
  6. Christmas Events
    - a. Christmas Stroll Weekend: A Storybook Christmas, December 2-4
      - Julie Guilberteau may be a good volunteer to recruit to help with the parade as she has done it previously very effectively and has ties to Maifest
    - b. Gift Package Decorating Contest
      - Traci is getting with the High School wood shop teacher. While we discussed doing Christmas Trees instead of gift boxes, we think the boxes will be easier to cut.
    - c. Other
      - Last year the merchants did an event with goodies the Saturday after Stroll that was successful and they would like to do it again. This year it will be on Saturday, December 10<sup>th</sup>. Main Street produces a rack card with the list of participating merchants. There is no cost to participate as a merchant or customer.
  7. Uptown Swirl
    - a. January 14<sup>th</sup>? January 21<sup>st</sup>?
      - Always the Saturday of MLK weekend so it will be January 14th
    - b. Order glasses first of October
      - Monique to present options for glasses at the September meeting so that they can be ordered in October
    - c. Ideas, feedback from last year
  8. Other events or business
    - Make sure that road closure notices are sent via email to BOTH property owners and tenants that are impacted
    - Tom updated on his meeting regarding Hot Nights Cool Tunes about sponsorship charges and proposed bands
    - Board is very interested in continuing to pursue the improvements to Austin Alley



## Design Committee Meeting Notes

Members: Chair Elizabeth Price, Bev Frew, Pete Simpson,

Doug Peck, Margie Young

**August 16, 2022**

### **Present**

Elizabeth Price  
Pete Simpson  
Doug Peck

### **Absent**

Margie Young  
Bev Frew

Start Time: 4:05pm

## **July Meeting Cancelled – No action items and Main Street Department Transition into Economic Development**

### **1. Downtown Christmas Decorations**

- Commercial Christmas Tree
  - 18-foot tree with multicolored lights and ornaments – Committee has requested a new quote for a 22-foot tree. If the new price is comparable, the committee proposes a three-way split between Main Street, the City and the County.
  - Set up next to the courthouse gazebo where the bird bath used to be. This location is prime due to established electricity, Sit with Santa, and S'mores Bar post-parade events.
  - Guaranteed to last at least 6 years and withstand the natural elements in cities such as Midland, Odessa, and Webster
- Revamp Lamp-post Wreaths
  - The Committee has proposed taking all the garland off the wreaths and starting from scratch due to the age of the décor items (garland, bows, ornaments). They discussed partnering with a civic organization to re-wrap the wreath frames.
- Christmas Gift Contest – This contest is similar to the Easter egg event and Scarecrow Extravaganza. Melinda, Wendy, Traci, and Elizabeth will lead this project; and the Main Street office will only assist with prompting the event.

### **2. Texas Downtown Association President's Awards**

- Finalist announced late September



- Awards luncheon first week in November
  - Best Commercial Interior – Floyd’s
  - Best Renovation/Rehabilitation/Restoration – BBA Architects
  - Professional Excellence

### 3. Grant Updates

#### a. Main Street Incentive Grant Requests: Outstanding applications – need final paperwork to go to Board

- 96 West – Completed and approved on July 7, 2022.
- Top Floor Cars – REVIEW – Susan and Monique met Tony and Carrina Ramirez on Monday, August 15, 2022 to discuss their pending grant applications. The Ramirezes plan to paint their new building a combination of (bright) red and white, and also have plans to incorporate murals on both sides of the property.
  - After careful deliberation, the Design Committee determined that the current direction of the renovation is not within the original design that they approved. If the project proceeds under your new plans, they will not recommend reimbursement on the Main Street Incentive Grant (Façade Grant) to the Main Street Board.
  - The following two items are those that they specifically feel are out of line with the original proposal:
    - Installed rock was originally proposed to be similar to that on Genesis Yoga – used Hill Country limestone instead.
    - Did not submit paint colors prior to painting exterior as required.
- Glamfetti – Application sent August 9, 2022: Tiffany is moving forward and has identified a contractor from Houston.

#### b. Sign Grants

- Glamfetti – Application sent August 9, 2022: Tiffany is moving forward and has identified a contractor from Houston.
- Top Floor Cars – Application still outstanding from June 2022

### 4. Austin Alley – Pete Simpson has updated the rendering of Austin Alley. Along with a picture of plants, tables and chairs, and lighting.

- T-Mobile Hometown Grant
  - Due September 30, 2022 or December 31, 2022
  - \$50,000 in funding
  - Must be shovel ready

This is a priority assignment for Monique. She will also research grants from LCRA, BNSF, and the USDA.

### 5. Historic Preservation Officer / Historic Preservation Board Update – No new business.

### 6. Main Street Strategic Planning with Alysia Cook: September 26, 2022

- Morriss Hall – 2p until 6p
- The purpose of the workshop is to assist each committee with identifying two tangible goals for 2023.

**7. Other Business** – No new business.

**8. Next Design Committee Meeting: September 20, 2022.**

**9. Next Main Street Board Meeting: Tuesday, September 6, 2022.**

End Time: 5:20p

# Incentive Grant Application Process

## Top Floors Cars

X	Application Received <b>June 21, 2022</b>
X	Supporting Documents
✓	Design Committee Review
✓	Design Chair Signs Application
✓	Committee Approval of Work
✓	Notify Top Floor Cars of Approval to Proceed as Submitted <i>with submitted estimate of work</i>
	Applicant Submits W-9, Photo & Paid Invoice for Reimebursement
	Committee's Second Approval of Work
	Committee Recommendation to Board
	Board Approval
	Board Chairman Signs Application
	Check Request



MAIN STREET  
B R E N H A M

## DOWNTOWN INCENTIVE REIMBURSEMENT GRANT PROGRAM APPLICATION

Please return completed with necessary attachments and signature to Main Street Brenham offices at 200. W. Vulcan, no later than 5 P.M. on the Friday prior to the 2<sup>nd</sup> Thursday of each month. If you have any application questions, please contact the Main Street staff at 337.7384. If you have any building permit questions, please contact the City of Brenham's Building and Permits Department at 337.7220.

- ❖ Applicant Name: Tony Ramirez Date: 5/18/2022
- ❖ Business Name: Top Floor Cars
- ❖ Mailing Address: 2412 S. Chappell Hill St. Brenham TX 77833
- ❖ Contact Phone: 479-451-2075 Email Address: ramtone@yahoo.com
- ❖ Building Owner (if different than applicant) Tony Ramirez
- ❖ Historical/Current Building Name: TOP SHOP / Top Floor Cars
- ❖ Physical Building Address: 301 S Market St. Brenham TX 77833
- ❖ Type of Work: (check all that apply)
  - Façade Rehabilitation
  - Façade – paint only
  - Awnings

Details of Planned Improvements for Downtown Reimbursement Grant: (attach additional sheets if necessary.)

complete renovation

List Contractor/Project Architect proposals and Total amounts (please attach copies of original proposals.)

1. United Contractors of Texas 107,991.00
2. DDM

Total Cost of Proposed Project: 107,991.00

Amount of Grant Requested (50% of Total Cost Above, within stated limits): \$7,000.00

Attach with all required color samples of paint, awning/canopy design, etc., as well as current and historical photographs (when available) of building's exterior façade.

[Signature]  
Applicant's Signature

5/18/2022  
Date



MAIN STREET  
B R E N H A M


## DOWNTOWN INCENTIVE REIMBURSEMENT GRANT AGREEMENT FORM

I have met with the Brenham Main Street staff, and I fully understand the Downtown Incentive Reimbursement Grant Procedures and Detail established by Main Street Brenham. I intend to use this grant program for the aforementioned renovation projects to forward the efforts of revitalization and historic preservation of Brenham's historic downtown. I have not received, nor will I receive insurance monies for this revitalization program.

I have read the Downtown Incentive Reimbursement Grant Application Procedures including the Downtown Incentive Reimbursement Grant Details.

I understand that if I am awarded a reimbursement grant for façade or awning work and the façade or awning is altered for any reason within one (1) year from construction, I may be required to reimburse the City of Brenham immediately for the full amount of the Downtown Reimbursement Grant.

Top Floor Cars  
Business/Organization Name

  
Applicant's Signature

Tony Ramirez  
Printed Name

5/18/2022  
Date

Building Owner's Signature (if different from applicant)

Printed Name

Date

  
Design Committee signature

approve  
Recommendation

4/21/22  
Date

Main Street Board signature

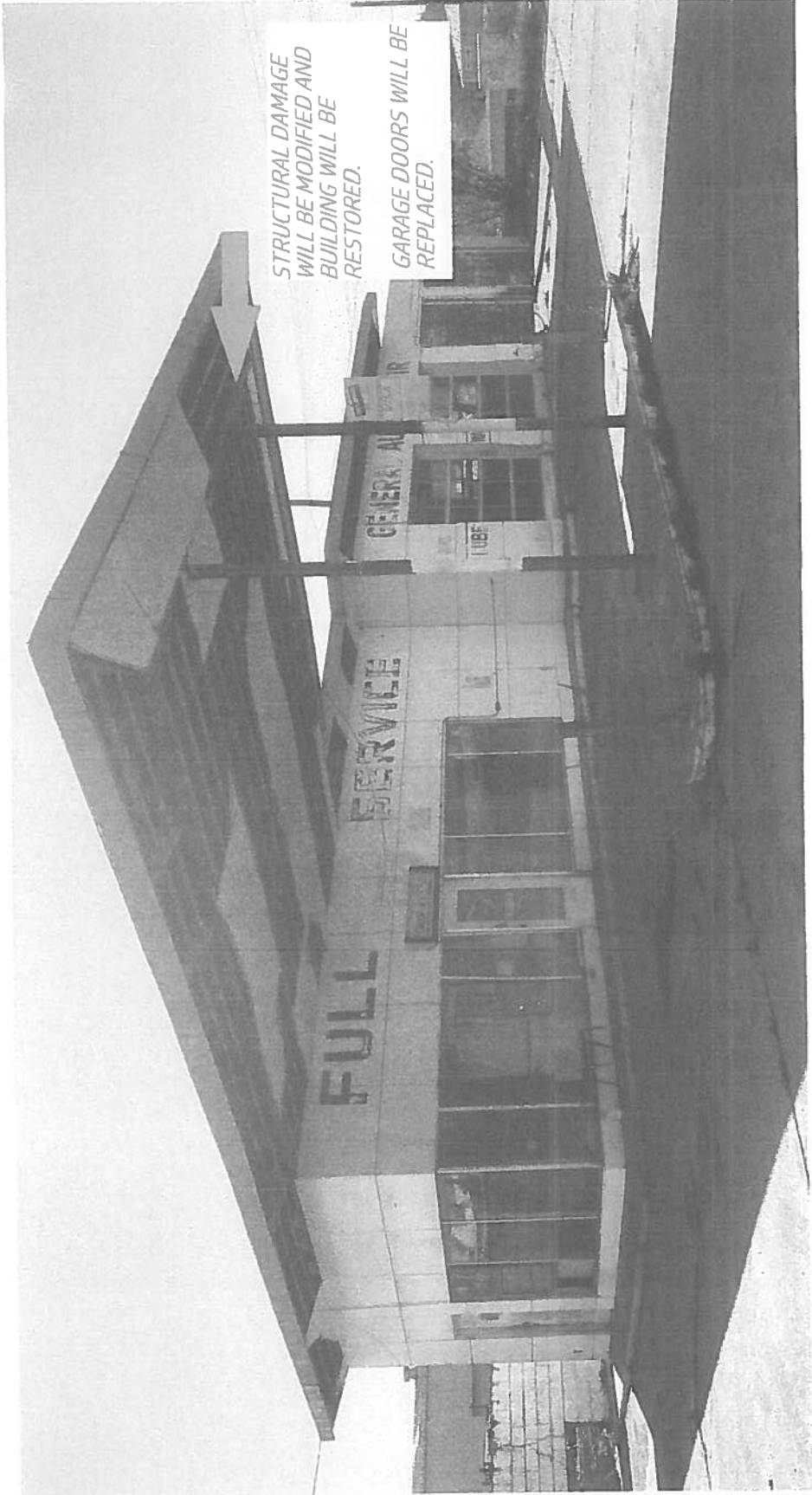
Recommendation

Date

City Manager signature

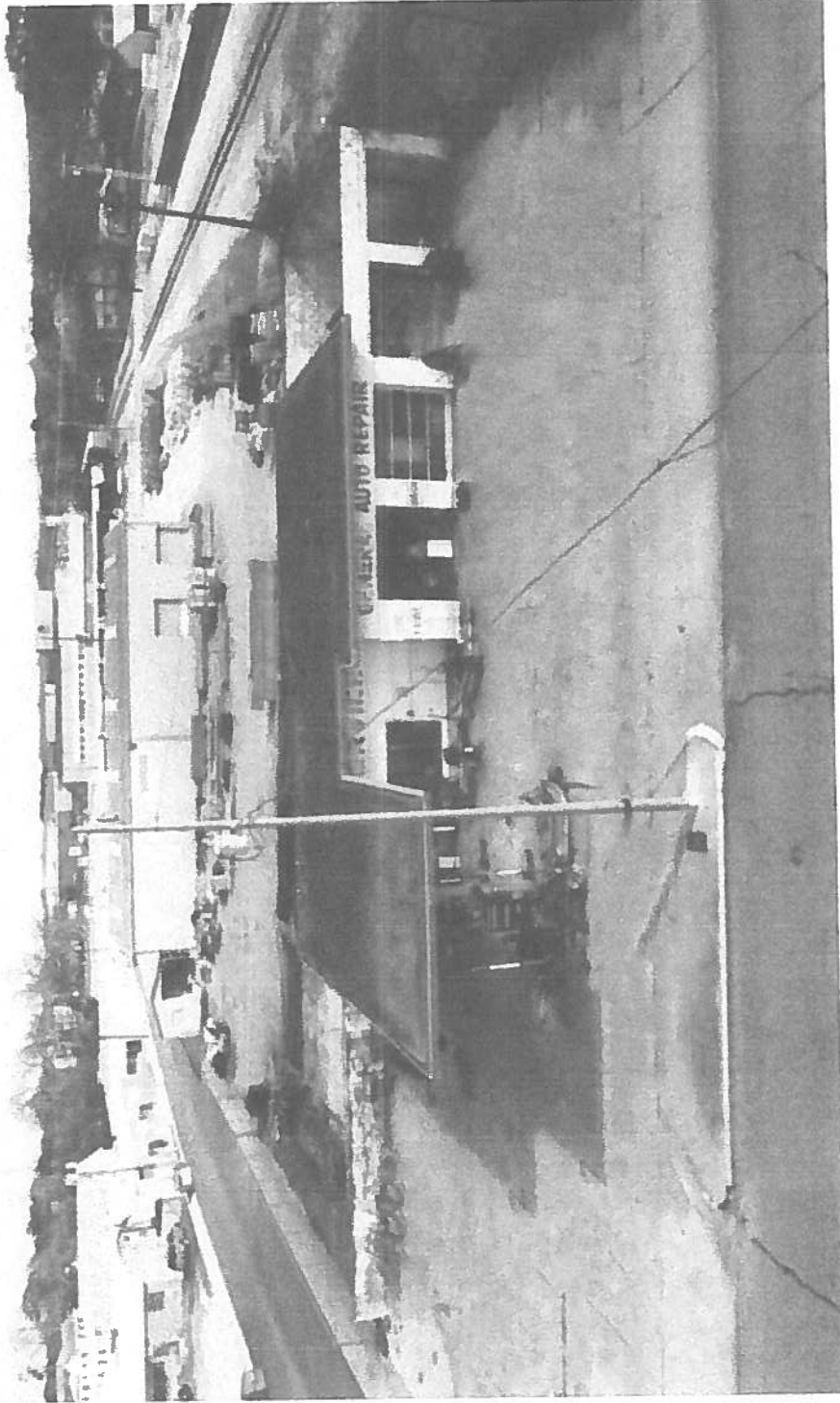
Action

Date



STRUCTURAL DAMAGE  
WILL BE MODIFIED AND  
BUILDING WILL BE  
RESTORED.

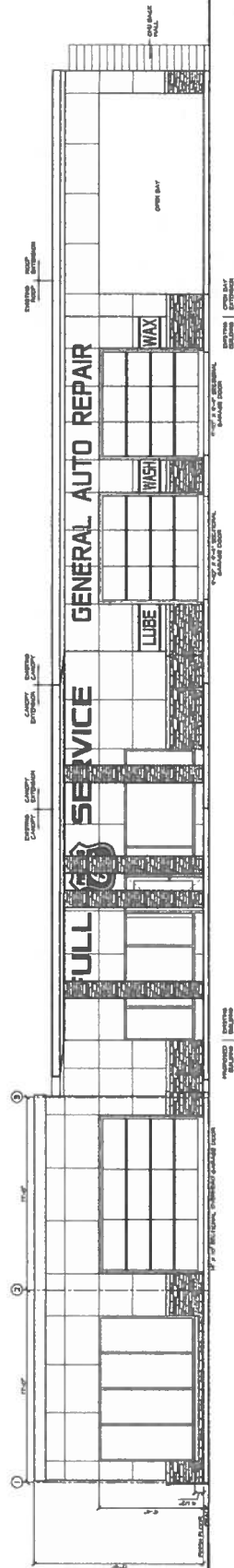
GARAGE DOORS WILL BE  
REPLACED.



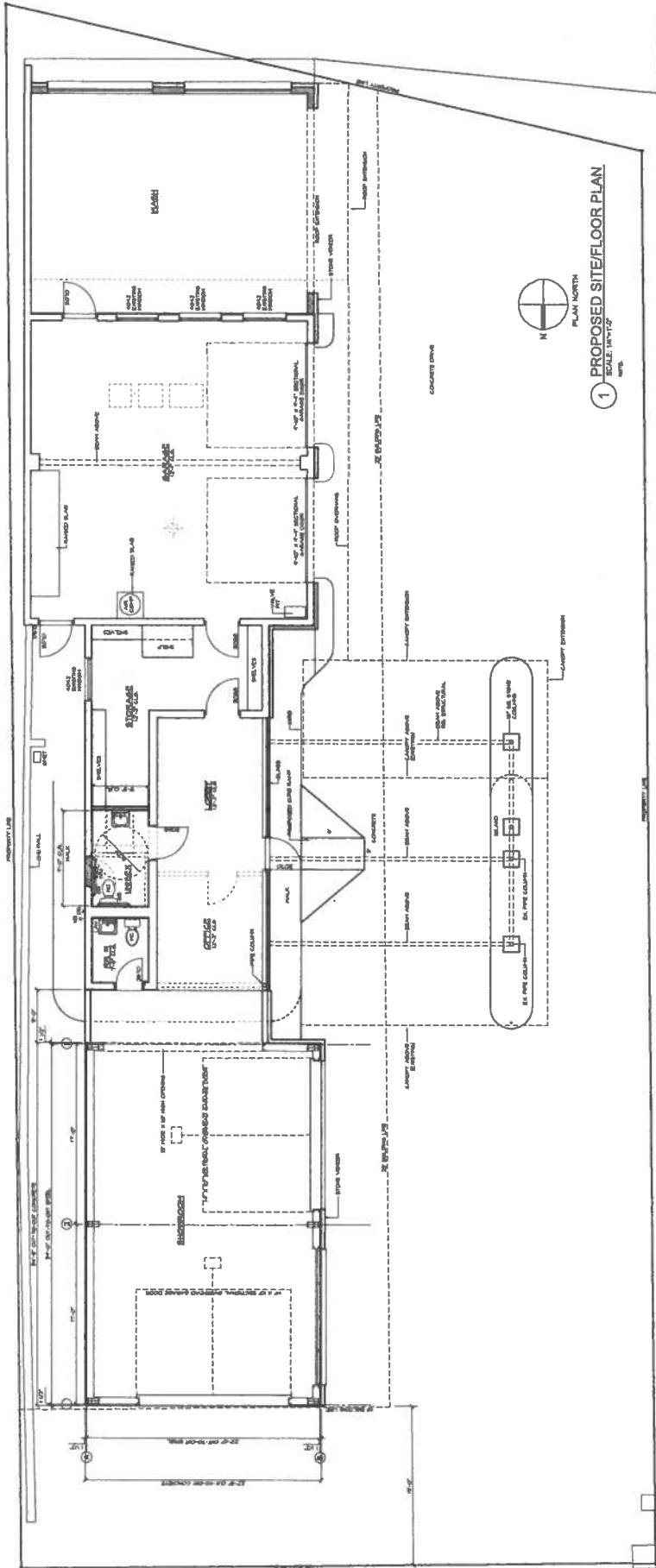
CURRENT PICTURE OF PROPERTY

PRELIMINARY

1 PROPOSED FRONT ELEVATION  
 SCALE: 1/4" = 1'-0"



1 PROPOSED SITE/FLOOR PLAN  
 SCALE: 1/4" = 1'-0"



NOTES: 1. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.  
 2. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.  
 3. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.  
 4. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.





# PROPOSAL TOP FLOOR CARS

**United Contractors of Texas**  
**Washington County & Surrounding Areas**  
Phone: (979) 203-4515  
josegwelding23@yahoo.com

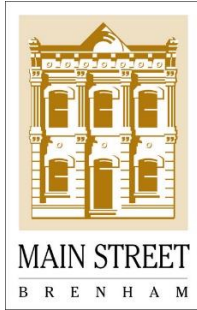
<b><u>PROJECT INFORMATION</u></b> Address: 301 South Market St. Brenham, TX 77833  Date: June 23, 2022	<b><u>PROPOSAL FOR</u></b> Customer: Tony Ramirez Top Floor Cars, Inc.  Valid Through: August 31, 2022
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United Contractors of Texas proposes to supply material, labor, and equipment for the construction scope based on scope below.

- Redo exterior- Add new trim all around top of the building
- Install new roofing
- Install new lighting and new electrical wiring
- Redo glass all around the entire building
- Apply fresh coat of paint to existing buildings
- Construct a new 40x 22 ft building (14 ft tall)
- Install 4 ft. rock around building
- Add 3 columns to the front of the building, with rock around the columns
- New rod iron fence with automatic gate opener for entrance
- 12 Camera CCTV system
- Redo flooring
- New HVAC system
- Refurbish as much of the existing building as possible in order to keep the classic look of the building.

**PROPOSED TOTAL \*\*\*\*\* \$172,000.00**

Sincerely,  
**Jose Garza**  
United Contractors of Texas



## ECONOMIC VITALITY COMMITTEE

Members: Chairman Jon Hill, Melinda Faubion, Lowell Olge, Susan Cates

**Wednesday, August 24, 2022**

### Meeting Recap

July Meeting Cancelled – No action items and Main Street Department Transition into Economic Development

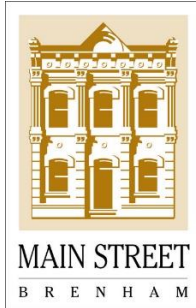
- **EIIG Grant Requests**

- Green Grains Events – Final project approval by EVC
  - Awaiting final paid invoices and receipts for final Main Street Board approval and reimbursement request.
  - Requested amount - \$15,000
- Brenham Heritage Museum – Final project approval by EVC
  - Awaiting final paid invoices and receipts for final Main Street Board approval and reimbursement request.
  - Requested amount - \$15,000
- Top Floor Cars – Review application from May 2022
  - Committee is ok with recommending this application to the Main Street Board.
  - Requested amount - \$15,000
- Glamfetti – Application expected

- **Downtown Parklets – Applications due August 31, 2022**

- Chairman asked about the final approval process of greenlighting a parklet. The committee wants to be clear on who has the final approval and the application process.
- The Grand Leader / Mescalito
  - Application is on file in the City Secretary's office and is awaiting next steps.
- Tilted Windmill – Application expected
  - Committee discussed this street is already narrow and a parklet may restrict traffic flow even further.
  - The committee is concerned about ReMax parking.

- **Other Business – None**
  
- **Next *Main Street Board Meeting*: Tuesday, September 6, 2022**
  
- **Main Street Strategic Planning with Alysia Cook: September 26, 2022**
  - Morriss Hall – 2p until 6p
  - The purpose of this workshop is to help each committee and the board identify two to three priorities / focus areas for 2023 calendar year.
  
- **Next Economic Vitality Committee Meeting: Tuesday, September 27, 2022**
  - **CANCELLED** due to Strategic Planning workshop the day prior
  - Committee will call a special meeting if needed.



## Organization Committee Meeting Agenda

Members: Chairman Tiffany Morisak, Robin Cook, Mary Lou Winkelmann, and Missy Peck

**August 23, 2022**

### Meeting Recap

- **Summer Sip & Art Walk Recap**
  - Merchant and Participant Surveys – survey sent out online to merchants and participants. Summary was composed by Nancy Joiner.
  - Committee requested that survey results get sent to participating merchants.
- **Discuss Main Street Newsletter Ideas** – Tabled until further notice.
  - Quarterly Topics
  - Regular Topics
- **Discuss Business Mix Survey**
  - Is this topic still relevant?
  - City of Levelland survey example
    - Ask Jennifer if this project ever came to life and if she has anything in her archives. Tiffany mentioned a possible survey from when she and Caz were both Main Street Managers / Coordinators.
- **First Fridays Farmers Market Update**
  - August market cancelled due to extreme heat.
  - Alex Dill is still in charge of September market; and Monique Breaux will be shadowing her and is taking charge of the event.
  - Revival Mercantile approached Main Street about taking over the event and expanding to the weekends.
- **Main Street Strategic Planning with Alysia Cook: September 26, 2022**
  - Morriss Hall – 2p until 6p
  - The purpose of this workshop is to help each committee and the board identify two to three priorities / focus areas for 2023 calendar year.
- **Other Business**
  - Oral History DVD – Is Main Street moving forward with this project?
    - Can Main Street use the pictures or does the museum get permission first?
    - Susan Cates has this data on an external hard drive and will follow up on the status of this project.

- **Potential Board Recommendations**
  - No agenda recommendations for the Main Street Board.
  - Board reappointments are coming up and members with expiring terms will be notified via email in September.
  
- **Next Organization Committee Meeting: Monday, September 26, 2022**
  - Skip this meeting due to the Strategic Planning workshop.
  - Committee will call a special meeting if needed.
  
- **Next *Main Street Board Meeting*: Tuesday, September 6, 2022**



REQUEST FOR RE-APPOINTMENT TO  
CITY OF BRENHAM  
BOARD AND/OR COMMISSION

Name of Board or Commission in which you have been serving:

- |  |  |
|--|--|
| <input type="checkbox"/> Animal Shelter Advisory Committee   | <input type="checkbox"/> Board of Adjustments        |
| <input type="checkbox"/> Brenham Community Development Corp. | <input type="checkbox"/> Brenham Housing Authority   |
| <input type="checkbox"/> Building Standards Commission       | <input type="checkbox"/> Main Street Board           |
| <input type="checkbox"/> Library Advisory Board              | <input type="checkbox"/> Tourism Advisory Board      |
| <input type="checkbox"/> Parks & Recreation Board            | <input type="checkbox"/> Planning & Zoning Board     |
| <input type="checkbox"/> Police Citizens Advisory Board      | <input type="checkbox"/> Historic Preservation Board |

Name: \_\_\_\_\_  
(Title) (Last) (First) (Middle)

Mailing Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

Preferred Phone and Fax: \_\_\_\_\_  
(Phone) (Fax)

Email Address: \_\_\_\_\_

Do you, your spouse or your employer have any financial interest, directly or indirectly, in matters that might come before the Board to which you seek appointment?

\_\_\_ Yes \_\_\_ No If yes, explain: \_\_\_\_\_

\*\*\*\*\*

**I have read and understand the instructions and appointment process.** I certify that all statements that I have made on this application are true and correct. I acknowledge that any false statement or misrepresentation on this application will be cause for refusal of appointment or immediate dismissal at any time during the period of my appointment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**FILE THIS COMPLETED APPLICATION FORM WITH CITY SECRETARY'S OFFICE ON OR BEFORE SEPTEMBER 30<sup>TH</sup>:**

City of Brenham – Office of the City Secretary  
P. O. Box 1059  
Brenham, Texas 77834-1059  
Phone: 979-337-7567 / Fax: 979-337-7568  
E-mail: jbellinger@cityofbrenham.org

*(Original copy will be kept on file in the City Secretary's office for 12 months from the date of submission)*