



**NOTICE OF A MEETING
MAIN STREET BOARD
MONDAY, JUNE 6, 2022; 4:00 P.M.
CONFERENCE ROOM 2A AT CITY HALL
200 WEST VULCAN STREET
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Citizen/Visitor Comments**

REGULAR SESSION

- 3. Discuss and Possibly Act Upon of Minutes from May 2, 2022, Board Meeting. 3-7**
- 4. Discuss and Possibly Act Upon Additional Revisions to the Downtown Brenham Parklet Manual 8-9**
- 5. Discuss and Possibly Act Upon Economic Vitality Committee Recommendation to Approve EIIG Application from Doug Peck for Fire Suppression at Green Grain Events 10-14**
- 6. Discuss and Possibly Act Upon Economic Vitality Committee Recommendation to Approve EIIG Application from Mike Vance for the Phase I Exhibit at the Brenham Heritage Museum 15-19**

WORK SESSION

- 7. Update on Summer Sip & Art Walk Scheduled for June 11. 20-22**
- 8. Committee Reports to Include:**
 - Design 23-24
 - Organization 25-26
 - Promotion 27-29
 - Economic Vitality 30-31
- 9. Brenham Heritage Museum Report**
- 10. Visit Brenham/Tourism Advisory Board Report**
- 11. Historic Preservation Board Update**
- 12. Staff Report to Include Building, Business and Program Updates**
- 13. Adjourn**

Main Street Brenham Transformation Strategy

Main Street Brenham will be an Authentic, Curated, Experiential Destination through the Catalyst Strategies of Dining & Entertainment, The Arts, and Tourists & Tourism.

Main Street Brenham Mission

The Brenham Main Street Program, will use the 4-point approach to revitalization – organization, promotion, design and economic restructuring – to encourage reinvestment and preservation; and to entice businesses, customers, visitors and downtown residents to the historic district.

Main Street Brenham Vision

Main Street Brenham envisions downtown as a growing destination and the vibrant heart of our community; where history is preserved, interactive, and comes to life; where a varied business mix is active, engaged, and thriving; and where our community’s culture is recognized and celebrated.

CERTIFICATION

I certify that a copy of the June 6, 2022 agenda of items to be considered by the Main Street Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, June 3, 2022, at _____

*Nancy Joiner
Tourism and Marketing Coordinator*

Executive Sessions: The **Main Street Board** reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiations.

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7200 for assistance.

I certify that this notice and agenda of items to be considered by the Main Street Board was removed by me from the City Hall bulletin board on _____ at _____ Am Pm.

Signature

MAIN STREET BOARD MINUTES

A regular meeting of the Main Street Board was held on Monday, May 2, 2022, beginning at 4 p.m. in the Brenham City Hall, Conference Room 2A, 200 W. Vulcan Street, Brenham, Texas.

Board Members present:

Margie Routt Young – Chair
Tiffany Morisak – Vice Chair
Melinda Faubion
Jon Hill
Wendy Meaux
Lowell Ogle
Doug Peck
Elizabeth Price
Pete Simpson
Tom Whitehead

Board Members absent:

Connie Wilder

City of Brenham Staff present:

Tourism & Marketing Director Jennifer Eckermann, Tourism & Marketing Coordinator Nancy Joiner, and City Manager Carolyn Miller

Council Members present:

Shannan Canales

Citizens present:

none

Media Present:

none

1. Call Meeting to Order

Chair Margie Routt Young called the meeting to order.

2. Citizen/Visitor Comments

No comments.

REGULAR SESSION

3. Discuss and Possibly Act Upon the Minutes from April 4, 2022, Main Street Board Meeting

A motion was made by Boardmember Price and seconded by Boardmember Faubion to approve the minutes from April 4, 2022, Board Meeting.

Chair Margie Routt Young called for a vote. The motion passed with the Board voting as follows:

Chair Margie Routt Young	Yes
Melinda Faubion	Yes
Jon Hill	Yes
Wendy Meaux	Yes
Vice Chair Tiffany Morisak	Yes
Lowell Ogle	Yes
Doug Peck	Yes
Elizabeth Price	Yes
Pete Simpson	Yes
Tom Whitehead	Yes
Connie Wilder	Absent

WORK SESSION

4. Report and Update on Possible Improvements to Austin Alley

Jennifer Eckermann, Tourism and Marketing Director presented this item. Director of Public Utilities Alton Sommerfeld developed an estimated budget to bury utilities for the proposed Austin Alley Project. The estimated budget will be \$87,445 and this includes retiring overhead lines and removal of two of three poles, installing lines underground with a directional bore down the center of the alley, two added boxes and covers, and one more transformer, conversion of meters, and fiber. He is also estimating labor expenses and the City will consider an in-kind of some of these expenses. This project could be \$150,000 with funding opportunities to include grants, Main Street Brenham, LCRA, Bluebonnet Electric, Texas Downtown Association Anice Read Award, and fundraising. This project could start in the fall/winter months of 2022.

5. Report on Progress of the Main Street Board’s Recommendation to the City Council Related to the Downtown Brenham Parklet Manual and Discuss Changes that will be Recommended at the May 5, 2022, City Council Meeting

Carolyn Miller, City Manager presented this item. She took the feedback she received from the City Council Meeting on April 20, 2022, and put together a spreadsheet of the issues. The Main Street Board went over all the suggested revisions. Other items that were added were Main Street to offer grants up to \$1500 for shade structures, the first round of applications to be sent to the City Secretary’s office to date and time stamp, the initial round application period will start in July, and go through August, and then after the initial period of the application process, it will go to the Main Street Board.

REGULAR SESSION

6. Discuss and Possibly Act Upon Organization Committee Recommendation to Recognize Significant Downtown Renovation Projects over the Past Year During National Preservation Month

Jennifer Eckermann, Director of Tourism and Marketing presented this item. May is National Preservation Month and the Organization Committee recommends that City Council recognize downtown renovation projects that occurred over the past 12-18 months. The projects the committee would recognize are Upchurch & Yates, LLP, Floyd's Wine Lounge, and BBA. We would like to recognize the Main Street Board and the Historic Preservation Board with a small reception before the Council Meeting in June.

A motion was made by Boardmember Ogle and seconded by Boardmember Hill to recognize May as National Preservation Month at the City Council meeting and have a small reception recognizing the three businesses before the June City Council Meeting.

Chair Margie Routt Young called for a vote. The motion passed with the Board voting as follows:

Chair Margie Routt Young	Yes
Melinda Faubion	Yes
Jon Hill	Yes
Wendy Meaux	Yes
Vice Chair Tiffany Morisak	Yes
Lowell Ogle	Yes
Doug Peck	Yes
Elizabeth Price	Yes
Pete Simpson	Yes
Tom Whitehead	Yes
Connie Wilder	Absent

7. Discuss and Consider Support of a Special Exception Request by Tony Ramirez of Top Floor Cars, Inc. for Plans for 301 S. Market Street and Authorize the Chair to send a letter of Support

Jennifer Eckermann, Director of Tourism and Marketing presented this item. Tony Ramirez wants to move Top Floor Cars, Inc. from its present location of 2404 Chappell Hill Street to 301 S. Market or known as the former Top Shop location. His business offers classic automobiles, with most of the business occurring online. The location would be used for the display of classic cars, and initial conversations with area property owners showed support for the concept as a very visible entrance into Downtown Brenham on Bus 290/Market Street. He is proposing to expand a nonconforming structure, and the request is for a special exception to the front and rear yard setbacks. He plans to renovate the building, replace the garage doors and add additional square footage for car display.

A motion was made by Boardmember Ogle and seconded by Boardmember Hill to approve a letter of support for a special exception request.

Chair Margie Routt Young called for a vote. The motion passed with the Board voting as follows:

Chair Margie Routt Young	Yes
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Melinda Faubion	Yes
Jon Hill	Yes
Wendy Meaux	Yes
Vice Chair Tiffany Morisak	Yes
Lowell Ogle	Yes
Doug Peck	Yes
Elizabeth Price	Yes
Pete Simpson	Yes
Tom Whitehead	Yes
Connie Wilder	Absent

WORK SESSION

8. Committee Reports to Include Project Updates and Work

- Design
- Organization
- Promotion
- Economic Vitality

Elizabeth Price, Chair of the Design Committee, Tiffany Morisak, Chair of the Organization Committee, Tom Whitehead, Chair of the Promotion Committee, and Jon Hill, Chair of the Economic Vitality each presented what their committees had been doing since the last Board meeting.

9. Brenham Heritage Museum Report

Tiffany Morisak presented this item. The entrance to the parking lot on Main Street is being redone. The interior work is about 75% completed. They will be applying for the EIIG with Main Street.

10. Visit Brenham/Tourism Advisory Board Report

Jennifer Eckermann, Director of Tourism and Marketing presented this item. There will be a lodging property meeting on May 11, 2022, from 10:30 – 12 pm. Scott Joslove will come to speak on Hotel Law. The Tourism Advisory Board has been invited to attend. The Board will also have lunch with him after the meeting.

11. Historic Preservation Board Update

Jennifer Eckermann, Director of Tourism and Marketing presented this item. As of today, no Certificates of Appropriateness Applications have been submitted for consideration by the Board. Rachel Nordt has been selected to replace Paul Homeyer.

12. Staff Report to Include Building, Business, and Program Updates

Jennifer Eckermann, Director of Tourism and Marketing presented this item. In December of 2021, the City Council adopted the current version of Policies and Procedures for Boards and Commissions. This Policy is designed to govern all City of Brenham boards, including the Main Street Advisory Board. On May 19, 2022, at the City Council meeting, the staff will ask Council to rescind the ordinance and allow the Policy to govern the Main Street Board. They will also request that the Main Street By-Laws be amended to be consistent with the Policy. These changes are for housekeeping purposes only and will have no impact on the current membership, activities, or any other substantive issues regarding the board.

13. Adjourn.

The next meeting will be on June 6, 2022.

Margie Routt Young adjourned the meeting.

Margie Routt Young

Board Chair

ATTEST:

Nancy Joiner

Tourism & Marketing Coordinator

Downtown Parklet Manual

Areas of Concern	Suggested Revisions	Main Street Requested Revisions
The use of non-disposable dinnerware being prohibited.	Any downtown business, not just restaurants, will be eligible to sponsor a parklet; therefore, the restriction on types of dinnerware will be removed.	Support.
Better explanation and clarification of the terms "public" parklet and "private" parklet.	<ol style="list-style-type: none"> 1. The "public" or "private" type of parklet will be removed. There will be a \$500 fee for each parklet. 2. All parklets can be reserved by the sponsor during their hours of operation; all other times, the parklet will be open to the public. 	<ol style="list-style-type: none"> 1. Support. 2. Support.
How will 96 West's parklet will be handled in the future if there are fees for other parklets?	Upon renewal of any existing parklet agreements, the \$500 fee will be charged.	Support.
There being no limit to the number of parklets allowed in the downtown area.	There will be a limit of six (6) parklets in the downtown area.	Support.
The number of parking spaces being taken for a parklet.	No more than two (2) parallel spaces and three (3) angled spaces can be taken for a parklet.	Agree to the clarification.
Who would ultimately be responsible for the parklet – the property owner or the business owner?	The application will require signatures of both the sponsor and the property owner if they are not one in the same.	The License Agreement is between the City of Brenham and the business sponsoring the parklet. A completed Parklet Application will include the signature of the property owner who agrees to remove the parklet should the business vacate without removal. The property owner makes no other commitment.
What happens if a sponsoring business vacates the building and the next business would like to keep the parklet?		<ul style="list-style-type: none"> ➤ The city will negotiate a License Agreement with the new sponsor. ➤ A 90-day grace period for property owners to determine if a new tenant would like to sponsor the parklet in place.
The use of amplified sound in a parklet.	Amplified sound will not be allowed – this is in accordance with a current City ordinance.	Support.

Specific advertising requirements in a parklet.	No advertising will be allowed in or on any parklet.	Support.
The use and design of umbrellas.	<ol style="list-style-type: none"> 3. The term "umbrella" will be replaced with "shade structure". 4. A shade structure could be an umbrella, an awning, a tree, or some other kind of structure to provide shelter from the heat. 5. All shade structures would have to be approved by the Development Services Department. 6. Downtown parklet improvements including the purchase and/or replacement of shade structures, up to \$1,500, would be eligible for funding through the Main Street Economic Impact and Innovation Grant Program. 	<ol style="list-style-type: none"> 3. Support. 4. Shade structures will not hide or block the view of downtown buildings and make a parklet less temporary in nature. 5. Support. 6. The use of program grant funds for projects temporary in nature does not meet a primary program goal of supporting permanent improvements with long-term impact.
Receipt, handling, and processing of parklet applications.	<ol style="list-style-type: none"> 7. The initial round of applications will be processed through the City Secretary's office. 8. For the initial round, there will be a 60-day application period (July 1 thru August 30). 9. The application period will be advertised in the media, pushed out on social media, and put on the City's website. 10. Main Street Board will review all applications received and make a recommendation to a Council Subcommittee before presenting the application(s) to the City Council for consideration. 11. Once an application is approved, the sponsor will have six (6) months to meet with the Development Services Department and begin the parklet project. 	<ol style="list-style-type: none"> 7. Support. 8. A one-month application period is recommended, rather than 60 days (July 1 – July 31). 9. Support. 10. Support. 11. Applicants are required to submit parklet drawings that have been stamped by an architect, engineer, or landscape architect, so plans are in place when a License Agreement goes before City Council for approval. We request installation be completed within 3 months of License Agreement approval.

APPLICATION FOR MAIN STREET ECONOMIC IMPACT & INNOVATION GRANT
BRENHAM, TEXAS

Applicant Information

Application Date: 05 / 02 / 2022

Applicant Name: Doug Peck Mobile Phone: 979-252-3074

Business Name: Green Grain Events

Business Owner: Doug Peck Property Owner: Barbara Powell

Business Address: 304 S. Baylor Phone Number: 979-525-3074

Website/Social Media: Green Grain Events Email: _____

Business Information

Products or services to be provided: Event space in downtown area designed for 100-200 guests.

Days of Operation: Mon Tue Wed Thu Fri Sat Sun

Business Hours: _____

Expected # of Monthly Customers: 5-10 Expected Monthly Sales: \$ 1,000-25K

Target Demographic of Customers: wedding/ birthday parties to corporate meeting.

Parking needs: 100

Project Information

Please attach detailed cost estimates and preliminary building plans (if applicable)

Improvements needed:

An investment of 45 thousand in fire suppression is required by code.

Project Budget: \$ 180,000.00 Amount Requested (\$15,000 max): \$ 15,000.00

Expected Start Date: 7/1/2022 Expected Completion: 8/15/2022 Target Operation Date: 7/15/2022

Are there partners or other sources of funding for this project? No

What are your plans to market your business?

Brand it Graphix has been hired: online and direct marketing will be used.

It is the desire of Main Street Brenham to pursue unique businesses that will have a positive effect on the downtown economy. How will your business help us accomplish this goal?

As an event space, targeting the five major cities, 100-200 out of towners will be introduced to

the downtown Brenham businesses.

Funds for this grant are available due to the efforts of Main Street staff and volunteers. If chosen as a grant recipient, you will be required to volunteer/participate in Main Street events. Do you agree to comply with this requirement? Yes No

Additional Info about Project:

By signing below, I acknowledge that I have received and read the EIIG Grant program eligibility and requirements.

Applicant Signature: 

Date: 05/02/2022

PROJECT APPROVALS

ECONOMIC VITALITY COMMITTEE APPROVAL OF PROJECT	
Amount Approved:	\$
SIGNATURE	DATE

STAFF APPROVAL OF PROJECT COMPLETION	
SIGNATURE	DATE

BOARD APPROVAL OF REIMBURSEMENT	
SIGNATURE	DATE

Checklist:

- Application received
- Project line item detail w/ cost received
- Proof of ownership, lease, and/or owner's approval
- Meeting scheduled w/ applicant: _____ (date)
- Committee review of application
- Onsite visit
- Project approved by Committee
- Project actual start date
- Project actual completion date
- Receipts received for reimbursement
- Inspection of improvements
- Improvements approved
- Reimbursement submitted to applicant

Date:

Initials:

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April 27, 2022

**RE: Doug Peck Event Center FS Proposal
304 South Baylor
Brenham, Tx 77833**

We are pleased to offer the following quotation for the above referenced project. The scope listed below is for your review and evaluation. We have based our proposal on the plans provided.

SPECIFICALLY INCLUDED IN THIS BID ARE THE FOLLOWING:

- ❧ We will tie onto the underground line left by the City of Brenham. We are excluding tapping fee's the city requires. They will tap into their line and leave it for us to tie onto. We will pick it up there and run C900 underground to right outside the existing building. The exposed pipe will need to be insulated and jacketed. We will core through the northeast wall into the interior of the building. Our riser will be in that northeast corner.
- ❧ Our proposal includes one (1) wet sprinkler system consisting of an alarm check, flow switch, an electric bell, and a wall mounted FDC.
- ❧ Price increase for 8 additional sprinkler heads and branch lines. This includes the 4 required in the interstitial space above the restroom and above the ceiling. There will be 3 layers of protection only in the restroom space.
- ❧ System will be installed in accordance with the latest accepted edition of NFPA Pamphlet 13 and the City Brenham, Tx.
- ❧ Sprinkler riser will consist of a certified double check backflow preventer, electric bell, and a wall mounted FDC w/ Knox cap connection per the City of Brenham.
- ❧ All interior piping 1 1/4" and above will be grooved blk sch10 pipe throughout. 1" piping will be threaded blk sch40.
- ❧ Sprinkler piping will be supported in accordance with NFPA #13 and manufacturer's guidelines.
- ❧ Sprinkler heads will be quick response uprights throughout.
- ❧ Testing of the system in accordance with the latest accepted edition of NFPA #13 and 13.
- ❧ Flushing of the fire sprinkler system in accordance with NFPA Pamphlet #13.
- ❧ Handling and hoisting of all fire protection related materials.
- ❧ Clean up of all fire protection related debris. Our proposal does not include the cost of participating in a composite clean-up crew.
- ❧ Attached terms and conditions
- ❧ Permits, Labor, and Design Time

SPECIFICALLY EXCLUDED FROM THIS PROPOSAL ARE THE FOLLOWING:



IMPACT FIRE

- ❖ Underground exclusions include soils testing, erosion control, staking, TV inspection, sidewalk removal and replacement, pipe sleeve, link seal, traffic control, handrail meter/tap fees.
- ❖ Dry system, Pre-Action systems, and FM-200 systems
- ❖ Remote fire department connection.
- ❖ Adequate heat, tenting and insulation to prevent the freezing of the fire sprinkler system. Insulation will be required only on the stub into the building.
- ❖ Soffits to conceal the fire sprinkler piping (if needed).
- ❖ Painting or priming of fire sprinkler pipe, fittings, or devices. Painter is responsible for the temporary protection of sprinkler heads, devices, etc., from over spray, and for the removal of the protection after painting.
- ❖ Fire pump and associated equipment.
- ❖ Exterior Canopies
- ❖ Electrical work and connections to fire sprinkler alarm equipment, tamper switches, etc.
- ❖ Alarm work or connections.
- ❖ Labeling of pipe or components above and beyond NFPA requirements.
- ❖ Fire extinguishers and cabinets (pricing can be supplied if requested).
- ❖ Standpipes, fire hose valves, racks, reels, cabinets, etc.
- ❖ Seismic bracing.
- ❖ HUB participation.
- ❖ Concrete bases of any kind.
- ❖ Any work associated with hazardous types of materials such as asbestos, lead, etc.
- ❖ Payment and performance bonds.
- ❖ Microbiological Influenced Corrosion (MIC) systems or testing of dry water supplies for MIC (can be provided if requested).
- ❖ The cost to supply us one (1) complete set of hard drawings and specifications, and one (1) set of CADD discs with X-REFS, to assist in the preparation of our price drawings.

Wet Sprinkler System Base Bid:	\$24,405
Underground Base Bid:	<u>\$22,360</u>
Taxes included:	\$46,765

Due to the volatile pipe pricing, we have included inflation of materials. This price can be held for fifteen (15) days. We will have to review pricing after this time. Thank you for the opportunity to quote this project. Please do not hesitate to call if you have any questions.

Sincerely,

Jeremy Fuller

Jeremy Fuller
Sales Representative
979-446-2112

APPLICATION FOR MAIN STREET ECONOMIC IMPACT & INNOVATION GRANT
BRENHAM, TEXAS

Applicant Information

Application Date: 05 / 05 / 2022

Applicant Name: Mike Vance Mobile Phone: 713.305.5360

Business Name: Brenham Heritage Museum

Business Owner: Brenham Heritage Museum Property Owner: Brenham Heritage Museum

Business Address: 310 East Main St, Brenham Phone Number: 979.830.8445

Website/Social Media: www.brenhamheritagemuseum.org Email: director@brenhamheritagemuse

Business Information

Products or services to be provided: Brenham Heritage Museum is an educational museum and attraction.

We also perform and foster local history research and preserve and house local historic artifacts.

Days of Operation: Mon Tue Wed Thu Fri Sat Sun

Business Hours: 10-4 10-4 10-4 10-4 10-4

Expected # of Monthly Customers: 2,000 Expected Monthly Sales: \$ 8,500

Target Demographic of Customers: Reflective of the demographic breakdown of Texas

Parking needs: Museum owns/controls three dedicated parking lots with about 30 spaces.

Project Information

Please attach detailed cost estimates and preliminary building plans (if applicable)

Improvements needed:

This grant would go toward the purchase of materials and electronics for the Brenham Photoc

Please see attached Word document for details.

Project Budget: \$ 57500 Amount Requested (\$15,000 max): \$ 15000

Expected Start Date: 06.06.2022 Expected Completion: 09.15.2022 Target Operation Date: 09.30.2022

Are there partners or other sources of funding for this project? Yes

What are your plans to market your business?

BHM has been diligent in generating local and sometimes regional press about our programs a

We also utilize social media and paid advertising as budget allows, With the reopening of our n

It is the desire of Main Street Brenham to pursue unique businesses that will have a positive effect on the downtown economy. How will your business help us accomplish this goal?

The Brenham Heritage Museum will be the top downtown attraction that is open daily. As we c

Funds for this grant are available due to the efforts of Main Street staff and volunteers. If chosen as a grant recipient, you will be required to volunteer participate in Main Street events. Do you agree to comply with this requirement? Yes No

Additional Info about Project:

Please see attached Word document.

By signing below, I acknowledge that I have received and read the EIIG Grant program eligibility and requirements.

Applicant Signature: Mike Vance Digitally signed by Mike Vance Date 2022.05.04 16:13:58 -05'00' Date: 05.05.2022

PROJECT APPROVALS

ECONOMIC VITALITY COMMITTEE APPROVAL OF PROJECT	
Amount Approved:	\$
SIGNATURE	DATE

STAFF APPROVAL OF PROJECT COMPLETION	
SIGNATURE	DATE

BOARD APPROVAL OF REIMBURSEMENT	
SIGNATURE	DATE

Checklist:

- Application received
- Project line item detail w/ cost received
- Proof of ownership, lease, and/or owner's approval
- Meeting scheduled w/ applicant: _____ (date)
- Committee review of application
- Onsite visit
- Project approved by Committee
- Project actual start date
- Project actual completion date
- Receipts received for reimbursement
- Inspection of improvements
- Improvements approved
- Reimbursement submitted to applicant

Date:

Initials:

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Brenham Heritage Museum

Supporting Documents for EIIG

This grant would be applied toward the exhibits within the Photography Theatre Gallery that sits at the northwest corner of the main floor of the historic post office building. The details of those exhibits and the associated cost breakdown are explained on page 2 of this document.

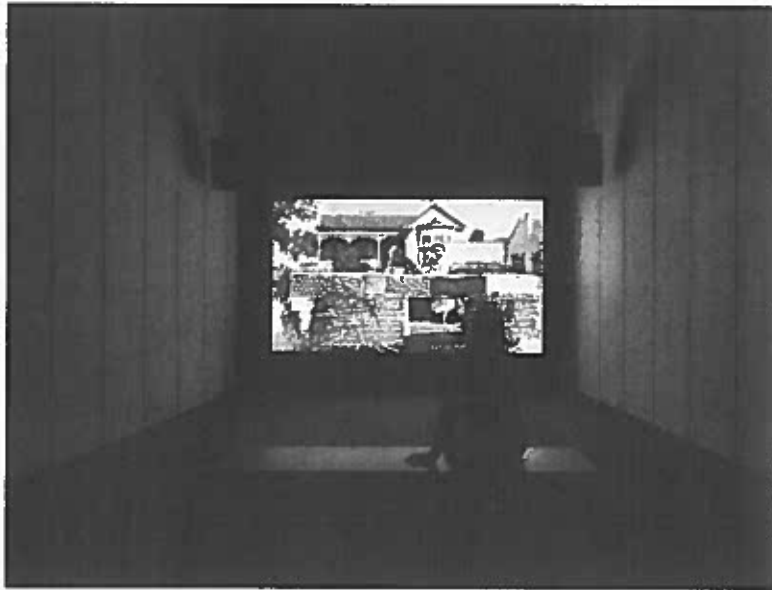
Cost for this exhibit is \$57,500. It is part of Phase 1 of our exhibit plan, the total cost of which is \$330,000. Phase 1 will be unveiled in its entirety at the grand reopening of the museum which is planned for the end of September 2022, though the exact date is dependent upon construction and renovation of the building being completed on schedule.

The Brenham Heritage Museum is a vital attraction in downtown Brenham, and its renovation and rebirth have been a lengthy process. We feel the effort will be well worth the wait and will result in a much stronger Downtown Brenham. The impact on tourism and the benefits to locals, including a remarkable education resource for the region, will be numerous.

The mission of the Brenham Heritage Museum is to preserve and tell the many, diverse stories of Brenham and Washington County. We house, collect, conserve and protect thousands of artifacts and documents from the county. These are used inside of the museum exhibits, both permanent and rotating. The museum will also employ a host of cutting-edge technology to tell these stories in a compelling and engaging manner. What we present is, at its heart, the story of Texas and America told through a local lens. Locals and visitors alike learn more about us as a people and become better citizens.

Photography Theatre Exhibits - \$57,500

One of the first stops most museum visitors will make after checking in at the front desk will be the Photography Theatre. It is a fitting tribute to a small group of people, the most prominent of whom was F.C. Winkelmann, who left one of the greatest historical resources Brenham could ever have. The images captured by a handful of local photographers gift us stories that mere words could never convey. This room will offer a short film that celebrates the fruits of those camera men and women, many of which still survive. There is also a special tribute to Louise Martin, a ground-breaking African American woman born in Brenham and destined to become a nationally recognized artist in the medium. There is even a display of vintage cameras and related gear set inside a post office vault door that will also feature screens that show off dozens of the wonderful Washington County photos in the museum's collection. Within that vault door display will also be a slide show of Brenham area snapshots. It is a loving recognition of the importance that photography offers to the historical record.



Nuts and bolts: The main video and images will play through an ultra-short throw projector mounted on the ceiling and utilizing a wifi router, media player and speakers. A permanent screen with cover most of the west wall of the room. Built in benches designed for ADA access will be set in place. On the north wall is the Louis Martin exhibit that includes artifacts, a touchscreen, backlit panels, other interpretive panels and acrylic vitrines. The camera vault will include more specialist lighting and backlit panels with 2 or more digital displays showing both professional and amateur photographs of Washington County over the years.

Cost will cover design, programming, electronics, hardware, lighting, cabinetry, materials, fabrication, labor, transport and installation.

2022 Summer Sip and Art Walk Merchant Participation

No.	Name/ Business Name	Do you want to sell	Do you want art in	What kind of art?	Do you have an artist or need one?	What kind of drink will you serve?	Have Bio	Info Needed
1	Anatomy	Yes	Yes	Wood work	Cody Harman	Prickly Pear Frozen Margarita	x	done
2	Ballad of the Bird Dog	Yes	Yes	painter & graphic designer	Natalie Hadaway	Mescalito Mojito	x	Done
3	Branded Boutique	No	Yes	jewelry, décor	Marina's Creation	Watermelon Margaritas	x	Done
4	Brenham Foundry & Floral Company	Yes	Yes	Watercolor painting	Sandy Rhodes	Floral French 75	x	done
5	Brenham Heritage Museum	Yes	Yes		Artworks from BHM Collection	Summer Campari Cocktail	x	done
6	Brenham Boutique	Yes	Yes	sculpting, painting, photography	TJ Jones and Anthony Caporina	Screwdriver	xx	done
7	Brown Water Cigar Bar	Yes	Yes		Sean Young	Red Sangria	x	done
8	BT Longhorn	Yes	Yes		Raymond Lipscomb	Margaritas	x	done
9	Floyd's Wine Lounge	Yes	Yes	Paint with oils & acrylic	Paige Keaton	Spy Valley Sauvignon Blanc	x	done
10	Glamfetti	No	Yes	balloon art at Courthouse	Tiffany Howard	None	No	Don't need bio
11	Hermann Emporium	Yes	Yes		Various craft vendors from Hermann Craft Mall	Pleasant Hill Winery		done
12	Hermann Furniture	Yes	Yes		Tejas Custom Boots and Linda O'Neal	Pleasant Hill Winery	x	done
13	HSF Biergarten	Yes	Yes	Mosaic Skull Art and Oil painting on canvas	Corynn Buchman and Paige Keaton	White Sangria	xx	done
14	M.C. Studio by Mary Claire	No	Yes	Oil	Her own art	Spanish Sangria	X	done
15	Main Street Uncorked	Yes	Yes	Glass art	Linda Rippenham	White Sangria	x	done - need bio
16	Mimi's Brenham	Yes	Yes	Floral and Christmas Tree design	Leon Collins	Frozen Margaritas	x	done - need bio
17	Organic Hemp Botanicals	Yes	Yes	Photography and Zentagle Art	Jonathan Wages and Amy Coronado	Strawberry Vodka Lemonade	xx	done

20

2022 Summer Sip and Art Walk Merchant Participation

18	Peter Emerson Silversmith	No	Yes	His own art	Peter Emerson	The Poloma	x	done
No.	Name/ Business Name	Do you want to sell	Do you want art in	What kind of art?	Do you have an artist or need one?	What kind of drink will you serve?	Have Bio	Info Needed
19	Pioneer Smokehouse and Mercantile	Yes	Yes	Beer Can Art	Mark Renn	Sangria	X	done
20	posey roe	Yes	Yes	landscape	Kat Swansey	Texas Margarita	x	done
21	Lisa Wix/Puppy Dawgs & Cat Tails	Yes	Yes	photozapher	Ray Hadaway Art	Summer Sangria	X	done
22	Scrubs N Stuff	Yes	No	No	No room	Island Breeze	No	done
23	Smooth Dimensions	No	Yes	Texas Landscape	Alicia Tegg	Prophecy Cabernet Sauvignon and Italo Cescon Pinot Grigio	x	done
24	Tegg Studio	Yes	Yes	Texas Landscape	Alicia Tegg	Cherry Bomb	X	done
25	The Book Nook	Yes	Yes	Funky Junky	Norma Richter	Hurricane Punch	x	done
26	The Canyon Chick	Yes	Yes	wood products	MB Woods Goods	Chick Party Punch	x	done
27	The Gunner	Yes	Yes	Childrens book		Texas Tea	x	NEEDS ARTIST
28	The Pomegranate	Yes	Yes	author and Leona	Fawn Young and Leona		x	done
29	The Revival Mercantile	Yes	Yes	Rose Pottery	Halfmann	Tequila Sunrise Fizz	x	done
30	The Studio by Doug Peck	Yes	Yes	jewelry, painting	Tricia Legg	Biciletta Revival	x	done
31	The Southern Fox	Yes	Yes	Twisted Gems - jewelry	His own art	Jalapeno Margarita	x	done
32	The Tilted Windmill	Yes	Yes		Gail Baker	Rum Punch	x	done
33	The Wash Wag	Yes	Yes	Woodwork		Doktor Strawberry Moscato	x	NEEDS ARTIST
34	Timeless Designs Market	Yes	Yes	Centerpiece Design	Daniel Imwalle	Fur-get about it fruit punch	x	done
35	Tres Chic	Yes	Yes	pen and ink	Cherie Urech	Hill Country Breeze	X	done
36	Tribal Trends	Yes	Yes	Gun Metal Rebel	Ben Lewis and Dian Malouf	Pink Rose Lemonade	x	done
37	Wine Bar Brenham	Yes	Yes	Painting	Holli Tietjen	Blue Mule Winery	x	done
38	Woman's Cave	Yes	Yes	jewelry and art décor	Sarah Holloway Smith	Pomegranate Mimosas	x	done
		Yes	Yes		Valerie Michulka	Rum Punch	x	done

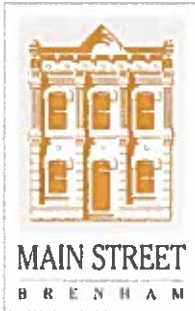
2022 Summer Sip and Art Walk Merchant Participation

39	YellowTruck Market	Yes	Yes	Jewelry, painting	Kim Davis and Tricia Legg	Lemonade Mimosa	x	done
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They need to let me know
They need artist

5/14/2022

<p>Pam O'Brian 979-820-5025 ronnam2214@gmail.com</p> <p>Funky Junky Norma Richter 979-203-0389 mvsneakers.14@icloud.com</p> <p>Shade Laser Design Chris Graham 832-523-4344 shadegraphics@gmail.com</p> <p>Friendship Quilt Guild Jennifer Thacker-Torline jathacker@sbcglobal.net Liz Capan</p> <p>979-661-9047 Debbie Zaharis 281-620-2115 rockin_zranich@yahoo.com</p>	<p>Ben Lewis ben.e.lewis@gmail.com 979-421-0733 www.bendoodlin.com</p> <p>Twisted Gems Gail Baker Gailbaker33@gmail.com</p> <p>Katelyn Belnome - YTM app katelyn176@gmail.com dogwoodaura@gmail.com Dogwood Aura Creations dogwoodauracreations.com</p> <p>Folk Art Steve Meadows (Ask Norma Richter for #)</p> <p>Repurposed Lighting & Electrified Wood Ed Randolph (Ask Norma Richter for #)</p>	<p>Marina Gomez Marina's Creations TJJonesartist@gmail.com Facebook.com/TJJonesArtist 832-297-4052</p> <p>Texas Henna Ana Mina txhenna@gmail.com 979-422-6250 www.mehendibymina.com</p> <p>Patty Wilson PattyBWilsonFineArtist - Instagram PattyBWilsonFineArtist - Facebook pbwilson1986@gmail.com 832-724-7256</p> <p>MB Woods Goods mbwoodgoods@gmail.com m Sara Rojas - 979-337-4161</p> <p>Valerie Michulka ownfairmandarts@gmail.com om</p>	<p>TJ Jones TJJonesartist@gmail.com</p> <p>Linda Rippingham Bumblebee Glass & Crafts lindaintx62@yahoo.com 979-820-4756</p> <p>A Little Piece of Mexico mbwoodgoods@gmail.com m Sara Rojas - 979-337-4161</p>	<p>Artist emailed 1 Pam O'Brian 2 Texas Henna 3 Katelyn Belnome</p> <table border="1"> <tr><td>The Tilted Windmill</td></tr> <tr><td>Brown Water Cigar Bar</td></tr> <tr><td>Smooth Dimensions</td></tr> </table>	The Tilted Windmill	Brown Water Cigar Bar	Smooth Dimensions
The Tilted Windmill							
Brown Water Cigar Bar							
Smooth Dimensions							



Design Committee Meeting Notes

Members: Chair Elizabeth Price, Bev Frew, Pete Simpson,

Doug Peck, Margie Young

May 31, 2022

Present

Elizabeth Price
Margie Routt Young
Beverly Frew
Pete Simpson

Absent

Doug Peck

1. Grant Updates

a. Top Floor Cars project update

b. EIIG:

- Brenham Heritage Museum – EVC recommending to Board
- Green Grain Events – EVC recommending to Board
- Top Floor Cars – NEW APPLICATION
- Mescalito – EXPECTED
- Glamfetti – EXPECTED

c. Incentive Grant Requests: Outstanding applications – need final paperwork to go to Board

- 100 E. Alamo Investments, LLC (update)
- Brenham Heritage Museum
- Top Floor Cars - EXPECTED

d. Sign Grants

- No new applications to review

2. Main Street Revision Recommendations to the Parklet Manual

3. **Austin Alley** – Pete Simpson presented an updated design of Austin Alley. The next step will be to have a meeting with property and business owners. It is possible to have two meetings to accommodate both owners.

4. **HPB Consideration of New, Revised Certificate of Appropriateness Application today**
5. **Next Meeting: June 21, 2022.**



Organization Committee Meeting Notes

Members: Chairman Tiffany Morisak, Alexandra Dill, Kathrine Briscoe, Robin Cook, Mary Lou Winkelmann, and Missy Peck

May 23, 2022

Present

Tiffany Morisak
Alex Dill
Kathrine Briscoe
Robin Cook
Mary Lou Winkelmann
Jennifer Eckermann
Nancy Joiner

Absent

Missy Peck

- **Update on Summer Sip & Art Walk and artists scheduled and needed**
 - Nancy Joiner gave an update on the number of participants, which is 39, and she needs 4 more artists. The Committee gave her a list of names and she will work from there.

- **Update on Welcome Bags:**

Partner with Visit Brenham – Visitor Guide; restaurant and lodging guides
Tote – we will need to look for a bigger bag for all of the information
Grant information packet in folder – grant information will be printed on cream paper
What is Main Street and what do we do?
Calendar of Main Street events – We will take our calendar of events
Main Street promotional item – Main Street coffee mug, and will research other items
Other ideas – We will give all merchant's a tote bag

- **Discuss Main Street Newsletter ideas**
 - We will have a newsletter seasonally and talk about upcoming events. Also, we will send a questionnaire to all of Downtown

Quarterly Topics
Regular Topics

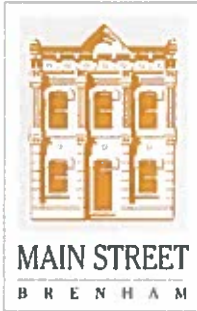
- **Discuss Business Mix Survey**
 - EV Committee talked about a mixed survey for Downtown. This will go to everyone who receives and newsletter, at HNCTs, we will have iPad for people to do the surveys, at the Farmer's Market, and will be posted on social media.

There will be a grand prize given away if you do the survey and submit your email.

- **First Fridays Farmers Market Update**
 - The next market is coming up and it will continue until the end of the year. Alex will see if someone wants to take it over and has not heard anything from Brenham Foundry and Floral. There will be a meeting with the Farmer's Market Committee to give them an update.

- **Other Items?**

- **Any recommendations for the Board?** No recommendations at this time for the Board



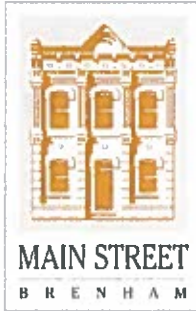
Promotion Committee Meeting Notes
Members: Chairman Tom Whitehead, Shannan Canales,
Brandi Conway, Aleesa Hardage, Wendy Meaux, Traci Pyle,
and Amber Westerfeld

May 26, 2022

- **Summer Sip and Art Walk – June 11, 2022**
 - Sponsorships levels - \$6,250
 - Deep in the Heart
 - Hermann Furniture
 - Altman Dentistry
 - Appel Ford
 - Carli Conway
 - **Coldwell Bankers – Lindi/Cameron Team**
 - J&A Roofing
 - Select Furnishing
 - Brandi Conway
 - Las Americas Latin Cuisine
 - Euphoria
- **Ticket Sales**
 - Merchants – given out 350 tickets to merchants
 - I sent a reminder email about more tickets to sell and when pick up will be
 - BHM – 8

- Canyon Chick – 5
- Puppy Dawgs and Cat Tails – 10
- Timeless - 4
- Online sales – We have sold 33 online
 - The last day for Merchants to sell will be June 3. Then will be placed online
 - We most likely have glasses to sell the day of
 - Sent Tom a list of drinks and Merchants to advertise on the Radio
- Music – Tom has a playlist. Get speakers from Alex Dill or Crystal Locke
- Artists - only need 4 more
 - Brown Water Cigar Bar
 - The Gunnery
 - Smooth Dimensions
 - The Tilted Windmill
- Water bottles - HEB will donate 13 cases, that need to be picked up (work order – Maintenance)
 - Send Larry at HEB a Thank you note
 - Need 2 ice chests for water – One at Alamo & Baylor and the other at Alamo & Park
 - Merchants need a water pitcher for rinsing out glasses
- Tote bags
 - Have been ordered and will be here next week
 - Coldwell Bankers has delivered swag

- Visitor Guides will go in bags
- HNCT's rack cards
- Other comments
 - Tents – we will purchase 3 tents and be set up by 2 pm – We will purchase from Wal-Mart
 - Promotion Committee volunteers – 2 pm for Summer Sip glass pickup



ECONOMIC VITALITY COMMITTEE

TUESDAY, MAY 24, 2022

4 PM

CONFERENCE ROOM 1C
CITY HALL

Present

Melinda Faubion
Susan Cates
Jon Hill
Jennifer Eckermann
Nancy Joiner

Absent

Lowell Ogle
Erica Warren

Notes

1. Discuss and Consider Update to Downtown Parklet Manual Recommendation
 - a. Melinda Faubion, Margie Routt Young, Elizabeth Price, Jon Hill, Jennifer Eckermann, and Nancy Joiner met to review changes and make final recommendations to the Parklet Manual. The EV Committee made a final change of the property owner to maintain up to 90 days if the current renter should leave and this would give him time to find another renter who would want a parklet in front of their business.
2. Review and Discuss Plan for Business Mix Survey
 - a. Possibly doing this survey during HNCTs at the information booth using an iPad to do the survey. Possibly have a grand prize as of a Staycation and maybe give out giveaways for participating in the survey. Emails given will enter you into the grand prize.
 - b. We went over the questions that should be asked. They are as follows
 - i. How would you rate Downtown from 1 to 10?
 - ii. What type of stores, and attractions would bring you Downtown? List shopping, dining, or activities.
 - iii. What type of amenities do Downtown? Parklets, benches, etc.
 - iv. ADA to businesses?
 - v. Are you a Washington County resident or a visitor?
 - c. An E-newsletter will be done quarterly

3. Consider EIIG Grant Requests:

- Brenham Heritage Museum – they have filled out an application for exhibits
- Green Grain Events – application for fire suppression
- Top Floor Cars – NEW APPLICATION
- Mescalito – EXPECTED
- Glamfetti – EXPECTED

4. Board Recommendations?

- a. The Committee recommended the EIIG grants to the Board for approval
- b. The Committee recommended the Parklet Manual with changes to the Board for approval.

5. Adjourn