

### NOTICE OF A REGULAR MEETING

Main Street Advisory Board Monday, April 3, 2023, at 4:00 PM City Hall – 2nd Floor Conference Room 200 West Vulcan St. Brenham, Texas

- 1. Call Meeting to Order
- 2. Citizen's Comments

[At this time, anyone will be allowed to speak on any matter concerning this Board that is not on the agenda, for a length of time not to exceed three (3) minutes. No Board discussion or action may take place on a matter until such has been placed on an agenda and posted in accordance with the law.]

#### WORK SESSION

- 3. Update from County Judge John Durrenberger Regarding Downtown Employee Parking
- 4. Reports from Main Street Committee Chairs:
  - > Design
  - > Economic Vitality
  - > Organization
  - > Promotions

### REGULAR SESSION

- 5. Discuss and Possibly Act Upon the Minutes from the March 6, 2023 Regular Meeting
- 6. Discuss and Possibly Act Upon the Appointment of a Main Street Advisory Board Member to Serve as Chair of the Economic Vitality Committee to Replace Coleen Broussard for a Term Expiring January 31, 2024
- 7. Discuss and Possibly Act Upon the Recommendation from the Economic Vitality Committee to Approve a Main Street Economic Impact and Innovation Grant for Easy Drifter

- 8. Discuss and Possibly Act Upon the Recommendation from the Design Committee that the Terms of the Main Street Incentive Grant for Glamfetti, LLC are Completed and Verified, and Authorize Payment
- 9. Administrative Updates
  - > New Main Street Businesses
  - > Updates from Elected Officials
  - > Other Updates

### Adjourn

Signature

CERTIFICATION
I certify that a copy of the April 3, 2023 agenda of items to be considered by the Main Street Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, March 31, 2023 at 4:00pm.  Leigh Linden Main Street Manager
<b>Disability Access Statement:</b> This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.
I certify that the attached notice and agenda of items to be considered by the Main Street Board was removed by me from the City Hall bulletin board on the day of, 2023 at AM PM.

Title



## **AGENDA ITEM 3**

DATE OF MEETING: April 3, 2023	DATE SUBMITTED: March 31, 2023
	SUBMITTED BY: Leigh Linden
	Septimination of the second se
MEETING TYPE: CLASSIFIC	ATION:
REGULAR REGULA	
☐ SPECIAL ☑ WORK S	ESSION
AGENDA ITEM DESCRIPTION:	
→ Update from Washington County Judge John Dur	renberger regarding parking Downtown
SUMMARY STATEMENT:	
County Judge Durrenburger will discuss the parking reg downtown	arding county employees surrounding the courthouse and
downtown	
STAFF ANALYSIS:	
A. PROS:	
B. CONS:	
ALTERNATIVES (In Suggested Order of Staff Preference):	
ATTACHMENTS: Downtown map	
RECOMMENDED ACTION: Work Session item, no action required.	
*	
APPROVALS:	



1 inch = 125 feet



## **AGENDA ITEM 4**

DATE OF MEETING: April 3, 2023	DATE SUBMITTED: March 31, 2023
	SUBMITTED BY: Leigh Linden
MEETING TYPE: CLASSIFIC	ATION:
AGENDA ITEM DESCRIPTION:	
Reports from Main Street Committees:	
Design	
Economic Vitality	
Organization	
Promotions	
0	
SUMMARY STATEMENT:	
	ittees by the 2023 Committee Chair with information
regarding activity updates and recommendations to the B	oard.
Design, Elizabeth Price	
o Meets at City Hall the 3 <sup>rd</sup> Tuesday at 4 pt	m
Economic Vitality	
o Meets at City Hall the 2 <sup>nd</sup> Tuesday at 4 p.	m
> Organization, Tiffany Morisak	
o Meets at City Hall the 4 <sup>th</sup> Monday at 10 a	am
<ul> <li>Promotions, Wendy Meaux</li> <li>Meets at various Downtown locations the 1<sup>st</sup> Wednesday at 5:15 pm</li> </ul>	
o Meets at various Downtown locations the	e 1 wednesday at 5:15 pm
STAFF ANALYSIS:	
A. PROS:	
B. CONS:	
ALTERNATIVES (In Suggested Order of Staff Preference):	
ATTACHMENTS: None	
RECOMMENDED ACTION:	
Work Session item, no action required.	
APPROVALS:	



## **AGENDA ITEM 5**

DATE OF MEETING: April 3, 2023	DATE SUBMITTED: March 31, 2023	
	SUBMITTED BY: Leigh Linden	
	SCHWITTED BT. Leigh Einden	
MEETING TYPE: CLASSIFIC.	ATION.	
REGULAR REGULA		
SPECIAL WORK S		
AGENDA ITEM DESCRIPTION:		
Discuss and Possibly Act Upon the Minutes from	the March 6, 2023 Regular Meeting	
SUMMARY STATEMENT:		
Discounting in the last actions		
Please review included minutes.		
STAFF ANALYSIS:		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
The latest of th		
ATTACHMENTS: Droft of the minutes from Morch 6, 2022		
<b>ATTACHMENTS:</b> Draft of the minutes from March 6, 2023.		
RECOMMENDED ACTION: Approval of the minutes		
**		
APPROVALS:		



## Main Street Advisory Board Meeting Minutes

A regular meeting of the Main Street Board was held on Monday, March 6, 2023, beginning at 4:00 p.m. at Brenham City Hall, 200 W. Vulcan Street, Brenham, Texas.

### Members present:

Pete Simpson, Elizabeth Price, Tiffany Morisak, Coleen Broussard, Dax Flisowski, Celia Haley, Connie Wilder, Andrea Liner, Wendy Meaux

### Members absent:

Doug Peck, Lowell Ogle

### City Staff present:

Main Street Manager Leigh Linden
Director of Economic Development Brenham Susan Cates

### Others present:

Candice Bullock, Washington County Commissioner, Jamie Pinner, Sherry Harber

### 1. Call Meeting to Order

Pete Simpson called meeting to order at 4:02 pm as the Main Street Board Vice-Chair.

### 2. Citizen/Visitor Comments

Sherry Harber addressed the board regarding the ongoing discussion about parking. She stated that there is a need for parking due to the ratio of available spaces compared to the number of downtown businesses. She believes there is a shortfall of over 300 spaces. Susan Cates and Elizabeth Price both pointed out that the number referenced is from an outdated source.

### 3. Introduction of New Main Street Manager, Leigh Linden

Pete Simpson introduced Leigh Linden as the new Main Street Manager. Susan Cates thanked the Main Street Executive Committee for their participation in the hiring process.

### 4. Reports from Main Street Committee Chairs:

**a. Design-** A Ride Along is scheduled for March 20<sup>th</sup>; 37 Eggs have been entered in the Spring Eggs Art Walk; no new grant applications were presented

- b. Economic Vitality- Parking options continue to be discussed including designation of "Customer Only Parking" painted on spots and ideas for encouraging other downtown employees to use parking lots instead of on-street spots; EIIG application from Lucky's Hookah Lounge is still under review; EIIG application from Easy Rider was declined as the items presented were not building specific; Holiday decoration plans will be presented later on the agenda,
- **c. Organization-** James Pharaon is wrapping up filming for the Recollections video series; talks to reinstate Local History Day are pending and will include input from the Black community
- **d. Promotions-** Summer Sip to be held June 10<sup>th</sup>; Board suggested change in time to 3-7pm; Hot Nights, Cool Tunes bands and sponsors are booked.

### 5. Discussion and Update from Downtown Business Alliance

Jamie Pinner, representing the DTBOA spoke on the name change Downtown Business Owners Association; Ms. Pinner updated on the meeting held on February 28<sup>th</sup> that was attended by 10-12 businesses; the next meeting will be on April 3<sup>rd</sup>; businesses are interested in more downtown events; parking was discussed; Susan Cates asked if all downtown businesses and property owners will be included, discussion ensued regarding including property owners and downtown residents as well it was noted that this is an organization separate from Main Street, so while feedback may be provided, it is the decision of the DTBOA who to include; Ms. Pinner will bring another presentation to the next Economic Vitality Committee meeting.

## 6. Discussion and Update on Main Street Raised Funds Balance No change from last month.

### 7. Approval of Minutes from Monday, February 6, 2023 Meeting

A motion was made by Andi Liner and seconded by Wendy Meaux to approve the minutes from the February 6, 2023 meeting. Chair called for a vote. The motion passed with the Board voting as follows:

Chair Doug Peck	Absent
Vice-chair Pete Simpson	Yes
Coleen Broussard	Yes
Dax Flisowski	Yes
Celia Haley	Yes
Andi Liner	Yes
Wendy Meaux	Yes
Tiffany Morisak	Yes
Lowell Ogle	Absent
Elizabeth Price	Yes
Connie Wilder	Yes

## 8. Discuss and Possibly Act Upon Moving the Date of the April First Friday Farmer's Market

Due to the Good Friday holiday, the First Friday Farmer's Market would not be fully staffed on April 7th. The Promotions committee suggested moving the market up 1 week to March 31<sup>st</sup> to coincide with the final week of Spring Round Top

Celia Haley made a motion to approve the new date. Andi Liner seconded. Chair called for a vote. The motion passed with the Board voting as follows:

Chair Doug Peck	Absent
Vice-chair Pete Simpson	Yes
Coleen Broussard	Yes
Dax Flisowski	Yes
Celia Haley	Yes
Andi Liner	Yes
Wendy Meaux	Yes
Tiffany Morisak	Yes
Lowell Ogle	Absent
Elizabeth Price	Yes
Connie Wilder	Yes

The suggestion was made to advertise the Farmer's Market so that visitors would be aware of the event in Downtown Brenham.

## 9. Discuss and Possibly Act Upon the Appointment of Committee Members for Each of the Four Main Street Committees for Terms Expiring January 31,.

Following a discussion about not limiting the number of committee members led by Elizabeth Price, a motion was made by Celia Haley and seconded by Tiffany Morisak to approve the list of committee members provided by the chairs of each committee.

Chair called for a vote. The motion passed with the Board voting as follows:

Chair Doug Peck	Absent
Vice-chair Pete Simpson	Yes
Coleen Broussard	Yes
Dax Flisowski	Yes
Celia Haley	Yes
Andi Liner	Yes
Wendy Meaux	Yes
Tiffany Morisak	Yes
Lowell Ogle	Absent
Elizabeth Price	Yes
Connie Wilder	Yes

# 10. Discuss and Possibly Act Upon the Appointment of a Main Street Advisory Board Member to Serve as Chair of Each of the Four Main Street Committees for Terms Expiring January 31, 2023.

A motion was made by Elizabeth Price with a second by Dax Flisowski to approve as presented. Chair called for a vote. The motion passed with the Board voting as follows:

Chair Doug Peck	Absent
Vice-chair Pete Simpson	Yes
Coleen Broussard	Yes
Dax Flisowski	Yes
Celia Haley	Yes
Andi Liner	Yes
Wendy Meaux	Yes
Tiffany Morisak	Yes
Lowell Ogle	Absent
Elizabeth Price	Yes
Connie Wilder	Yes

## 11. Discuss and Possibly Act Upon Allocating a Budget From Main Street Raised Funds Account for the Purchase of Christmas Decor

Elizabeth Price opened the discussion of purchasing new Holiday decorations for 6 over pole wreaths and skyline garlands. Price presented a three-year plan and a map showing the placement of decorations. She noted that the committee will work with City staff on where the decorations can be mounted and how to access electricity. The design committee is asking for a budget of \$20,000 out of Main Street Raised Funds to be set for the purchase of new Holiday decorations for Downtown.

Connie Wilder made the motion to approve the budget. Tiffany Morisak seconded. Chair called for a vote. The motion passed with the Board voting as follows:

Chair Doug Peck	Absent
Vice-chair Pete Simpson	Yes
Coleen Broussard	Yes
Dax Flisowski	Yes
Celia Haley	Yes
Andi Liner	Yes
Wendy Meaux	Yes
Tiffany Morisak	Yes
Lowell Ogle	Absent
Elizabeth Price	Yes
Connie Wilder	Yes

### 12. Administrative Updates

### **▶** New Main Street Businesses

Glamfetti held their grand opening celebration on March 4<sup>th</sup> with great success and a line of visitors stretching down the block; Sweet Ivy's restaurant is in planning to open in the space between PlanNorth and 96West.

### **▶** Updates from Elected Officials

County Commissioner Candice Bullock discussed the County's role in Christmas lights in the trees on the courthouse square. She will continue to look into the cost and maintenance as she prepares to present the item during budget. She also noted that the County is working on a plan to update the landscaping around the Courthouse.

### > Other Updates

Leigh Linden will be attending the National Main Street Conference in Boston, March 25-30 including attendance at Main Street 101, a four-hour introduction class with Main Street basics.

### Adjourn

There being no further business, Pete Simpson adjourned the meeting at 5:22 pm.

Pete Simpson	
Vice-Chair	
ATTEST:	
Leigh Linden	
Main Street Mana	iger



## **AGENDA ITEM 6**

DATE OF MEETING: April 3, 2023	DATE SUBMITTED: March 31, 2023	
	SUBMITTED BY: Leigh Linden	
MEETING TYPE: CLASSIFIC.  ☐ REGULAR ☐ SPECIAL ☐ WORK ST	R	
	of a Main Street Advisory Board Member to Serve as blace Coleen Broussard for a Term Expiring January 31,	
SUMMARY STATEMENT:  The Economic Vitality committee has had a vacancy for chair of the committee since the resignation of Coleen Broussard. The board has voted to have one board member chair each committee prompting the act of finding a replacement.		
STAFF ANALYSIS:		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: None		
RECOMMENDED ACTION:		
Select a replacement to Chair Economic Vitality		
APPROVALS:		



## **AGENDA ITEM 7**

DATE OF MEETING: April 3, 2023	DATE SUBMITTED: March 31, 2023
	SUBMITTED BY: Leigh Linden
REGULAR REGU	TICATION: ULAR SESSION K SESSION
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Recommendat Main Street Economic Impact and Innovation Grant for	tion from the Economic Vitality Committee to Approve a or Easy Drifter
SUMMARY STATEMENT: The Economic Vitality has recommended the Mai	in Street Board approve the EIIG for Easy Drifter.
STAFF ANALYSIS:	
A. PROS:	
B. CONS:	
ALTERNATIVES (In Suggested Order of Staff Pro	eference):
ATTACHMENTS: Easy Drifter Grant application	
RECOMMENDED ACTION: Approve Easy Drifter Main Street Economic Impact a	nd Innovation Grant
APPROVALS:	

## APPLICATION FOR MAIN STREET ECONOMIC IMPACT & INNOVATION GRANT BRENHAM, TEXAS

Applicant Info	ormation			Appl	ication Date	: <u>^\</u> /_t	1 / 2023
Applicant Name:	JARF!	ANDER	, 60e	Mo	bile Phone:	520,591	-5207
Business Name:	245Y 3	DRIFTER					
Business Owner:	JARED	Andersa	P:	roperty Owner: _	SUBLET	to wom	ms cave
Business Address:	210 E	ALAMO		Phone N	Jumbe <u>r:</u> 54	6059157	07
Website/Social Med	ia: <u>e</u> e	asydrift	ertx	Er	mail: info	e easyd	riflertx.10
Business Infor	mation	•				, • • · · ·	
Products or services	to be provided:	LEATHER	L CZAFTIN	ις, HAT W	HUNG	· · · · · · · · · · · · · · · · · · ·	
Days of Operation:	✓ Mon	Tue	₩ed	Thu	<b>T</b> Fri	<b>⊠</b> Sat	Sun
Business Hours:	13-3	10-3	10-3	10-5	9-6	9-6	N- <del>3</del>
Expected # of Month	nly Customers:	50		Expected Mon	thly Sales: _\$	5 K	
Target Demographic	of Customers:	18-55	- ml	ν3 ( <del>0</del> 0)	k Jucouce	_+	
Parking needs:	rahaha!						
Project Inforn Please attach detaile		and prelimin	ary building pl	ans (if applicable	e)		
Improvements neede	ed:	-					
wo.	ડ૧						
	4.						

Project Budget: \$ 35,000 max): \$
Expected Start Date: 1/23/23 Expected Completion: 2/27 Target Operation Date: 2/27
Are there partners or other sources of funding for this project?  3ELF
What are your plans to market your business?
INSTAGRAM, OPLINE STORE, SIGNAGE, GOOGLEAUS
It is the desire of Main Street Brenham to pursue unique businesses that will have a positive effect on the downtown economy. How will your business help us accomplish this goal?
THIS TYPE OF STORE DORS NOT EXIST & WOULD ADD A
MAKER SPACE FOR VISITORS TO SEE CLAFT.
Funds for this grant are available due to the efforts of Main Street staff and volunteers. If chosen as a grant recipient, you will be required to volunteer/participate in Main Street events. Do you agree to comply with this requirement? Yes \(\sigma\) No
Additional Info about Project:
MRETWIL W/ S. CATES 1/6/23.
By signing below, I acknowledge that I have received and read the EIIG Grant program eligibility and requirements.
Applicant Signature: Date: 1/23

### **Total Cost Estimate**

Bryan Dalalan	\$ 1,658.00
JW Hatters	\$ 16,130.00
Weaver Leather	\$ 8,888.28
Sailrite Sewing	\$ 1,395.00
Hat Iron	\$ 699.00

\$ 28,770.28



v2 Brim Cutter by Randal Alan - Rounding Jack - Made in Brooklyn NY w/Trade in

1

\$199.00

×



Brim Curlers by Randal Alan - Made in Brooklyn NY 3/8

1

\$99.00

×



Pusher Downer by Randal Alan - Made in Brooklyn NY

1

\$45.00

X

### Block Stand by Randal Alan - Made in Brooklyn NY



\$65.00 ×

Hat Block - Number 52 - Master Set Standard Height - 3D Printed - Sustainable Materials

Full Set



1	\$1,250.00	×
Special instructions for seller		

Subtotal **\$1,658.00** 

Taxes and shipping calculated at checkout

https://byrandalalan.com/cart 3/4



**QUOTE** 

Date	Quote #
1/11/23	2

Jared Anderson Easy Drifter Brenham, TX

Payment Terms

1/2 @ ORDER/Balance prior SHIP

Description	Qty	Rate	Total
Sweatband Sewing Machine - Complete SET: 1107 Sewing Head "Chain Stitch", Sweatband Attachment, Motor w/control box & foot pedal, Table w/ legs & foot pedal(Our Hatter Tools are made to order. Production time is 2-4 weeks)	1	\$4,475	\$4,475
Sweatband Cutter(Our tools are made to order. Production time is 4-8 weeks)	1	\$2,475	\$2,475
Aluminum String Pusher (used in blocking)	1	\$95	\$95
Brim Iron - Individual Plate We recommend 3 different size plates to begin with.	1	\$325	\$325
VINTAGE Hat Block (as is individual block) Prices do vary on sizes and for sets within a price range of \$250-\$325 per block. We recommend a set of 8-12 blocks to begin with.	12	\$250	\$3,000
STRETCH / SQUEEZE Block SET 1-1/4" thickSIZES: 6-5/8", 6-3/4", 6-7/8", 7", 7-1/8", 7-1/4", 7-3/8", 7-1/2", 7-5/8", 7-3/4" 7-7/8", 8" Production time is 4-8 weeks	12	\$255	\$3,060
VINTAGE Flanges (as is) Prices do vary on sizes and for sets within a price range of \$175-\$225 per flange	12	\$225	\$2,700
0We make our Hatter Tools to order. Due to the increasing prices of wood and metal this quote is only valid for 30 days.			
2354 S Redwood Roa	Subto	tal	\$16,130
Salt Lake City, UT 841  Phone: 801-977-0670	Sales Tax	^/\\ \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	out of state 0.00
info@iwcustomhats.cd_	Γotal		\$16,130

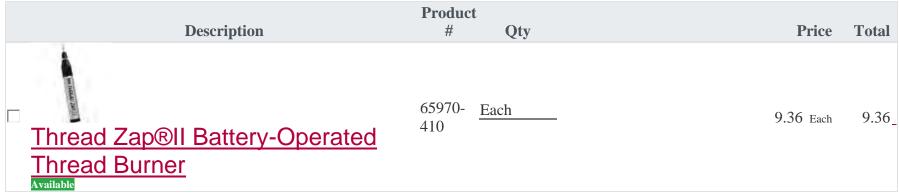
## **Shopping Cart**

• Actions

Description	Product #	Qty	Price	Total
Master Tool Deluxe EZ Edge Strap Beveler Available	65-6051 <u>Ea</u>	ich	970.00 Each	970.00_
Economy Heritage® Leather Skiver	65-6110 <u>Ea</u>	ach	240.50 Each	240.50_
Heritage® Strap Splitter  Available	65-6120 <u>Ea</u>	och	61.50 Each	61.50_
	65-6305 <u>Se</u>	<u>t</u>	155.95 Set	155.95_

Description	Product #	Qty	Price	Total
Clicker Plates with Cutting Pad for				
Heritage®  Available				
5	65-3000 <u>Ea</u>	ach	69.95 Each	69.95_
Rex Riveter  Available				
	65-6680 <u>E</u>	ach	1,250.00 Each 1,2	250.00_
Master Tool Self-Centering Punch				
Available	65-6695 <u>E</u> 8	ach	2,980.00 Each 2,9	980.00_
Master Tool Mighty Wonder 8 Ton Hand-Operated Clicker				
	65-3055 <u>Ea</u>	ach	1,240.00 Each 1,2	240.00_
Master Tool Creaser and Embosse	<u>r</u>			

Description	Product # Qty	Price Total
Stitching Pony Available	65-2949 <u>Each</u>	13.12 Each 13.12_
Master Tool Little Wonder®	65-6650 <u>Each</u>	276.95 Each 276.95_
Master Tool Mighty Wonder 4 Ton Hand-Operated Clicker	65-3075 <u>Each</u>	1,350.00 Each 1,350.00_
Master Tool "EZ Edge" Strap Beveler Available	65-6053 <u>Each</u>	270.95 Each 270.95_



Add from Saved Carts (0) Add More from List Continue Shopping Promo Code

Apply

Subtotal 8,888.28

CurrencyU. S. Dollar

Continue Checkout

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- 1. Call 800-430-6278 to speak with a helpful customer care representative. Monday-Friday, 8 am 5 pm. (EST).
- 1. Email us 24/7 at weborders@weaverleather.com and a customer care representative will get back to you.
- 1. Live chat with us! Monday-Friday, 8 am 5 pm. (EST).

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**Faucets** 

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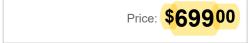
quick specs

Width: 11 Inch **Depth:** 12 3/4 Inch Height: 9 Inch

Water Tank Capacity: 84 Oz.

Telescopic Stand: No

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Qty

**ADD TO CART** 

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- 5 Year In Home Service 30% Cash
- Back! +\$135
- Decline Protection

### Installation and Removal

Where will services be needed?

Enter Zip







### **Image Disclaimer**

**Product Information Brand: Reliable** Model: 4000IS MPN: 310517 **Appearance** 

Description **Specifications Features** Reviews **Features** 4000IS Professional Iron System

Manuals & Guides



## **AGENDA ITEM 8**

DATE OF MEETING: April 3, 2023	DATE SUBMITTED: March 31, 2023
	SUBMITTED BY: Leigh Linden
REGULAR REG	IFICATION: GULAR SESSION RK SESSION
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Recommendar Street Incentive Grant for Glamfetti, LLC are Comp.	tion from the Design Committee that the Terms of the Main leted and Verified, and Authorize Payment
SUMMARY STATEMENT: .  The Design Committee has recommended appropriately committee to the commended of the commended appropriately commended appropria	proval for a Main Street Incentive Grant to be awarded to
STAFF ANALYSIS:	
A. PROS:	
B. CONS:	
ALTERNATIVES (In Suggested Order of Staff P	reference):
ATTACHMENTS: Glamfetti Grant application	
RECOMMENDED ACTION: Approve Main Street Incentive Grant for Glamfetti I	LLC
APPROVALS:	



# DOWNTOWN INCENTIVE REIMBURSEMENT GRANT PROGRAM APPLICATION

Please return completed with necessary attachments and signature to Main Street Brenham offices at 200. W. Vulcan, no later than 5 P.M. on the Friday prior to the 2<sup>nd</sup> Thursday of each month. If you have any application questions, please contact the Main Street staff at 337.7384. If you have any building permit questions, please contact the City of Brenham's Building and Permits Department at 337.7220.

uestions, please contact the City of Brenham's Building and Permits Department at 3	37.7220.
* Applicant Name: Tiffany & Tyler Howard I	Date: 10/27/22
Business Name: Glamfetti LLC / TNT Entities	
Mailing Address: 9611 FM 1370, Washington, TX	77880
* Contact Phone: 932-656-9374 Email Address: tiffany@gl	amfetti.com
Building Owner (if different than applicant) Same	
Historical/Current Building Name: Marsh Building	
Physical Building Address: 219 E. Main St, Brenha	am, TX 77833
Ype of Work: (check all that apply)	
✓ Façade RehabilitationFaçade – paint only	Awnings
Details of Planned Improvements for Downtown Reimbursement Grant: (and necessary.) Replace all windows Plus New framing for windows. New paint, Adding brick under windows to match but List Contractor/Project Architect proposals and Total amounts (please attach coroposals.)	New ADA door.
1. Upchurch Architects - 2. Wonstruction -17, 450	
Total Cost of Proposed Project: \$ 17,450.00	
Amount of Grant Requested (50% of Total Cost Above, within stated limits): Attach with all required color samples of paint, awning/canopy design, etc., as well as cumphotographs (when available) of building's exterior façade.	\$7,000.00 rrent and historical
Applicant's Signature TIA Applicant's Signature	Date 10/27/2



# DOWNTOWN INCENTIVE REIMBURSEMENT GRANT AGREEMENT FORM

I have met with the Brenham Main Street staff, and I fully understand the Downtown Incentive Reimbursement Grant Procedures and Detail established by Main Street Brenham. I intend to use this grant program for the aforementioned renovation projects to forward the efforts of revitalization and historic preservation of Brenham's historic downtown. I have not received, nor will I receive insurance monies for this revitalization program.

I have read the Downtown Incentive Reimbursement Grant Application Procedures including the Downtown Incentive Reimbursement Grant Details.

I understand that if I am awarded a reimbursement grant for façade or awning work and the façade or awning is altered for any reason within one (1) year from construction, I may be required to reimburse the City of Brenham immediately for the full amount of the Downtown Reimbursement Grant.

Clamfetti LLC /TNT Entition	es LLC	
Business/Organization Name		
The Inte	fany Howard Printed Name	10/27/2
Applicant's Signature	Printed Name	Date
Same		
Building Owner's Signature (if different from applicant)	Printed Name	Date
Design Committee signature	Recommendation	Date
Main Street Board signature	Recommendation	Date
City Manager signature	Action	Date

### **INVOICE**



Service Address Bill To

Glamfetty, 219 East Tiffany & Tyler

Main St Howard

Brenham, TX 77833 Brenham, TX

### **W** Construction

1806 Hwy 290 E, Brenham Brenham , TX 77833 Phone: (979) 500-1771

Email: Will@wconstruction.company

Payment terms Due upon receipt Invoice # 2160

Date 08/17/2022

PO # Brhm1005

**Description** Total

WORK SHOP \$41,000.00

- Frame Office and Restroom, install doors snd Windows as on prints.
- Hang sheetrock, tape and float, skim and sand for smooth finish.
- All drywall to be 5/8, wood framing
- Cleaning, Sanding and Paint in Interior main Plaster Walls.
- Sherwin Williams paint and Primer.

#### **ELECTRICAL**

- Installation of New Interior Service Braker Box, switches and plugs, HVAC power Suply according to AC Specification, Installation of new standard fixtures where it needs, Main Lobby, Office WorkingAreas, Restroom and Exterior Sign Power Supply.

### **PLUMBING**

- Installation of New water Supply, Sewer Lines and water Heater.according to the print and Owners.

### **HVAC**

- Installation 7 ton Package Air Conditioning system on The roof top, Spider Air Ducts according to the Print and Costumers

**CEILING AND ROOF** 

<ul> <li>Ceiling Clean up and Reinforce A/C Wood de</li> </ul>	. (	(	Cei	iling	Clean	up	and	Reint	force	A/C	Wood	ded	ck.
--	-----	---	-----	-------	-------	----	-----	-------	-------	-----	------	-----	-----

### INTERIOR WINDOWS AND DOORS

- Installation of 2 Temper Windows and Custom Doors.

FRONT FACADE \$17,450.00

- Demolition.
- Framing
- Electrical
- Brick
- Painting.
- Windows
- Glass Door

Total	\$58,450.00
Subtotal	\$58,450.00

### **Notes:**

<sup>\*</sup> Materials and Labor are included to perform the job, City Permits on HVAC, Electrical and Plumbing are Included After drawings are submitted to the city. Exclusion in the job. Ceiling Finishing, Floors, Storms Front Back and Side Walls and any Job can't be visible. Thank you for your business.

Tiffany & Tyler Howard



500 N PARK STREET BRENHAM TX 77833 2626

Visit www.sherwin-williams.com

Store 707115 Abdurhman

(979)836-9297

Fax - (979)830-8928

SALE

No. 5900-8

ACCOUNT: 2237-7192-4 JOB 1 W CONSTRUCTION

PO:GLEN FAIRY

ORDER: OE0326210Q707115

DATE: 01/07/23 TIME: 9:47 AM

2-750731

E26/12040 10

PRICE

VALUE

W CONSTRUCTION PO BOX 126 THOMPSONS TX 77481 0126

SALES NUMBER	SIZE PRODUCT	DESCRIPTION
6504-30499	5 GAL B51W620	PREPRT PB LTX WHT
6510-16867	GALLON B31W2151	PROCL LTX SG EXTRA
6501-66226	4 INCH 994000850	CS FLOCKFOAM 4" 2 PK

Thank You

receipt required for refund

CARDHOLDER - HENRIQUEZ/HECTOR W

Chip Read

AID: A0000000042203

TVR:8000088000

IAD:01106010012200000000000000000000000FF

TSI:6800

5 23.79 118.95 45.49 90.98 6.54 6.54 SUBTOTAL BEFORE TAX 216.47 8.250% SALES TAX:1-447783300 17.86 TOTAL \$234.33 MASTER CARD -234.33 C/C# XXXXXXXXXXXX3812 Auth # 010515 Chip Read AID: A0000000042203 TVR:8000088000 TSI:6800

QTY

\*\*\*\*\*\*\*\*\*

All PEEL & STICK samples are final sale. No returns or exchanges.

\*

### STORE HOURS

SUNDAY 10:00 AM - 4:00 PM MONDAY - FRIDAY 7:00 AM - 6:00 PM SATURDAY 8:00 AM - 5:00 PM



500 N PARK STREET BRENHAM TX 77833 2626 Visit www.sherwin-williams.com Store 707115 RUSSELL

(979) 836-9297

Fax - (979)830-8928

SALE No. 8673-8

ACCOUNT: 2237-7192-4 JOB 1 W CONSTRUCTION

PO:300 W

W CONSTRUCTION PO BOX 126 THOMPSONS TX 77481 0126

DATE: 03/10/23 TIME: 5:23 PM

2-750731

E12/12040 10

PRICE

(832) 641-1771

SIZE PRODUCT DESCRIPTION SALES NUMBER

6508-65033

5 GAL B20W12651 PM 200 0 EG EXTRA

Thank You

receipt required for refund

CARDHOLDER - HENRIQUEZ/HECTOR W

Chip Read

AID: A0000000042203

TVR:8000088000

TSI: 6800

5 28.45 142.25 SUBTOTAL BEFORE TAX 142.25 8.250% SALES TAX:1-447783300 11.74

TOTAL \$153.99 MASTER CARD

C/C# XXXXXXXXXXXXX3812

QTY

-153.99

VALUE

Auth # 097758

Chip Read

AID:A0000000042203

TVR:8000088000

IAD: 01106010012200000000000000000000000FF

TSI:6800

Purchases are subject to Sherwin-Williams Terms and Conditions of Sale located at sherwin-williams.com/terms-and-conditions. \*\*\*\*\*\*\*\*\*\*\*\*\*

\*\*\*\*\*\*\*\*\*\*\*\*\*\*

All PEEL & STICK samples are final sale. No returns or exchanges. \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

STORE HOURS

SUNDAY 10:00 AM - 4:00 PM

MONDAY - FRIDAY 7:00 AM - 6:00 PM

SATURDAY 8:00 AM -5:00 PM



500 N PARK STREET BRENHAM TX 77833 2626

THOMPSONS TX 77481 0126

Visit www.sherwin-williams.com

Store 707115 KATHY (979) 836-9297

Fax - (979)830-8928

SALE

No. 6008-9

ACCOUNT: 2237-7192-4 JOB 1 W CONSTRUCTION

PAGE 01 of 02

PO: BALLOON STORE

ORDER: OE0326326Q707115

DATE: 01/10/23 TIME: 8:40 AM

2-75Q731

E03/12040 10

(832) 641-1771

W CONSTRUCTION

PO BOX 126

SALES NUMBER SIZE PRODUCT DESCRIPTION	QTY	PRICE	VALUE
6511-49510 GALLON A89W2151 SPR EXT SA EXTRA  Color: V002 1005-2B ROSY CHEEKS  CCE*Color Cast OZ 32 64 128	1	43.96	43.96
R4 New Red - 24 1 - Custom Sher-Color Match			
151-8323 11 OZ WL0950A 950A SIL ACR LTX CLK	12	2.39	28.68
965-8337 EACH 2090-36NF 2090-36MM BLUE TAPE	2	6.88	13.76
Thank You	SUBTOTAL BEFORE TAX		86.40
receipt required for refund	8.250% SALES TAX:1-	447783300	7.13
	TOTAL		\$93.53
	MASTER CARD		-93.53
	C/C# XXXXXXXXXXXXX38	12	
CARDHOLDER - HENRIQUEZ/HECTOR W	Auth # 060556		
Chip Read	Chip Read		
AID:A000000042203	AID: A0000000042203		
TVR:8000088000	TVR:8000088000		
IAD: 011060100122000000000000000000000FF	IAD: 011060100122000000	0000000000	0000000FF
TSI:6800	TSI:6800		

Purchases are subject to Sherwin-Williams Terms and Conditions of Sale located at sherwin-williams.com/terms-and-conditions.

All PEEL & STICK samples are final sale.

CONTINUED ON PAGE 02



500 N PARK STREET BRENHAM TX 77833 2626 Visit www.sherwin-williams.com

Store 707115 SHELBY

(979) 836-9297 Fax - (979)830-8928 SALE No. 6938-7

ACCOUNT: 2237-7192-4 JOB 1 W CONSTRUCTION

PO: BALLOON LADY

14.26

1.18

\$15.44

-15.44

W CONSTRUCTION PO BOX 126 THOMPSONS TX 77481 0126

DATE: 01/30/23 TIME: 4:03 PM

2-750731

E72/12040 10

(832)641-1771

SALES NUMBER SIZE PRODUCT DESCRIPTION	QTY PRICE	E VALUE
6502-60193 6 INCH 996002450 CS BLACK FOAM 6" 2PK	1 7.0	5 7.05
180-6959 EACH 996959140 14" MR FRAME(6-1/2")	1 3.8	3.82
182-0570 1 INCH 997741200 BRUSH 2" TRIM BARGAI	1 3,3	9 3.39

Thank You \*\*\*\*\*\*\* receipt required for refund

C/C# XXXXXXXXXXXXX3812

8.250% SALES TAX:1-447783300

Auth # 075050

MASTER CARD

Chip Read

TOTAL

No Signature Required

AID: A0000000042203

SUBTOTAL BEFORE TAX

TVR:8000088000

TSI:6800

CARDHOLDER - HENRIOUEZ/HECTOR W

Chip Read

No Signature Required

AID: A0000000042203

TVR:8000088000

IAD: 011060100122000000000000000000000000FF

TSI:6800

Purchases are subject to Sherwin-Williams Terms and Conditions of Sale located at sherwin-williams.com/terms-and-conditions.

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All PEEL & STICK samples are final sale. No returns or exchanges.

STORE HOURS

SUNDAY 10:00 AM - 4:00 PM

MONDAY - FRIDAY 7:00 AM - 6:00 PM

SATURDAY 8:00 AM - 5:00 PM



500 N PARK STREET BRENHAM TX 77833 2626

Visit www.sherwin-williams.com

Store 707115 SHELBY (979)836-9297

Fax - (979)830-8928

SALE No. 5971-9

ACCOUNT: 2237-7192-4 JOB 1 W CONSTRUCTION

PO:BALLOON

W CONSTRUCTION PO BOX 126 THOMPSONS TX 77481 0126

DATE: 01/09/23 TIME: 1:12 PM

2-75Q731

E72/12040 10

PRICE

6.88

VALUE

6.88

(832) 641-1771

SALES	NUMBER	SIZE	PRODUCT	DESCRIPTION	
965-8	8337	EACH	2090-36NF	2090-36MM BLUE TAPE	
406-6	6411	EACH	12912SW	12X60YD MASK PAPER	

Thank You

receipt required for refund

2 4.07 8.14

SUBTOTAL BEFORE TAX 15.02
8.250% SALES TAX:1-447783300 1.24

TOTAL \$16.26

MASTER CARD -16.26

C/C# XXXXXXXXXXXXX3812

QTY

7

Auth # 083023

Chip Read
No Signature Required

AID:A0000000042203

TVR:8000088000

TSI:6800

CARDHOLDER - HENRIQUEZ/HECTOR W

Chip Read

No Signature Required

AID: A0000000042203

TVR:8000088000

IAD: 01106010012200000000000000000000000FF

TSI:6800

\*\*\*\*\*\*\*\*\*\*\*\*\*

STORE HOURS

 SUNDAY
 10:00 AM - 4:00 PM

 MONDAY - FRIDAY
 7:00 AM - 6:00 PM

 SATURDAY
 8:00 AM - 5:00 PM



500 N PARK STREET BRENHAM TX 77833 2626 Visit www.sherwin-williams.com

Store 707115 JAMES (979) 836-9297

Fax - (979)830-8928

SALE No. 1931-2

ACCOUNT: 2237-7192-4 JOB 1 W CONSTRUCTION

PO: BALLON LADY

W CONSTRUCTION PO BOX 126 THOMPSONS TX 77481 0126 DATE: 12/22/22 TIME: 11:57 AM

2-750731

E80/14249 10

(832)641-1771

25 CO 1 1 CO 1 CO 1 CO 1 CO 1 CO 1 CO 1 C		
SALES NUMBER SIZE PRODUCT DESCRIPTION	QTY PRICE	VALUE
6508-65041 11 OZ WL1050QD 1050QD SIL ACRY LAT	12 2.95	35.40
402-1259 1/2 PT 234-2979 CRAWFD PUTTY 1/2P	1 12.74	12.74
Thank You	SUBTOTAL BEFORE TAX	48.14
receipt required for refund	8.250% SALES TAX:1-447783	300 3.97
	TOTAL	\$52.11
	MASTER CARD	-52.11
	C/C# XXXXXXXXXXX4024	
CARDHOLDER -	Auth # 097799	
Keyed	Keyed	

Purchases are subject to Sherwin-Williams Terms and Conditions of Sale located at

sherwin-williams.com/terms-and-conditions. \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

All PEEL & STICK samples are final sale. No returns or exchanges. \*\*\*\*\*\*\*\*

STORE HOURS

SUNDAY 10:00 AM - 4:00 PM MONDAY - FRIDAY 7:00 AM - 6:00 PM 8:00 AM - 5:00 PM SATURDAY



500 N PARK STREET BRENHAM TX 77833 2626

Visit www.sherwin-williams.com

Store 707115 JAMES (979)836-9297

Fax - (979)830-8928

SALE No. 6143-4

ACCOUNT: 2237-7192-4 JOB 1 W CONSTRUCTION

PAGE 01 of 02

PO:BALLON STORE

ORDER: OE0326477Q707115

DATE: 01/12/23 TIME: 9:21 AM

2-75Q731

E80/12040 10

W CONSTRUCTION PO BOX 126 THOMPSONS TX 77481 0126

SALES NUMBE	R SIZE I	PRODUCT	DESCI	RIPTI	CON	QTY	PRICE	VALUE
6512-87252	GALLON A	A87W1351 ON CANDY	SPR 3	INT S	SA EXTRA	2	38.95	77.90
	CCE*Color Cas		32	64	128			
Xxx	R4 New Red	-	7	1	-			
	Y1 Yellow	-	1	1	-			

Custom Sher-Color Match

- Thank You -----

receipt required for refund

SUBTOTAL BEFORE TAX 77.90

8.250% SALES TAX:1-447783300 6.43

TOTAL \$84.33

MASTER CARD -84.33

C/C# XXXXXXXXXXXXX3812

Auth # 029352

Chip Read

AID:A0000000042203

TVR:8000088000

IAD: 0110601001220000000000000000000000FF

TSI:6800

CARDHOLDER - HENRIQUEZ/HECTOR W

Chip Read

AID: A0000000042203

TVR:8000088000

IAD: 01106010012200000000000000000000000000FF

TSI: 6800

All PEEL & STICK samples are final sale. No returns or exchanges.

CONTINUED ON PAGE 02



500 N PARK STREET BRENHAM TX 77833 2626

THOMPSONS TX 77481 0126

Visit www.sherwin-williams.com

Store 707115 JAMES (979) 836-9297

Fax - (979)830-8928

SALE No. 5886-9

ACCOUNT: 2237-7192-4 JOB 1 W CONSTRUCTION

PO: WEST ALAMO

ORDER: OE0326182Q707115

DATE: 01/06/23 TIME: 3:46 PM

2-750731

E80/12040 10

(832)641-1771

W CONSTRUCTION

PO BOX 126

SALES NUMBER	SIZE PRODUCT	DESCRIPTION	QTY	PRICE	VALUE
6504-35134	GALLON B51W8670	QD STN BLKG PRMR	2	19.27	38.54
6510-16867	GALLON B31W2151	PROCL LTX SG EXTRA	2	45.49	90.98
151-8323	11 OZ WL0950A	950A SIL ACR LTX CLK	12	2.39	28.68
151-6426	8 OZCN WL15012	C50 SPACKLING PST 1/	1	4.24	4.24

Thank You receipt required for refund

CARDHOLDER - HENRIQUEZ/HECTOR W

Chip Read

AID: A0000000042203

TVR:8000088000

IAD: 01106010012200000000000000000000000FF

TSI:6800

SUBTOTAL BEFORE TAX 162.44 8.250% SALES TAX:1-447783300 13.40 TOTAL \$175.84 MASTER CARD -175.84

C/C# XXXXXXXXXXXXX3812

Auth # 025828 Chip Read

AID: A0000000042203

TVR:8000088000

TSI:6800

\* Purchases are subject to Sherwin-Williams Terms and Conditions of Sale located at sherwin-williams.com/terms-and-conditions. \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

\*\*\*\*\*\*\*\*\*\*\*\*\*\*

All PEEL & STICK samples are final sale. No returns or exchanges. \*

#### STORE HOURS

SUNDAY 10:00 AM - 4:00 PM MONDAY - FRIDAY 7:00 AM - 6:00 PM SATURDAY 8:00 AM - 5:00 PM



500 N PARK STREET
BRENHAM TX 77833 2626

Visit www.sherwin-williams.com

Store 707115 Abdurhman

(979)836-9297

Fax - (979)830-8928

SALE No. 7392-6

ACCOUNT: 2237-7192-4 JOB 1 W CONSTRUCTION

PO: BALOON LADY

W CONSTRUCTION PO BOX 126 THOMPSONS TX 77481 0126

DATE: 02/12/23 TIME: 2:08 PM

2-750731

E26/12040 10

PRICE

VALUE

-13.79

(832) 641-1771

SALES NUMBER SIZE PRODUCT DESCRIPTION

180-6447

3 INCH 106447400 KIT MINI ROLLER

--- Thank You -----

receipt required for refund

CARDHOLDER - HENRIQUEZ/HECTOR W

Chip Read

No Signature Required

AID: A0000000042203

TVR:8000088000

IAD: 01106010012200000000000000000000000FF

TSI:6800

1 12.74 12.74

SUBTOTAL BEFORE TAX 12.74

8.250% SALES TAX:1-447783300 1.05

TOTAL \$13.79

MASTER CARD

C/C# XXXXXXXXXXXXX3812

QTY

Auth # 020106

Chip Read

No Signature Required

AID: A0000000042203

TVR:8000088000

IAD:01106010012200000000000000000000000FF

TSI:6800

Purchases are subject to Sherwin-Williams Terms and Conditions of Sale located at sherwin-williams.com/terms-and-conditions.

All PEEL & STICK samples are final sale. No returns or exchanges.

STORE HOURS

SUNDAY 10:00 AM - 4:00 PM MONDAY - FRIDAY 7:00 AM - 6:00 PM

SATURDAY 8:00 AM - 5:00 PM

### INVOICE



Service Address Bill To

Glamfetty, 219 East

Brenham, TX 77833

Tiffany & Tyler

Main St

Howard Brenham, TX

**W CONSTRUCTION** 

1806 Hwy 290 E, Brenham

Brenham , TX 77833

Phone: (979) 500-1771

Email: Will@wconstruction.company

Payment terms Due upon receipt Invoice # 2160
Date 08/17/2022
PO # Brhm1005

**Description** Total

WORK SHOP \$41,000.00

- Frame Office and Restroom, install doors snd Windows as on prints.
- Hang sheetrock, tape and float, skim and sand for smooth finish.
- All drywall to be 5/8, wood framing
- Cleaning, Sanding and Paint in Interior main Plaster Walls.
- Sherwin Williams paint and Primer.

#### **ELECTRICAL**

- Installation of New Interior Service Braker Box, switches and plugs, HVAC power Suply according to AC Specification, Installation of new standard fixtures where it needs, Main Lobby, Office WorkingAreas, Restroom and Exterior Sign Power Supply.

### **PLUMBING**

- Installation of New water Supply, Sewer Lines and water Heater.according to the print and Owners.

### HVAC

- Installation 7 ton Package Air Conditioning system on The roof top, Spider Air Ducts according to the Print and Costumers

**CEILING AND ROOF** 

- Ceiling Clean up and Reinforce A/C Wood deck.

### INTERIOR WINDOWS AND DOORS

- Installation of 2 Temper Windows and Custom Doors.

FRONT FACADE \$17,450.00

- Demolition.
- Framing
- Electrical
- Brick
- Painting.
- Windows
- Glass Door

Total	\$58.450.00
Subtotal	\$58,450.00

### **Payment Summary**

Remaining Amount	\$0.00
Paid Total	\$58,450.00
02/07/2023 - Check #10000	\$58,450.00

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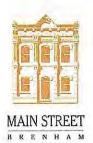
\* Materials and Labor are included to perform the job, City Permits on HVAC, Electrical and Plumbing are Included After drawings are submitted to the city. Exclusion in the job. Ceiling Finishing, Floors, Storms Front Back and Side Walls and any Job can't be visible. Thank you for your business.

Tiffany & Tyler Howard









# DOWNTOWN INCENTIVE REIMBURSEMENT GRANT AGREEMENT FORM

I have met with the Brenham Main Street staff, and I fully understand the Downtown Incentive Reimbursement Grant Procedures and Detail established by Main Street Brenham. I intend to use this grant program for the aforementioned renovation projects to forward the efforts of revitalization and historic preservation of Brenham's historic downtown. I have not received, nor will I receive insurance monies for this revitalization program.

I have read the Downtown Incentive Reimbursement Grant Application Procedures including the Downtown Incentive Reimbursement Grant Details.

I understand that if I am awarded a reimbursement grant for façade or awning work and the façade or awning is altered for any reason within one (1) year from construction, I may be required to reimburse the City of Brenham immediately for the full amount of the Downtown Reimbursement Grant.

Glamfetti LC /TNT Ent Business/Organization Name	ities LLC	
Th 1+ 0	Tiffany Howard Printed Name	10/27/22
Applicant's Signature	Printed Name	Date
Same		
Building Owner's Signature (if different from applica	nt) Printed Name	Date
	***************************************	/-/
Dain Company	Approve	3/21/20
Design Committee signature	Recommendation	Date
Main Street Board signature	Recommendation	Date
City Manager signature	Action	Data
City Manager signature	Action	Date



## **AGENDA ITEM 09**

<b>DATE OF MEETING:</b> April 3, 2023	DATE SUBMITTED: March 31, 2023	
	SUBMITTED BY: Leigh Linden	
MEETING TYPE: CLASSIFICATION:    ☐ REGULAR SESSION  ☐ SPECIAL  ☐ WORK SESSION  ☐ OUR SPECIAL  ☐ WORK SESSION  ☐ OUR SPECIAL  ☐ OUR S		
AGENDA ITEM DESCRIPTION:  Administrative Updates  ➤ New Main Street Businesses  ➤ Updates from Elected Officials  ➤ Other Updates		
SUMMARY STATEMENT:		
STAFF ANALYSIS:		
A. PROS:		
B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: None		
<b>RECOMMENDED ACTION:</b> The Board may provide is taken on items discussed.	direction to staff or forward to committee, but no action	
APPROVALS:		