



NOTICE OF A REGULAR MEETING
Main Street Advisory Board
Monday, February 5, at 4:00 PM
City Hall – 2nd Floor Conference Room
200 West Vulcan St.
Brenham, Texas

1. Call Meeting to Order

[Board members shall not use their position on the Board for a purpose that is or gives the appearance of being a conflict of interest. If a member becomes aware of a conflict or potential conflict of interest, they must disclose the conflict and refrain from participating in discussions and voting on the item. A "conflict of interest" is defined as a situation in which a Board member's personal interests might be served or financial benefits gained as a result of or relating to, a decision of the Board.]

2. Citizens' Comments

[At this time, anyone will be allowed to speak on any matter concerning this Board that is not on the agenda, for a length of time not to exceed three (3) minutes. No Board discussion or action may take place on a matter until such has been placed on an agenda and posted in accordance with the law.]

WORK SESSION

3. Reports from Main Street Committee Chairs:

- **Design**
- **Economic Vitality**
- **Organization**
- **Promotions**

4. Update on First Friday Farmer & Artisan Market

5. Update on Uptown Swirl

6. Update on the 2024 Main Street Work Plan

REGULAR SESSION

7. Discuss and Possibly Act Upon the Minutes from the January 8, 2024 Regular Meeting

8. Discuss and Possibly Act Upon the Recommendation from the Design Committee to Approve an Incentive Paint Grant for 100 East Alamo Investments, LLC.

9. Administrative Updates

- **Next Board Meeting- March 4, 2024**
- **Updates from Elected Officials**
- **Other Updates**
 - i. **Galentines Chocolate Walk- February 10th**
 - ii. **Merchant Mixer – February 15, Mescalito**
 - iii. **Spring Eggs Art Walk**
 - iv. **Hot Nights, Cool Tunes**

Adjourn

CERTIFICATION

I certify that a copy of the February 5, 2024 agenda of items to be considered by the Main Street Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, February 2, 2024 at 4:00pm.

Leigh Linden
Main Street Manager

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the Main Street Board was removed by me from the City Hall bulletin board on the _____ day of _____, 2023 at _____ AM PM.

Signature

Title



AGENDA ITEM 3

DATE OF MEETING: February 5, 2024	DATE SUBMITTED: February 2, 2024
SUBMITTED BY: Leigh Linden	
MEETING TYPE: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL	CLASSIFICATION: <input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> WORK SESSION
AGENDA ITEM DESCRIPTION: Reports from Main Street Committees: <ul style="list-style-type: none"> ➤ Design ➤ Economic Vitality ➤ Organization ➤ Promotions 	
SUMMARY STATEMENT: Reports provided by each of the Main Street Committees by the 2023 Committee Chair with information regarding activity updates and recommendations to the Board. <ul style="list-style-type: none"> ➤ Design, Doug Peck <ul style="list-style-type: none"> ○ Meets at City Hall the 3rd Tuesday at 4 pm ➤ Economic Vitality, Lowel Ogle <ul style="list-style-type: none"> ○ Meets at City Hall the 2nd Tuesday at 4 pm ➤ Organization, Tiffany Morisak <ul style="list-style-type: none"> ○ Meets at City Hall the 4th Monday at 10 am ➤ Promotions, Wendy Meaux <ul style="list-style-type: none"> ○ Meets at various Downtown locations the 1st Wednesday at 5:15 pm. 	
STAFF ANALYSIS: A. PROS: B. CONS:	
ALTERNATIVES (In Suggested Order of Staff Preference):	
ATTACHMENTS: None	
RECOMMENDED ACTION: Work Session item, no action required.	
APPROVALS:	



AGENDA ITEM 4

DATE OF MEETING: February 5, 2024	DATE SUBMITTED: February 2, 2024
SUBMITTED BY: Leigh Linden	
MEETING TYPE: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL	CLASSIFICATION: <input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> WORK SESSION
AGENDA ITEM DESCRIPTION: <p align="center">Update on First Friday Farmer & Artisan Market</p>	
SUMMARY STATEMENT: <p align="center">Report on attendance, vendors, and sponsorship regarding Brenham’s First Friday Farmer & Artisan Market</p>	
STAFF ANALYSIS: A. PROS: B. CONS:	
ALTERNATIVES (In Suggested Order of Staff Preference):	
ATTACHMENTS: <p align="center">None</p>	
RECOMMENDED ACTION: <p align="center">Work Session item, no action required.</p>	
APPROVALS:	



AGENDA ITEM 5

DATE OF MEETING: February 5, 2024		DATE SUBMITTED: February 2, 2024	
		SUBMITTED BY: Leigh Linden	
MEETING TYPE: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL		CLASSIFICATION: <input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Update on Uptown Swirl			
SUMMARY STATEMENT: Report on attendance, feedback from participating retailers, and financials from the 2024 Uptown Swirl.			
STAFF ANALYSIS: A. PROS: B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: none			
RECOMMENDED ACTION: Work Session item, no action required.			
APPROVALS:			



AGENDA ITEM 6

DATE OF MEETING: February 5, 2024		DATE SUBMITTED: February 2, 2024	
		SUBMITTED BY: Leigh Linden	
MEETING TYPE: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL		CLASSIFICATION: <input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Update on 2024 Main Street Work Plan			
SUMMARY STATEMENT: Report on the four (4) committees work plans as they complete the Main Street Brenham program work plan			
STAFF ANALYSIS: A. PROS: B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: Work plan draft from Economic Vitality, Design, and Organization committees			
RECOMMENDED ACTION: Work Session item, no action required.			
APPROVALS:			

Main Street Brenham 2024 Plan of Work

(as of January 31, 2024)

Our Mission

The Brenham Main Street Program, will use the 4-point approach to revitalization - organization, promotion, design and economic restructuring
- to encourage reinvestment and preservation;
and to entice businesses, customers, visitors and downtown residents to the historic district.

Our Vision

Main Street Brenham envisions downtown as a growing destination and the vibrant heart of our community;
Where history is preserved, interactive and comes to life;
Where a varied business mix is active, engaged and thriving;
And where our community's cultures is recognized and celebrated.

Transformation Strategy

Main Street Brenham will focus on being an Authentic, Curated, Experiential Destination

Goals

- Consider and develop additional sources of funding for downtown projects.
- Encourage varied and unique retail mix.
- Develop appreciation and support for preserving our history and architectural heritage.
- Keep the community apprised and engaged in the work of Main Street.
- Promote downtown as cultural destination to both locals and visitors.
- Work to improve online and social media components of Main Street.
- Encourage Committees to work together to achieve the adopted Transformation Strategy through selected catalyst strategies.

2024 DESIGN COMMITTEE

Members: Elizabeth Price, Dax Flikowski, Bev Frew, Ceila Haley, Doug Peck, and Margie Young

Overall Program Goal	Committee Strategies	Partnering Committees/ Other Partners	Action Items/Considerations	Responsible Party	Timeline	Budget	Objectives / Performance Measures
Develop appreciation and support for preserving architectural heritage.	Work with property owners participating in the Incentive Grant Program	BCDC for funding Economic Vitality Cmte (EVC) MS Board		Staff; Committee, Board	Review when received	Based on available grant funding	New grants awarded
	Consider Sign Grant Applications	BCDC for Funding, Main Street Board		Staff, Committee	Review when received		New grants awarded
	Selection of 3 new properties for Priority Project Program	Economic Vitality Cmte MS Board		Staff, Committee	Ongoing		Acceptance by property owner, New grants awarded
	Update on possible COA Applications for grant opportunities.	Historic Preservation Board (HPB)					
Engage the community in downtown projects	Spring Eggs Art Walk	Community participants	Promote, secure sponsors, set timeline	Staff	Spring		
	Christmas Window Decorating Contest	Downtown Businesses	Promote, secure sponsors, set timeline	Staff			
Celebrate successes downtown and recognize key downtown stakeholders	Help staff and Org Committee with recommendations for TDA Presidents Awards/Others.	Organization Cmte Promotion Cmte MS Board					

Make quality the key in all we do.	Update downtown Christmas decorations	Organization Cmte Promotion Cmte MS Board	Determine design/theme Fundraising	Staff, Committee, Board			
	Stay updated on what people see downtown including cleanliness, maintenance, general appearance, new businesses	MS Board; EVC	Work with County to update lighting at Courthouse Square	Committee, Staff, County liaison			
	Consider downtown improvement projects	MS Board; EVC; Tourism Advisory Board	Bi-Monthly Downtown Ride Around Determine support for small scale Austin Alley improvements; Consider levels of improvements		On-going		
Make quality the key in all we do.	Stay updated on what people see downtown, including cleanliness, maintenance, general appearance, new businesses	EVC MS Board	Bi-Monthly Downtown Ride Around	Committee and Staff	On-going		
	Consider downtown improvement projects	EVC Organization Cmte MS Board Tourism Advisory Board (TAB)	Determine support for Austin Street Back Alley improvements				

2024 ORGANIZATION COMMITTEE

Members: Chairman Tiffany Morisak, Tiffany Howard, Robin Cook, Mary Lou Winkelmann, Missy Peck and Whitney Ray

Overall Program Goal	Committee Goal	Partnering Committees/ Other Partners	Action Items/Considerations	Responsible Party	Timeline	Budget/ Outcomes	Objectives / Performance Measures
Encourage a varied retail mix	Hold quarterly merchant mixers to communicate downtown information and gather community input	Promotion Cmte	February Meeting: Swirl Recap	Main Street Staff committee collaboration	Bi-annually in spring and summer	\$500	Attendance
Encourage appreciation and support for preserving our history and architectural heritage	Continue Hosting Local History Day			Main Street Staff and committee	Meetings set monthly	\$14,000	
Encourage varied retail mix	Develop a plan to welcome and recognize new downtown businesses	Board; Chamber; EVC	Representatives Grants - print or thumb drive? Promo goodies	Main Street Staff, Committee	Ongoing		
Entice the interest of the public in our efforts.	Assist in getting artists for Summer Sip Event	Promotion Cmte	Review past participating artists and consider new ones to contact	Committees, staff			
Encourage appreciation and support for preserving our history and architectural heritage							
Celebrate successes downtown and recognize key downtown stakeholders.	Plan Christmas Party for Board and guests		Work with Main Street Staff to set date and plan event Include more recognition of committee accomplishments	Main Street Staff/Committee Members	Begin planning in October		
Celebrate successes downtown and recognize key downtown stakeholders.	Recognize property and business owners for investments made to renovate buildings.	MS Board and Committees					

PROMOTION COMMITTEE WORK PLAN

Members:

Overall Program Goal	Committee Goal	Partnering Committees/ Other Partners	Action Items/Considerations	Responsible Party	Timeline	Budget/ Outcomes	Objectives / Performance Measures
Promote downtown as local shopping and dining destination and work to keep it vibrant/Fundraising Component	Host Summer Sip & Art Walk Event.	Organization Committee	Sign-up sponsors Sign up participants Begin to sign up artists	Committee Main Street Staff Committees & staff	Top 3.21 3.21 2.28 EVENT: June 11		# of glasses? 600?
Promote downtown as local shopping and dining destination and work to keep it vibrant/Fundraising Component	Host 2022 Uptown Swirl event.	Need more committees and board involved in this event!	Reviewing financials Encourage board participation in getting sponsors for 2023	Staff and committee	Completed	2022 Revenue of \$25,339.29	Sold 662 glasses
Promote downtown as a shopping and dining destination and work to keep it vibrant.	Assist in Promoting Main Street Merchant-led events.	Downtown Merchants	Determine events expected for 2022	City Staff/Main Street Staff	Various times throughout the year	Help promote events with print ads, radio ads, and social media. City Staff helped with street closures for downtown merchant led events. \$?	
Promote downtown as local shopping and dining destination and work to keep it vibrant.	Scarecrow Extravaganza	Organization - help in recruiting entries?		Committee/Main Street Staff	Entry form available in August		
Promote downtown as an arts and culture district with unique events	Hot Nights, Cool Tunes	City Departments/Visit Brenham	Any tweaks?	Assisting Community Programs with planning and coverage of event	July 2022		

2024 ECONOMIC VITALITY COMMITTEE (EVC)

Members: Chair Lowell Ogle, Jon Hill, Melinda Faubion, Connie Wilder, Dax Flisowski, Rachel Supak

Overall Program Goal	Committee Goal	Partnering Committees/ Other Partners	Action Items/Considerations	Responsible Party	Timeline	Budget	Objectives / Performance Measures
Encourage varied and unique retail mix	Stay current on downtown climate, including owners, properties available, values and business mix, and any plans.						
Encourage varied and unique retail mix	Keep Brenham information on DowntownTX.org updated			Staff			
Encourage varied and unique retail mix.	Consider plan to refocus "EIIIG" to primarily assist in meeting code compliance						
Entice the interest of the public in downtown revitalization.							
Encourage varied and unique retail mix.	Develop plan for downtown business mix survey						
Encourage appreciation and support for preserving our history and architectural heritage.	Support preservation by hosting educational classes, to include the historic tax credit program and possibly preservation maintenance						
Encourage varied and unique retail mix	Keep up-to-date on TxDOT Projects						



AGENDA ITEM 7

DATE OF MEETING: February 5, 2024	DATE SUBMITTED: February 2, 2024
SUBMITTED BY: Leigh Linden	
MEETING TYPE: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL	CLASSIFICATION: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> WORK SESSION
AGENDA ITEM DESCRIPTION: <p align="center">Discuss and Possibly Act Upon the Minutes from the January 8, 2024 Regular Meeting.</p>	
SUMMARY STATEMENT: <p align="center">Please review the included minutes.</p>	
STAFF ANALYSIS: A. PROS: B. CONS:	
ALTERNATIVES (In Suggested Order of Staff Preference):	
ATTACHMENTS: <p align="center">Draft of the minutes from January 8, 2024.</p>	
RECOMMENDED ACTION: <p align="center">Approval of minutes.</p>	
APPROVALS:	



**Main Street Advisory Board
Meeting Minutes
January 8, 2024**

A regular meeting of the Main Street Board was held on Monday, January 8, 2024, beginning at 4:00 p.m. at Brenham City Hall, 200 W. Vulcan Street, Brenham, Texas.

Citizens' Comments

Members present:

Doug Peck, Andi Liner, Wendy Meaux, Connie Wilder, Dax Flisowski, Lowel Ogle, Tiffany Morisak, Roger Ross, Amber Briggs

Members absent:

Celia Haley, Jon Hill

City Staff present:

Main Street Manager, Leigh Linden

Economic and Community Development Director, Teresa Rosales

Economic Development Administrative Assistant, Christine Simich

Others present:

Sherry Harbor, Council member Albert Wright, Jennifer Eckermann

1. Call Meeting to Order

The Main Street Board Chair, Doug Peck called the meeting to order at 4:02 pm.

2. Citizen/Visitor Comments

Sherry Harbor on parking downtown.

3. Welcome New Board Members

Welcomed new board members Roger Ross and Amber Briggs.

4. Update by Promotion Committee on Upcoming Uptown Swirl Event

Andi Liner gave an update. 477 tickets have been sold. The event will be on January 13th 3-7pm. Online tickets are available until Friday 11:30 pm. Still needing volunteers. Volunteer sign-up sheet provided.

5. Update on the First Friday Farmer & Artisan Market

Leigh Linden gave an update regarding the future location of the Market. Concerns about moving the location out of the Main Street area. The Board will vote on this issue in the next meeting in February. The next Market will be held on February 2nd.

6. Update on Brenham Heritage Museum

David Thomas gave an update. 3,162 visitors and 122 members. Completely new staff. Unveiled temporary exhibit 'Forgotten Gateways' with plans to make it permanent.

7. Update on The Washington County Chamber of Commerce

No update at this time.

8. Discuss and Consider Approval of Recommendation to City Council for Smithsonian’s Museum on Main Street (MoMS) Freedom Colonies Exhibit to be Located in Belle’s Alley.

Jennifer Eckermann discussed the plan for this project. The Museum on Main exhibit will be in conjunction with the Smithsonian project to update plaques expand Tobin Park. On Belles Alley the Museum on Main is the Untold stories of our community. A motion was made by Andi Liner and seconded by Roger Ross. The chair called for a vote. The motion passed with the Board voting as follows:

Chair Doug Peck	Yes
Andi Liner	Yes
Celia Haley	Absent
Connie Wilder	Yes
Dax Flisowski	Yes
Elizabeth Price	Yes
Jon Hill	Absent
Lowell Ogle	Yes
Tiffany Morisak	Yes
Wendy Meaux	Yes
Roger Ross	Yes
Amber Briggs	Yes

9. Approval of Minutes from Monday, November 6, 2023 Meeting.

A motion was made by Wendy Meaux and seconded by Andi Liner approve the minutes. The chair called for a vote. The motion passed with the Board voting as follows:

Chair Doug Peck	Yes
Andi Liner	Yes
Celia Haley	Absent
Connie Wilder	Yes
Dax Flisowski	Yes
Elizabeth Price	Yes
Jon Hill	Absent
Lowell Ogle	Yes
Tiffany Morisak	Yes
Wendy Meaux	Yes
Roger Ross	Yes
Amber Briggs	Yes

10. Discuss and Possibly Act Upon Election of Main Street Board Chairperson and Vice Chairperson for a Term of One Year

A motion was made by Tiffany Morisak and seconded by Lowell Ogle to re-elect Doug Peck as Chairperson and Andi Liner as Vice Chairperson. The chair called for a vote. The motion passed with the Board voting as follows:

Chair Doug Peck	No Vote
Andi Liner	No Vote
Celia Haley	Absent
Connie Wilder	Yes
Dax Flisowski	Yes
Elizabeth Price	Yes
Jon Hill	Absent
Lowell Ogle	Yes
Tiffany Morisak	Yes
Wendy Meaux	Yes
Roger Ross	Yes
Amber Briggs	Yes

11. Discuss and Possibly Act Upon the Election of One Additional Board Member to the Executive Committee

A motion was made by Andi Liner and seconded by Lowell Ogle to elect Roger Ross as an additional Board Member to the Executive Committee. The chair called for a vote. The motion passed with the Board voting as follows:

Chair Doug Peck	Yes
Andi Liner	Yes
Celia Haley	Absent
Connie Wilder	Yes
Dax Flisowski	Yes
Elizabeth Price	Yes
Jon Hill	Absent
Lowell Ogle	Yes
Tiffany Morisak	Yes
Wendy Meaux	Yes
Roger Ross	No Vote
Amber Briggs	Yes

12. Discuss and Possibly Act Upon Changes to the Transformation Strategy Work Plan

Leigh Linden reviewed with the Board the new Transformation Strategy Work Plan format that will be used in 2024.

13. Discuss and Consider Approval of 2024 Board Meeting Dates

A motion was made by Roger Ross and seconded by Wendy Meaux to approve the 2024 Board Meeting Dates. The chair called for a vote. The motion passed with the Board voting as follows:

Chair Doug Peck	Yes
Andi Liner	Yes
Celia Haley	Absent
Connie Wilder	Yes
Dax Flisowski	Yes
Elizabeth Price	Yes
Jon Hill	Absent
Lowell Ogle	Yes
Tiffany Morisak	Yes
Wendy Meaux	Yes
Roger Ross	Yes
Amber Briggs	Yes

13. Administrative Updates

a. New Main Street Businesses

➤ None

b. Updates from Elected Officials

➤ None

c. Other Updates

➤ **Late night noise coming from downtown venues and how to address the problem.**

➤ **On-going parking constraints and how to address the issue.**

Next Board Meeting – February 5, 2024

Adjourn

There being no further business, Roger Ross motioned to adjourn. Lowell Ogle seconded. Doug Peck adjourned the meeting at 4:49 pm.

Doug Peck
Chair

ATTEST:

Leigh Linden
Main Street Manager



AGENDA ITEM 8

DATE OF MEETING: February 5, 2024		DATE SUBMITTED: February 2, 2024	
		SUBMITTED BY: Leigh Linden	
MEETING TYPE: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL		CLASSIFICATION: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Recommendation from the Design Committee to Approve an Incentive Paint Grant for 100 East Alamo Investments, LLC.			
SUMMARY STATEMENT: The Design Committee has recommended approval for a Main Street Incentive Grant to be awarded to 100 East Alamo Investments, LLC			
STAFF ANALYSIS: A. PROS: B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: Grant application and pictures.			
RECOMMENDED ACTION:			
APPROVALS:			



MAIN STREET
BRENHAM

DOWNTOWN INCENTIVE REIMBURSEMENT GRANT PROGRAM APPLICATION

Please return completed with necessary attachments and signature to Main Street Brenham offices at 200. W. Vulcan, no later than 5 P.M. on the Friday prior to the 2nd Thursday of each month. If you have any application questions, please contact the Main Street staff at 337.7374. If you have any building permit questions, please contact the City of Brenham's Building and Permits Department at 337.7220.

❖ Applicant Name: 100 Alamo Investments, LLC (Alix Fox, member) Date: October 8, 2021

❖ Business Name: 100 Alamo Investments, LLC

❖ Mailing Address: 4222 Vista Road, Pasadena, Texas 77504

❖ Contact Phone: 832-687-7533 Email Address: [REDACTED]

❖ Building Owner (if different than applicant) Same as Applicant

❖ Historical/Current Building Name: The Grand Leader Building

❖ Physical Building Address: 100 E. Alamo Street, Brenham, Texas 77833

❖ Type of Work: (check all that apply)

Façade Rehabilitation (including paint) Façade – paint only Awnings

Details of Planned Improvements for Downtown Reimbursement Grant: (attach additional sheets if necessary.)

The entire building will be cleaned and painted Shoji White (SW7042) and Naval Blue (SW6244). Additionally, the facade facing Alamo St. will be rehabilitated to exhibit previously-covered windows and a newly-constructed canopy.

List Contractor/Project Architect proposals and Total amounts (please attach copies of original proposals.)

1. Project Architect - Jonathan Smith, AIA, LEED AP BD+C, of SmithDish, LLC (initially associated with Lake | Flato)
2. Contractor - Jose Ramirez (Total Amount - To be determined)

Total Cost of Proposed Project: TBD

Amount of Grant Requested (50% of Total Cost Above, within stated limits): _____

Attach with all required color samples of paint, awning/canopy design, etc., as well as current and historical photographs (when available) of building's exterior façade.

Applicant's Signature Alix Fox Ramos Date 10-11-21



MAIN STREET
B R E N H A M

DOWNTOWN INCENTIVE REIMBURSEMENT GRANT AGREEMENT FORM

I have met with the Brenham Main Street staff, and I fully understand the Downtown Incentive Reimbursement Grant Procedures and Detail established by Main Street Brenham. I intend to use this grant program for the aforementioned renovation projects to forward the efforts of revitalization and historic preservation of Brenham's historic downtown. I have not received, nor will I receive insurance monies for this revitalization program.

I have read the Downtown Incentive Reimbursement Grant Application Procedures including the Downtown Incentive Reimbursement Grant Details.

I understand that if I am awarded a reimbursement grant for façade or awning work and the façade or awning is altered for any reason within one (1) year from construction, I may be required to reimburse the City of Brenham immediately for the full amount of the Downtown Reimbursement Grant.

100 Alamo Investments, LLC

Business/Organization Name

Alix Fox
Applicant's Signature

Alix Fox

Printed Name

10-11-21

Date

Building Owner's Signature (if different from applicant)

Printed Name

Date

Design Committee signature

Recommendation

Date

Main Street Board signature

Recommendation

Date

City Manager signature

Action

Date

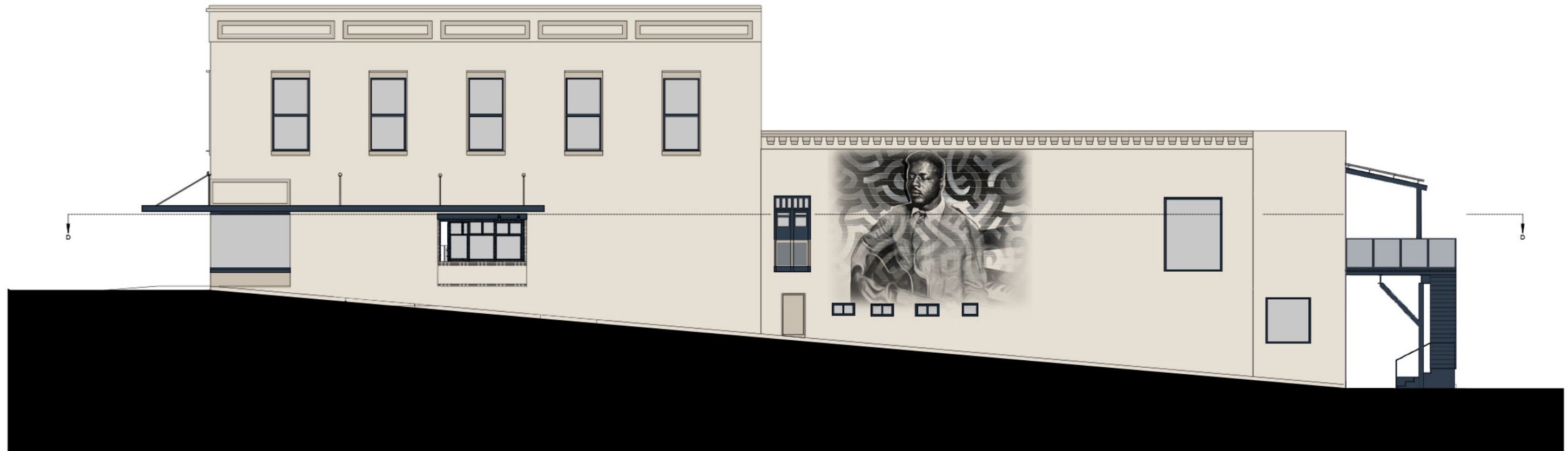
SW 7042
Shoji White

Interior / Exterior
Location Number: 254-C4

Shoji White
Tinted Darker

SW 6244
Naval

Interior / Exterior
Location Number: 253-C6



100 ALAMO INVESTMENTS, LLC
 Façade Improvements - 100 E. Alamo, Brenham, Texas
 All Dates

Date	Transaction Type	Check No.	Vendor Name	Memo/Description	Account	Amount
10/14/2021	Check	9661	Jose Ramirez	Exterior Paint (Oct. 1, 2021 - Oct. 9, 2021) - 100 E. Alamo	100 E. Alamo - Building:100 E. Alamo Improvements	\$ 2,238.00
10/22/2021	Check	9662	Jose Ramirez	Demolition and Exterior Paint (Oct. 12, 2021 - Oct. 16, 2021) - 100 E. Alamo	100 E. Alamo - Building:100 E. Alamo Improvements	\$ 1,171.61
11/10/2021	Check	1125	Jose Ramirez	Demolition and Exterior Paint	100 E. Alamo - Building:100 E. Alamo Improvements	\$ 1,867.21
11/23/2021	Check	1003	Jose Ramirez	Demolition and Exterior Paint	100 E. Alamo - Building:100 E. Alamo Improvements	\$ 3,567.58
Total for Jose Ramirez						\$ 8,844.40
10/02/2021	Check	9457	Sherwin Williams	Paint - 100 E. Alamo	100 E. Alamo - Building:100 E. Alamo Improvements	\$ 760.62
10/14/2021	Check	9660	Sherwin Williams	Paint - 100 E. Alamo	100 E. Alamo - Building:100 E. Alamo Improvements	\$ 237.37
11/15/2021	CC	-	Sherwin Williams	100 E. Alamo - Paint	100 E. Alamo - Building:100 E. Alamo Improvements	\$ 423.68
11/22/2021	CC	-	Sherwin Williams	100 E. Alamo - Paint	100 E. Alamo - Building:100 E. Alamo Improvements	\$ 864.79
12/20/2021	CC	-	Sherwin Williams	Paint - 100 E. Alamo	100 E. Alamo - Building:100 E. Alamo Improvements	\$ 666.38
Total for Sherwin Williams						\$ 2,952.84
11/06/2021	Check	1001	Smithdsh, LLC	Architectural design services - 100 E. Alamo Façade	100 E. Alamo - Building:100 E. Alamo Improvements	\$ 9,950.00
Total for Smithdsh, LLC						\$ 9,950.00
TOTAL						\$ 21,747.24

Monday, Jun 13, 2022 12:33:41 PM GMT-7 - Accrual Basis

José Hours - NEW BUILDING

Friday Oct. 1 - 3:00PM to 7:00PM = 4 Hrs.

By 1 Person = 4 Hrs.

Saturday Oct. 2 - \$300 Each Person

By 2 Persons = \$600

Tuesday Oct. 5 - 6:00PM to 9:30PM = 3½ Hrs

By 2 Persons = 7 Hrs

Wednesday Oct. 6 - 6:00PM to 9:30PM = 3½ Hrs.

By 2 Persons = 7 Hrs

Thursday Oct. 7 - 6:00PM to 9:30 PM = 3½ Hrs.

By 2 Persons = 7 Hrs

Friday Oct. 8 - 1:00PM to 7:00 PM = 6 Hrs.

By 2 Persons = 12 Hrs

Saturday Oct. 9 - \$300 Each Person

By 2 Persons = \$600

Total of Hours = 37 Hrs.

\$25 per Hour = \$925

\$600

\$600

\$2,125 ← WORK

※ Receipts ※

Bleach and Jomax = \$45

HOME DEPOT = \$68

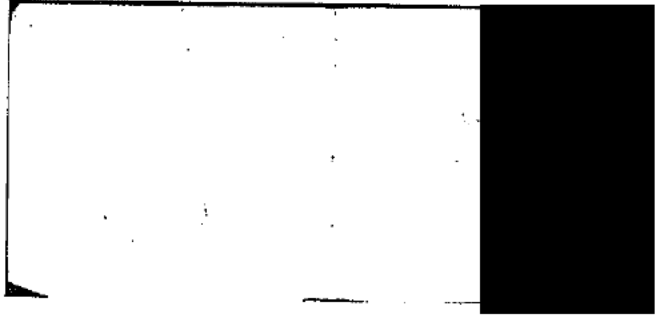
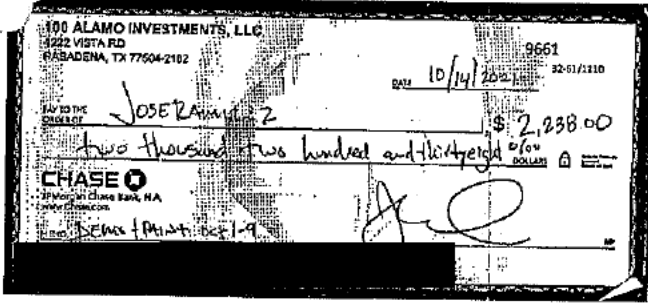
Total = \$113

Grand Total

\$2,238

Post date: 10/18/2021
Amount: \$ 2238.00

Account: [REDACTED]
Check Number: 9661



Jose Hours - NEW BUILDING

Tuesday Oct 12 - 6:00AM to 9:30AM = 3 1/2 hrs.
By 2 Persons = 7 hrs

Wednesday Oct 13 - 6:00AM to 9:30AM = 3 1/2 hrs.
By 2 Persons = 7 hrs

Thursday Oct 14 - 6:00AM to 1:00AM = 7 hrs.
By 1 Person = 7 hrs

Friday Oct 15 - 1:00PM to 6:00PM = 5 hrs.
By 2 Persons = 10 hrs

Saturday Oct 16 - 8:00AM to 3:30PM = 7 1/2 hrs.
By 2 Persons = 15 hrs

Total of Hours = 46 hrs
\$ 1,150

- Receipts -
LOWE'S
\$ 21.61

Grand Total
\$ 1,171.61

Please keep this ID card in a safe place.



Routing Number
Your Account Number

100 ALAMO INVESTMENTS, LLC
4222 VISTA RD
PASADENA, TX 77504-2182

9662
32-61/1110

DATE 10/22/21

PAY TO THE CREDIT OF Jose Ramirez \$ 1,171.61

one thousand one hundred and seventy one + 61/100 DOLLARS

CHASE JPMorgan Chase Bank, N.A.
www.Chase.com

OCT 22 2021

Please keep this ID card in a safe place.



Routing Number
Your Account Number

DEPOSIT TICKET
100 ALAMO INVESTMENTS, LLC
4222 VISTA RD
PASADENA, TX 77504-2182

IV 32-61/1110

DATE
DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

AMOUNT DEPOSITED (CASH OR CHECK) \$

TOTAL FROM OTHER SLIPS

NEW TOTAL \$

LESS CASH RECEIVED

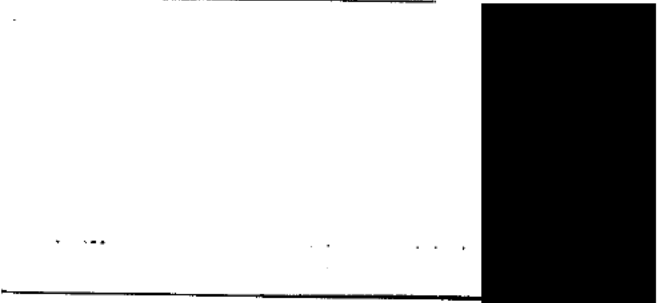
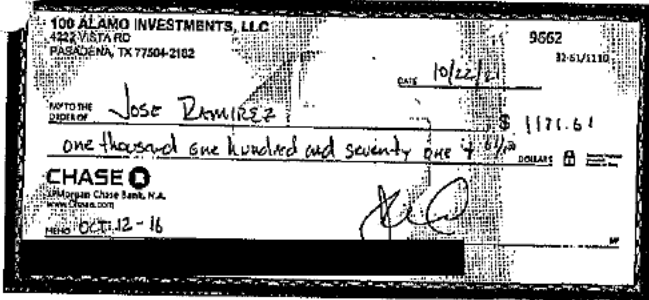
CHASE JPMorgan Chase Bank, N.A.
www.Chase.com

25

JPMORGAN CHASE & CO.

Post date: 10/18/2021
Amount: \$ 2238.00

Account: [REDACTED]
Check Number: 9661



Jose Hours - NEW BUILDING

Nov 1 - 8:30 AM to 5:00 PM = 8 Hrs.
By 3 Persons = 24 Hrs.

Nov 2 - 6:00 PM to 9:30 PM = 3 1/2 Hrs.
By 4 Persons = 14 Hrs.

Nov 4 - 6:00 PM to 9:30 PM = 3 1/2 Hrs.
By 2 Persons = 7 Hrs.

Nov 6 - 8:30 AM to 5:00 PM = 9 Hrs.
By 3 Persons = 27 Hrs.

Total of Hours = 69 Hrs.

\$25 per Hour = \$1,725

Receipts

Home Depot
\$27.97
\$36.81

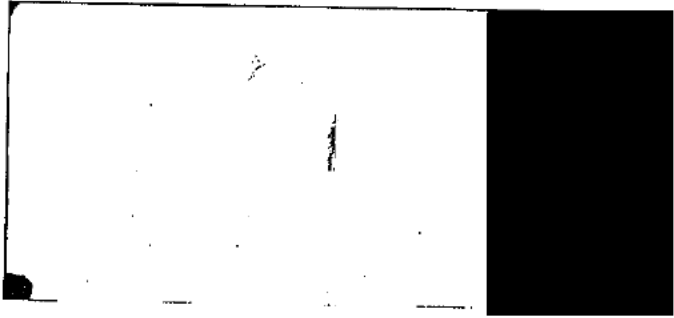
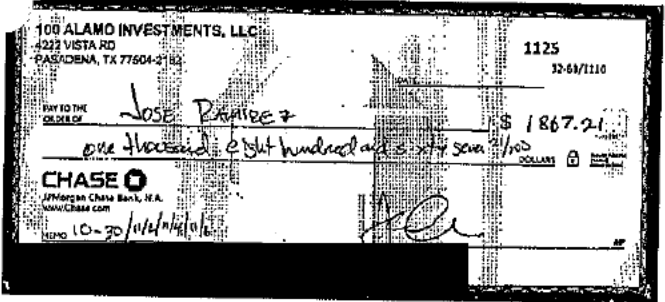
Woodson
\$77.43

Total = \$142.21

Grand Total = \$1,867.21

Post date: 10/18/2021
Amount: \$ 2238.00

Account: [REDACTED]
Check Number: 9661



9

9

JPMORGAN CHASE & Co.

Post date: 10/18/2021

Amount: \$ 2238.00

100 ALAMO INVESTMENTS, LLC
4222 VISTA RD.
PASADENA, TX 775042162

11/29/21 1003

PAY TO THE ORDER OF Jose Ramirez \$3,567.58

Three thousand five hundred sixty seven ^{58/100} DOLLARS

CHASE
JPMorgan Chase Bank, N.A.
www.chase.com

[Signature]

Account: [REDACTED]

Check Number: 9661

NO FEDERAL RESERVE NOTE BEING DEPOSITED AS PART OF THIS CHECK. FEDERAL RESERVE NOTES ARE NOT VALID FOR DEPOSIT INTO CHECKING ACCOUNTS. FEDERAL RESERVE NOTES ARE NOT VALID FOR DEPOSIT INTO SAVINGS ACCOUNTS. FEDERAL RESERVE NOTES ARE NOT VALID FOR DEPOSIT INTO MONEY MARKET FUNDS. FEDERAL RESERVE NOTES ARE NOT VALID FOR DEPOSIT INTO CERTIFICATES OF DEPOSIT. FEDERAL RESERVE NOTES ARE NOT VALID FOR DEPOSIT INTO IRAS. FEDERAL RESERVE NOTES ARE NOT VALID FOR DEPOSIT INTO 529 PLANS. FEDERAL RESERVE NOTES ARE NOT VALID FOR DEPOSIT INTO COLLEGE SAVING PLANS. FEDERAL RESERVE NOTES ARE NOT VALID FOR DEPOSIT INTO CHARITABLE CONTRIBUTIONS. FEDERAL RESERVE NOTES ARE NOT VALID FOR DEPOSIT INTO OTHER INVESTMENT PRODUCTS. FEDERAL RESERVE NOTES ARE NOT VALID FOR DEPOSIT INTO ANY OTHER INVESTMENT PRODUCTS.

JPMORGAN CHASE & Co.

Post date: 10/18/2021
Amount: \$ 2238.00

Account: [REDACTED]
Check Number: 9661

100 ALAMO INVESTMENTS, LLC
4222 VISTA RD
PASADENA, TX 77504-2182

DATE 10/2/21 9457 3262/1110

PAY TO THE ORDER OF Stewart Williams \$ 766.62
seven hundred and sixty and 62/100

CHASE
JPMorgan Chase Bank, N.A.
www.chase.com

Memo: 100 E Pmt *Oliver Lee Ramirez*

JPMorgan Chase Bank 1000411 000050 0000

JPMORGAN CHASE & CO.

Post date: 10/18/2021

Amount: \$ 2238.00

Account: [REDACTED]

Check Number: 9661

100 ALAMO INVESTMENTS, LLC
4222 VISTA RD
PASADENA, TX 77504-2182

DATE 10/14/21 9660 32-61/1310

PAY TO THE ORDER OF Spencer Williams \$ 2237.37

two hundred and thirtyseven and 37/100 DOLLARS

CHASE
JPMorgan Chase Bank, N.A.
www.chase.com

MICRO PRINT

[Signature]

Springfield, MA 01104 000000 000000000000



AGENDA ITEM 9

DATE OF MEETING: February 5, 2024	DATE SUBMITTED: February 2, 2024
SUBMITTED BY: Leigh Linden	
MEETING TYPE: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL	CLASSIFICATION: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> WORK SESSION
AGENDA ITEM DESCRIPTION: Administrative Updates <ul style="list-style-type: none"> ➤ Next Board Meeting- <i>March 4, 2024</i> ➤ Updates from Elected Officials ➤ Other Updates <ul style="list-style-type: none"> i. Galentines Chocolate Walk- <i>February 10th</i> ii. Merchant Mixer – <i>February 15, Mescalito</i> iii. Spring Eggs Art Walk iv. Hot Nights, Cool Tunes v. Grant process 	
SUMMARY STATEMENT:	
STAFF ANALYSIS: A. PROS: B. CONS:	
ALTERNATIVES (In Suggested Order of Staff Preference):	
ATTACHMENTS: None	
RECOMMENDED ACTION: The Board may provide direction to staff or forward to the committee, but no action is taken on items discussed.	
APPROVALS:	