



NOTICE OF A MEETING
City of Brenham Parks & Recreation
Advisory Board
Wednesday September 12, 2018 @ 12:00 p.m.
City Hall – 2nd Floor Conference Room
200 W. Vulcan
Brenham, Texas

1. Call Meeting to Order

2. Citizen and Visitor Comments

WORK SESSION

3. Discussion and Presentation Relating to the Participation in the Texas Parks and Wildlife Local Park Grant Program for the Brenham Family Park **Page 1**

REGULAR SESSION

4. Discuss and Possibly Act Upon the Approval of the Minutes from the May 30, 2018 Regular Meeting **Pages 2 - 5**

5. Discuss and Possibly Act Upon the Recommendation to Participate in the Texas Parks and Wildlife Local Parks Grant Program for the Brenham Family Park

6. Discuss and Possibly Act Upon a Public Art Project Placed on the Grounds Near Nancy Carol Roberts Memorial Library in Fireman's Park **Page 6**

7. Parks and Recreation Update

- **Administration**
- **Recreation**
- **Blue Bell Aquatic Center**
- **Maintenance**

Pages 7 - 8

Pages 9 - 10

Page 11

8. Adjourn

CERTIFICATION

I certify that a copy of the September 12, 2018 agenda of items to be considered by the City of Brenham Park and Recreation Advisory Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, September 7, 2018 at 4 .p.m.

Paula Shields

***Paula Shields, Staff Liaison
Parks and Recreation Advisory Board***

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7200 for assistance.

I certify that this notice and agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was removed by me from the City Hall bulletin board on _____ at _____ Am/ PM

Signature

Title



To: Parks and Recreation Advisory Board

From: Dane Rau, Director of Public Works

Subject: Texas Parks and Wildlife Local Park Grant Program for the Brenham Family Park

Date: September 6, 2018

Texas Parks and Wildlife Department (TPWD) offers the Local Park Grant Program that consists of five individual programs that assist local units of government with the acquisition and/or development of public recreation areas and facilities throughout the State of Texas. All grant assisted sites must be dedicated as parkland in perpetuity, properly maintained and open to the public. Grants issued by TPWD should align with the goals and objectives in our Parks, Recreation, and Open Spaces Master Plan (Plan).

Staff recommends the City apply for the Local Parks Non-Urban Outdoor Recreation Grant. This program provides fifty (50) percent matching grants on a reimbursement basis to eligible applicants. The grant ceiling is \$500,000 and the annual deadline is October 1. Applicants are notified mid-March.

Council adopted the 2015-2025 Parks, Recreation and Open Spaces Master Plan at their March 5, 2015 Council meeting. Staff then submitted the adopted Plan to Texas Parks and Wildlife Department (TPWD) for the agency to review and the City was notified on July 21, 2015 that our Plan met all standard requirements as identified by the agency and will qualify for points in their Local Park Grant Project Priority Scoring System.

The Phase I(a) of Brenham Family Park is included in our Plan. This phase contains several outdoor recreation amenities Brenham residents mentioned in previous community meetings including a water feature suitable for fishing and passive recreation, additional trails appropriate for walking, jogging, and biking, along with security lighting, wildflower viewing areas, restrooms, a trail bridge, road extension, parking, and signage.

Jones Carter has provided us with preliminary construction cost estimates of \$1.7M for Phase I(a) in project costs and engineering services. Brenham Community Development Corporation (BCDC) allocated \$500,000 to Brenham Family Park in their FY18-19 budget. In addition, BCDC has \$172,500 remaining from funds set aside in previous years for items included in Phase I(a). If we are awarded the TPWD grant, additional funding to complete Phase I(a) will be requested in the FY19-20 budget process.



Parks and Recreation Advisory Board

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, May 30, 2018, beginning at 12:00 p.m. at Brenham City Hall, Conference Room 2-A, 200 W. Vulcan Street, Brenham, Texas

Members present:

Paula Buls, Luis Mendoza, Jim Baker, Pam Hohlt, Bill Betts, Delbert Boeker, Darron Smith, and Ginger Bosse

Members absent:

Robert Haberman

City staff present:

James Fisher, Lowell Ogle, Wende Ragonis, Dane Rau, Casey Redman, Stephen Gerhard, Tammy Jaster, Crystal Locke, Stephen Draehn, and Paula Shields

Others present:

Vicki Bruce representing Pickleball

1. Call Meeting to Order

2. Citizen and Visitor Comments

6. Parks and Recreation Update

➤ **Administration**

Community Services Director Wende Ragonis advised the Board that Board Member Robert Haberman had passed away.

➤ **Blue Bell Aquatic Center**

Community Services Director Wende Ragonis provided background on the issues with the leisure pool. Ragonis explained that the pool has not had maintenance work done in a while and it does not meet current code requirements. There are some small projects being completed at Blue Bell Aquatic Center in order for the pool to open safely on June 23. In the fall, the remainder of the projects will be completed and the pool will meet all code requirements. As a thank-you to the patrons of the Aquatic Center for their patience during this closer, free movie tickets to the Simon was given to pool pass holders.

➤ **Update on Fireman’s Park Restrooms**

Public Works Director Dane Rau explained that Thieleman Construction Company has been hired to continue the construction of the new restrooms at Fireman’s Park.

4. Discuss and Possibly Act Upon the Approval of the Minutes from the April 11, 2018 Meeting

A motion was made by Delbert Boeker and seconded by Ginger Bosse to approve the minutes from the April 11, 2018 regular meeting.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Yes
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Robert Haberman	Absent
Board Member Pam Hohlt	Yes
Board Member Paula Buls	Yes
Board Member Luis Mendoza	Yes
Board Member Darron Smith	Yes
Board Member Ginger Bosse	Yes

3. Discuss and Possibly Act Upon Requested Project Funding from the Brenham Community Development Corporation (BCDC) for Budget Year FY18 – 19

Community Services Director Wende Ragonis explained that the requests from Community Services include funding support for the Movies in the Park series and funding support for various programming options for the weekend of the 2018 Lighted Christmas Stroll and Parade.

Description	Budget Request
Movies in the Park	\$4,000
Christmas Stroll Programming	\$10,000
Total Budget Request for FY19	\$14,000

Ragonis explained that the items below for the Blue Bell Aquatic Center are in priority of staff's recommendation.

Description	Budget Estimate
Replace Aquatic Center Playground Equipment	\$60,000
Repair Tower Structure for Outside Slide	\$50,000
Sand Filters Competition/Therapy Pools	\$12,500
Replace HVAC Units – Phase 2	\$12,000
Refurbish Country Cones	\$18,000
Purchase Alex Inflatables	\$25,000
Refurbish Popsicles	\$10,000
Total Budget Request for FY19	\$187,500

Public Works Director Dane Rau and Parks Superintendent Casey Redman made the funding request for the following:

Priority	Item Requested FY 2018-19	Estimated Cost
1	Henderson Park Improvements Phase II	\$300,000
2	WPA Rock Party Room Repairs	\$21,000
3	Hohlt Playground Equipment	\$68,000
4	Pickle Ball Court Modification	\$29,000
5	Fireman's Bleacher Painting/Repairs	\$50,000
6	Backstop Netting (Fireman's Park)	\$25,000
7	Lightning Detector Jackson St. Park	\$11,000
8	Lightning Detectors Henderson Park	\$11,000
9	Entrance Signs – Hattie Mae and Jerry Wilson	\$15,000
10	Jackson St. Park Three Parking Lots	\$22,000
11	Fireman's Park Playground Equipment	\$90,000
12	Hattie Mae Basketball Court Lights	\$15,000
13	Night Light Replacement Fireman's Park	\$15,000
14	Bottle Filling Stations	\$20,000
15	Hohlt Park Nature Trail Improvements	\$40,000
16	Cover Batting Cages at Linda Anderson Park	\$30,000
	Total	\$762,000

A motion was made by Paula Buls and seconded by Darron Smith to recommend the requested Parks and Recreation Departments' projects be presented to the Brenham Community Development Corporation for consideration and approval for Budget Year FY18-19.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Yes
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Robert Haberman	Absent
Board Member Pam Hohlt	Yes
Board Member Paula Buls	Yes
Board Member Luis Mendoza	Yes
Board Member Darron Smith	Yes
Board Member Ginger Bosse	Yes

WORK SESSION

4. Discussion Relating to Shared Use Parks Facilities

Chair Bill Betts explained that City Staff would be meeting with the user groups to review utilization of City facilities and their use of the parks facilities and bring back to recommendations this Board for how the city and user groups can share in the responsibilities of the facilities.

Public Works Director Dane Rau updated the Board on the agreement the City and Blinn College are in the process of working on for the use of Rankin Field for Blinn College's new soccer program.

7. Adjourn

The meeting was adjourned.

Bill Betts
Chair

ATTEST:

Paula Shields
Staff Liaison



MEMORANDUM

TO: Parks and Recreation Advisory Board
FROM: Dane Rau
SUBJECT: Public Art Initiative
DATE: September 4, 2018

The Brenham Fine Arts League, located in downtown Brenham, is interested in including the Nancy Carol Roberts Memorial Library in a public art initiative. Art League representative, Evonne Sturm, provided information at the Library Advisory Board the June 20, 2018 board meeting. The Board members approved the concept; now the Art League would like to present this concept to the Parks and Recreation Advisory Board as the library is in Fireman's Park. Once approved by Parks Board, staff will work with the Art League to create a plan of action.



To: Parks and Recreation Advisory Board
From: Crystal Locke, Community Services Specialist
Subject: Recreation & Community Programs
Date: September 6, 2018

Program and Event Re-caps

Movies in the Park

5 Summertime Movies
322 Average Attendance
6 Sponsors + BCDC

Hot Nights, Cool Tunes

4 Downtown Concerts
2K+ residents and visitors (average per concert)
16 sponsors + KTEX-KWHI

Roll & Read

62 preschool participants (plus family)
4 sessions
½ mile story trail
2 partnerships with the Library and Boys & Girls Club
1 Curious George

Future Programs and Events

Little Diggers Volleyball

Each fall, we collaborate with the Brenham High School Volleyball program and offer Little Diggers for 3rd – 6th grade girls on Sunday afternoons. Participants meet at Brenham High School Gym from 2pm-4pm. Program begins September 9 and ends September 30.

Walk with a Doc

A special Walk with a Doc is set for Saturday, September 29 celebrating Childhood Cancer Awareness Month. Pediatricians from the Brenham Clinic will lead our health talk and Adam's Angels Ministry will lead our walk beginning at 9am at Fireman's Park. This is a free family-friendly activity. Following the walk - participants will enjoy face painting, sno cones and carousel rides.

2nd Annual Boo Bash – Halloween event

Last year's event saw more than 1100 people. Boo Bash will be held at the Boys & Girls Club of Washington County on Thursday, October 31 from 6pm-8pm. Activities include trunk-or-treat, a mechanical bull, a haunted house, face painting, refreshments, and music. This is a free community event.

Pop up Play Days

Together with the Boys & Girls Club of Washington County, we will offer our residents Pop up Play Days at several park locations beginning this Fall. Families will enjoy games, play activities, refreshments, and lots of fun! Pop up Play Days will be from 11am-2pm. Listed below is our tentative schedule.

November 10, 2018

March 9, 2019

May 11, 2019

August 10, 2019

Parks and Recreation Guide

Staff will begin planning and updating images and materials for our 2019 annual Parks and Recreation Guide.

Christmas Stroll & Lighted Parade

Our lighted parade is Saturday, December 1, 2018 at 6:00pm.

Memo

To: Parks Board Members
 From: Tammy Jaster, Aquatic Supervisor
 Date: 9/7/2018
 Re: Blue Bell Aquatic Center Update

- VISITS:

- Current Daily Visits:

- Summer (Memorial Day – Labor Day)
- 2016-38,369 2017 – 41,079 2018- 32,761
- Calendar Year (January – December)
- 2016- 66,195 2017 – 61,705 2018- 45,292
- Budget Year (October – September)
- 2016- 68,036 2017- 70,440 2018- 53,348

- BBAC Passes: **CALENDAR YEAR**

Pass TYPE:	Individual Monthly	Individual Aerobic Monthly	Family Monthly	Senior Monthly	Senior Aerobic Monthly	Individual Annual	Family Annual	Senior Annual	Summer Pass – Family	Summer Pass – Individual
2016	147	-----	352	407	-----	8	11	93	96	4
2017	124	10	285	373	179	11	18	76	77	6
2018	77	11	231	254	146	6	10	55	59	5

- REVENUE:

- Current through end of **Budget Year**

Items:	Aquatic Admission:	Member Pass:	Programs:	Leisure Pool Rental:	Comp Pool Rental:	Therapy Pool Rental:	Table/ Locker Rental:	Room Rental:	Aquatic Misc	Concessions:
2016 (year)	\$94,152	\$68,923	\$28,363	\$10,496	\$19,230	\$1,700	\$1,185	\$2,385	\$5,895	\$29,012
2017 (year)	\$91,273	\$66,214	\$34,925	\$15,705	\$20,220	\$2,200	\$1,075	\$1,977	\$3,935	\$31,258
2018	\$79,362	\$60,086	\$30,736	\$9,800	\$20,680	\$1,300	\$660	\$1,805	\$2,505	\$23,383

- Due to Closure for Leisure Pool Repairs...

- We LOST 14 days of being open to the Public.... We did ADD 7 days on with Friday evenings, Labor Day, and an extra weekend.. Leisure Pool last day is Sept. 9th...
 - 13 Private Party End of School Rentals before May 25th = \$3900
 - 7 Private Parties that were scheduled from May 26 – June 12th = \$2100
 - This effected daily admission, summer passes, Leisure Pool Rentals, Table/Room Rentals and Concessions...



Memorandum

To: Parks and Recreation Advisory Board Members

From: Casey Redman, Parks Superintendent

Date: September 12, 2018

Re: Parks Maintenance

Maintenance update for the City of Brenham Parks:

- Routine Maintenance
- Deadwood Removal at Hohlt Park
- Fall Youth leagues Starting Up
- Blinn Soccer
- Rankin Score Board
- Airplane Project to be complete by Veterans Day
- All Sports Building Parking Lot Construction Underway