



NOTICE OF A MEETING
Parks and Recreation Advisory Board
Wednesday, December 12, 2018 @ 12:00 p.m.
City Hall – Second Floor Conference Room
200 W. Vulcan Street Brenham, Texas

1. **Call Meeting to Order**
2. **Citizen and Visitor Comments**

WORK SESSION

3. **Presentation and Discussion Related to the Use of Alcohol and Tobacco in City of Brenham Parks** **Pages 1 - 9**
4. **Presentation and Discussion of Various 2018 Sports Tournaments Held in the City of Brenham Parks** **Page 10**

REGULAR SESSION

5. **Discuss and Possibly Act Upon the Approval of the Minutes from the September 12, 2018 Regular Meeting** **Pages 11 - 16**
6. **Discuss and Possibly Act Upon Recommended Changes to the 2019 Parks and Recreation Fee Schedule** **Pages 17 - 19**
7. **Discuss and Possibly Act Upon the 2019 Meeting Dates for the City of Brenham's Parks and Recreation Advisory Board** **Page 20**
8. **Parks and Recreation Staff Updates** **Pages 21 - 25**
 - **Administration**
 - **Henderson Park Improvements**
 - **Blue Bell Aquatic Center Leisure Pool Improvement**
 - **Fireman's Park Restroom Facilities Improvement**
 - **Recreation**
 - **Blue Bell Aquatic Center**
 - **Parks Maintenance**
9. **Adjourn**

CERTIFICATION

I certify that a copy of the December 12, 2018 agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, December 7, 2018 at **10:35** a.m.

Crystal A. Locke, Staff Liaison

City of Brenham Parks and Recreation Advisory Board

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was removed by me from the City Hall bulletin board on the _____ day of _____, 2018 at _____ a.m./p.m.

Signature

Title



Memorandum

To: PARB Board Members

From: Dane Rau

Date: December 6, 2018

Re: Presentation and Discussion Related to the Use of Alcohol and Tobacco in City of Brenham Parks

Over the last few years we have had questions arise about the use of tobacco products and alcohol in City Parks. This is a very touchy subject and can be addressed in many ways. Currently we have no restrictions on either the consumption of alcohol or the use of tobacco products on City Park property. We will be soon update our park ordinances and these two are the most controversial. We are not suggesting that these be changed we are just wanting to see how the Parks Board recommends moving forward with both of these topics.

If you choose to address these two topics, city staff has supplied you with numerous other city's ordinances for review. These ordinances vary from strictly prohibiting the use of tobacco products and consumption of alcohol on park property to being specific to where and when they are allowed. Over the years, we have not had many issues but we have fielded calls from citizens who have found it disturbing when visiting playgrounds and play areas to have smoking or the consumption of alcohol so close to kid's play areas. Right now we do not have a mechanism to prevent this other than banning glass containers in our Parks.

We have asked Todd Ashorn from the Brenham PD to join us at the meeting so that board members can ask questions related to issues in the past, perspective from Brenham PD, and enforcement. We all understand that these parks are used for a time of gathering whether for birthday parties, family reunions, or community events. On these occasions many times facilities within the parks are rented to celebrate and enjoy these occasions. We are all okay with these and want our park visitors to enjoy themselves and the occasion. What we need to consider is the respect for others when they are in our Parks and enjoying recreation time with their young kids. This is where we have received most complaints regarding the use of tobacco products specifically smoking and consumption of alcohol.

We ask for your input on these topics and will bring back your recommendation at the next board meeting along with other ordinance additions that are not so controversial.

Alcohol

Current Ordinance: Sec. 19-11. – Glass containers prohibited.

College Station

13-H Glass containers – It shall be unlawful for any person to possess glass beverage containers in any portion of a park or recreation area.

Bryan

Sec. 86-60: Glass beverage containers prohibited.

A) The following definitions shall apply to the provisions of this section:

Exceptions and exclusions, notwithstanding any other provisions of this section, shall mean that nothing in this section shall prohibit the possession of the following glass containers in park and recreation areas:

- 1) Glass-lined vacuum bottles and glass-lined picnic beverage coolers; and
- 2) Baby bottles or baby food jars containing products for consumption by a baby.

Glass beverage containers shall mean any glass receptacle which meets one or more of the following criteria:

- 1) Has at some point in time contained a beverage;
- 2) Currently contains a beverage;
- 3) Was created for the purpose of containing a beverage.

Galveston

Sec. 26-4. Alcoholic beverages.

It shall be unlawful for any person to consumer, carry or bring any alcoholic beverage in or upon any park or playground in the city without a written permit from the director of parks and recreation.

Sec. 26-11. Glass containers prohibited.

It shall be unlawful for any person to use or possess any glass container in or upon any public park situated within the corporate limits of the city.

Bastrop

H) *Alcoholic beverages*. Possession, use or consumption of any alcoholic beverage, as defined in the Texas Alcoholic Beverage Code, now or as amended, within the area of the city parks shall conform with the laws of the city and the state. For specific regulations related to the sale, possession and consumption of alcoholic beverages in Bastrop's public parks please refer to City Code, article 8.02, section 8.02.002, which provides additional information on this topic in addition to this general requirement to conform to all laws and codes.

(j) *Glass containers*. It shall be considered a misdemeanor offense for anyone to exhibit, use, carry, or dispose of glass beverage containers in all city parks which have adjacent areas by rivers, lakes, and streams within the city limits.

Pasadena

Sec. 24-7.1. – Glass receptacles – Prohibited.

It shall be unlawful for any person to bring into or upon any park or playground, or into or upon any other public ground under the jurisdiction and control of the department of parks and recreation, or have in his or her possession or under his or her care, custody and control while therein or thereupon, any glass receptacle, including, but not limited to, glass bottles, glass jars, drinking glasses and glass containers of any kind.

Sec. 24-7.2. – Same – Penalty for violation of section 24-7.1.

Any person who shall violate the provisions of section 24-7.1 above shall be guilty of a misdemeanor and shall be guilty of a misdemeanor and shall be fined not less than one hundred dollars (\$100.00) or more than five hundred dollars (\$500.00).

Sec. 24-8. – Alcoholic beverages prohibited in certain public recreational facilities; penalty.

- (a) No alcoholic beverages shall be permitted to be sold, possessed, carried onto or consumed on the premises of public parks and recreational facilities or public golf courses with the exception of the Pasadena Fairgrounds and Pasadena Municipal Golf Course. It is the specific intent of this section that the term “premises” includes any and all parking facilities adjacent to said recreational facilities that are owned, operated or controlled by the City of Pasadena.
- (b) Any person violating any provision hereof shall be deemed guilty of a misdemeanor and upon conviction in a court of competent jurisdiction shall be fined not less than one hundred dollars (\$100.00) nor more than five hundred dollars (\$500.00).

Pearland

Sec. 21 ½-29. Possession or consumption of alcoholic beverages prohibited at certain athletic events.

It shall be unlawful for any person to possess or consume alcoholic beverages in a park while attending any athletic event or practice session specifically organized for participants under the age of eighteen (18).

Sec. 21 ½-30. Possession or consumption of alcoholic beverages at public swimming pools prohibited.

It shall be unlawful for any person to possess or consume alcoholic beverages within the fenced or enclosed boundaries of all swimming pools owned and/or operated by the city.

Sec. 21 ½-31. Glass bottles, containers prohibited.

- (a) It shall be unlawful for any person to possess any glass container in any city-owned or city-controlled park.
- (b) For purposes of this section, “glass container” shall mean any receptacle, made wholly or partially of glass, which is designed for the storage or consumption of any food or beverage.

San Marcos

Sec. 58.033. – Public display or consumption of alcoholic beverages in city parks.

- (a) It is unlawful for any person to publicly consume or display alcoholic beverages within a city park. No person shall be issued a citation or arrested for an offense under this section unless the person that first been issued a verbal warning and given an opportunity to comply with this section.
- (b) It is a defense to prosecution that the alcohol was consumer or displayed within a special event contract designated area of a rented pavilion, park, facility, or picnic tables, and the person is a part of the group that rented the area.

Sec. 58.034. – Glass beverage containers prohibited.

- (a) It is unlawful for any person to possess any glass beverage container in any city park.

New Braunfels

Sec. 86-8 – Glass containers prohibited in parks areas and on rivers, lakes and streams.

- (a) It shall be considered a misdemeanor offense for anyone exhibiting, using, carrying or disposing of glass beverage containers in all city parks which have areas adjacent to the rivers, lakes and streams within the city limits, and at all city sports facilities, including, but not limited to, the following: ...

Sec. 86-10. – Prohibition of alcoholic beverages in city parks and city-owned property.

- (a) It shall be unlawful for anyone to consume intoxicating liquor or any alcoholic beverage, or possess an open container of intoxicating liquor or alcoholic beverage within the boundaries of the following public parks or city-owned property within the city limits: ...
- (b) It shall be unlawful for anyone to consume intoxicating liquor or any alcoholic beverage, or possess an open container of intoxicating liquor or alcoholic beverage in all designated parking areas or within 25 feet, either side of any roadway, within the boundaries of the following public parks or city-owned property within the city limits:...
- (c) The provisions of subsection (a) shall not apply to a city-permitted function where the consumption and possession of intoxicating liquors or alcoholic beverages are permitted as part of the activity.

Austin

8-3-1 – Alcoholic Beverages Prohibited.

Except as provided in Section 8-3-5 (Temporary Sales of Beverages and Food), a person may not knowingly sell, possess, or consume an alcoholic beverage in:

- (1) The fenced, enclosed area surrounding a swimming pool in a park, or within 100 feet of an unenclosed swimming pool in a park;
- (2) A recreation facility or adjacent outdoor area that is part of the recreation facility including a field, playground, parking lot, play slab, or play-scape;
- (3) All or part of a park or playground designated by the director as being an area in which the sale, possession, or consumption of alcohol is prohibited;
- (4) The playing area or dugout of an athletic field;
- (5) A school district/playground area; or
- (6) A nature preserve

8-3-6 – Glass Containers Prohibited in Certain Areas.

- A) A person may not knowingly or intentionally possess a glass container in the fenced, enclosed area surrounding a swimming pool in a park, or within 100 feet of an unenclosed swimming pool in a park.
- B) Except as provided in Section 8-3-8 (Exception to Prohibition on Glass Container) a person may not knowingly or intentionally possess a glass container in:
 - (1) A recreation facility or adjacent outdoor area that is part of the recreation facility including a field, playground, parking lot, play slab, or play-scape;
 - (2) All or part of a park, playground, or nature preserve designated by the director as being an area in which a glass container is prohibited;
 - (3) The playing area or dugout area of an athletic field;
 - (4) A school district/playground area; or
 - (5) A lake, river, stream, shoreline, or beach.
- C) The director may adopt rules restricting possession of a glass container by a person in a park, public recreation area, or nature preserve located outside of the city limits that is under the administrative control of the department.

Round Rock

Sec. 4-5. – Unlawful to drink or possess intoxicating liquors within certain areas.

- (a) Ball fields. It shall be unlawful for any person, firm or corporation to carry, possess, or drink any alcoholic or intoxicating beverage in any city-owned or –operated baseball or softball field while a person or persons of non-drinking age are participating in organized league play.
- (b) Swimming pool areas. Except as provided herein, it shall be unlawful for any person, firm, or corporation to carry, possess, or drink any alcoholic or intoxicating beverage in any city-owned and –operated swimming pool area. The foregoing prohibition shall not apply to any swimming pool owned by the city, but operated or managed by a third party under contract with the city.
- (c) Park areas. Permits. It shall be unlawful for any person, firm or corporation to sell any alcoholic or intoxicating beverage in any city-owned or –operated park without first obtaining a permit therefore from the chief of police. The decision of the chief of police to grant or deny any such permit shall be appealable to the city council.

Grapevine

Sec. 16-5. – Alcoholic beverages in parks

- (a) Except as provided by subsection (b), it shall be unlawful for any person to possess or consume any alcoholic beverage in a public park of the city.
- (b) Consumption of alcoholic beverages is permitted at Grapevine Lake and the reservoir area.

Fort Worth

24-17 Alcoholic Beverages – Prohibited in Ball Fields

- (a) It shall be unlawful for any person to knowingly or willfully sell, possess with the intent to sell or consume any alcoholic beverage in the following areas:
 - (1) Within the fenced enclosed areas surrounding any swimming pool, wading pool or spray pool within any park of the city;
 - (2) Within any recreation or community center or the parking lots of any recreation or community center; or
 - (3) Within any areas of a wildlife preserve.
- (b) It shall be unlawful for any person to knowingly or willfully sell, possess with the intent to sell or consume any alcoholic beverage within any area of a park, playground or athletic field that has been designated by the park and recreation director as being an area in which alcohol consumption, sale or possession is prohibited and has been so designated by signs indicating such prohibition. A sign or signs shall be conspicuously posted prohibiting the possession of alcohol.

Texas Parks & Wildlife State Park Rules

Public display or consumption of alcohol is prohibited. All outdoor areas within the park are public.

Tobacco & Smoking

Current Ordinance: No current ordinance pertaining to use of tobacco.

Galveston

Sec. 26-14. Smoking in public parks.

- a) It shall be unlawful for any person to smoke in any city park. As used in this section, “smoke or smoking” shall include the carrying or holding of a lighted pipe, cigar or cigarette of any kind, or any other lighted smoking equipment or device that contains a burning tobacco product, and the lighting of, emitting or exhaling the smoke of a pipe, cigar or cigarette or other tobacco product of any kind.
- b) The violation of any provision of this section shall be unlawful and a misdemeanor offense punishable by a fine not exceeding two thousand dollars (\$2,000.00). Each day any violation of this section occurs shall constitute a separate offense. Each premises on which a violation of this section occurs shall constitute a separate offense.

Pearland

Sec. 21 ½-25. Smoking.

Smoking in or upon any park property shall be governed by chapter 20 of this Code of Ordinances.

Sec. 20-9. - Smoking in public places. (Summarized)

- (1) A person commits an offense if the person smokes in an enclosed public place, as well as those outdoor areas designated in subsections (d) and (e), including, but not limited to, the following places:
- (2) A person commits an offense if the person smokes in an enclosed area of a workplace without exception. This includes common work areas, auditoriums, classrooms, conference and meeting rooms, private offices, elevators, hallways, medical facilities, cafeterias, employee lounges, stairs, restrooms, vehicles, and all other enclosed facilities.
- (3) A person commits an offense if the person smokes within twenty-five (25) feet from an entrance, operable window, or ventilation system of an enclosed area in which smoking is prohibited.
- (4) The owner or operator of a public place commits an offense if the person fails to take necessary steps to prevent or stop another person from smoking in an enclosed area in a public place.

San Marcos

Sec. 58.035. – Smoking and chewing tobacco.

- (a) It is unlawful for any person to smoke or chew tobacco in the play-scape area of Children’s Park.
- (b) It is unlawful for any person to smoke or chew tobacco on or around any play area or athletic field area designated with borders, fences or other designations indicating play or program areas.

New Braunfels

Sec. 86-4. – Additional rules and regulations for control of parks and recreation areas and facilities.

(j) smoking and the use of tobacco products is hereby prohibited on or within 50 of any outdoor city-owned youth athletic fields, skate park, playgrounds, or playground equipment located within the city limits of the city.

Round Rock

Sec. 14-242. – Prohibition.

- (a) Except as provided in subsection 14-243 (a), smoking and/or vaping is unlawful inside of and outside within five feet of any entrance or open window of the following places:
 - (1) Common areas
 - (2) Elevators
 - (3) Places of employment
 - (4) Public conveyances
 - (5) Public places
 - (6) Public restrooms
 - (7) Taxicabs
 - (8) Service lines
 - (9) Sports arenas
- (b) No smoke and no vaping shall be designated by signs posted in conspicuous locations located at any entrance to and within all public places and places of employment. Such signs shall be visible to the public and clearly recite the phrase “No Smoking, No Vaping” and/or use the international no-smoking and no vaping symbols.

Grapevine

Sec. 16-18. – Tobacco and e-cigarette free parks and park facilities.

- (a) It shall be unlawful for any person to smoke e-cigarettes or tobacco or chew or dip tobacco or snuff at any parks or park facility owned or leased by the city that has been posted:
“This park/park facility is tobacco and e-cigarette free.”
- (b) The council shall designate any city owned or leased park or park facility as tobacco and e-cigarette free and upon such designation, the city manager or the city manager’s designee is authorized to post signs giving notice that such action is prohibited in such park or park facility.

Texas Parks & Wildlife State Park Rules

(h) Fires, Firewood, Smoking and Fireworks. Portable gas-fueled camp stoves may be used in designated campsites or picnic areas; however, it is an offense for any person to:

(1) light, build, or maintain a fire within a state park except in a facility or device provided, maintained, or designated for such purposes or to smoke or build fires when an extreme fire hazard has been posted by the department or a burn ban has been instituted by local government ordinance;

(2) gather firewood except when authorized by permit;

(3) leave a fire unattended; or

(4) possess within a state park any fireworks, explosives, or similar devices capable of explosion, or to discharge, set off, or cause to be discharged in or into a state park any such device or substance, except with written authorization from the director.



Memorandum

To: Parks and Recreation Advisory Board Members

From: Stephen Gerhard, Assistant Parks Superintendent

Date: December 12, 2018

Re: Parks Tournament Recap

Tournament Recap for the City of Brenham Parks:

- 30 Tournaments
- 13 Baseball
- 11 Softball
- 6 Soccer



City of Brenham Parks & Recreation Advisory Board Minutes

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, September 12, 2018, beginning at 12:00 p.m. at Brenham City Hall, Conference Room 2-A, 200 W. Vulcan Street, Brenham, Texas

Members present:

Paula Buls
Pam Hohlt
Bill Betts
Darron Smith
Ginger Bosse
Delbert Boeker

Members absent:

Luis Mendoza
Jim Baker
Position 7 - Vacant

City staff present:

Lowell Ogle, Dane Rau, Casey Redman, Stephen Gerhard, Tammy Jaster, Crystal Locke, Stephanie Doland, and Lori Lakatos

Others present:

Evonne Sturm, Ruth Wilson, Gail Breeland, and Alberta Kaufman with Brenham Fine Arts League

1. Call Meeting to Order

2. Citizens/Visitor Comments

There were no citizen comments.

WORK SESSION

3. Discussion and Presentation Relating to the Participation in the Texas Parks and Wildlife Local Park Grant Program for the Brenham Family Park

Director of Public Works Dane Rau and Community Services Specialist Crystal Locke presented this item. Locke explained that Texas Parks and Wildlife Department (TPWD) offers a local grants program. Staff recommended the City apply for a Non-Urban Outdoor Recreation Grant to begin Phase I(a) of Brenham Family Park. This program provides fifty percent matching grants on a reimbursement basis. The grant ceiling is \$500,000 and the deadline is October 1, 2018.

Rau continued and described what Phase I(a) would include – additional trails for walking and biking, security lighting, wildflower viewing areas, restrooms, a trail bridge, road extension, parking and signage. Rau said that Brenham Community Development Corporation (BCDC) has been really good about committing money for this park, which is where our match for this grant will come from.

REGULAR SESSION

4. Discuss and Possibly Act Upon the Approval of the Minutes from the May 30, 2018 Meeting

A motion was made by Delbert Boeker and seconded by Pam Hohlt to approve the minutes from the May 30, 2018 regular meeting.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Absent
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Position 7	Vacant
Board Member Pam Hohlt	Yes
Board Member Paula Buls	Yes
Board Member Luis Mendoza	Absent
Board Member Darron Smith	Yes
Board Member Ginger Bosse	Yes

5. Discuss and Possibly Act Upon the Recommendation to Participate in the Texas Parks and Wildlife Local Parks Grant Program for the Brenham Family Park

Chairperson Betts asked for any further discussion on this item. Rau encouraged members of the Park and Recreation Advisory Board to attend next week's council meeting in support of this recommendation.

A motion was made by Delbert Boeker and seconded by Paula Buls to proceed with the application to participate in the Texas Parks and Wildlife Local Grants Program for the Brenham Family Park.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Absent
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Position 7	Vacant
Board Member Pam Hohlt	Yes
Board Member Paula Buls	Yes
Board Member Luis Mendoza	Absent
Board Member Darron Smith	Yes
Board Member Ginger Bosse	Yes

6. Discuss and Possibly Act Upon a Public Art Project Placed on the Grounds Near Nancy Carol Roberts Memorial Library in Fireman’s Park.

Evonne Sturm, acting Community Art Project Coordinator for the Brenham Fine Arts League (BFAL) introduced herself and the other Fine Arts League members present - Ruth Wilson, Gail Breeland, and Alberta Kaufman. Sturm mentioned that within their membership they have an amazing collection of world renowned artists, sculptors, and photographers. Their biggest Community Art Project to date is displayed at the Brenham Clinic – murals in both pediatric waiting rooms.

Ruth Wilson introduced her creation, Dibley Seymour, and explained that BFAL would like to place a bronze statue of Dibley in the park (Fireman’s Park) next to the Library. Wilson explained that to produce Dibley as a five foot bronze statue would take approximately six months for completion and that ideally, BFAL would like to position Dibley in the Serenity Garden where it will be totally accessible to children and people of all ages.

Sturm explained that BFAL is looking for support for the placement of Dibley, financial backing for this project would happen through private donations.

Chairperson Betts opened the floor for questions. Boeker asked how big the footprint of the statue is. Sturm replied, two and a half to three feet wide. She also mentioned it would potentially be a year out before this project comes to pass. Ogle stated that the Library Advisory Board was supportive of this project, but wanted this concept to come before the Parks and Recreation Advisory Board since the Library is located in Fireman’s Park.

Rau stated that staff will work with them to find a great home for Dibley. It may not be directly in the serenity garden, but it will be close. Members of the Brenham Fine Arts League requested for it to be visible.

A motion was made by Paula Buls and seconded by Delbert Boeker to approve the statue location in the park, near the Library at a location to be worked out with City staff.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Absent
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Position 7	Vacant
Board Member Pam Hohlt	Yes
Board Member Paula Buls	Yes
Board Member Luis Mendoza	Absent
Board Member Darron Smith	Yes
Board Member Ginger Bosse	Yes

7. Parks and Recreation Update

➤ Administration

Director of Public Works Dane Rau provided the following update:

- Fireman's Park Restroom update – completion is scheduled for November, Thielemann Construction is in charge of this project
- Henderson Park Phase I Improvements – bid will go out in two weeks, staff will select a contractor and get started. Phase I includes sidewalk improvements, ADA parking, ADA accessibility to pavilion and concession area, and BBQ pit area. Phase II was approved by BCDC and will include improvements to the baseball field. The new playground equipment near the kitchen has been installed and basketball improvements are complete
- Blue Bell Aquatic Center Leisure Pool repairs – currently working with an engineer, bid specs to come out by the end of the week, staff will select a vendor, and begin repairs after the annual KidFish event at the end of October

➤ Recreation

Community Services Specialist Crystal Locke provided the following update:

- Movies in the Park – an average of 322 residents and visitors attended each showing.
- Hot Nights, Cool Tunes – thousands of residents and visitors enjoyed this concert series in July.
- Roll and Read – first time program offering to promote early literacy and physical well-being. Partnered with the Nancy Carol Roberts Memorial Library and Boys & Girls Club of Washington County for a half-mile story time trail at Fireman's Park. Sixty-two preschool participants plus family attended the event.
- Future programs and events: Little Diggers Volleyball for girls 3rd-6th grades, 50 participants registered, Walk with a Doc on September 29, 2nd Annual Boo Bash scheduled for October 31, and mentioned Pop-up Play Days
- Staff will begin planning and updating images and materials for the 2019 annual Parks and Recreation Guide.
- Christmas Stroll & Lighted Parade is the first weekend in December. The lighted parade is Saturday, December 1, 2018 at 6 p.m.

➤ **Blue Bell Aquatic Center**

Blue Bell Aquatic Center Supervisor Tammy Jaster provided the following update:

- Visits - decrease in number of summer visits due to postponed leisure pool opening and weather, leisure pool closed for 14 days – scheduled to open on June 23 and were able to open seven days prior, an additional seven days were added to the end of the summer calendar
- Staffing – hiring for Fall lifeguard staff from 7 a.m. to 1:30 p.m. Monday-Friday
- Usage - Brenham High School has 25 swimmers and Brenham Junior High has 29 swimmers. Home Swim Meets begin in October, excited to add inflatables to drive traffic during the fall and spring, and aerobic classes continue to grow.
- Programs, Publicity, and Special Events – Swim Lessons this Fall, BBAC will participate in the Fair parade, and KidFish is October 27

➤ **Maintenance**

Parks Superintendent Casey Redman provided the following update:

- Routine Maintenance – mowing, weed eating, checking water rotors, and fixing leaks
- Deadwood Removal at Hohlt Park – focused on walking trail, trimmed deadwood within 10 feet of trail
- Fall youth leagues beginning – preparing and painting fields to host two local youth football leagues and one local youth soccer league
- Blinn soccer – season is underway and running smoothly
- Rankin Scoreboard – order placed and should be in by the end of the month
- Airplane project to be complete by Veteran’s Day – dirt has been moved and pad installed at Henderson Park, scheduled to move plane on Saturday, September 29
- All Sports Building parking lot construction underway – paperwork is complete, setting stakes, new parking lot to be completed in a few weeks
- Stephen Gerhard will bring tournament re-cap at the end of the year

Chairperson Bill Betts asked staff for the following updates:

- Progress with park users and shared facility responsibilities
- Vacant Parks and Recreation Advisory Board position and the process moving forward for filling the position
- Look at scheduling a meeting this fall in one of our a neighborhood parks – possibly coincide with Pop-up Play Days

City Engineer and Director of Development Services Lori Lakatos introduced herself and Assistant Director of Development Services Stephanie Doland. Lakatos mentioned that the City is moving forward with the Comprehensive Plan. Their recommendation is for one member from each board to serve on the Comprehensive Plan Advisory Committee (CPAC) to assist with guidance on how this plan moves forward. They are seeking a primary and alternate Parks and Recreation Advisory Board member. The Comprehensive Plan will address priorities and develop a detailed work plan for the city that helps the community protect the quality of life while developing a long-term sustainable city. Paula Buls will be the primary member of CPAC and Ginger Bosse will be the alternate member.

8. Adjourn

The meeting was adjourned.

Bill Betts
Chair

ATTEST:

Crystal Locke
Staff Liaison

DRAFT



To: Parks and Recreation Advisory Board
From: Crystal Locke, Community Services Specialist
Subject: 2019 Parks and Recreation Fee Schedule
Date: December 6, 2018

Staff last presented rates for Parks, Recreation, and Aquatic facilities and programs to the Parks and Recreation Advisory Board at the August 10, 2016 board meeting. At that time Blue Bell Aquatic Center (BBAC) rates were discussed, specifically family passes and aerobic classes. Staff's recommendations was to include an "add on" option to family passes and offer a monthly fee for water aerobics classes. The board agreed with staff's recommendations and there were no other changes to facility and field rentals at that time.

Staff has been reviewing current facility and field rental rates and are recommending rates be increased. Paragraphs below give a brief summary as to when these items were last presented and action taken by the board.

Facility rental fees were brought before the board on December 10, 2014. Staff recommended a consistent fee schedule for all air conditioned/heated park facility rentals. The option to rent Fireman's Kitchen without AC/heat was no longer a possibility. The rate to rent Fireman's Kitchen is \$65 per half-day and \$90 per full day. The cost to rent Henderson Park Kitchen increased from \$25 per half-day and \$40 per full day to \$45 per half-day and \$60 per full day due to AC/Heat being installed. This increase was consistent with Jackson Street Park Kitchen and Fireman's Park Rock Room. Deposit amount for all park rental facilities were set at \$100, instead of \$50. All other facility published rates remained unchanged.

Field rates were last brought before the Board on October 10, 2012. Staff reviewed current rates and provided a handout which outlined rental rates from surrounding cities and cities with similar facilities. The Board chose not to change the rates at that time. Current rates were set by the Board April 9, 2008.

Included in this memo are two attachments. (1) A comparison of current and proposed facility and field rental rates and (2) our proposed 2019 Parks and Recreation Fee Schedule including the proposed facility and field rates. Recommendation from Parks and Recreation Advisory Board will be taken before City Council in January for approval before publishing.

Facility Rentals - 2019				
	Half-Day Rates		Full Day Rates	
Facility	Current	Proposed	Current	Proposed
All Sports Building Meeting Room	\$ -	\$ -	125	200
Fireman's Kitchen	65	100	90	150
Fireman's Rock Room	45	60	60	100
Jackson Street Park Kitchen	45	60	60	100
Henderson Park Kitchen	45	60	60	100
Field Rentals - 2019				
Tournament Reservations	Current	Proposed		
Baseball/Softball Field - Resident	50	100		
Baseball/Softball Field - Non-resident	100	100		
Schulte Baseball Field	50	175		
Fireman's Baseball Field	150	250		
Additional Field Prep per game	25	35		
Multi-use Field - Resident	40	75		
Multi-use Field - Non-resident	75	75		
Rankin Field	150	250		
<i>*Note - eliminate resident versus non-resident fee structure</i>				
Field Reservations - recreational use	Current	Proposed		
Resident	40/50	75		
Non-resident	75/100	75		
League Fees per player	5	10		
Select Teams - annual per team	150	200		
Coaching Lessons - Resident per year	25	100		
Coaching Lessons - Non-resident per hour	25	100 - annual		
Fields require a deposit of \$50 per field.				
Insurance is required for tournaments, league play, and select teams.				
*Additional \$50 per field per day to access lights.				

2019 Parks and Recreation Fee Schedule

Facility Rentals

	Half day	Whole day
All Sports Building		\$200
Fireman's Kitchen	\$100	\$150
with Finke Pavilion		\$300
Fireman's Rock Room	\$60	\$100
Henderson Kitchen	\$60	\$100
Jackson Street Kitchen	\$60	\$100
Amphitheatre	\$100	\$150

Half days are 7am - 2pm or 3pm - 10pm

Whole days are 7am - 10pm

All rentals require a \$100 deposit

Carousel \$1/rider or \$40 min/hour

Field Rentals

Tournament Reservations	
Baseball/Softball Field per day	\$100
Schulte Baseball Field per day	\$175
Fireman's Baseball Field per day	\$250
Additional Field Prep per game	\$35

Multi-use Field per day	\$75
Rankin Field per day	\$250

Fields require a \$50 deposit per field

Access lights for \$50 per field per day

Insurance required for tournaments, league play, and select teams

Field Reservations - recreational use

Recreational use per day	\$75
Coaching Lessons per year	\$100
League fee per player	\$10
Select Team per year	\$200

Blue Bell Aquatic Center

	Non-Summer	Summer		
Daily Admission	\$4	\$5		
Children 3 & under	\$2	\$3		
	Annual	Monthly	Summer	Aerobic
Individual	\$250	\$35	\$85	\$65
Seniors (55+)	\$200	\$25		\$55
Family	\$450	\$55	\$145	
Single Add-On	\$150	\$18	\$85	
15 Visit Card	\$60		\$75	
Blinn Semester	\$100/semester			

*Family (max 6): Family consists of two adults and children in the same house.

Private Party Rentals

Therapy	\$200
Competition	\$250
Outdoor Leisure	\$300
Bring your own food	\$50

Regular Party Rentals

Spring/Fall (Comp Pool Only): Basic \$75
add inflatables starting at \$50

Summer Packages:

Splash	\$125
Surfside	\$150
Tidalwave	\$175

Packages Include:

Admission for 8 people
6 tables & 16 Chairs (Pavilion has 8 Picnic Tables)
Set up & tear down of Tables
30 minutes of prep time

Extras:

Bring your own food: \$50
Extra time: \$60/3hrs
Extra Tables: \$5/table (if available)

Locker Rentals

	Large Locker	Small Locker
Year	\$150	\$100
Semester	\$65	\$45
Month	\$15	\$10

Programs

Water Works	\$20 + pool pass
AquaCARDIO	\$20 + pool pass
Beginning Wellness	\$20 + pool pass
Aquatics for Arthritis	\$55 (senior/month) \$65 (individual/month)

Swim Lessons

Spring & Fall	\$25
Summer	\$35

Water Babies

Spring & Fall	\$25
Summer	\$35

Private Swim Lessons

Lifeguard Training	\$200
Lifeguard Instructor	\$250
Lifeguard Recertification	\$100
Athletic Programs	\$35
Splish Splash Spring Break	\$5/week
Camp CASCADE	\$100
Junior Guard	\$100





To: Parks and Recreation Advisory Board

From: Crystal Locke, Community Services Specialist

Subject: Recommended Meeting Dates for 2019

Date: December 4, 2018

The Parks and Recreation Advisory Board meets every other month, the second Wednesday of the month, at noon. Keeping with that same schedule, the following dates are being proposed for calendar year 2019. The meeting dates can be adjusted as needed.

Please check your calendars so that these dates can be confirmed at the meeting.

- Wednesday, February 13
- Wednesday, April 10
- Wednesday, June 12
- Wednesday, August 14
- Wednesday, October 9
- Wednesday, December 11



To: Parks and Recreation Advisory Board
From: Crystal Locke, Community Services Specialist
Subject: Recreation & Community Programs
Date: December 4, 2018

Program and Event Re-caps

Walk with a Doc – September 29

110 attendance
5 pediatricians
30 minute walk

Brenham Boo Bash

16 trunk-or-treat entries
1,111 attendance (654 youth)
4 sponsors

Christmas Stroll & Lighted Parade

54 parade entries
4K+ attendance
340 fire truck riders
600 carriage riders (approximately)
183 breakfast with Santa participants
30 farmers & artisan pop-up market vendors

Future Programs and Events

Parks and Recreation Guide

Working on materials for our annual Parks and Recreation Guide. Guides will be printed and distributed mid-January.

Walk with a Doc

Meeting with Baylor Scott and White – The Brenham Clinic on Tuesday, December 11 to discuss future Walk with a Doc plans.

Spring Training Camp

The City of Brenham and Blinn College Baseball team will host our annual baseball program beginning January 28. This program meets on Monday evenings for three consecutive weeks from 4:45pm-6pm.

Pop up Play Days

Together with the Boys & Girls Club of Washington County, we will offer our residents Pop up Play Days at several park locations beginning in the spring. Families will enjoy games, play activities, refreshments, and lots of fun! Pop up Play Days will be from 11am-2pm.

Dates: TBA

Memo

To: Parks Board Members
 From: Tammy Jaster, Aquatic Supervisor
 Date: 12/7/2018
 Re: Blue Bell Aquatic Center Update

- VISITS:

- Current Daily Visits:

- Summer (Memorial Day – Labor Day)
- 2016-38,369 2017 – 41,079 2018- 33,558
- Calendar Year (January – December)
- 2016- 66,195 2017 – 61,705 2018- 52,973
- Budget Year (October – September)
- 2016- 68,036 2017- 70,440 2018- 55,689

- BBAC Passes: **CALENDAR YEAR**

Pass TYPE:	Individual Monthly	Individual Aerobic Monthly	Family Monthly	Senior Monthly	Senior Aerobic Monthly	Individual Annual	Family Annual	Senior Annual	Summer Pass – Family	Summer Pass – Individual
2016	147	-----	352	407	-----	8	11	93	96	4
2017	124 (134)	10	285	373(552)	179	11	18	76	77	6
2018	108(123)	15	249	353 (553)	200	8	14	72	59	5

- REVENUE:

- Current through end of **Budget Year**

Items:	Aquatic Admission:	Member Pass:	Programs:	Leisure Pool Rental:	Comp Pool Rental:	Therapy Pool Rental:	Table/ Locker Rental:	Room Rental:	Aquatic Misc	Concessions:
2016 (year)	\$94,152	\$68,923	\$28,363	\$10,496	\$19,230	\$1,700	\$1,185	\$2,385	\$5,895	\$29,012
2017 (year)	\$91,273	\$66,214	\$34,925	\$15,705	\$20,220	\$2,200	\$1,075	\$1,977	\$3,935	\$31,258
2018	\$81,503	\$64,557	\$31,593	\$9,800	\$21,530	\$1,400	\$725	\$1,855	\$2,505	\$23,417

Due to the Closure for Leisure Pool Repairs (14 days) and the Installation of the Pool Pak unit (10 days in April) Revenue and Passes fell short... We believe that daily admission, summer passes, leisure pool rentals, table rentals and concessions were all effected by these down times.

- STAFFING:

- STAFF –We are hiring for Spring Lifeguard staff from 7am – 130pm Monday – Friday.. and we have started hiring for Summer 2019 staff.

- **MAINTENANCE:**

- Working on BCDC funded Projects FY18-19:
 - Aflex Inflatables – purchased and in use
 - Sand Filter Comp/Therapy – project was completed in October
 - Playground Replacement – Final Bids coming in
 - Slide Tower Repair – Bids are in and PO has been issued
 - Popsicle & Country Cone Refurbishment – bids in & PO has been issued..
 - HVAC Unit Replacement – maintenance obtaining bids

- **USAGE:**

- **SWIM TEAMS** – Brenham High School and Junior High are in full force
 - BHS- 25 swimmers
 - BJHS – 29 swimmers
 - BHS Home Swim meets last meet set for Jan 10th
- **Birthday & Private Parties** – Booking indoor Parties
 - Excited to be able to offer the AFLEX Inflatables_– this is a NEW option for Birthday Parties – we are showcasing them for special occasions and have them available for rental... So far 3 parties booked inflatables...
- **Aerobic Classes/Programs** – Aerobic Classes continue to grow... we have some promotional videos on Facebook to promote the classes..
 - Water Works -warm water class**
 - *T/Th/F from 10am – 11am
 - *M/T/W from 6pm -7pm
 - Aqua Cardio – comp pool**
 - *T/TH/F from 9am – 10am

- **PROGRAMS/PUBLICITY/SPECIAL EVENTS:**

- **SWIM LESSONS** – Private Swim Lessons are still in high demand... Spring lessons will begin in February/March
- **CAROUSEL** – will kick off March 1st for regular hours on weekends or private rentals during the weekdays
- **EVENTS:**
 - STAFF Christmas Party/In-service – December 13th
 - CHRISTMAS HOLIDAYS – Pools will be closed December 24 & 25
 - NEW YEARS Holiday – Pools will be closed Dec. 31 & Jan 1st
 - BHS Swim Meet – January 10th
- **KIDFISH** – was another success... with over 650 Anglers in attendance we are planning an educational series for this coming 2019 year.



Memorandum

To: Parks and Recreation Advisory Board Members

From: Casey Redman, Parks Superintendent

Date: December 12, 2018

Re: Parks Maintenance

Maintenance update for the City of Brenham Parks:

- F-111 Airplane Project Complete
- All Sports Building Parking Lot Complete
- Pickleball Courts are Complete
- Tennis Courts at Hasskarl are Complete
- Bottle Filling Stations to be Installed
- Fireman's Painting Projects
- Resurfacing Fireman's and Pflughaupt
- Carousel Horses in Progress
- Roof on Girl Scout Hut
- Fireman's and Hohlt Park Playgrounds