



**NOTICE OF A MEETING**  
**Parks and Recreation Advisory Board**  
**Wednesday, June 26, 2019 @ 12:00 p.m.**  
**Blue Bell Aquatic Center – Multi-Purpose Room**  
**1800 E. Tom Green Street Brenham, Texas 77833**

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1. **Call Meeting to Order**
2. **Citizen and Visitor Comments**

**WORK SESSION**

3. **Presentation and Discussion Regarding Updates to Chapter 19, Parks and Recreation, of the Code of Ordinances of the City of Brenham** (Pages 1-9)
4. **Presentation and Discussion Regarding Future Needs of Blue Bell Aquatic Center** (Pages 10-11)

**REGULAR SESSION**

5. **Discuss and Possibly Act Upon the Approval of the Minutes from the April 10, 2019 Regular Meeting** (Pages 12-18)
6. **Discuss and Possibly Act Upon Amending Chapter 19, Parks and Recreation, of the Code of Ordinances of the City of Brenham** (Pages 19-25)
7. **Parks and Recreation Staff Updates** (Pages 26-29)
  - a. **Administration**
  - b. **Recreation**
  - c. **Blue Bell Aquatic Center**
  - d. **Parks Maintenance**
8. **Adjourn**

***CERTIFICATION***

I certify that a copy of the June 26, 2019 agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Wednesday, June 19, 2019 at 4:00 p.m.

*Crystal A. Locke, Staff Liaison*

Crystal A. Locke, Staff Liaison  
City of Brenham Parks and Recreation Advisory Board

**Disability Access Statement:** This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was removed by me from the City Hall bulletin board on the \_\_\_\_\_ day of \_\_\_\_\_, 2019 at \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title



To: Parks and Recreation Advisory Board  
From: Crystal Locke, Community Services Specialist  
Subject: Chapter 19 Parks and Recreation  
Date: June 7, 2019

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Chapter 19, Parks and Recreation, of the Code of Ordinances of the City of Brenham was last updated in 2010. Staff met with the City Secretary's office to begin an update of Chapter 19. Staff discussed potential items that should be addressed in the update and reviewed recently updated ordinances from other Texas cities for guidance.

A redline of the current working draft ordinance is attached for the board's review and comment. Major changes in this draft include:

- Addition of prohibition of unauthorized advertising
- Prohibition of alcohol at Blue Bell Aquatic Center
- Prohibition of motorized vehicles anywhere but parking lots
- Prohibition of bicycles, skates, and scooters on trails
- Prohibition of camping in parks
- Prohibition of sleeping or loitering in restrooms
- Prohibition of wading/swimming/fishing/boating
- Prohibition of firearms and air guns
- Addition of prohibition of semi's and trailers without permission
- Prohibition of tobacco products (language taken directly from Health Ordinance)
- Addition of permitting requirements and permitting process
- Article III. Parks and Recreation Advisory Board has been removed. Provisions regarding the Parks and Recreation Advisory Board are now under Resolution No. R-18-024

## Chapter 19 - PARKS AND RECREATION

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### ARTICLE I. - GENERAL PROVISIONS

#### Sec. 19-1. - Definitions.

*Bicycle* shall mean to ride or propel a device commonly known as a bicycle, unicycle, tricycle or similar non-motorized device.

*Camping* shall mean the use of tents, lean-tos, sleeping bags or blankets, or other shelters, automobile trailers, cars, house trailers, house cars, campers, or other such vehicles for the purposes of living or sleeping quarters.

*City* shall mean the duly incorporated municipality of the City of Brenham, Texas.

*Concession stand* shall mean a place where patrons can purchase various snacks, drinks and/or food items.

*Entertainment* shall mean any amusement or diversion provided, especially in a public performance, by an individual or a group of individuals.

*Exhibition* shall mean to show publicly for the purposes of competition or demonstration such things as works, art, objects of manufacture, or athletic skills.

*Person* shall mean an individual, proprietorship, partnership, corporation, association, or other legal entity.

*Scoot* shall mean to ride or propel a device commonly known as a scooter, with a deck designed to allow a person to stand or sit while operating the device, and includes such a device whether powered by electricity, gas, human or other power.

*Skate* shall mean to ride or propel a device commonly known as roller skates, roller blades, skateboard or similar non-motorized device.

*Walking or jogging trails* shall mean any paved or improved path, sidewalk or bridge designed to be used by individuals for walking, jogging or running.

### ARTICLE II. – REGULATIONS

#### Sec. 19-2. - Park hours.

All public parks belonging to the Ceity shall be available for use by the public between the hours of 5:00 a.m. and 11:00 p.m. of each day of the week. A; provided, however, that

arrangements ~~must behave been~~ made in advance with the ~~parks superintendent or~~ City ~~Manager or designee~~ for extended hours.

**Sec. 19-3. - Payment of fees.**

Fees for all park and recreation activities shall be set by resolution of the City Council. All such fees shall be posted, where applicable, and kept on file with the City Secretary. It shall be unlawful for any person to use or enter upon any park or recreation facility for which a fee is charged, without first having first paid said fee.

**Sec. 19-4. - Destruction of park property.**

- (a) It shall be unlawful for any person to deface, tear down, remove, destroy or injure in any manner whatsoever or to cause to be defaced, torn down, destroyed or injured in any manner whatsoever any fence, building, furniture, seat, sign, structure, excavation, post, bracket, lamp, awning, fireplug, hydrant, water pipe, tree, shrub, plant, flower, railing, bridge, backstop, goalpost, culvert or any other property or improvement whatsoever belonging to the City in, at or upon any of the parks owned or controlled by the City.
- (b) A person, group, organization, or entity reserving the use of a park facility shall be responsible for all damages to City property and for the cost of any unreasonable wear and tear of park facilities or services, emergency or public safety services including police and fire, provided to, at or dispatched to the City park or City park facility as a result of such person's, group's or the organization's misuse, improper or unlawful use of the facility.

**Sec. 19-5. Advertising.**

It shall be unlawful for any person to display any advertising matter by signs or to distribute advertising matter of any character within any parks or other recreation areas without permission of the City Manager or designee.

**Sec. 19-6. Alcoholic beverages**

It shall be unlawful for any person to consume any alcoholic beverage in, or to carry or bring any alcoholic beverage into, the Blue Bell Aquatic Center.

**Sec. 19-7. Use of Tobacco products**

The use of tobacco in any manner, including but not limited to smoking, shall be prohibited in all city-owned facilities; vehicles owned, leased, or operated by the city; and all city parks and associated grounds and facilities including, but not limited to, enclosed and outdoor sports arenas, dugouts, bleachers, playing fields, playgrounds, flower gardens, trails (hiking and biking), walking paths and skate parks.

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**Sec. 19-8. - Walking and jogging trails in Jackson Street Park and Hohlt Park Vehicles, motorcycles, and motorized scooters.**

~~No person shall operate a vehicle of any type, including without limitation, bicycles, motoreycles and motorbikes, on any walking or jogging trail within the boundaries of Jackson Street Park or Hohlt Park. This restriction shall not apply to any person that requires the use of a motorized or non motorized mobility device (e.g. wheelchair or scooter) due to illness, injury or disability. No person shall drive an automobile, motorcycle, motor vehicle, golf cart, or other motor operated vehicle or bicycle upon or in any established and maintained park or playground, except in designated parking areas located therein, without specific written permission from the City Manager or designee. This restriction does not apply to any person that requires the use of a motorized or non-motorized mobility device (e.g. wheelchair or scooter) due to illness, injury, or disability.~~

**Sec. 19-9. - ~~B~~Prohibition of bicycling, skating, and scooting.**

(a) It shall be unlawful for any person to bicycle, skate, or scoot within Veterans Memorial Plaza. This restriction shall not apply to any person that requires the use of a motorized or non-motorized mobility device (e.g. wheelchair or scooter) due to illness, injury or disability. ~~Prohibitions:~~

~~(b)~~ (b2) It shall be unlawful for any person to bicycle, skate, or scoot within the walking and jogging trails in Hohlt Park, Jackson Street Park, and Fireman's Park. It shall also be unlawful for any person to bicycle, skate, or scoot within the portion of Fireman's Park situated north of Fireman's Park Road. ~~These~~ restrictions shall not apply to any person that requires the use of a motorized or non-motorized mobility device (e.g. wheelchair or scooter) due to illness, injury or disability.

~~(b) Signage:~~

~~(1) The city shall post one (1) or more signs in a manner intended to provide notice and which contain the words "No rollerskates, rollerblades, skateboards, scooters or bicycles" or any other similar and clearly legible wording indicating that the use or operation of rollerskates, rollerblades, skateboards, scooters or bicycles is prohibited; however, the destruction, defacement, loss or removal of such sign(s) shall in no way affect the enforceability of this chapter or the prosecution of any person hereunder.~~

**Sec. 19-10. Circulars, cards, etc.**

It shall be unlawful for any person to distribute any circulars, cards or written matter or post, paste, or affix any placard, notice or sign within any park or playground in the City without a written permit.

**Sec. 19-11. Camping**

It shall be unlawful for any person to camp in or upon any public park situated within the City.

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**Sec. 19-12. Sleeping**

It shall be unlawful for any person to loiter or sleep in any restroom in any City park or recreation area.

**Sec. 19-13. Wading, swimming, fishing, or boating**

It shall be unlawful for any persons to wade, swim, fish, or boat within any park or recreation area not so designated.

**Sec. 19-14. Disposal of litter**

It shall be unlawful for any person to deposit paper, glass, metal, litter, or trash of any kind on any lawn, driveway, path, or other place in any park or recreation area except in receptacles provided therefor.

**Sec. 19-15. Firearms and air guns**

It shall be unlawful for any person to carry on or about his person or discharge any gun, pistol, or firearms of any kind, including air guns, within or across any park or recreation area not specifically designated for that purpose.

**Sec. 19-16. - Picnic facilities.**

Unless otherwise provided herein, outdoor picnic areas and pavilion areas are available on a first-come, first-served, basis, with the exception of Finke Pavilion, which may be reserved.

**Sec. 19-17. - Use of certain municipal ball fields.**

(a) Unless otherwise provided herein, access to municipally-owned athletic fields are on a first-come, first-served, basis; however, individual reservations are available, upon request, from the City Manager or designee parks and recreation department.

~~(a) \_\_\_~~

(b) It shall be unlawful for any person, firm or corporation (except city employees) to access a municipally-owned athletic field while said athletic field is closed ~~by the posting of a sign by the parks superintendent and/or the city manager or his/her designee.~~

**Sec. 19-18. - Golf.**

It shall be unlawful for any person to practice golf or hit golf balls in any portion of a City park or recreational area. ~~T not designated for that purpose; provided, however, that the practice of disc golf may be permitted in areas designated for disc golf or open area not specifically designated for some other specialized activity.~~

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**Sec. 19-19. Kites, Model Airplanes, and Drones.**

It shall be unlawful for any person to fly a kite or propel or guide a model airplane or drone in any park or recreation area traversed by high voltage transmission lines.

**Sec. 19-20. Individuals and/or businesses profiting from use of city facilities**

It shall be unlawful for any individual or business to financially profit from using public City facilities except in the instances where those individuals or businesses have paid fees for rental.

**Sec. 19-21. - ~~Animals~~Pets.**

- (a) It shall be unlawful for any person who owns a dog or other animal, or has a dog or other animal under their control, to permit such dog or other animal to be in any City park unless restricted by a leash. It shall be the responsibility of the owner of the dog or other animal, or the person who has the dog or other animal under their control, to dispose of all pet excrement immediately. An exemption to this provision shall be events organized by the City.
- (b) Except as provided in Texas Human Resources Code §121.003, it shall be unlawful for any person to tether or pasture, or allow or cause to be tethered or pastured, any cow, horse, mule, fowl, or domestic animal in or upon any park or recreation area.
- (c) It shall be unlawful for any person to frighten, annoy, or injure, or attempt to frighten, annoy, or injure any wild or native animal or bird in any park or recreation area.
- (d) It shall be unlawful for any person to ride any horse or other animal or animal-drawn vehicle over or through any park.

~~It shall be unlawful for any person who owns a dog or other animal, or has a dog or other animal under their control, to permit such dog or other animal to be in any city park unless restricted by a leash. It shall be the responsibility of the owner of the dog or other animal, or the person who has the dog or other animal under their control, to immediately dispose of all pet excrement.~~

**Sec. 19-22. - Entertainment and/or exhibition.**

No entertainment or exhibition shall be given or conducted in any city park or recreational facility without prior written permission from the City Manager or designee. If such entertainment and/or exhibition includes amplified sound, a noise variance from the City Council will be required. The Dr. Bobbie M. Dietrich Memorial Amphitheater is exempted from this section.~~city manager or his/her designee.~~

**Sec. 19-23. - Glass containers prohibited.**

It shall be unlawful for any person to use or have in their possession any glass container in or upon any public park situated within the corporate limits of the City. An exception to this



section shall be glass baby bottles or baby food jars containing products for consumption by a baby.

**Sec. 19-24. - Selling of merchandise, food, and ~~drinks~~/or services.**

- (a) The Ccity shall be the sole operator of concession stands in all Ccity parks and recreational facilities unless otherwise approved in writing by the Ccity Manager or ~~his/her~~ designee.
- (b) It shall be unlawful for any person or persons to sell or offer for sale any drinks or food items within any Ccity park without written permission from the City Manager or ~~designee, parks superintendent~~ and also obtaining a permit from the Ccity's code enforcement officer, as qualified by the Texas Department of State Health Services as a registered sanitarian. If the Ccity does not employ a registered sanitarian that is authorized to issue a required permit for the sale of drink or food items, the required permit must be obtained from an appropriate registered sanitarian authorized to issue said permit.
- (c) It shall be unlawful for any person to sell or offer for sale any goods, wares, services or merchandise within any Ccity park or recreational facility without first obtaining written permission from the City Manager or ~~designee, parks superintendent and also obtaining a vendor permit from the city secretary.~~

**Sec. 19-25. Parking.**

- (a) It shall be unlawful for any person to park a vehicle in any area of a City park for the principal purpose of displaying the vehicle for sale.
- (b) It shall be unlawful for any person to park, stop, or store a semi-truck or trailer in any area of a City park without permission from the City Manager or designee.

**Sec. 19-13. - Destruction of park property.**

- ~~(a) It shall be unlawful for any person to deface, tear down, remove, destroy or injure in any manner whatsoever or to cause to be defaced, torn down, destroyed or injured in any manner whatsoever any fence, building, furniture, seat, sign, structure, excavation, post, bracket, lamp, awning, fireplug, hydrant, water pipe, tree, shrub, plant, flower, railing, bridge, backstop, goalpost, culvert or any other property or improvement whatsoever belonging to the city in, at or upon any of the parks owned or controlled by the city.~~
- ~~(b) No person shall pick or remove from any park premises any vegetation, unless given specific written permission by the city manager or his/her designee.~~
- ~~(c) No person shall drive vehicles, motorcycles, all terrain vehicles, etc. off the paved roads or parking areas, unless given specific written permission by the city manager or his/her designee. This restriction shall not apply to any person that requires the use of a motorized or non motorized mobility device (e.g. wheelchair or scooter) due to illness, injury, or disability.~~

**Sec. 19-26. - Penalty provisions.**

A violation of this chapter shall constitute a misdemeanor and upon conviction thereof shall be punishable pursuant to the general penalty provisions set out in Section 1-5 of the Code of Ordinances of the City of Brenham.

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**Sec. 19-27. Permit required.**

In addition to meeting any other provisions of this Chapter, a permit from the City Manager or designee, hereinafter referred to as "Director," is required prior to sponsoring, holding, or conducting the following uses in a City park or City park facility, if :

- (a) Any organized sporting event and associated activities such as rallies, award ceremonies, etc, unless the organizer has a contract with the City;
- (b) Any exhibit, music event, play, motion picture or similar form of entertainment;
- (c) Any assembly or parade;
- (d) Any use of amplified sound equipment;
- (e) Any sale of food, drinks, or other goods;
- (f) Any sale of services, including boot camps, athletic lessons, etc;
- (g) Any park use during times when the City park or City park facility is normally closed to the public.

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**Secs. 19-28 —19-33. - Reserved.**

**ARTICLE III. — PARKS AND RECREATION ADVISORY BOARD**

**Sec. 19-21. — Purpose.**

~~The City of Brenham Parks and Recreation Advisory Board is created to assist the City of Brenham and the Brenham City Council in the planning and operation of all city parks and recreational facilities with the ultimate goal being to provide the best service possible to the citizens of the city. This purpose includes review and monitoring of existing operations, making recommendations regarding fee schedules for all parks and recreational facilities, considering ways to better utilize the existing facilities, and to provide plans for future development of the city's parks and recreational facilities.~~

**Sec. 19-22. — Scope and membership.**

~~The parks and recreation advisory board shall consist of at least nine (9) members the majority of whom shall reside within the city limits of the City of Brenham, and who shall be appointed to staggered two year terms by the city council. All terms will be for two (2) years ending in December of each calendar year. The director of public works or some other city~~

~~official may be designated by the city manager as an ex-officio member of the board. Upon the death, resignation, removal or expiration of the term of office of any member, the city council, shall appoint a successor.~~

~~The scope of the parks and recreation advisory board's authority will be advisory. All actions regarding policies, procedures, and/or fee schedules taken by the board shall be presented to the city council for final approval. Six (6) members of the board shall constitute a quorum for the transaction of business.~~

**~~Sec. 19-23. — Organization.~~**

- ~~(a) Regular meetings of the parks and recreation advisory board shall be held every second Wednesday of the month at 12:00 p.m. (Noon).~~
- ~~(b) Board members shall select a chairperson whose term shall be for a period of one (1) year. The chairperson shall review and approve agenda items to be considered by the board and shall conduct such meetings in accordance with Robert's Rules of Order, calling for votes when deemed necessary to determine recommendations to be presented to city council and/or for direction of city staff. The chairperson may call special meetings at any time.~~
- ~~(c) The board will hear citizens and/or special interest groups who may present requests or comments relative to the city's parks and recreational facilities. The board shall advise city staff and/or the city council of any recommendations.~~
- ~~(d) The board shall counsel city staff on various policies and operations of all city parks and recreational facilities, review and make recommendations on the annual budget for the city's parks and recreational facilities, and review and make recommendations in connection with long range planning efforts relative to all facilities.~~
- ~~(e) All fees related to any parks and recreational activities shall be recommended by the parks and recreation advisory board to city council for approval. All fees shall be set by resolution of the city council and shall be on file in the city secretary's office.~~

# Memo

To: Parks Board  
From: Tammy Jaster, Aquatic Supervisor  
Date: 6/20/2019  
Re: BBAC Phase II

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**Programmatic Requirements...**Initial research (late 1990s) by the City and the Citizen's Steering Committee found a need for a community center that would ultimately include an outdoor leisure pool and indoor natatorium, a community education center, and a recreation center. Aside from aquatic and recreational needs, the multi-use complex for this site will ultimately serve a local youth organization and the Community Education Department of the Brenham Independent School District.

**Design Solutions...**The Blue Bell Aquatic Center Phase I was completed and opened in 2001 and includes an outdoor leisure pool comprised of a 5,500 square foot water area with a 120 ft. water slide, water floats and sprays (thematically designed around Blue Bell ice cream products), a zero-beach entry, and a children's pool for young swimmers. The Natatorium houses a 6-lane, 25-yard pool for practice, training, and U.I.L. sanctioned competition. The addition of a childcare room, an exercise room, and a 1,000 square foot therapy/rehab pool with dressing rooms and an office/exam room to the original contract was made possible through additional private donations.

**Phase II....**There was a Recreation Center in Phase II that was proposed to be built. From my understanding, instead of building phase II, the city opted to build the building next door, now known as the Boys & Girls Club. From Blue Prints, it appears that Phase II would have consisted of:

- **Outdoor Lazy River** in the grass area between the leisure pool and the exterior fence
- A second **BIG slide** in Leisure Pool intertwined in the current yellow slide
- **Additional parking** currently where the Boys & Girls Club is currently located
- **Handicap Parking** in the rear of the current building attached to the Recreation Center
- **Recreation Center** – additional 14,930 sq ft building, attached to the current building consisting of lobby, 5 offices, additional storage, additional restrooms, laundry room, double basketball court, 2 racket ball courts, serving room, completion of an indoor walking trail (hallways from aquatic center to recreation center,

**Current Status....**Currently as the City is looking at a Capital Improvement Plans leading us into 2025, we need to consider where we want the Blue Bell Aquatic Center to go, and/or does the community want it to grow? If we want to grow, what does that to look like?

**Options to Consider....** Here are several options to consider...

- **Building Phase II** or parts of Phase II such as the Recreation Center with Indoor Basketball Courts, Racket Ball Courts, Cardio Machines, Sauna, additional restrooms, handicap parking, possibly a new water feature for the leisure pool area.
  - Splash Pad
  - Flow Rider
  - Additional Free-Standing Slides
- An **Outdoor Olympic Size Pool** – deeper water 10-12'; 8 lanes; deck space for sun bathers – this would open up space (while temperatures are warm) for lap swimmers, swim teams, swim meets, and during summer could be designated for teens/adults.

Staff is looking for your guidance and what you have heard in the community. We have heard several recommendations from our patrons which are listed above. We have also heard the need to have better access to the therapy pool. In order to move forward with our Capital Improvement Plan would like to know the Parks Boards take on whether we plan big or stay small and address some of the user's requests. Due to the property layout we have to be careful with any improvements so we do not affect expansion options if Phase II is considered.



## City of Brenham Parks & Recreation Advisory Board Minutes

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, April 10, 2019, beginning at 12:00 p.m. at Brenham City Hall, Conference Room 2-A, 200 W. Vulcan Street Brenham, Texas.

### Members present:

Paula Buls  
Luis Mendoza  
Jim Baker  
Lee Chalmers  
Bill Betts  
Andrea Fischer  
Ginger Bosse  
Matthew Wehring  
Delbert Boeker

### Members absent:

None

### City staff present:

Lowell Ogle, Dane Rau, Casey Redman, Stephen Gerhard, Tammy Jaster, Annie Montgomery, Kacey Weiss, Crystal Locke

### Others present:

#### **1. Call Meeting to Order**

#### **2. Citizens/Visitor Comments**

There were no citizen comments.

## **WORK SESSION**

### **3. Presentation and Discussion Relating to the Review of the Action Plan in the City of Brenham Parks, Recreation, and Open Spaces Master Plan for 2015 – 2025**

Community Services Specialist Crystal Locke presented this item. Locke explained that the City secured funding for plan development from Brenham Community Development Corporation (BCDC) in FY14 and created a 10-year Parks, Recreation and Open Spaces Master Plan. Staff collected data, organized community meetings and focus groups, determined goals based on community input, and delivered an Action Plan. The Action Plan was developed by comparing the demand for recreation to the existing inventory of parks and recreation opportunities. Locke explained that the Action Plan contained three action areas – Park Development, Facilities, and Trails, and provided an overview of each of the action areas.

Board Member Wehring inquired about additional parks and recreation items that arise and are not included in the current planning document. Locke replied that additional projects are noted and mentioned the Texas Parks and Wildlife Department Local Grant Program guidelines for Master Plans include a 5-year update which is scheduled for 2020.

Locke noted that she received two comments by email from citizens with ideas the park system. Ideas included growth in the skate park area, a place to exercise outdoors, botanical gardens, sculpture gardens, koi ponds, and fountains.

Public Works Director Dane Rau expressed that at the request of City Manager James Fisher staff discuss the Blue Bell Aquatic Center (BBAC) – modified version of Phase II implementation (item number 12 on the Parks and Recreation Facilities list) with the Board. Rau mentioned that the original facility design included a Phase II. BBAC Aquatic Superintendent Tammy Jaster explained that the original Phase II included a recreation center, indoor walking trail, additional parking, and a lazy river. Chairperson Betts suggested staff table this discussion and add to a future agenda to allow for appropriate time and discussion.

Locke reminded the Board that a 5-year update to the Master Plan is scheduled for 2020 and will include new public input, evaluation of current goals and objectives, and updating priorities.

## **REGULAR SESSION**

### **4. Discuss and Possibly Act Upon the Approval of the Minutes from the February 13, 2019 Regular Meeting**

A motion was made by Board Member Boeker and seconded by Board Member Buls to approve the minutes from the February 13, 2019 regular meeting.

Chairperson Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Yes
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Paula Buls	Yes
Board Member Lee Chalmers	Yes
Board Member Luis Mendoza	Yes
Board Member Andrea Fischer	Yes
Board Member Matthew Wehring	Yes

**5. Discuss and Possibly Act Upon Fiscal Year 2019-20 Funding from the Brenham Community Development Corporation (BCDC) for Various Parks and Recreation Projects**

Public Works Director Dane Rau explained that staff has identified parks and recreation projects to present to the Brenham Community Development Corporation (BCDC) for funding and is looking for guidance from the Parks and Recreation Advisory Board. The BCDC Board will meet April 24, 2019.

Community Services Specialist Crystal Locke presented requests from Recreation which includes funding support for the 5-year update to the Parks, Recreation, and Open Spaces Master Plan, Movies in the Park series, and various programming options for the 2019 Christmas Stroll and Lighted Parade.

<b>Fiscal Year Planned</b>	<b>Description</b>	<b>Budget Request</b>
2020	Parks, Recreation, and Open Spaces Master Plan - 5-year update	\$10,000
2020	Movies in the Park	\$4,000
2020	Christmas Stroll Programming	\$5,000
<b>Total Budget Request for FY20</b>		<b>\$19,000</b>



Blue Bell Aquatic Center Superintendent Tammy Jaster explained that the items below for the BBAC are in priority of staff's recommendation.

<b>Fiscal Year Planned</b>	<b>Description</b>	<b>Budget Request</b>
2020	Resurface Leisure Pool Deck	\$75,000
2020	Replace HVAC Units	\$64,000
2020	Replace Pumps for Pools	\$14,000
2020	Replace Lounge Chairs	\$60,000
2020	Replace Picnic Table Umbrellas	\$7,500
2020	Aflex Inflatables	\$12,000
2020	Repaint Steel Beams	\$50,000
2020	Shade Structures	\$45,000
2020	Bogo Mats	\$10,000
<b>Total Budget Request for FY20</b>		<b>\$337,500</b>

Parks Superintendent Casey Redman made the funding request for the following items in priority order.

<b>Fiscal Year Planned</b>	<b>Description</b>	<b>Budget Request</b>
2020	Splash Pad - TBD	\$300,000
2020	Replace Outfield Wall - Fireman's Field	\$80,000
2020	Turf Mound - Schulte Field	\$12,000
2020	Bullpen Upgrades (Phase I) - Hohlt Park	\$11,000
2020	Fan - Finke Pavilion, Fireman's Park	\$11,550
2020	Playground - Jerry Wilson	\$85,000
2020	Resurface Parking Lot - Linda Anderson	\$30,000
2020	Replace Fence - Pickleball Courts	\$6,000
2020	Shade Canopy – Pickleball Courts	\$15,000
2020	Phase III – Henderson Park	\$200,000
2020	Renovations - Blinn Softball Field	\$80,000
2020	Covered Basketball Courts - TBD	\$85,000
2020	Playground - Jackson Street Park	\$85,000
2020	Replace Bleachers (Phase I) - Hohlt Park	\$45,000
2020	Press Box Upgrades - Fireman's Field	\$30,000
2020	Replace Scoreboards - Hohlt Park softball	\$22,000
2020	Liberty Wheelchair Swing	\$30,000
<b>Total Budget Request for FY20</b>		<b>\$1,127,550</b>

Board Member Wehring asked staff if they knew how much BCDC will have to help fund projects. Rau responded that the amount is unknown at this time and staff is meeting with Stacy Hardy and Carolyn Miller following the meeting to discuss. Board Member Wehring also questioned whether or not BCDC has been able to fund the requested dollar amount in the past. Rau replied that the dollar amount is similar to last year.

Rau informed the Board that the City did not receive funding for the Brenham Family Park project through Texas Parks and Wildlife Department (TPWD), but did receive positive feedback and was encouraged to re-apply. Rau explained that last year BCDC funded the matching amount of \$500,000 to apply for the grant and that staff is requesting to have that amount dedicated to re-apply this year. Board Member Buls questioned if staff knew why the City did not receive the funding. Locke replied with a quick review of the grant scoring criteria and also mentioned the new scoring system proposed for TPWD grants.

Board Member Wehring asked about trails for the Brenham Family Park. Rau responded that staff will probably bring that to the Board at the next meeting. Citizen, Edward Smith, met with staff about adding bike trails in the park system. Rau noted that bike trails may be something the city can do with the property in the mean time before it is developed.

A motion was made by Board Member Baker and seconded by Board Member Chalmers to recommend the requested Parks and Recreation Departments' projects be presented to the BCDC for consideration and approval for budget year FY20.

Chairperson Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Yes
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Paula Buls	Yes
Board Member Lee Chalmers	Yes
Board Member Luis Mendoza	Yes
Board Member Andrea Fischer	Yes
Board Member Matthew Wehring	Yes

## 6. Parks and Recreation Staff Updates

### Recreation

Community Services Specialist Crystal Locke provided the following update:

- Program and Event Participant re-caps: February Walk with a Doc – 30, Pop-up Play Day at Hattie Mae Flowers Park – 66, March Walk with a Doc – 29, and Intro to Pickleball – 10
- The next Pop-up Play Day is scheduled at Jackson Street Park on June 8
- Moving remaining Walk with a Doc events to the Kruse Center. Positive feedback about events being held at the Kruse Center – climate controlled, events can happen rain or shine. Next event is Saturday, April 27
- Hot Nights, Cool Tunes line-up announced for Saturday's in July

### Blue Bell Aquatic Center (BBAC)

Blue Bell Aquatic Center Superintendent Tammy Jaster provided the following update:

- Visits – current daily visits, passes, and revenues were presented to the board
- Staffing – hiring for Summer 2019
- Maintenance – working on Brenham Community Development Corporation (BCDC) funded projects: work planned to start in April for playground replacement, work completed in March for slide tower repairs, and leisure pool repairs should finish in the next couple of weeks
- Usage – currently 157 swimmers signs up for Dolphins Swim Team. BBAC to host three meets: May 18, June 1, and June 8. Booking indoor and outdoor summer parties
- Programs, Publicity, and Special Events –Summer swim lesson registration will begin May 6, busy March for Carousel, Lifeguard training dates were highlighted, Splish Splash Spring Break was held March 11-15 with 548 visits to the pool (up 65% from last year), seven schools participating in water safety weeks beginning in April, and eleven end of school parties are set to begin week of May 13

### Parks Maintenance

Parks Superintendent Casey Redman provided the following update:

- New playscape structures completed at Fireman's Park
- New playscape structure completed at Hohlt Park
- Night light project completed at Fireman's Park
- Bottle filling stations completed
- Lower Colorado River Authority (LCRA) employees assisted in clearing debris and limbs from the nature trail at Hohlt Park
- Three parking lots completed at Jackson Street Park
- Bathrooms and parking lot completed at Fireman's Park
- Lightning detectors installed at Henderson and Jackson Street Park
- Entrance signs ordered for Hattie Mae Flowers and Jerry Wilson

Parks Assistant Superintendent Stephen Gerhard provided the following tournament update:

- Six tournaments – two BISD baseball, two soccer, one youth softball, and one youth baseball
- 32 tournaments scheduled for 2019

Redman let the Board know that Stephen Gerhard will be leaving the City. Gerhard has accepted a position with Texas A&M managing fine turf areas.

**7. Adjourn**

The meeting was adjourned.

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Bill Betts  
Chair

**ATTEST:**

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Crystal Locke  
Staff Liaison

DRAFT



To: Parks and Recreation Advisory Board

From: Crystal Locke, Community Services Specialist

Subject: Chapter 19 Parks and Recreation

Date: June 7, 2019

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Staff is requesting the Board make a recommendation to Council to pass the attached amendments to Chapter 19, Parks and Recreation, of the Code of Ordinances of the City of Brenham.

## Chapter 19 - PARKS AND RECREATION

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### ARTICLE I. - GENERAL PROVISIONS

#### Sec. 19-1. - Definitions.

*Bicycle* shall mean to ride or propel a device commonly known as a bicycle, unicycle, tricycle or similar non-motorized device.

*Camping* shall mean the use of tents, lean-tos, sleeping bags or blankets, or other shelters, automobile trailers, cars, house trailers, house cars, campers, or other such vehicles for the purposes of living or sleeping quarters.

*City* shall mean the duly incorporated municipality of the City of Brenham, Texas.

*Concession stand* shall mean a place where patrons can purchase various snacks, drinks and/or food items.

*Entertainment* shall mean any amusement or diversion provided, especially in a public performance, by an individual or a group of individuals.

*Exhibition* shall mean to show publicly for the purposes of competition or demonstration such things as works, art, objects of manufacture, or athletic skills.

*Person* shall mean an individual, proprietorship, partnership, corporation, association, or other legal entity.

*Scoot* shall mean to ride or propel a device commonly known as a scooter, with a deck designed to allow a person to stand or sit while operating the device, and includes such a device whether powered by electricity, gas, human or other power.

*Skate* shall mean to ride or propel a device commonly known as roller skates, roller blades, skateboard or similar non-motorized device.

*Walking or jogging trails* shall mean any paved or improved path, sidewalk or bridge designed to be used by individuals for walking, jogging or running.

### ARTICLE II. – REGULATIONS

#### Sec. 19-2. - Park hours.

All public parks belonging to the City shall be available for use by the public between the hours of 5:00 a.m. and 11:00 p.m. of each day of the week. Arrangements must be made in advance with the City Manager or designee for extended hours.

**Sec. 19-3. - Payment of fees.**

Fees for all park and recreation activities shall be set by resolution of the City Council. All such fees shall be posted, where applicable, and kept on file with the City Secretary. It shall be unlawful for any person to use or enter upon any park or recreation facility for which a fee is charged, without first having first paid said fee.

**Sec. 19-4. - Destruction of park property.**

- (a) It shall be unlawful for any person to deface, tear down, remove, destroy or injure in any manner whatsoever or to cause to be defaced, torn down, destroyed or injured in any manner whatsoever any fence, building, furniture, seat, sign, structure, excavation, post, bracket, lamp, awning, fireplug, hydrant, water pipe, tree, shrub, plant, flower, railing, bridge, backstop, goalpost, culvert or any other property or improvement whatsoever belonging to the City in, at or upon any of the parks owned or controlled by the City.
- (b) A person, group, organization, or entity reserving the use of a park facility shall be responsible for all damages to City property and for the cost of any unreasonable wear and tear of park facilities or services, emergency or public safety services including police and fire, provided to, at or dispatched to the City park or City park facility as a result of such person's, group's or the organization's misuse, improper or unlawful use of the facility.

**Sec. 19-5. Advertising.**

It shall be unlawful for any person to display any advertising matter by signs or to distribute advertising matter of any character within any parks or other recreation areas without permission of the City Manager or designee.

**Sec. 19-6. Alcoholic beverages**

It shall be unlawful for any person to consume any alcoholic beverage in, or to carry or bring any alcoholic beverage into, the Blue Bell Aquatic Center.

**Sec. 19-7. Use of Tobacco products**

The use of tobacco in any manner, including but not limited to smoking, shall be prohibited in all city-owned facilities; vehicles owned, leased, or operated by the city; and all city parks and associated grounds and facilities including, but not limited to, enclosed and outdoor sports arenas, dugouts, bleachers, playing fields, playgrounds, flower gardens, trails (hiking and biking), walking paths and skate parks.

**Sec. 19-8. Vehicles, motorcycles, and motorized scooters.**

No person shall drive an automobile, motorcycle, motor vehicle, golf cart, or other motor operated vehicle or bicycle upon or in any established and maintained park or playground, except in designated parking areas located therein, without specific written permission from the City Manager or designee. This restriction does not apply to any person that requires the use of a motorized or non-motorized mobility device (e.g. wheelchair or scooter) due to illness, injury, or disability.

**Sec. 19-9. - Bicycling, skating, and scooting.**

- (a) It shall be unlawful for any person to bicycle, skate, or scoot within Veterans Memorial Plaza. This restriction shall not apply to any person that requires the use of a motorized or non-motorized mobility device (e.g. wheelchair or scooter) due to illness, injury or disability.
- (b) It shall be unlawful for any person to bicycle, skate, or scoot within the walking and jogging trails in Hohlt Park, Jackson Street Park, and Fireman’s Park. It shall also be unlawful for any person to bicycle, skate, or scoot within the portion of Fireman's Park situated north of Fireman's Park Road. These restrictions shall not apply to any person that requires the use of a motorized or non-motorized mobility device (e.g. wheelchair or scooter) due to illness, injury or disability.

**Sec. 19-10. Circulars, cards, etc.**

It shall be unlawful for any person to distribute any circulars, cards or written matter or post, paste, or affix any placard, notice or sign within any park or playground in the City without a written permit.

**Sec. 19-11. Camping**

It shall be unlawful for any person to camp in or upon any public park situated within the City.

**Sec. 19-12. Sleeping**

It shall be unlawful for any person to loiter or sleep in any restroom in any City park or recreation area.

**Sec. 19-13. Wading, swimming, fishing, or boating**

It shall be unlawful for any persons to wade, swim, fish, or boat within any park or recreation area not so designated.

**Sec. 19-14. Disposal of litter**



It shall be unlawful for any person to deposit paper, glass, metal, litter, or trash of any kind on any lawn, driveway, path, or other place in any park or recreation area except in receptacles provided therefor.

**Sec. 19-15. Firearms and air guns**

It shall be unlawful for any person to carry on or about his person or discharge any gun, pistol, or firearms of any kind, including air guns, within or across any park or recreation area not specifically designated for that purpose.

**Sec. 19-16. - Picnic facilities.**

Unless otherwise provided herein, outdoor picnic areas and pavilion areas are available on a first-come, first-served, basis, with the exception of Finke Pavilion, which may be reserved.

**Sec. 19-17. - Use of certain municipal ball fields.**

- (a) Unless otherwise provided herein, access to municipally-owned athletic fields are on a first-come, first-served, basis; however, individual reservations are available, upon request, from the City Manager or designee.
- (b) It shall be unlawful for any person, firm or corporation (except city employees) to access a municipally-owned athletic field while said athletic field is closed.

**Sec. 19-18. – Golf.**

It shall be unlawful for any person to practice golf or hit golf balls in any portion of a City park or recreational area. The practice of disc golf may be permitted in areas designated for disc golf.

**Sec. 19-19. Kites, Model Airplanes, and Drones.**

It shall be unlawful for any person to fly a kite or propel or guide a model airplane or drone in any park or recreation area traversed by high voltage transmission lines.

**Sec. 19-20. Individuals and/or businesses profiting from use of city facilities**

It shall be unlawful for any individual or business to financially profit from using public City facilities except in the instances where those individuals or businesses have paid fees for rental.

**Sec. 19-21. - Animals.**

- (a) It shall be unlawful for any person who owns a dog or other animal, or has a dog or other animal under their control, to permit such dog or other animal to be in any City park unless restricted by a leash. It shall be the responsibility of the owner of the dog or other animal, or the person who has the dog or other animal under their control, to dispose of

all pet excrement immediately. An exemption to this provision shall be events organized by the City.

- (b) Except as provided in Texas Human Resources Code §121.003, it shall be unlawful for any person to tether or pasture, or allow or cause to be tethered or pastured, any cow, horse, mule, fowl, or domestic animal in or upon any park or recreation area.
- (c) It shall be unlawful for any person to frighten, annoy, or injure, or attempt to frighten, annoy, or injure any wild or native animal or bird in any park or recreation area.
- (d) It shall be unlawful for any person to ride any horse or other animal or animal-drawn vehicle over or through any park.

**Sec. 19-22. - Entertainment and/or exhibition.**

No entertainment or exhibition shall be given or conducted in any city park or recreational facility without prior written permission from the City Manager or designee. If such entertainment and/or exhibition includes amplified sound, a noise variance from the City Council will be required. The Dr. Bobbie M. Dietrich Memorial Amphitheater is excepted from this section.

**Sec. 19-23. - Glass containers prohibited.**

It shall be unlawful for any person to use or have in their possession any glass container in or upon any public park situated within the corporate limits of the City. An exception to this section shall be glass baby bottles or baby food jars containing products for consumption by a baby.

**Sec. 19-24. - Selling of merchandise, food, and drinks.**

- (a) The City shall be the sole operator of concession stands in all City parks and recreational facilities unless otherwise approved in writing by the City Manager or designee.
- (b) It shall be unlawful for any person or persons to sell or offer for sale any drinks or food items within any City park without written permission from the City Manager or designee, and also obtaining a permit from the City's code enforcement officer, as qualified by the Texas Department of State Health Services as a registered sanitarian. If the City does not employ a registered sanitarian that is authorized to issue a required permit for the sale of drink or food items, the required permit must be obtained from an appropriate registered sanitarian authorized to issue said permit.
- (c) It shall be unlawful for any person to sell or offer for sale any goods, wares, services or merchandise within any City park or recreational facility without first obtaining written permission from the City Manager or designee.

**Sec. 19-25. Parking.**

- (a) It shall be unlawful for any person to park a vehicle in any area of a City park for the principal purpose of displaying the vehicle for sale.

- (b) It shall be unlawful for any person to park, stop, or store a semi-truck or trailer in any area of a City park without permission from the City Manager or designee.

**Sec. 19-26. - Penalty provisions.**

A violation of this chapter shall constitute a misdemeanor and upon conviction thereof shall be punishable pursuant to the general penalty provisions set out in Section 1-5 of the Code of Ordinances of the City of Brenham.

**Sec. 19-27. Permit required.**

In addition to meeting any other provisions of this Chapter, a permit from the City Manager or designee, hereinafter referred to as “Director,” is required prior to sponsoring, holding, or conducting the following uses in a City park or City park facility, if :

- (a) Any organized sporting event and associated activities such as rallies, award ceremonies, etc, unless the organizer has a contract with the City;
- (b) Any exhibit, music event, play, motion picture or similar form of entertainment;
- (c) Any assembly or parade;
- (d) Any use of amplified sound equipment;
- (e) Any sale of food, drinks, or other goods;
- (f) Any sale of services, including boot camps, athletic lessons, etc;
- (g) Any park use during times when the City park or City park facility is normally closed to the public.

**Secs. 19-28 —19-33. - Reserved.**



To: Parks and Recreation Advisory Board  
From: Crystal Locke, Community Services Specialist  
Subject: Recreation & Community Programs  
Date: April 7, 2019

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## Program and Event Participant Re-cap

18 April Walk with a Doc  
50+ Kids to Parks Day  
34 May Walk with a Doc  
480+ Floats n' Flicks

## Personnel Update

Hired Emily Dedmon, student at Texas A&M, as the Parks and Rec Intern

## Future Programs & Events

### Movies in the Park

**Thursday, June 13 | Hohlt Park | 8:45pm** featuring Mary Poppins Returns  
**Thursday, June 27 | Hohlt Park | 8:45pm** featuring Ralph Breaks the Internet  
**Thursday, July 18 | Hohlt Park | 8:45pm** featuring How to Train Your Dragon  
**Thursday, August 1 | Blue Bell Aquatic Center | 8:30pm** featuring Hook

### Walk with a Doc

**Saturday, June 22 and July 27 | Kruse Center | 9am-10am**

This doctor-led group is a fun and safe place to go for a walk and learn about health.

## July is National Parks and Recreation Month!

The City is celebrating everything that makes Parks and Rec fun. This year's theme is Game On and there will be activities scheduled throughout the month including a photo contest.

### Roll and Read

**Wednesday, August 7 | Fireman's Park | 9:30am**

Enjoy a half-mile story time trail with reading and activity stations along the way. This program is for children 5 and younger and promotes early literacy and physical well-being.

# Memo

To: Parks Board Members  
 From: Tammy Jaster, Aquatic Supervisor  
 Date: 6/20/2019  
 Re: Blue Bell Aquatic Center Update

- VISITS:

- Current Daily Visits:

- Summer (Memorial Day – Labor Day)
- 2017 – 41,079      2018- 33,558      2019 – 14,407
- Calendar Year (January – December)
- 2017 – 61,705      2018- 52,973      2019 – 34,815
- Budget Year (October – September)
- 2017- 70,440      2018- 55,689      2019- 41,839

- BBAC Passes: **CALENDAR YEAR**

Pass TYPE:	Individual Monthly	Individual Aerobic Monthly	Family Monthly	Senior Monthly	Senior Aerobic Monthly	Individual Annual	Family Annual	Senior Annual	Senior Aerobic Year	Summer Pass – Family	Summer Pass – Individual	ReNEW Active
2017	124	10	285	373	179	11	18	76	---	77	6	---
2018	108	15	249	353	200	8	14	72	---	59	5	---
2019	47	4	45	207	109	4	8	45	1	66	4	11

- REVENUE:

- Current through end of **Budget Year**

Items:	Aquatic Admission:	Member Pass:	Programs:	Leisure Pool Rental:	Comp Pool Rental:	Therapy Pool Rental:	Table/ Locker Rental:	Room Rental:	Aquatic Misc	Concessions:
2017	\$91,273	\$66,214	\$34,925	\$15,705	\$20,220	\$2,200	\$1,075	\$1,977	\$3,935	\$31,258
2018	\$81,503	\$64,557	\$31,593	\$9,800	\$21,530	\$1,400	\$725	\$1,855	\$2,505	\$23,417
2019 (Oct 1– June 14)	\$41,630	\$49,624	\$24,770	\$7,800	\$22,005	\$300	\$95	\$1,465	\$2,845	\$11,101

- STAFFING:

- STAFF –finishing up last few items with summer staff... will be working on staff for fall

- MAINTANENCE: Finished BCDC funded Projects FY18-19:

- Playground Replacement – Finished – one spot on flooring they are scheduling to fix
- Slide Tower Repair – completed & Paid
- Popsicle & Country Cone Refurbishment – Completed & Paid
- Leisure Pool Fix – Completed, final approval of payment to be approved at council

● USAGE:

April BBAC Usage		PARK Central Usage	
4909	Total Visits	625	Carousel Riders
90	Passes Sold	2	Carousel Rentals
588	Phone Calls to Park Central	12	Fireman's Park Kitchen
0	BSSLC Visits	8	Fireman's Rock Room
46	Kruse Village Visits	7	Finkie Pavilion Rental
11	ReNew Active Visits	1	Henderson Park Kitchen
36	Private Lessons	1	Amphitheatre
1	Parties Hosted	5	All Sports Building
4	Swim Teams	9	Jackson Street Kitchen

● PROGRAMS/PUBLICITY/SPECIAL EVENTS:

- Mom's Day Monday – June 3 – Moms get in FREE
- Swim Lessons – June 3 – 9am; 10am; 7pm
- Water Babies – June 3
- Tot Time – June 7 – pool opens at 10am for families with kids 5 & under
- Dolphins Swim Meet – June 8
- Special Olympic Swim Coach Training – June 8
- Maze Monday – June 10 – activities & games
- Camp Cascade – June 10
- Swim Lessons – June 10 – 9am; 10am; 7pm
- Water Babies – June 10
- Swim Lessons – June 17 – 9am; 10am; 7pm
- Water Babies – June 17
- Jurassic Park Day – June 19 – activities and games
- World's Largest Swim Lesson – June 20
- Tot Time – June 21 – pool opens at 10am for families with kids 5 & under
- Camp Cascade – June 24
- Swim Lessons – June 24 – 9am; 10am; 7pm
- Junior Guard – June 24
- Academic Honor Roll – June 28 – bring in you're a & AB Honor Roll Report Card and get in FREE
- National Aquatic Week – July 1 – 5 – activities planned each day



# Memorandum

To: Parks and Recreation Advisory Board Members  
From: Casey Redman, Parks Superintendent  
Date: June 12, 2019  
Re: Park Maintenance and Tournament Update

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New LED lights installed at Jerry Wilson Basketball Courts

Installed chain-link fence divider on Pickleball Courts

Another successful Maifest

Little League season is complete. (661 players)

Upcoming All-Star Tournament at Linda Anderson June 17th-June 24<sup>th</sup>

Maintenance-mowing, weedeating, trimming shrubs, etc.

## **Tournaments:**

USC Soccer 2 days 12 teams

Batter's Box 2 days 14 teams

Santiago SB 2 days 27 teams

HTB 2 days 12 teams

Santiago SB 2 days 37 teams