



NOTICE OF A MEETING
Parks and Recreation Advisory Board
Wednesday, November 13, 2019 @ 12:00 p.m.
City Hall – Second Floor Conference Room
200 W. Vulcan Brenham, Texas 77833

1. **Call Meeting to Order**
2. **Citizen and Visitor Comments**

WORK SESSION

3. **Presentation and Discussion Regarding the Addition of a Splash Pad in a City Park**
(Pages 1-3)
4. **Presentation and Update on the Future Brenham Family Park Design and Construction**
(Pages 4-8)
5. **Presentation and Discussion Regarding Camp Gladiator Program, the Camp's Request for Usage of City of Brenham Park Facilities, and Applicable Fees for Said Facility Usage**
(Pages 9-10)

REGULAR SESSION

6. **Discuss and Possibly Act Upon the Approval of the Minutes from the August 14, 2019 Regular Meeting**
(Pages 11-17)
7. **Discuss and Possibly Act Upon the Recommended Changes to the 2020 Parks and Recreation Fee Schedule**
(Pages 18-19)
8. **Discuss and Possibly Act Upon the Recommendation to Participate in the Texas Parks and Wildlife Department (TPWD) Community Outdoor Outreach Program (CO-OP) Grant for Angler Education Week at the Blue Bell Aquatic Center**
(Page 20)
9. **Discuss and Possibly Act Upon the Recommendation to Participate in the Texas Parks and Wildlife Department (TPWD) Local Parks Grant Program for the Proposed Brenham Family Park (Phase I (a))**
(Pages 21-22)

10. Parks and Recreation Staff Updates

(Pages 23-29)

- a. Administration
 - Letter of Support to National Fitness Campaign
- b. Recreation
- c. Blue Bell Aquatic Center
- d. Parks Maintenance

11. Adjourn

CERTIFICATION

I certify that a copy of the November 13, 2019 agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, November 8, 2019 at 4:45 p.m.

Crystal A. Locke, Staff Liaison

Crystal A. Locke, Staff Liaison
City of Brenham Parks and Recreation Advisory Board

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was removed by me from the City Hall bulletin board on the _____ day of _____, 2019 at _____ a.m./p.m.

Signature

Title



Memorandum

To: PARB Board Members

From: Dane Rau, Director of Public Works

Date: November 8, 2019

Re: Discussion and Update Regarding Splashpad Logistics in a City Park

PARB Board Members

Staff was awarded \$300,000 for the addition of a splash pad to be placed in a city park during the FY20 Brenham Community Development Corporation (BCDC) funding meeting. Staff is looking to construct a 2,000+ sq. ft. splash pad with a total area of approximately 2,800 sq. ft. which includes a 5' buffer area.

The following two parks, Fireman's and Henderson, were identified and discussed at the previous Board meeting on August 14.

Since then, staff created and posted an online survey for community input and would like to visit with the Board again to get additional input on the preferred choice pertaining to Fireman's Park and Henderson Park.

Fireman's Park – open space adjacent to parking lot and behind small pavilion

Advantages

- Existing supporting amenities: pavilion for shade, seating, and parking next to site
- ADA sidewalk from parking lot to pavilion will allow for easy extension to route to site
- Newly constructed restrooms
- 2" water line along the creek channel south of location if pass through system is preferred
- Site is flat – no trees or playgrounds located in the direct area

Disadvantages

- Sewer has not been identified
- Parking

Henderson Park – open space area between N. Valley Street and bridge

Advantages

- Openness of the area
- Visible from N. Market and N. Park
- Underutilized parking off N. Park
- No playgrounds or trees in the direct area which may cause additional maintenance
- Water and sanitary sewer are close that will allow for easy extension

Disadvantages

- Natural slope of property will require additional dirt work
- Restrooms are located approximately 200 yards from the site
- Parking is approximately 330 feet from main parking lot
- Support amenities will need to be added – shade, seating

Staff would like to settle in on a site and get feedback on the comments that were submitted through the survey. Ultimately we want to make an immediate impact and have a splash pad that all will enjoy.



Fireman's Park



Henderson Park



Memorandum

To: PARB Board Members

From: Dane Rau

Date: 11/8/19

Re: Presentation and Update Regarding the Brenham Family Park Design and Construction

PARB Board Members

Over the last 6-8 weeks, staff along with Jones-Carter and Wes Hall (Kruse family representative) have been in discussion regarding the design and location of the lake structure on the future park development. It was brought to our attention several months ago that the vision of having an on-channel lake/detention pond was not going to be allowed by the Corps of Engineers and was denied. With knowing that and also staying with the wishes of the Kruse family we have looked at options to have a pond/lake or multiple ponds/lakes on the future parkland that will also handle detention from the private tracts around the site. This does not have to occur but since the on-channel pond is no longer a consideration we have to look at other options which include a mixture of multiple ponds/lakes serving as detention ranging from 4-6 ponds with sizes anywhere from .5 acre to 7 acres. (See attached maps). We are working through this and also reconfiguring the layout of the park to keep the amenities as discussed in the community group meetings as well as the initial Park Master Plan that was created in 2017.

Before we spend additional money on designing new layouts we want to get the Boards opinion on these preliminary designs conducted by Jones-Carter. With the sanitary sewer line going in ahead of the park development along the creek channel we will have to design around that. This will serve the Baker Katz development and be served by a lift station on the park property.

Staff has many options before we have to decide on a permanent design related to this park. We will work diligently with the Kruse family on the intent of the park and its amenities and also take into consideration the future operations and maintenance that a design will occur. We may have to look at other options of having an off-channel lake structure solely for recreational use and not take on detention from private development.

We will strive to meet the needs of the community and Parks Board and also work towards our goals of providing different amenities that other parks do not have.

We just want to share with you the most recent developments and some options that have come our way. Staff plans to apply for a Texas Parks and Wildlife Department (TPWD) grant for Phase 1 (a) of this park and plan to continue in talks of a permanent design that will satisfy the majority.

Future Commercial

Proposed Blue Bell Road Ext

POINTS OF INTEREST

- 1 Rest Areas
- 2 Restrooms
- 3 Playscape
- 4 Picnic Area
- 5 Parking Area
- 6 Multi Purpose Field
- 7 Viewing Pull-off
- 8 Overlook
- 9 Community Center
- 10 Wildflower Area
- 11 Boardwalk/Canoe Launch

Future Residential

Proposed Chappell Hill St Ext

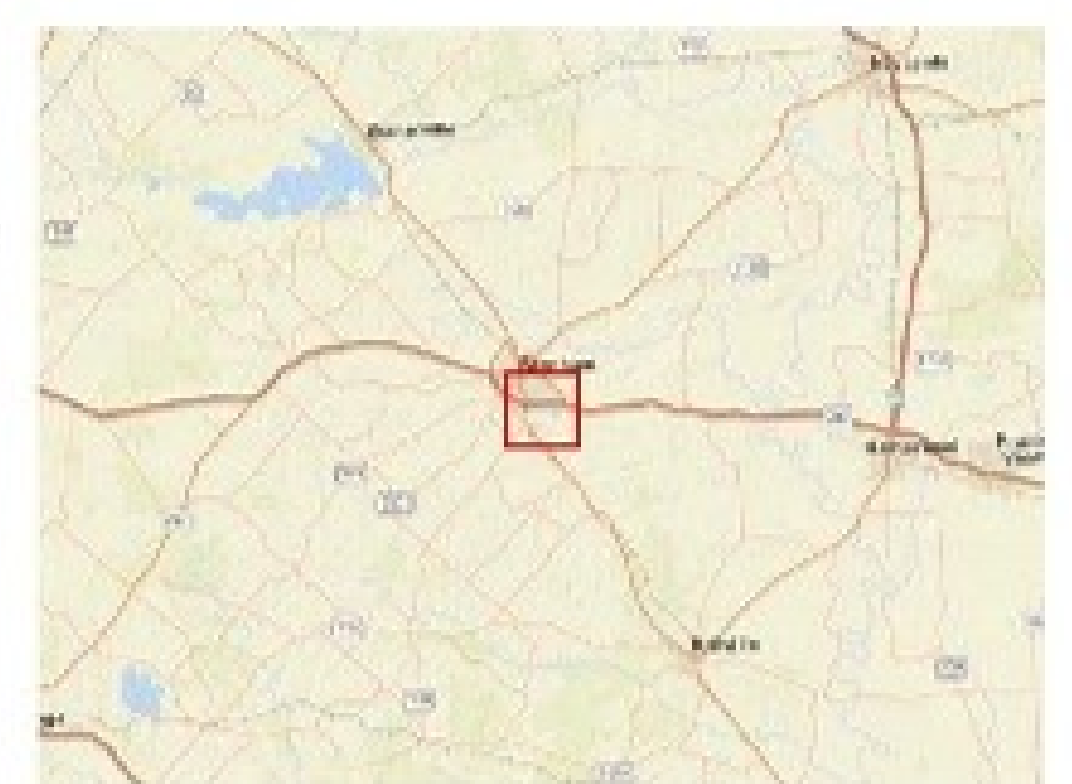
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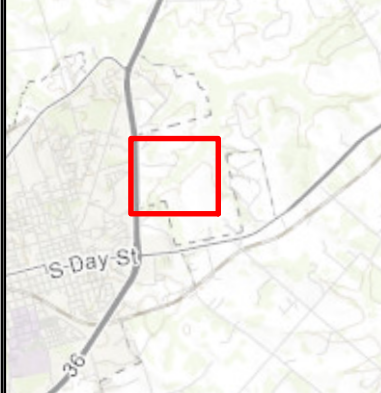
1 inch equals 100 feet

BRENHAM FAMILY PARK PLAN
WASHINGTON COUNTY, TEXAS

Proposed Park Sites	Proposed Park Access Road	Trail	Maintained Surface Trail	Approx. Special Flood Hazard Area
Proposed Lake	Proposed Roads	Play Area	Parking Areas	Multi-Purpose Field Areas
Rest Area	Picnic Area	Restroom	Community Center	Viewing Pull-off
Wild Flower Field	Boardwalk/Canoe Launch			



VICINITY MAP
Scale: 1 inch equals 10 miles

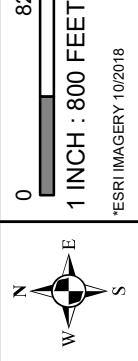


VICINITY MAP
1 INCH = 2 MILES

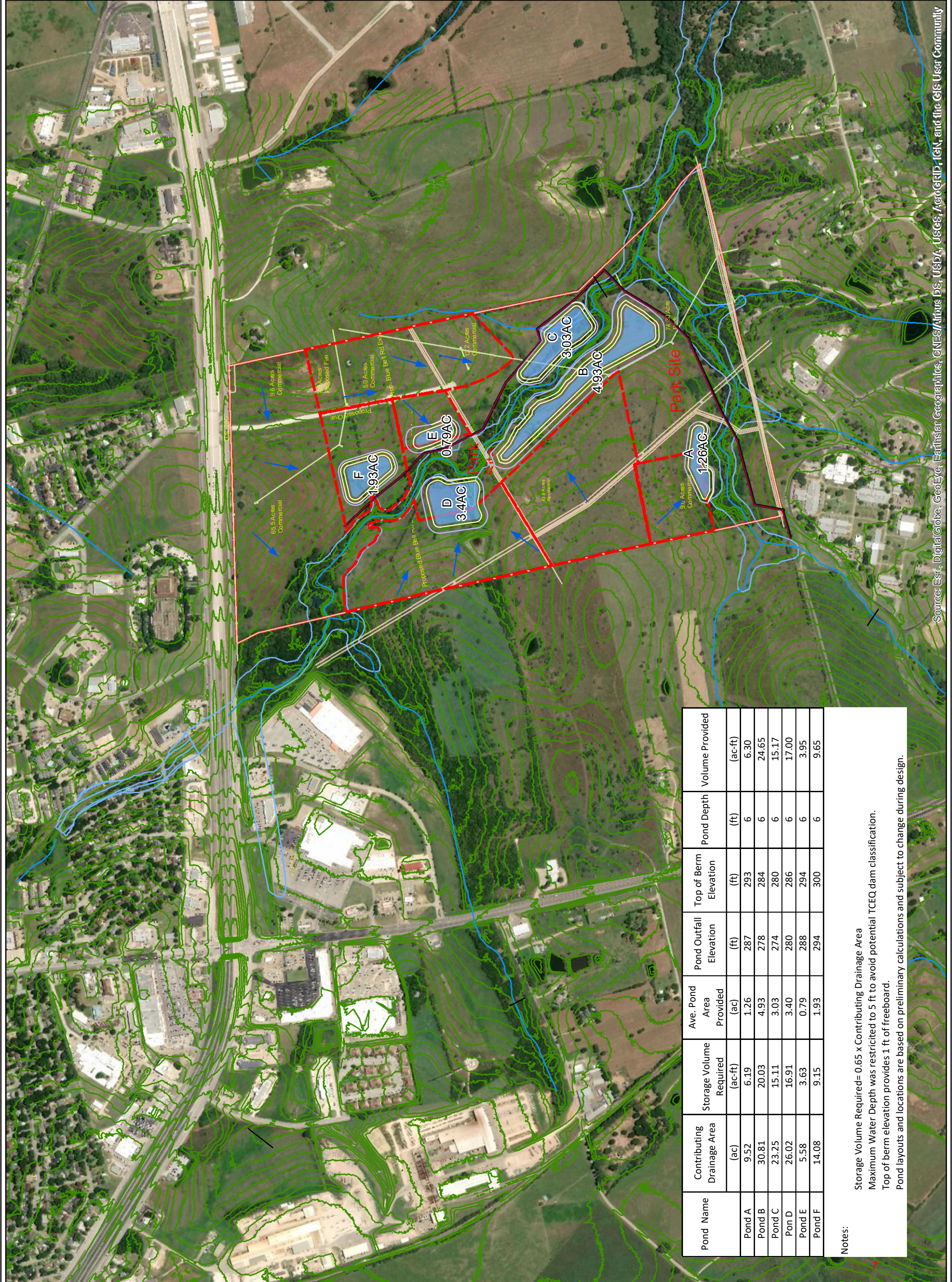
- LEGEND**
- Proposed Sewer
 - Limits of Grading
 - Top of Berm
 - Pond Water Level
 - ▭ Ponds Drainage Areas
 - Creek CL
 - 100-yr Floodplain
 - TNRIS 2011-5ft Contours

**KRUSE TRACT
PRELIMINARY
DETENTION POND
LAYOUT 1**

BRENHAM
WASHINGTON COUNTY, TEXAS



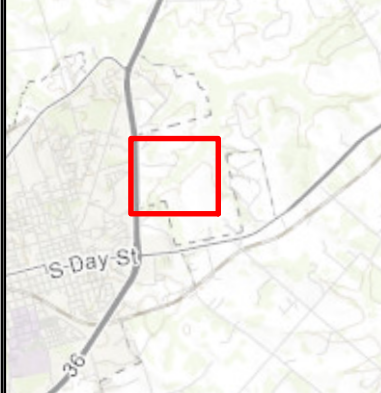
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Pond Name	Contributing Drainage Area (ac)	Storage Volume Required (ac-ft)	Ave. Pond Area Provided (ac)	Pond Outfall Elevation (ft)	Top of Berm Elevation (ft)	Pond Depth (ft)	Volume Provided (ac-ft)	
							(ac-ft)	(ac-ft)
Pond A	9.52	6.19	1.26	287	293	6	6.30	6.30
Pond B	30.81	20.03	4.93	278	284	6	24.65	24.65
Pond C	23.25	15.11	3.03	274	280	6	15.17	15.17
Pond D	26.02	16.91	3.40	280	286	6	17.00	17.00
Pond E	5.58	3.63	0.79	288	294	6	3.95	3.95
Pond F	14.08	9.15	1.93	294	300	6	9.65	9.65

Notes:

- Storage Volume Required= 0.65 x Contributing Drainage Area
- Maximum Water Depth was restricted to 5 ft to avoid potential TCEQ dam classification.
- Top of berm elevation provides 1 ft of freeboard.
- Pond layouts and locations are based on preliminary calculations and subject to change during design.

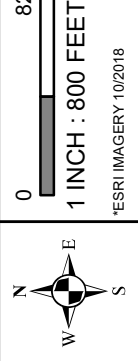


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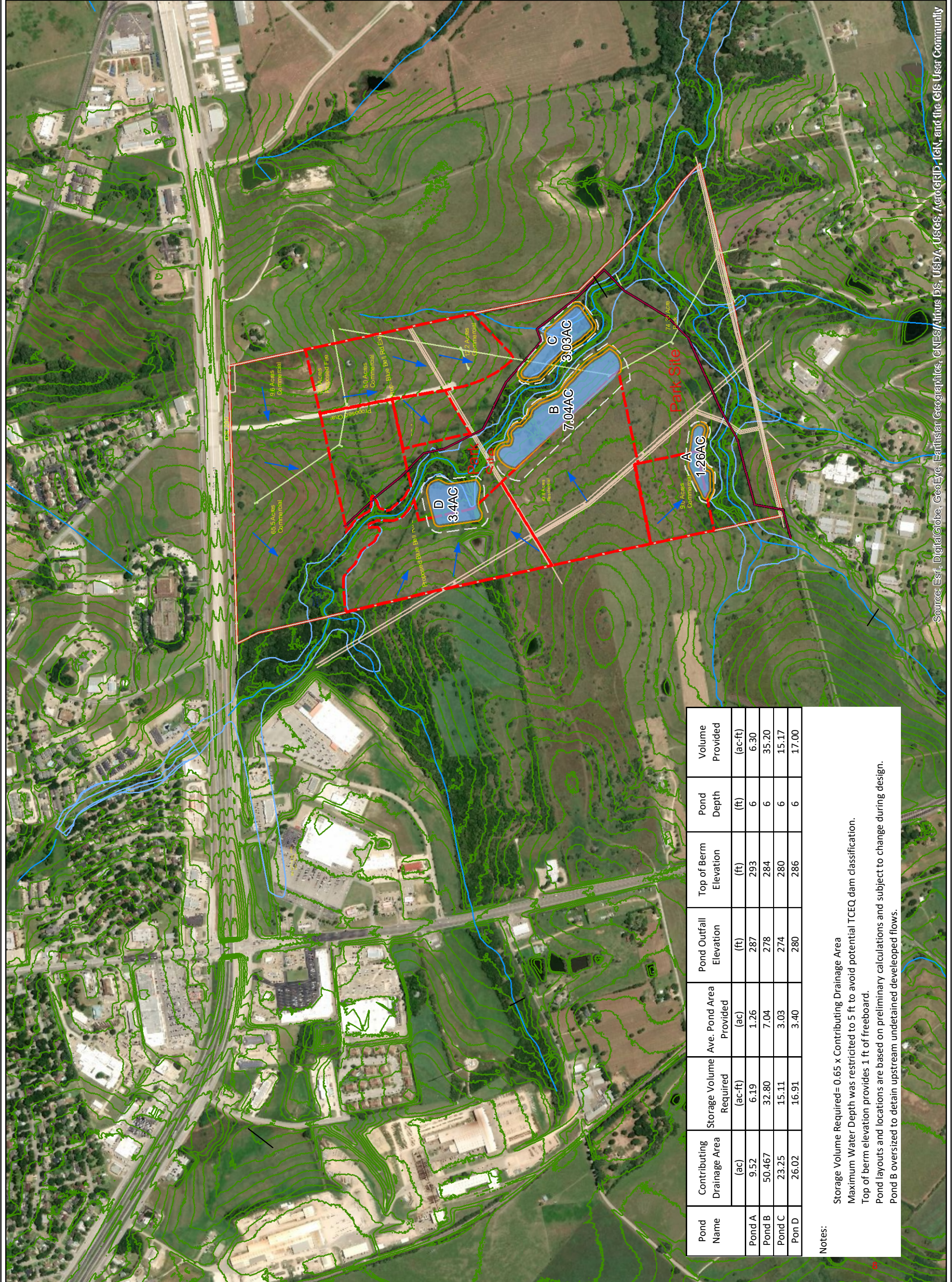
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Pond A	9.52	6.19	1.26	287	293	6	6.30
Pond B	50.467	32.80	7.04	278	284	6	35.20
Pond C	23.25	15.11	3.03	274	280	6	15.17
Pond D	26.02	16.91	3.40	280	286	6	17.00

Notes:
 Storage Volume Required = 0.65 x Contributing Drainage Area
 Maximum Water Depth was restricted to 5 ft to avoid potential TCEQ dam classification.
 Top of berm elevation provides 1 ft of freeboard.
 Pond layouts and locations are based on preliminary calculations and subject to change during design.
 Pond B oversized to detain upstream undetained developed flows.



To: Parks and Recreation Advisory Board

From: Crystal Locke, Community Services Specialist

Subject: Camp Gladiator Park Usage and Associated Fees

Date: November 8, 2019

The staff recently met with Michelle Rigsby, Camp Gladiator Trainer, who is offering Camp Gladiator (CG) workouts in the parks.

CG is a four-week outdoor group fitness program for all fitness levels. Every workout is different, incorporating full-body exercises led by Certified Personal Trainers. The campers get unlimited workouts at all the 4,000+ locations nationwide to fit their lifestyle.

Brenham Camp Gladiator – Free Fall Schedule (November 18-December 14)

Monday/Wednesday/Friday – 5am and 6:15am at Hohlt Park Field 4

Monday/Wednesday/Friday – noon at Jackson Street Park

CG classes happen rain or shine. Rigsby has also requested the use of the pavilion off Lounge Road at Hohlt Park in case of inclement weather and the use of Jackson Street Park kitchen/open air pavilion for back-up.

Beginning January 2020 there will be a fee to participate.

CG Membership Structure (based on website)

Try a week of unlimited workouts for FREE at any of the 4,000+ locations

Four Week Camp - \$189 for a single camp purchase, no monthly commitment

BOLD 6+ - \$85/month (6-month minimum)

BOLD 12+ - \$75/month (12-month minimum)

BOLD 24+ - \$65/month (24-month minimum)

Staff feels this style of program is like a bootcamp but is offered on a more consistent basis throughout the entire year versus a 6-8-week program. Staff is looking to the Board for direction on how to move forward with this request (i.e. insurance requirements, fees, etc.).



City of Brenham Parks & Recreation Advisory Board Minutes

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, August 14, 2019, beginning at 12:00 p.m. at Brenham City Hall, Conference Room 2-A, 200 W. Vulcan Street Brenham, Texas.

Members present:

Luis Mendoza
Jim Baker
Lee Chalmers
Bill Betts
Ginger Bosse
Matthew Wehring
Delbert Boeker
Andrea Fischer

Members absent:

Paula Buls

City staff present:

Dane Rau, Casey Redman, Tammy Jaster, Karen Stack, and Crystal Locke

Others present:

Mark Klimowicz, Linda Thomas, DeeAnna Marek, and Raileen and Nate Murray

1. Call Meeting to Order

2. Citizens/Visitor Comments

Citizen DeeAnna Marek said the splash pad would be a great asset to Brenham. Chairperson Betts thanked Marek for attending and mentioned the splash pad would be discussed as an item on the agenda.

WORK SESSION

3. Presentation and Discussion Regarding the Addition of a Splash Pad in a City Park

Director of Public Works Dane Rau presented this item. Rau reminded the Board that the Brenham Community Development Corporation (BCDC) set aside \$300,000 in FY20 to place a splash pad in a city park. Rau mentioned staff is looking at an approximately 2,000 sq. ft. design and has identified two potential sites at Fireman's Park and Henderson Park to discuss with the Board.

Option 1 is at Fireman's Park, the open space adjacent to the parking lot, behind the small pavilion. Rau noted that existing support amenities make this option attractive, so the bulk of funding can be used for the splash pad. This location offers a 32-space parking lot, a pavilion for shade, seating, ADA sidewalks, and new restrooms. However, Rau mentioned that Fireman's Park is a popular park for parties and the rental facilities are at capacity on weekends.

Option 2 is at Henderson Park, the open space between the bridge and N. Valley Street. Rau mentioned this location being a considerable option due to the openness of the area, underutilized parking located off N. Park Street with approximately 52-spaces, visibility from N. Market and N. Park Streets, and both water and sanitary sewer are in proximity and could easily be extended. Alternatively, Rau noted this location does not have the support amenities that option 1 (Fireman's Park) has. Restrooms and parking are further away and there is no shade structure or seating.

Examples of splash pads were presented to the Board, as well as short videos of each of the location options.

Board Members discussed splash pad locations in proximity to flood areas, water usage, future expansion, maintenance, and additional location options.

Board Member Fischer asked if City staff had talked to the staff at the Brenham State Supported Living Center (BSSLC) about the splash pad project and noted that BSSLC had plans to add a splash pad to their location years ago, but it did not happen.

Citizen Linda Thomas also inquired if this had been discussed with BSSLC.

Citizen Raileen Murray added that as a mom it makes sense to add the splash pad to Fireman's Park because it's close to all the play areas and convenient.

Rau mentioned staff would continue to discuss splash pad locations based on feedback from the board and citizen's comments.

4. Presentation and Discussion Regarding the National Fitness Campaign

Director of Public Works Dane Rau opened this discussion with a short video that explained the National Fitness Campaign (NFC). Rau informed the Board that NFC had contacted him with general information about adding a fitness court in Brenham and that NFC provides grant funding every year for eligible communities in the amount of \$30,000. Rau noted that staff would likely include this project for FY21 funding through the Brenham Community Development Corporation (BCDC) for the remaining costs. The total project cost would be approximately \$175,000. Rau stated that staff likes the concept of the fitness court and feels this amenity would benefit the community's health and wellness by providing free outdoor fitness.

Board Member Baker was very receptive and thought this was a great idea. Citizen Linda Thomas referenced a meeting at the Library she attended, For the City, where the needs of Washington County residents were presented and mentioned reaching out to this group for more information.

Board Member Boeker questioned if the court would be staffed. Rau noted that the court would not require additional staff and that the program offered freestyle workouts or guided routines using an app downloaded on an electronic device.

Citizen Raileen Murray commented how this amenity would fit nicely into the Brenham Family Park along with Yoga pads and bike trails and would draw people to the area.

The consensus of the Board was to proceed with the grant application.

5. Presentation and Discussion Regarding Updates to Chapter 19, Parks and Recreation, of the Code of Ordinances of the City of Brenham

Deputy City Secretary II Karen Stack presented a new draft that incorporated suggestions and input from Park Board members and the Brenham Police Department (PD). The following changes have been made since the June 26, 2019 meeting.

Sec. 19-1: Definition of camping has been amended to clarify that camping is overnight. This change was made in response to concerns from the Board that during tournaments there are individuals who make daytime use of campers and RVs at the parks. Also, the use of hammocks was added at the suggestion of PD.

Also, in Sec. 19-1 the definition of smoking has been updated to use the language developed by the Parks Board in conjunction with City Secretary Jeana Bellinger. The new language is designed to include vaping and electronic cigarettes.

Sec. 19-2, 19-6, and 19-7: New language has been added at the suggestion of PD, clarifying that when an individual has reserved an otherwise public facility for private use, it is closed to the general public.

Former Sec. 19-5 regarding firearms has been removed. This is based on input from the Board, and upon advice concerning enforceability issues.

Sec. 19-28 has been added, providing for an appeal process when a permit has been denied.

Stack noted that small grammatical changes have been made throughout the ordinance for clarity and consistency at the suggestion of the City Attorney's Office.

Stack also addressed concerns expressed by the Board regarding general behavior, indecency, inappropriate dress, and foul language. Stack provided copies of the Texas Penal Code Section 42.01 which generally prohibits this type of behavior in public. Stack noted that the state statutes addressed each of these things, staff did not feel the need for the provisions to be duplicated in the Ordinance.

Chairperson Betts questioned the appeal process to the City Manager if any person is dissatisfied with a decision of the City Manager or designee. Betts commented that he felt there should be more due process included. Stack commented that staff would discuss this further with the City Attorney's Office.

No other questions or comments were made in the work session.

REGULAR SESSION

6. Discuss and Possibly Act Upon Amending Chapter 19, Parks and Recreation, of the Code of Ordinances of the City of Brenham

A motion was made by Board Member Boeker and seconded by Board Member Chalmers to recommend approval to the City Council amending Chapter 19, Parks and Recreation, of the Code of Ordinances of the City of Brenham contingent upon the City Attorney's Office reviewing the appeal process.

Chairperson Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Yes
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Paula Buls	Absent
Board Member Lee Chalmers	Yes
Board Member Luis Mendoza	Yes
Board Member Andrea Fischer	Yes
Board Member Matthew Wehring	Yes

7. Discuss and Possibly Act Upon the Approval of the Minutes from the June 26, 2019 Regular Meeting

A motion was made by Board Member Baker and seconded by Board Member Boeker to approve the minutes from the June 26, 2019 regular meeting.

Chairperson Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Yes
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Paula Buls	Absent
Board Member Lee Chalmers	Yes
Board Member Luis Mendoza	Yes
Board Member Andrea Fischer	Yes
Board Member Matthew Wehring	Yes

8. Parks and Recreation Staff Updates

Administration

Director of Public Works Dane Rau provided the following updates:

- Brenham Community Development Corporation (BCDC) projects for FY19 budget and actual
- BCDC approved projects for FY20 budget

Citizen Mark Klimowicz commented on behalf of the local pickleball group. Klimowicz mentioned that the group started the year with about 60 members and has grown to more than 100 members. Klimowicz expressed his appreciation to park staff.

Recreation

Community Services Specialist Crystal Locke provided the following updates:

- Program and Event Participant re-caps: Yoga in the Park – 6, Movies in the Park – 150, Science and Storytelling – 216, July Walk with a Doc – 43, and Roll and Read – 72
- Future Programs and Events: Walk with a Doc at the Kruse Center-Blinn College on August 24, Little Diggers Volleyball program starts September 8
- Completed annual report for the Skate Park grant through Texas Parks and Wildlife Department (TPWD)
- Begin coordinating 5-year update to the Parks System Master Plan
- Meet with TPWD Local Park Grants staff to discuss Brenham Family Park project and Nature Trail project.

Blue Bell Aquatic Center (BBAC)

Blue Bell Aquatic Center Superintendent Tammy Jaster provided the following updates:

- Visits – current daily visits, passes, and revenues were presented to the Board
- Staffing – summer staff hired, working on staff for fall; Tammy Jaster and Kelsey Toy attended Special Olympic Swim Team Training; Jordan LaBeth was hired as FT Maintenance Technician
- BBAC and PARK Central usage for June and July was presented to the Board
- Modified fall hours begin August 14
- Rec Trac migration (upgrade to Parks and Rec software system) will take place September 8-15
- A list of programs, publicity, and special events were presented

Citizen DeeAnna Marek asked staff if there had been discussion about adding a wave pool to the Blue Bell Aquatic Center to reach an older age demographic. Jaster responded that staff has discussed the addition of an outdoor competition pool and that the initial BBAC Phase II included a lazy river and a second slide.

Jaster also noted that the contract with Trade Winds Physical Therapy has been finalized and the Board and community will begin to see aquatic therapy classes offered at the BBAC in the next few weeks.

Parks Maintenance

Parks Superintendent Casey Redman provided the following updates:

- Aerating and top-dressing all fields
- Batting cage project at Linda Anderson Park is underway
- Park signs are complete at Jerry Wilson and Hattie Mae Flowers parks
- Fireman's Field backstop netting project is complete
- Press box at Fireman's Field is under construction
- Washington County Youth Soccer Association will start the fall season soon
- Hattie Mae Flowers Park basketball court light installation will begin soon

Tournament update:

- Parks hosted 7 multi-day tournaments and 1 single day tournament including 6 baseball and 2 softball events
- 16 tournaments scheduled for the remainder of the year

Rau noted that the City and Blinn College have a field use agreement for the men's and women's soccer teams. Rankin Field at Hohlt Park would host home games and Blinn teams would practice on Field 2 at Hohlt Park. Blinn opted to pay an additional fee to practice at Hohlt Park instead of Jackson Street Park.

9. Adjourn

The meeting was adjourned.

Bill Betts
Chair

ATTEST:

Crystal Locke
Staff Liaison

DRAFT



To: Parks and Recreation Advisory Board

From: Crystal Locke, Community Services Specialist

Subject: 2020 Parks and Recreation Fee Schedule

Date: November 7, 2019

Per Chapter 19, Parks and Recreation, of the Code of Ordinances of the City of Brenham fees for all parks and recreation activities shall be set by resolution of the City Council. All such fees shall be posted, where applicable, and kept on file with the City Secretary.

The paragraph below gives a brief summary as to when these items were last presented, and action taken by the board.

At the December 12, 2018 Parks and Recreation Advisory Board (PARB) meeting, staff reviewed the current Parks and Recreation rate schedule with the Board and recommended increases for the facility and field rates. Proposed rates were recommended by the PARB and approved by Council in January 2019.

Below is an outline of recommended changes for 2020.

- Staff is presenting a slight increase in the addition of inflatables for the fall/spring competition pool parties
- Staff is looking to the Board for direction regarding Camp Gladiator and other like programs

Included in this memo is the 2020 Parks and Recreation Fee Schedule. Recommendation from the Parks and Recreation Advisory Board will be taken to City Council in December for approval before publishing rates.

2020 Parks and Recreation Fee Schedule

Facility Rentals

	Half day	Whole day
All Sports Building		\$200
Fireman's Kitchen	\$100	\$150
add Finke Pavilion		\$300
Fireman's Rock Room	\$60	\$100
Henderson Kitchen	\$60	\$100
Jackson Street Kitchen	\$60	\$100
Amphitheatre	\$100	\$150

Half days are 7am - 2pm or 3pm - 10pm

Whole days are 7am - 10pm

All rentals require a \$100 deposit

Carousel \$1/rider or \$40 min/hour

Field Rentals

Tournament Reservations	
Baseball/Softball Field per day	\$100
Schulte Baseball Field per day	\$175
Fireman's Baseball Field per day	\$250
Additional Field Prep per game	\$35

Multi-use Field per day	\$75
Rankin Field per day	\$250

Fields require a \$50 deposit per field

Access lights for \$50 per field per day

Insurance required for tournaments, league play, and select teams

Field Reservations - recreational use

Recreational use per day	\$75
Coaching Lessons per year	\$100
League fee per player	\$10
Select Team per year	\$250

Camp Gladiator & other like programs \$

Blue Bell Aquatic Center

	Non-Summer	Summer		
Daily Admission	\$4	\$5		
Children 3 & under	\$2	\$3		
	Annual	Monthly	Summer	Aerobic
Individual	\$250	\$35	\$85	\$65
Seniors (55+)	\$200	\$25		\$55
Family	\$450	\$55	\$145	
Single Add-On	\$150	\$18	\$85	
15 Visit Card	\$60		\$75	
Blinn Semester	\$100/semester			

*Family (max 6): Family consists of two adults and children in the same house.

Private Party Rentals

Therapy	\$200
Competition	\$250
Outdoor Leisure	\$300
Bring your own food	\$50

Regular Party Rentals

Spring/Fall (Comp Pool Only): Basic \$75

add inflatables starting at \$75-\$150

Summer Packages:

Splash	\$125
Surfside	\$150
Tidalwave	\$175

Packages Include:

Admission for 8 people

6 tables & 16 Chairs (Pavilion has 8 Picnic Tables)

Set up & tear down of Tables

30 minutes of prep time

Extras:

Bring your own food: \$50

Extra time: \$60/3hrs

Extra Tables: \$5/table (if available)

Locker Rentals

	Large Locker	Small Locker
Year	\$150	\$100
Semester	\$65	\$45
Month	\$15	\$10

Programs

Water Works	\$20 + pool pass
AquaCARDIO	\$20 + pool pass
Beginning Wellness	\$20 + pool pass
Aquatics for Arthritis	\$55 (senior/month) \$65 (individual/month)

Swim Lessons

Spring & Fall	\$25
Summer	\$35

Water Babies

Spring & Fall	\$25
Summer	\$35

Private Swim Lessons

\$70/4 lessons

Lifeguard Training \$200

Lifeguard Instructor \$250

Lifeguard Recertification \$100

Athletic Programs \$35

Splish Splash Spring Break \$10/week

Camp CASCADE \$100

Junior Guard \$100

Breakfast with Santa \$10



Memo

To: Parks Board Members
From: Tammy Jaster, Aquatic Supervisor
Date: 11/12/2019
Re: Blue Bell Aquatic Center Update

The Community Outdoor Outreach Program (CO-OP) grant provides funding to local governments and non-profit organizations for programming that introduces under-served populations to environmental and conservation programs as well as TPWD mission oriented outdoor activities.

Staff recommends the City apply for the Community Outdoor Outreach Program grant in order to be able to offer Angler Education Week. The CO-OP grant is a reimbursement grant offered by TPWD. The BBAC would be asking TPWD for funds in the amount of \$14,495.36 to cover costs for basic supplies, refreshments, banners, promotional items, and activity supplies. (Budget request is outlined in the Angler Education Week Proposal).

For the last twelve years, the Blue Bell Aquatic Center hosts an annual KidFish event that we offer free to the community. Over the last few years, we have noticed that we are getting more kids that have little to no knowledge of how to fish. We do our best to help, but with so many people and a limited number of staff and volunteers, we are not able to give the kids the attention they need to learn. Through the CO-OP grant, the City will be able to offer these kids a chance to explore all there is to fishing sparking interest in the outdoor.

We are excited about this opportunity to receive funds to begin Angler Education Week. Our goal is to have the Angler Education Week October 19th – 25th leading straight into KidFish on October 24th.

We would like to ask parks board to consider allowing staff to move forward with this grant.



To: Parks and Recreation Advisory Board

From: Crystal Locke, Community Services Specialist

Subject: Texas Parks and Wildlife Department - Local Park Grant Program for the Brenham Family Park

Date: November 6, 2019

Texas Parks and Wildlife Department (TPWD) offers the Local Park Grant Program that consists of five individual programs that assist local units of government with the acquisition and/or development of public recreation areas and facilities throughout the State of Texas. All grant assisted sites must be dedicated as parkland in perpetuity, properly maintained and open to the public. Grants issued by TPWD should align with the goals and objectives in our Parks, Recreation, and Open Spaces Master Plan (Plan).

Staff recommends the City apply for the Local Parks Non-Urban Outdoor Recreation Grant. This program provides fifty (50) percent matching grants on a reimbursement basis to eligible applicants. The grant ceiling is \$750,000 and the application deadline is December 4. Project schedule guidelines: awards announced mid-May, site visit between June-July, and grant agreement issued in August.

Council adopted the 2015-2025 Parks, Recreation and Open Spaces Master Plan at their March 5, 2015 Council meeting. Staff then submitted the adopted Plan to Texas Parks and Wildlife Department (TPWD) for the agency to review and the City was notified on July 21, 2015 that our Plan met all standard requirements as identified by the agency and will qualify for points in their Local Park Grant Project Priority Scoring System.

The Brenham Family Park initial phase is included in our Plan. Phase I (a) contains of several outdoor recreation amenities Brenham residents cited in previous community meetings including a water feature suitable for fishing and passive recreation, additional trails appropriate for walking, jogging, and biking, along with security lighting, wildflower viewing areas, restrooms, a trail bridge, road extension, parking, and signage.

Jones Carter has provided us with preliminary construction cost estimates of \$1.7M for Phase I (a) in project costs and engineering services. Brenham Community Development Corporation (BCDC)

allocated \$500,000 to Brenham Family Park in their FY19-20 budget. In addition, BCDC has \$403,500 remaining from funds set aside in previous years for items included in Phase I (a). If we are awarded the TPWD grant, additional funding to complete Phase I (a) will be requested in the FY20-21 budget process.

Staff is looking for a recommendation from the Board to take to Council to participate in the TPWD Local Parks Grant Program



To: Parks and Recreation Advisory Board

From: Dane Rau, Director of Public Works

Subject: National Fitness Campaign

Date: November 8, 2019

Staff presented the National Fitness Campaign (NFC) concept at the previous meeting on August 14.

Since the last Board meeting, staff completed the NFC Grant Pre-Qualification Application in the amount of \$30,000 for the Fitness Court. On September 24 staff was notified that the City of Brenham has been selected as a 2020 National Fitness Campaign Grant Recipient. The award letter is attached.

Staff will prepare a letter of support for the City Manager's signature to be mailed by the deadline on November 22, 2019.



Congratulations — the City of Brenham has been selected as a 2020 National Fitness Campaign Grant Recipient!

Dear Dane,

On behalf of the National Fitness Campaign Grants Committee, I am pleased to share that the City of Brenham has been selected as one of 200 awardees in the 2020 Healthy Cities Campaign!

This award notification letter is the first step towards formal confirmation of your participation. The next step is the official Grant Award Call to be scheduled with our National Grants Committee within the next 7 days.

This \$30,000 Grant Award will be confirmed on your official Grant Award Call, where the qualifications submitted in your Grant Application will be reviewed by NFC's Senior Director and team. Upon approval, we will share a formal letter confirming NFC's funding commitment to your city.

We have assigned a Campaign Manager – Cindy Trevino – as your dedicated partner and champion in support of this partnership. Over the coming months, Cindy will work with our team to support the path outlined in your grant application, and to develop and activate your program in 2020.

The 2020 Healthy Cities Campaign is part of a national movement to make world-class fitness free and accessible in public spaces across the country – thank you for your commitment to supporting this goal.

Here is a sneak peak at what's ahead:

- Fitness Court Launch Party – Cut the ribbon on your beautiful new outdoor gym & announce free fitness to the community!
- Classes & Challenges – Get residents moving & keep them engaged with ongoing group classes, individual training, and competitive events.
- Press & Promotions – Shine a spotlight on your community for joining this exciting and innovative wellness movement!

Once again, we are thrilled to invite you to join us as a partner in the 2020 Healthy Cities Campaign, and we look forward to making world-class fitness free in Brenham!

Best in Fitness,

Mitch Menaged, Founder
National Fitness Campaign



To: Parks and Recreation Advisory Board
From: Crystal Locke, Community Services Specialist
Subject: Recreation & Community Programs
Date: November 5, 2019

Program and Event Participant Re-cap

216 Walk with a Doc – August
46 Little Diggers Volleyball program
26 Walk with a Doc – September
41 Walk with a Doc – October
1,133 Boo Bash attendees

Completed Projects

- HEB Community Investment application for additional splashpad funding
- National Fitness Campaign (NFC) Grant Pre-Qualification Application
- City, county, and state permits, and application required for the Christmas Stroll and Lighted Parade

Work in Progress

- Texas Parks and Wildlife Department (TPWD) Local Park Grant Program application for the Brenham Family Park Phase I (a)
- Drafting comprehensive park signage displaying rules and regulations
- Begin coordinating 5-Year update to Parks and Recreation Master Plan
- Improvements to Disc Golf course at Hohlt Park – met with local players, outlined a new proposed layout and signage options
- Program planning for 2020 for the annual Parks and Rec Guide

Future Programs & Events

Christmas Stroll & Lighted Parade

Saturday, December 7 | Downtown Brenham | All-day

Memo

To: Parks Board Members
 From: Tammy Jaster, Aquatic Supervisor
 Date: 11/12/2019
 Re: Blue Bell Aquatic Center Update

● **VISITS:**

- Current Daily Visits: **(11-4-19)**
 - Summer (Memorial Day – Labor Day)
 - 2017 – 41,079 2018- 33,558 2019 – 37,116
 - Calendar Year (January – December)
 - 2017 – 61,705 2018- 52,973 2019 – 63,410
 - Budget Year (October – September)
 - 2017- 70,440 2018- 55,689 2019- 67,288

- BBAC Passes: **CALENDAR YEAR**

Pass TYPE:	Individual Monthly	Individual Aerobic Monthly	Family Monthly	Senior Monthly	Senior Aerobic Monthly	Individual Annual	Family Annual	Senior Annual	Senior Aerobic Year	Summer Pass – Family	Summer Pass - Individual	ReNEW Active
2017	124	10	285	373	179	11	18	76	---	77	6	---
2018	108	15	249	353	200	8	14	72	---	59	5	---
2019	104	11	183	399	219	9	12	72	2	103	5	13
2020												

● **REVENUE:**

- Current through end of **Budget Year**

Items:	Aquatic Admissio n:	Member Pass:	Programs:	Leisure Pool Rental:	Comp Pool Rental:	Therapy Pool Rental:	Table/ Locker Rental:	Room Rental:	Aquatic Misc	Concessio ns:
2018	\$81,503	\$64,557	\$31,593	\$9,800	\$21,530	\$1,400	\$725	\$1,855	\$2,505	\$23,417
2019	\$106,789	\$62,151	\$34,702	\$15,150	\$22,605	\$300	\$250	\$3,605	\$3,330	\$30,013
2020	\$718	\$3,400	\$2,327	\$300	\$960	\$450	\$45	\$14.25	\$0	\$0

● **STAFFING:**

- STAFF –working on hiring / training for fall staff
- Annie Montgomery, Kelsey Toy & Tammy Jaster were certified as Angler Educators and Basic Fly-Fishing Instructors.
- Jordan LaBeth – CPO certified

● **MAINTANENCE:**

WORK IN PROGRESS

- Working with Maintenance to get pricing for HVAC units- funding BCDC
- Pumps for all pools ordered & will be onsite late October – funding BCDC
- Contacting several vendors to obtain pricing on Bogo Mats classes in '20

COMPLETED PROJECTS

- Rec Trac Migration complete Sept. 15th
- Clean Sweep Week Projects began Sept. 30th – Oct. 4th
 - 67 Work Orders Completed
 - Facility got a deep clean
 - plaster repair in therapy pool; therapy pool drained & refilled;
 - Tile work & Grout on comp deck, therapy deck, therapy restrooms, locker rooms
- overhead lights replaced
- added new storage features
- parking lot restriped

● PROGRAMS/PUBLICITY/SPECIAL EVENTS:

- **Sept. 28... KIDFISH.. 9am - 1pm...**
 - FREE SWIM from 9am - 1pm Indoor Pools ONLY
- **Sept. 29 - Oct. 6... CLEAN SWEEP WEEK...**
 - All pools closed for annual cleaning and repairs
 - we will reopen on October 7th at 6am.
- October 11 – **Private Pool Party with Inflatables** – 7:30pm – 9:30pm
- October 14 - 23 – **Water Babies** -5:30pm – 6:00pm
- October 14 - 23 - **Swim Lessons** -6:00pm – 6:30pm
- October 17 – **BHS Swim Meet** – 5:30pm start time
- October 19 – **Private Pool Party with Inflatables** – 1:30pm – 3:30pm
- October 24 – **BHS Swim Meet** – 5:30pm start time
- October 26 – **BISD Block Party** – 11:00am – 1:00pm
- October 29 – November 19 – **Water Babies** - 5:30pm – 6:00pm
- October 29 – November 19 – **Swim Lessons** - 6:00pm – 6:30pm
- **Nov. 11 -- VETERANS Day (all Pools CLOSED)**
- **Nov. 14 -- Comp Pool will be CLOSED from 4-7pm for BHS Swim Meet**
- **Nov. 28 - Dec. 1 -- Thanksgiving Holiday (all Pools CLOSED)**
- **Dec. 3 -- Comp Pool will be CLOSED from 4-7pm for BHS Swim Meet**
- **Dec. 24 & 25 -- Christmas Holiday (all Pools CLOSED)**
- **Jan.9 -- Comp Pool will be CLOSED from 4-7pm for BHS Swim Meet**
-

● TRADEWINDS AQUATIC THERAPY

- Going well coming 3 days per week from 1-4pm. New and returning clients
- **To Date collected \$1,125 (August 1st)**

● **USAGE:**

JULY BBAC Usage		PARK Central Usage	
11,294	Total Visits	448	Carousel Riders
149	Passes Sold	1	Carousel Rentals
1059	Phone Calls to Park Central	9	Fireman's Park Kitchen
3	BSSLC Visits	2	Fireman's Rock Room
95	Kruse Village Visits	0	Finkie Pavilion Rental
13	ReNew Active Visits	0	Henderson Park Kitchen
153	Group Lessons	1	Amphitheatre
181	Private Lessons	8	All Sports Building
22	Parties Hosted	4	Jackson Street Kitchen
1	Swim Teams		
AUGUST BBAC Usage		PARK Central Usage	
6323	Total Visits	471	Carousel Riders
86	Passes Sold	1	Carousel Rentals
669	Phone Calls to Park Central	10	Fireman's Park Kitchen
15	BSSLC Visits	2	Fireman's Rock Room
76	Kruse Village Visits	0	Finkie Pavilion Rental
6	ReNew Active Visits	0	Henderson Park Kitchen
0	Group Lessons	0	Amphitheatre
40	Private Lessons	8	All Sports Building
28	Parties Hosted	6	Jackson Street Kitchen
1	Swim Teams		
SEPTEMBER BBAC Usage		PARK Central Usage	
2867	Total Visits	784	Carousel Riders
63	Passes Sold	0	Carousel Rentals
464	Phone Calls to Park Central	5	Fireman's Park Kitchen
0	BSSLC Visits	5	Fireman's Rock Room
48	Kruse Village Visits	0	Finkie Pavilion Rental
3	ReNew Active Visits	0	Henderson Park Kitchen
3	Swim Teams	0	Amphitheatre
		6	All Sports Building
		6	Jackson Street Kitchen



Memorandum

To: Parks and Recreation Advisory Board Members

From: Casey Redman, Parks Superintendent

Date: November 13th, 2019

Re: Park Maintenance and Tournament Update

- Batting cage roof and new LED lights at Linda Anderson is complete
- Hattie Mae basketball courts with new LED lights is complete
- Rye grass has been distributed
- Working on multiple leaks throughout the parks
- Painted 13 youth soccer fields on 7 fields for on-going WCYSA league play
- Pre-emergent has been distributed on non-over seeded fields
- Fireman's press-box is complete inside; outside will be redone soon
- Hosted 3 6-man football games
- Flag football groups and league are done with their seasons
- Youth football groups completed their seasons
- New Church League group is running smoothly on Boehm
- Successful Blinn Men's and Women's soccer season
- P.O.'s issued for new scoreboards, bleachers-Hohlt, masterturf of 3 fields, bleachers for Henderson Phase II/III, Pickleball shade canopies, and Pickleball fence replacement

Tournaments:

• Santiago SB	30 teams	2 days	\$1,550
• Pro Form SB	32 teams	2 days	\$2,350
• RMC4 BB	9 teams	1 days	\$250
• Santiago SB	26 teams	2 days	\$1,100
• RMC4 BB	14 teams	1 day	\$570
• BVR BB	9 teams	2 days	\$640
• VTD SB	18 teams	2 days	\$905

4 Tournaments on the books for the remainder of the year.