



NOTICE OF A MEETING
Parks and Recreation Advisory Board
Wednesday, February 12, 2020 @ 12:00 p.m.
City Hall – Second Floor Conference Room
200 W. Vulcan Brenham, Texas 77833

1. **Call Meeting to Order**
2. **Citizen and Visitor Comments**
3. **Discuss and Possibly Act Upon the Election of a Chairperson and Vice Chairperson for a Term of One (1) Year** **(Page 1)**

WORK SESSION

4. **Presentation and Discussion Related to the Review of the Action Plan in the City of Brenham Parks, Recreation, and Open Spaces Master Plan for 2015 – 2025** **(Pages 2-6)**
5. **Discussion Related to the Brenham Parks, Recreation, and Open Spaces Master Plan 5-Year Update** **(Pages 7-8)**
6. **Discussion Related to the 2020 Meeting Dates for the City of Brenham’s Parks and Recreation Advisory Board** **(Page 9)**

REGULAR SESSION

7. **Discuss and Possibly Act Upon the Approval of the Minutes from the November 13, 2019 Regular Meeting** **(Pages 10-17)**
8. **Discuss and Possibly Act Upon the Silver Sneakers Program at the Blue Bell Aquatic Center** **(Page 18)**
9. **Parks and Recreation Staff Updates** **(Pages 19-22)**
 - a. **Administration**
 - b. **Recreation**
 - c. **Blue Bell Aquatic Center**
 - d. **Parks Maintenance**
10. **Adjourn**

CERTIFICATION

I certify that a copy of the February 12, 2020 agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, February 7, 2020 at 11:35 p.m.

Crystal A. Locke, Staff Liaison

Crystal A. Locke, Staff Liaison
City of Brenham Parks and Recreation Advisory Board

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was removed by me from the City Hall bulletin board on the _____ day of _____, 2020 at _____ a.m./p.m.

Signature

Title



To: Parks and Recreation Advisory Board

From: Crystal Locke, Community Services Specialist

Subject: Election of a Chairperson

Date: February 4, 2020

This item is to elect a chairperson and vice chairperson. This is done annually, and the term is for a one (1) year period.



To: Parks and Recreation Advisory Board

From: Crystal Locke, Community Services Specialist

Subject: Action Plan and Prioritization of Needs

Date: February 4, 2020

The 2015-2025 Parks, Recreation, and Open Spaces Comprehensive Plan was approved by Council in March 2015. An Action Plan was included in the document. This plan was developed by comparing the demand for recreation to the existing inventory of recreational opportunities. Since the plan's existence, the City, along with generous donations and grant funding have been able to complete multiple projects listed in the plan.

Staff would like to re-visit the Action Plan, update Parks and Recreation Board members with completed projects, and discuss priorities moving forward.

City of Brenham: Parks, Recreation, and Open Spaces Master Plan

Action Plan 2015-2025

Priority	Action	Potential Funding Sources	Time Frame
A. Parks and Recreation Park Development			
1	<p>Henderson Park - evaluate park usage; possible park re-design to better utilize the site and better meet surrounding area needs</p> <p style="color: red;">Note: hosted meeting at Henderson Park on April 12, 2017; BCDC allocated \$294,500 FY18 for Phase I improvements that includes a playscape, swing set, BBQ pit, sidewalks, and lighting; BCDC allocated \$260,000 in FY19 for Phase II improvements that includes field enhancements; BCDC allocated \$350,000 in FY20 to ensure full project completion</p>	BCDC ¹ , General Fund, Grants	In Progress
2	Identify and pursue opportunities to increase operational efficiency in parks.	BCDC, General Fund, Grants	2015-2025
3	Identify and acquire key open spaces and natural areas worthy of preservation throughout the city	BCDC, General Fund, Grants	2015-2025
4	<p>Brenham Family Park (Initial Phase) - pavilion with small kitchen, restrooms, large playscape, trails, parking</p> <p style="color: red;">Note: Brenham Family Park Master Plan was presented to Council on December 21, 2017; staff applied for grant funding through Texas Parks and Wildlife Department (TPWD) December 4, 2019 for Phase I (a) which includes: ponds, 10' wide concrete trail, restrooms, a boardwalk, wildflower areas, parking, signage, and security lighting - awards announcement mid-May</p>	BCDC, General Fund, Grants	2018-2020
5	Identify 5-20 acres for a neighborhood park on the east-central side of town	BCDC, General Fund, Grants	2020-2025
6	Identify 5-20 acres for a neighborhood park on the west-central side of town	BCDC, General Fund, Grants	2020-2025
7	Identify and acquire areas suitable for specialized parks	BCDC, General Fund, Grants	2020-2025

Note ¹ - Brenham Community Development Corporation

City of Brenham: Parks, Recreation, and Open Spaces Master Plan

Action Plan 2015-2025

Priority	Action	Potential Funding Sources	Time Frame
B. Parks and Recreation Facilities			
1	Add secondary sanitation system to indoor pools at the Blue Bell Aquatic Center	BCDC ¹ , General Fund, Grants	Completed 2015
2	Incorporate new library structure into Fireman's Park setting <i>Note: Michael playground addition, serenity garden, trail expansion</i>	Donation	Completed 2017
3	Plan for additional innovative structures within the park system including an interactive spray pad (i.e. splash pad) <i>Note: BCDC funded in FY20</i>	BCDC, General Fund, Grants	Design in progress
4	Construct pavilion cover for basketball courts <i>Note: in 7-year capital plan for Jackson Street Park in 2021</i>	BCDC, General Fund, Grants	2016-2018
5	Develop comprehensive signage program in coordination with community wide goals <i>Note: Replaced entrance signs at Jerry Wilson and Hattie Mae Flowers in 2019; replaced entrance signs at Henderson Park in 2017, Jackson Street Park in 2016, Linda Anderson Park in 2015; (City-wide wayfinding signage - Fireman's Park, Henderson Park and Toubin Park)</i>	BCDC, General Fund, Grants	2016-2020
6	Enhance kitchen areas, restroom facilities and picnic areas <i>Note: Henderson Park restroom renovations in progress; Fireman's Park restroom completed 2019; Jackson Street Park restroom upgrades in 7-year capital plan for 2021; restroom/dressing room expansion at Fireman's Field in 2022</i>	BCDC, General Fund, Grants	2016-2020
7	Enhancements and/or relocation of skate park	BCDC, TPWD Grant	Completed 2016
8	Replace and add new play structures as needed	BCDC, General Fund, Grants	2017-2025

Note: BCDC approved funding to add play equipment at Jerry Wilson for FY20; play structures in Hohlt Park and Fireman's Park in replaced 2019; plan to replace play structures in Jackson Street Park in 2021, replace existing play structure in Hattie Mae Flowers Park in 2021

9	Develop a water feature suitable for fishing and passive recreation Note: Brenham Family Park Master Plan	BCDC, General Fund, Grants	2018-2020
10	Develop an off-leash, kid friendly Dog Park Note: in 7-year capital plan for Brenham Family Park in 2023	BCDC, General Fund, Grants	2018-2022
11	Add lightning detection systems to necessary parks for safety of park patrons Note: current inventory includes two systems at Hohlt Park; one at Fireman's Park, and one system at Linda Anderson; Lightening Detectors are being added to Henderson and Jackson Street in 2019	BCDC	Completed 2019
12	Blue Bell Aquatic Center - modified version of Phase 2 Implementation Note: Aquatics put together a Comprehensive Plan for the BBAC	BCDC, General Fund, Grants	2025

Note ¹ - Brenham Community Development Corporation

City of Brenham: Parks, Recreation, and Open Spaces Master Plan

Action Plan 2015-2025

Priority	Action	Potential Funding Sources	Time Frame
C. Parks and Recreation Trails			
1	Provide a safe trail environment including adequate lighting, safe parking, and signage <i>Note: ongoing maintenance - replacing light fixtures as needed, etc.</i>	BCDC ¹ , General Fund, Grants	2015-2025
2	Enhance Hohlt Park Nature Trail - clear the area for additional visibility and add signage <i>Note: BCDC approved \$40k in FY20 for improvements; design complete; staff applied for addition grant funding through TPWD - awards announced late-May</i>	BCDC	2018-2020
3	Create bike trails combining existing street and park trails <i>Note: bike trails included in Brenham Family Park Master Plan</i>	BCDC, General Fund, Grants	2018-2025
4	Connectivity to Brenham Greenways project	BCDC, General Fund, Grants	2020-2025
5	Improve connectivity with in our current trail system and create linkage to community venues such as schools and downtown Brenham	BCDC, General Fund, Grants	2020-2025
6	Develop longer trails - more than one mile <i>Note: Proposed in Brenham Family Park Master Plan</i>	BCDC, General Fund, Grants	2020-2025

Note ¹ - Brenham Community Development Corporation



To: Parks and Recreation Advisory Board

From: Crystal Locke, Community Services Specialist

Subject: Parks, Recreation, and Open Spaces Master Plan 5-Year Update

Date: February 7, 2020

The Brenham Community Development Corporation (BCDC) reserved \$10,000 in FY20 for the 5-Year Update to the Brenham Parks, Recreation, and Open Spaces Master Plan. The purpose of the Master Plan is to provide guidelines for future development within the Parks and Rec system. Per industry standards, master plans should be reviewed and updated every five years.

The Parks and Recreation team has engaged Texas A&M AgriLife Extension to conduct community engagement. Staff met with Jamie Rae Walker and Kelsey Coats on January 17 for a brief windshield tour of the Brenham Parks system, to discuss the input process, and talk about the general topics for the community survey. Staff had a follow-up call on February 6 to outline a tentative schedule that is attached.

Per the Texas Parks and Wildlife Department Master Plan guidelines, updates should include a summary of accomplishments, new public input, most recent inventory data, updated needs assessment, priorities, new implementation plan, demographics, population projections, goals and objectives, standards, and maps. Priorities should be updated as high priority items are accomplished and lower priorities move up. A new resolution is not required when updating priorities; however, if you change or revise your priorities, submit a new resolution adopting the new priorities.

2020 Citizen Preference



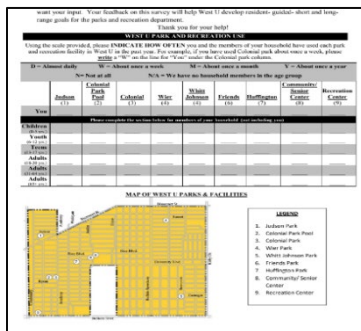
Planning

Late December – early February
Goals and timelines
Review previous data/efforts
Staff observations/input



Pop Ups

February 18 -25
@ 21 sessions at 13- 17 locations pending permission
One public event/meeting on March 24 from 11am-6:30pm
Family-friendly walk through at Library or Fireman’s Park



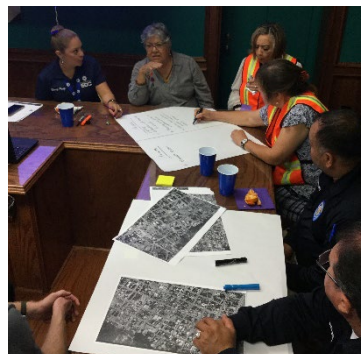
Survey

March 25 – mid April*
Online (mail letter, mail reminder post card)
Stratified to 700-900 residents
Door-to-door: local volunteers & students
Open public online survey post stratified survey late April



Analysis

Representation
Key themes
Basic feasibility
Recommendations
Draft May 30, 2020*, June 10th Parks Board presentation*
Council presentation TBD



Workshops

TBD Post Survey Results
Small groups and PARD staff
--Part education
--Part facilitation/ action planning
* Common topics CPTED (Crime Prevention, Walkability)

* goal dates dependent on TAMU IRB approval timeline & survey response rates



To: Parks and Recreation Advisory Board

From: Crystal Locke, Community Services Specialist

Subject: Recommended Meeting Dates for 2020

Date: January 8, 2020

The Parks and Recreation Advisory Board meets every other month, the second Wednesday of the month, at noon. Keeping with that same schedule, the following dates are being proposed for calendar year 2020. The meeting dates can be adjusted as needed.

Please check your calendars so that these dates can be confirmed at the meeting.

- Wednesday, April 8
- Wednesday, June 10
- Wednesday, August 12
- Wednesday, October 14
- Wednesday, December 9



City of Brenham Parks & Recreation Advisory Board Minutes

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, November 13, 2019, beginning at 12:00 p.m. at Brenham City Hall, Conference Room 2-A, 200 W. Vulcan Street Brenham, Texas.

Members present:

Paula Buls
Luis Mendoza
Jim Baker
Bill Betts
Ginger Bosse
Matthew Wehring
Delbert Boeker
Andrea Fischer

Members absent:

Lee Chalmers

City staff present:

Dane Rau, Casey Redman, Tammy Jaster, Kacey Weiss, and Crystal Locke

Others present:

Mark Klimowicz, Perry Thomas, and Michelle Rigsby

1. Call Meeting to Order

2. Citizens/Visitor Comments

There were no citizen comments.

WORK SESSION

3. Presentation and Discussion Regarding the Addition of a Splash Pad in a City Park

Director of Public Works Dane Rau presented this item. Rau reminded the Board that two parks, Fireman's and Henderson, were identified and discussed at the previous Board meeting on August 14. Rau mentioned that since the last Board meeting staff published an online survey about the splash pad and received a great amount of community engagement. Rau continued with noting the advantages and disadvantages of both locations.

Rau reminded the Board that the Brenham Community Development Corporation (BCDC) set aside \$300,000 in FY20 to add a splash pad to a city park and in order to meet the timeline, decisions about the location and design need to be made.

Board Member Wehring asked staff about the total project costs including support amenities. Rau responded that restrooms, seating, and shade currently exist at Fireman's Park, however parking is limited. Rau continued and explained that Henderson Park does not have the existing support amenities and those would need to be implemented over the next 2-3 years, however parking is available along North Park Street.

Board Member Wehring also asked if the Library was aware of Fireman's Park as a potential option for the splash pad and the potential impact to the parking lot at the Library. Rau explained that the Library is aware of the splash pad possibly being placed in Fireman's Park, but details have not been discussed. Rau also noted the additional parking near the baseball field that could be used with sidewalks accessible to the potential site.

City Manager James Fisher expressed his concern that Fireman's Park is already congested. Fischer also noted that he realizes that Henderson Park would need a lot of work regarding the amenities. On a side note, Fisher added that he and Rau had conversations with TxDOT about creating an enhanced crossing on North Park Street, which would allow for a safer crossing between Fireman's and Henderson Parks.

Chairperson Betts referenced the online survey and the large number of people that expressed the need for shade and nearby restrooms and asked staff about the budget. Fisher responded that staff would develop a plan if Henderson Park is chosen to outline additional support amenities needed, budget appropriately, and seek additional grants.

Board Member Fischer suggested staff consider temporary shade solutions until a covered structure could be built. City Manager Fisher responded that staff is open to temporary solutions if Henderson Park is the chosen location.

Board Member Buls commented that she liked the idea of having more amenities at Henderson Park. Board Member Fischer agreed, adding that in the long run Henderson Park makes more sense, but does not offer immediate satisfaction.

Board Member Boeker questioned safety in comparison to the street at Henderson Park and whether fencing would need to be added. Rau reminded the Board that staff had visited splash

pad sites late-summer, early-fall and some had fencing, and others did not. Rau added that there is a wrought iron fence along the parameter of Henderson Park at N. Market Street.

Board Member Wehring added that communicating a plan with the public that addresses restrooms and shade would be key if the splash pad is located at Henderson Park. Fisher assured the Board that if the splash pad is sited at Henderson Park, adding support amenities would be a priority.

Board Member Bosse questioned the timeline of the total project (if Henderson Park is chosen) including construction, restrooms, and shade. Rau responded the project could be completed within a three-year period if not sooner.

Board Member Mendoza asked how important visibility is when choosing a location and mentioned the large open area at Linda Anderson Park located on Old Independence Road. Fisher noted visibility is a key in the success of a splash pad and Rau added the higher residential draw around Henderson and Fireman's Parks. Board Member Buls reminded the Board where the original city pool was located, at Fireman's Park, before it was removed.

Based on the consensus of the Board, Chairperson Betts concluded that if staff has determined the best location is at Henderson Park, then the Board does not oppose this, but wants to make sure a plan would be discussed regarding support amenities.

Board Member Bosse commented that she wanted to be sure that this is where the Board wants to invest the money instead of other park projects.

Rau mentioned staff would move forward with the location being at Henderson Park and would plan for additional support amenities and funding to complete the project.

4. Presentation and Update on the Future Brenham Family Park Design and Construction

Director of Public Works Dane Rau opened the discussion by informing the Board that the Corps of Engineers has denied an on-channel lake structure/detention pond. Rau stated that since then, Jones and Carter met with the private developer and approached the City with two new preliminary pond layout options ranging from four to six ponds fluctuating in sizes from .5 acre to 7 acres. Staff displayed the new park layouts for the Board to review.

Board Member Ginger Bosse questioned the additional amount of pond acreage compared to the original layout. City Manager James Fisher mentioned that the total number of pond acres is unknown at this time. Fisher explained that the goal is to create ponds to serve as a regional pond to service other surrounding developments. With the more recent developments, Fisher stated that staff would like to revisit with the Board in a future meeting and discuss the ponds, possible road extension through the park, and park amenities.

Chairperson Betts noted the considerable change in the layout compared to the original renderings and agreed a future meeting to discuss in length is needed.

Citizen Perry Thomas addressed the Board. Thomas stated that he lives near the proposed Brenham Family Park and is very concerned about the environmental impacts to the area. Thomas noted that he and his wife have documented more than 50 types of birds including owls, caracaras, and the bald eagle. Thomas would like to see the City preserve the area as much as possible and use the park for bird watching.

Board Member Ginger Bosse noted the Washington County Wildlife Society has also expressed concern about future development and preserving the area. Bosse asked staff if an environmental survey had been completed. Fisher replied, not to his knowledge.

In closing, Fisher stated staff would bring this item back to the Board in January.

5. Presentation and Discussion Regarding Camp Gladiator Program, the Camp's Request for Usage of City of Brenham Park Facilities, and Applicable Fees for Said Facility Usage

Community Services Specialist Crystal Locke opened this discussion by introducing Michelle Rigsby, a Camp Gladiator Trainer, who is offering Camp Gladiator workouts in the parks. Locke gave Rigsby an opportunity to explain the program and timeline to the Board.

Rigsby explained that Camp Gladiator is a year-round outdoor fitness program offered in 4-week cycles. Rigsby added that the program is tailored to all ages and she is looking at using Hohlt Park and Jackson Street Park. In addition to the parks, Rigsby has also reached out to Brenham ISD about using school facilities. Rigsby noted that she currently uses the parks for personal training and understands that one-on-one training, as opposed to group training with potentially 10-50 clients at a time, increases the parking demand and reservable space.

Chairperson Betts asked Rigsby to explain what she is looking for from the City. Rigsby replied that she would like to reserve space at Hohlt Park and Jackson Street Park for classes. Rigsby added she would like to offer 12 classes per week using parks and the field next to Cub Stadium.

Locke explained that Rigsby is currently offering a free fall schedule which consists of classes on Mondays, Wednesdays, and Fridays. Locke added that Camp Gladiator classes happen rain or shine and that Rigsby had also requested the use of the pavilion off Lounge Road at Hohlt Park in case of inclement weather and the use of Jackson Street Park kitchen/open air pavilion for back-up. Locke reminded the Board of the City's current rates and explained that this program is different than the annual coaching or select team fee.

Rau expressed excitement in working with Rigsby and noted that she is current on the annual coaching fee. Rau mentioned that staff had reached out to other cities to see how they were handling similar programs and have received feedback.

Rau stated that staff would continue to look into this request and bring this item back to the Board for discussion.

REGULAR SESSION

6. Discuss and Possibly Act Upon the Approval of the Minutes from the August 14, 2019 Regular Meeting

A motion was made by Board Member Baker and seconded by Board Member Boeker to approve the minutes from the August 14, 2019 regular meeting.

Chairperson Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Yes
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Paula Buls	Yes
Board Member Lee Chalmers	Absent
Board Member Luis Mendoza	Yes
Board Member Andrea Fischer	Yes
Board Member Matthew Wehring	Yes

7. Discuss and Possibly Act Upon the Recommended Changes to the 2020 Parks and Recreation Fee Schedule

Community Services Specialist Crystal Locke presented this item and explained that per Chapter 19, Parks and Recreation, of the Code of Ordinances, fees for all parks and recreation activities would be set by resolution of the City Council.

Locke explained that staff reviewed the current fee schedule and recommended a slight increase in the addition of inflatables for the fall and spring competition pool parties.

A motion was made by Board Member Boeker and seconded by Board Member Buls to approve the recommend changes to the 2020 Parks and Recreation Fee Schedule.

Chairperson Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Yes
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Paula Buls	Yes
Board Member Lee Chalmers	Absent
Board Member Luis Mendoza	Yes
Board Member Andrea Fischer	Yes
Board Member Matthew Wehring	Yes

8. Discuss and Possibly Act Upon the Recommendation to Participate in the Texas Parks and Wildlife Department (TPWD) Community Outdoor Outreach Program (CO-OP) Grant for Angler Education Week at the Blue Bell Aquatic Center

Aquatic Superintendent Tammy Jaster presented this item and explained that the Texas Parks and Wildlife Department offers a grant program that introduces underserved populations to environmental and conservation programs. Jaster proposed applying for funding for the Angler Education Week program. Jaster added that staff would work with the local school districts and the Boys & Girls Club of Washington County to program a week of activities, such as identifying area fish, how to fish, and knot tying. The program would then lead into the annual KIDFISH event. Jaster noted staff applied for the grant the previous year, however, did not receive funding.

A motion was made by Board Member Wehring and seconded by Board Member Mendoza approving staff to move forward with applying for the Community Outdoor Outreach Program Grant through the Texas Parks and Wildlife Department for Angler Education Week at the Blue Bell Aquatic Center.

Chairperson Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Yes
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Paula Buls	Yes
Board Member Lee Chalmers	Absent
Board Member Luis Mendoza	Yes
Board Member Andrea Fischer	Yes
Board Member Matthew Wehring	Yes

9. Discuss and Possibly Act Upon the Recommendation to Participate in the Texas Parks and Wildlife Department (TPWD) Local Parks Grant Program for the Proposed Brenham Family Park (Phase I (a))

Community Services Specialist Crystal Locke presented this item. Locke explained that staff applied for the Local Parks Grant Program for the Brenham Family Park the previous year but did not receive funding. Locke reminded the Board that last year's grant ceiling was \$500,000; this year's grant ceiling is \$750,000. Locke added that the deadline to apply for the program is December 4. Locke noted the grant timeline which included the award announced in May, site visits between June and July, and the agreement issued in August. Locke proposed to the Board that staff apply for funding through the Texas Parks and Wildlife Department for the Brenham Family Park Phase I (a) which includes trails, restrooms, and wildflower viewing areas.

A motion was made by Board Member Baker and seconded by Board Member Buls approving staff to move forward with applying for the Local Parks Grant Program through the Texas Parks and Wildlife Department for the proposed Brenham Family Park Phase I (a).

Chairperson Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Yes
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Paula Buls	Yes
Board Member Lee Chalmers	Absent
Board Member Luis Mendoza	Yes
Board Member Andrea Fischer	Yes
Board Member Matthew Wehring	Yes

10. Parks and Recreation Staff Updates

Dane Rau informed the Board that Crystal Locke had received the Texas Recreation and Park Society Central Region Young Professional of the Year award.

Administration

Director of Public Works Dane Rau provided the following updates:

- The City completed the National Fitness Campaign Grant Pre-Qualification Application following the August Board meeting and was notified that the City had been selected as a 2020 National Fitness Campaign recipient. The project required a letter of support that the City Manager would sign.

Recreation

Community Services Specialist Crystal Locke provided the following updates:

- A list of past program and event re-caps was presented
- Completed Projects: HEB Community Investment application for splash pad funding; National Fitness Campaign Grant Pre-Qualification Application; permits and forms for the annual Christmas Stroll and Lighted Parade event
- Work in Progress: Texas Parks and Wildlife Department Local Parks Grant Program application for the Brenham Family Park Phase I (a), drafting comprehensive park signage, begin coordinating the Brenham Parks, Recreation, and Open Spaces Master Plan – 5-Year Update, improvements to the Disc Golf course at Hohlt Park, and future programming for annual Parks and Recreation Guide.
- Future Programs and Events: Christmas Stroll and Lighted Parade is December 7

Blue Bell Aquatic Center (BBAC)

Blue Bell Aquatic Center Superintendent Tammy Jaster provided the following updates:

- Visits: current daily visits, passes, and revenues were presented to the Board
- Staffing: working on hiring and training staff for fall
- Maintenance: Clean Sweep Week projects – completed 67 work orders, facility cleaning and repairs
- KIDFISH was successful with more than 700 kids participating
- Update on Tradewinds Aquatic Therapy operating at the pool
- BBAC and PARK Central usage for April was presented to the Board
- A list of programs, publicity, and special events was presented

Parks Maintenance

Parks Superintendent Casey Redman provided the following updates:

- Batting cage new roof and new LED lights installed at Linda Anderson Park
- LED lights added to basketball court at Hattie Mae Flowers Park
- Distributed rye grass
- Working on multiple leaks throughout the parks
- Painted youth soccer fields for continued Washington County Youth Soccer league play
- Distributed pre-emergent on non-over seeded fields
- Inside of Fireman's Field press box completed; outside will get re-skinned
- Hosted three 6-man football games
- New flag football league and three church flag football groups finished seasons
- Youth football leagues finished fall season
- New church slow pitch league continues
- Blinn men's and women's soccer teams using Rankin Field as home field
- BCDC items – purchase orders issued for new scoreboards, bleachers at Hohlt Park, masterturf on three fields, bleachers for Henderson Park, shade canopies and fence replacement at pickleball courts

Tournament update:

- Parks hosted two single day and five multi-day tournaments including 3 softball and 4 baseball
- Beginning to reserve fields for 2020 Tournaments

Dane Rau added that the bids were open for the bridge at Fireman's Park this week. Rau also mentioned the Lower Colorado River Authority (LCRA) Steps Forward Grant Program deadline is December 6 and staff is looking at potential park projects such as improvements to the disc golf course and bocce ball courts. Lastly, Rau informed the Board that work on Henderson Park Phase II has begun.

11. Adjourn

The meeting was adjourned.

Bill Betts
Chair

ATTEST:

Crystal Locke
Staff Liaison



To: Parks and Recreation Advisory Board

From: Tammy Jaster, Aquatic Superintendent

Subject: Tivity Health Services, LLC (Silver Sneakers)

Date: Feb. 4, 2020

Staff has been working with Tivity Health Services, LLC to finalize a contract agreement between Tivity Health Services, LLC (Silver Sneakers) and the Blue Bell Aquatic Center.

This Tivity Health Partner Location Agreement between Tivity Health Services, LLC (Silver Sneakers) and the Blue Bell Aquatic Center, is a Fitness Program – Facility Partnership. This program is offered to certain individual policy plan holders of Tivity Health Services. Tivity Health Partner members receive access to fitness centers at no cost to the individuals.

Tivity Health Services, LLC will pay the Blue Bell Aquatic Center based on usage of eligible members at a rate of \$2.50/day up to \$25.00 per month for Basic Members and \$3.50/day up to \$35.00 per month for Prime or Prime Private Brand Members.

Members will receive a confirmation code from Tivity Health Services, LLC. Once member brings in that designated code, BBAC staff will input into the Tivity Health Services Portal and enroll the members. BBAC will submit attendance records for all enrolled members on a monthly basis so that payment can then be made to BBAC.

The initial term of this agreement shall continue for a period of 12 months, thereafter, shall automatically renew for successive one-year terms unless terminated by either party. Either Party may terminate this agreement at any time by giving a minimum 120 written notice to the other party.

City Staff as well as City Attorney has reviewed the document making changes where needed. The final approved copy will be presented to City Council on February 20, 2020.



To: Parks and Recreation Advisory Board
From: Crystal Locke, Community Services Specialist
Subject: Recreation & Community Programs
Date: February 4, 2020

Program and Event Participant Re-cap

33 Walk with a Doc – January
61 Spring Training Camp
6 Intro to Pickleball

Completed Projects

- Texas Parks and Wildlife Department (TPWD) Recreational Trails Program application for the Nature Trail at Hohlt Park – award announced late May-early June
- Annual Parks and Rec Guide
- Attended and presented Parks and Rec information at the January 16 Rotary Club meeting
- Contracts for 2020 Hot Nights, Cool Tunes bands
- Texas Parks and Wildlife Department (TPWD) Local Park Grant Program application for the Brenham Family Park Phase I (a) – award announced mid-May

Work in Progress

- Drafting comprehensive park signage displaying rules and regulations
- 5-year Parks, Recreation, and Open Spaces System Master Plan
- Jerry Wilson playscape project
- Improvements to Disc Golf course at Hohlt Park – met with local players, outlined a new proposed layout and signage options

Future Programs & Events

Walk with a Doc - Saturday, February 22 | Kruse Center-Blinn College | 9am-10am

Intro to Pickleball - Sunday, March 1 | Jackson Street Park | 3pm-4pm

Pop up Play Day - Saturday, March 21 | Park TBD | 10am-12pm

Memo

To: Parks Board Members
 From: Tammy Jaster, Aquatic Superintendent
 Date: 2/10/2020
 Re: Blue Bell Aquatic Center Update

● **VISITS:**

- Current Daily Visits: **(2-3-20)**

- Summer (*Memorial Day – Labor Day*)
- 2018- 33,558 2019 – 37,116 2020 -
- Calendar Year (*January – December*)
- 2018- 52,973 2019 – 67,886 2020 – 67,937
- Budget Year (*October – September*)
- 2018- 55,689 2019- 67,288 2020 – 10,879

- BBAC Passes: **CALENDAR YEAR**

Pass TYPE:	Individual Monthly	Individual Aerobic Monthly	Family Monthly	Senior Monthly	Senior Aerobic Monthly	Individual Annual	Family Annual	Senior Annual	Senior Aerobic Year	Summer Pass – Family	Summer Pass - Individual	ReNEW Active
2018	108	15	249	353	200	8	14	72	---	59	5	---
2019	117	12	189	445	250	11	13	78	3	103	5	13
2020	14		1	45	18	2	1	11				2

● **REVENUE:**

- Current through end of **Budget Year**

Items:	Aquatic Admission:	Member Pass:	Programs:	Leisure Pool Rental:	Comp Pool Rental:	Therapy Pool Rental:	Table/ Locker Rental:	Room Rental:	Aquatic Misc	Concessions:
2018	\$81,503	\$64,557	\$31,593	\$9,800	\$21,530	\$1,400	\$725	\$1,855	\$2,505	\$23,417
2019	\$106,789	\$62,151	\$34,702	\$15,150	\$22,605	\$300	\$250	\$3,605	\$3,330	\$30,013
2020	\$3,364	\$13,717	\$6,467	\$650	\$1,780	\$4,230	\$95	\$185	\$120	\$67.88

● **STAFFING:**

- STAFF –working on hiring / training for spring staff
- Tammy & Kelsey attended the Texas Public Pool Conference – Jan. 27 - 30
- Tammy & Kelsey obtained BOGO Mat certifications
- Tammy completed NRPA Aquatic Management Professional Certification
- Researching additional trainings / certifications for full time staff
- Tammy & Annie will be attending TRAPS Feb. 24 - 28

● **MAINTENANCE:**

WORK IN PROGRESS

- Working with Maintenance to get pricing for HVAC units- funding BCDC
- Starting to look at Leisure Pool Summer To Do List – will begin now that Leisure Pool Deck is complete

COMPLETED PROJECTS

- Pumps for all pools ordered scheduled to arrive mid-March – funding BCDC
- Leisure Pool Furniture – Received and adding a splash of color around the facility
- Leisure Pool Deck – Project began Jan. 13 and was completed Jan. 31
- UV replacement bulbs were replaced Jan. 7

● **PROGRAMS/PUBLICITY/SPECIAL EVENTS:**

- **Feb. 8 – 2nd Saturday Inflatables from 9am – 1pm** (new 6 months of the year in the off season to bring more people to the pool)
- Feb. 10 – 19 – Water Babies 5:30p – 6p
- Feb. 10 – 19 – Swim Lessons 6p – 6:30p
- **Feb. 13 – 16 – Lifeguard Training**
- **Feb. 14 – Valentines Day Parents Night Out 5p – 1030pm**
- **Feb. 17 – AQUA FIT aerobics class begins M,W,F from 6p – 6:45p**
- Feb. 24 – 28 – Tammy & Annie attending TRAPS
- Feb. 24 – March 4 – Water Babies 5:30p – 6p
- Feb. 24 - March 4 – Swim Lessons 6p – 6:30p
- **March 9 – 13 – SPLISH SPLASH SPRING BREAK 1-4pm inflatable fun**
- **March 11 – 13 – Lifeguard Training**
- **March 14 – 2nd Saturday Inflatables from 9am – 1pm**

● **TRADEWINDS AQUATIC THERAPY**

- Going well coming 3 days per week from 1-4pm. New and returning clients
- **To Date collected \$6,345 (Aug – Jan)**

● **USAGE:**

DECEMBER BBAC Usage		PARK Central Usage	
2,386	Total Visits	8	Fireman's Park Kitchen
69	Passes Sold	1	Fireman's Rock Room
290	Phone Calls to Park Central	0	Finkie Pavilion Rental
0	BSSLC Visits	0	Henderson Park Kitchen
70	Kruse Village Visits	1	Amphitheatre
7	ReNew Active Visits	6	All Sports Building
3	Swim Teams	8	Jackson Street Kitchen
JANUARY BBAC Usage		PARK Central Usage	
3,021	Total Visits	8	Fireman's Park Kitchen
94	Passes Sold	4	Fireman's Rock Room
398	Phone Calls to Park Central	0	Finkie Pavilion Rental
0	BSSLC Visits	0	Henderson Park Kitchen
69	Kruse Village Visits	1	Amphitheatre
17	ReNew Active Visits	7	All Sports Building
3	Swim Teams	2	Jackson Street Kitchen



Memorandum

To: Parks and Recreation Advisory Board Members
From: Casey Redman, Parks Superintendent
Date: February 12th, 2020
Re: Park Maintenance and Tournament Update

- Pickleball fence replacement complete
- Schulte, Schwartz, and VanDyke fields resurfaced
- 13 sets of bleachers assembled and distributed
- New scoreboards at the softball fields are being installed
- Fireman’s Pressbox exterior upgrades completed
- Schulte turf mound installed
- Working with vendor on Jerry Wilson playground equipment
- Henderson Phase II/III progressing very well
- Little League begins March 16th
- Youth Soccer begins March 16th
- Hohlt Park creek repairs are underway
- Fireman’s bridge repairs have started
- Splashpad coming soon

Tournaments:

- BISD Soccer 15 teams 3 days \$337
- BISD Soccer 13 teams 3 days \$337

28 Tournaments on the books for the remainder of the year.