

### NOTICE OF A MEETING

Parks and Recreation Advisory Board Wednesday, October 14, 2020 @ 12:00 p.m. Blue Bell Aquatic Center – Multi-Purpose Room 1800 E. Tom Green Brenham, Texas 77833

- 1. Call Meeting to Order
- 2. Citizen and Visitor Comments

#### WORK SESSION

- 3. Discussion and Update on Parks and Recreation Projects Funded in FY20-21 (Pages 1-2)
- 4. Discussion and Update on the Brenham Family Park and Texas Parks and Wildlife Grant Award (Pages 3-4)
- 5. Presentation and Discussion Regarding the Addition of Phase II at the Splash Pad at Henderson Park (Pages 5-11)
- 6. Discussion and Update on Possible Modifications to Old Infrastructure at Fireman's Park and Henderson Park (Pages 12-15)

#### **REGULAR SESSION**

- 7. Discuss and Possibly Act Upon the Approval of the Minutes from the June 10, 2020 Regular Meeting (Pages 16-22)
- 8. Discuss and Possibly Act Upon the Implementation of The Little Free Library
  Program in Brenham Parks (Pages 23-24)
- 9. Discuss and Possibly Act Upon the Recommended Changes to the 2021 Parks and Recreation Fee Schedule (Pages 25-26)
- 10. Staff Updates:

(Pages 27-31)

- Administration
- Recreation
- Blue Bell Aquatic Center
- Parks Maintenance

### 11. Adjourn

#### **CERTIFICATION**

I certify that a copy of the October 14, 2020 agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, October 9, 2020 at 12:45 p.m.

# Crystal Locke, Staff Liaison

Crystal A. Locke, Staff Liaison City of Brenham Parks and Recreation Advisory Board

**Disability Access Statement:** This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

| I certify that the attached notice and a | agenda of items to be considered by the City of Brenham Parks and    |
|--|--|
| • • • • •                                | oved by me from the City Hall bulletin board on the day of a.m./p.m. |
|  |  |
|  |  |
| Signature                                | Title  |



To: Parks and Recreation Advisory Board

From: Dane Rau, Director of Public Works

Subject: 2020-2021 Project Update and Expense Projection

Date: October 2, 2020

Staff wanted to share with you the list of funded projects that the Brenham Community Development (BCDC) Board so graciously awarded to the City of Brenham Parks and Recreation Department in 2020-2021. We have already been working on these projects and coordinating when they will begin, conclude, and expected expense dates. Many of these projects will have to be coordinated with upcoming seasons whether that is sporting seasons such as tennis, baseball, and softball. Others we will need to prepare for openings such as the Blue Bell Aquatic Center and Season 2 of the splashpad. We are also trying to minimize closures at the Aquatic Center by coordinating projects during "Clean Sweep" week which is going on this week!

On the next page you will see when we expect expenditures to hit the books regarding final payments. On larger projects we will be working on these prior to some of the dates listed to address all the improvements prior to construction. Some projects are considered minor upgrades, and these can happen quickly. Other projects such as the covered basketball court at Jackson St Park or Jerry Wilson Park Improvements do not have a definite start date so those can be spread out later in the year.



# Parks and Recreation FY21 Budget Requests

|                               |  | Budget    |
|-------------------------------|--|-----------|
|                               | Description  | Request   |
| First<br>Quarter<br>(Oct-Dec) | Sidewalk Repairs – Fireman's Park                  | \$15,000  |
|                               | Replace Roof – Blue Bell Aquatic Center            | \$73,500  |
|                               | Upgrade to Accu Tab & Acid Rite System – BBAC      | \$25,000  |
|                               | Add Playground - Jerry Wilson (deferred from 2020) | \$85,000  |
|                               | Resurface two (2) tennis courts – Hasskarl         | \$15,000  |
|                               | Christmas Stroll Programming                       | \$5,000   |
|                               | Request for FY21 First Quarter                     | \$218,500 |

|                                | Description  | Budget<br>Request |
|--------------------------------|--|-------------------|
| Second<br>Quarter<br>(Jan-Mar) | Replace Outfield Wall - Fireman's Field                  | \$80,000          |
|                                | Resurface two BB fields with MasterTurf – Linda Anderson | \$27,500          |
|                                | Refurbish Big Yellow Slide – BBAC                        | \$30,000          |
|                                | Refurbish Banana Split Slide – BBAC                      | \$20,000          |
|                                | Conceptual/Engineering Design – Phase II(a)              | \$10,000          |
|                                | Splashpad Phase II – Henderson Park                      | \$250,000         |
|                                | Request for FY21 Second Quarter                          | \$417,500         |

|                                  | Description                                     | Budget<br>Request |
|----------------------------------|---|-------------------|
| Third<br>Quarter<br>(April-June) | Replace Landing Pads for Leisure Pool – BBAC    | \$8,500           |
|                                  | Covered Basketball Courts – Jackson Street Park | \$125,000         |
|                                  | Improvements - Jerry Wilson Park                | \$120,000         |
| '                                | Request for FY21 Third Quarter                  | \$253,500         |

|             | Description  | Budget<br>Request |
|-------------|--|-------------------|
| Fourth      | Movies in the Park   | \$4,000           |
| Quarter     | Renovations - Blinn Softball Field (deferred from 2020)                    | \$25,000          |
| (July-Sept) | Repaint Steel Beams & Replaster Competition Pool and add New Handicap Lift | \$101,000         |
|             | Request for FY21 Fourth Quarter  | \$130,000         |

**Total Budget Requests** 

\$1,019,500



To: Parks and Recreation Advisory Board

From: Dane Rau, Director of Public Works

Crystal Locke, Community Services Specialist

Subject: Brenham Family Park and Texas Parks and Wildlife Grant Award Update

Date: October 5, 2020

On August 27, 2020, the Texas Parks and Wildlife Commission approved the grant request for the Brenham Family Park project in the amount of \$750,000. The required match comes from the Brenham Community Development Corporation (BCDC) and City of Brenham.

The total project cost for Brenham Family Park Phase I(a) is \$1.7 million dollars. Proposed developments include a 10-feet wide concrete pedestrian and bike friendly trail, restrooms, pedestrian bridge, security lighting, native landscaping, picnic facilities, a parking lot, road expansion, lake development, and park signage.

Staff met with Local Park Grants Coordinator Matthew Fougerat on Friday, September 25 for a site visit and meeting to discuss grant requirements and a tentative project timeline.

| ACTIVITY  | TIME FRAME  |
|---|---|
| Commission Approval                                   | August 27, 2020. Begin 3-year project period        |
| Project seeking Federal Land and Water                | Anticipate submitting for LWCF during               |
| Conservation (LWCF) funding                           | December/January window with approval by April 2021 |
| Grant Agreement Execution                             | April 2021  |
| Pending Documentation such as:                        | Within 6 months of grant agreement date –           |
| - Plans & specs (100%)                                | September   |
| <ul> <li>Texas Department of Licensing and</li> </ul> |   |
| Regulation (TDLR); Accessibility                      |   |
| - Texas Commission on Environment                     |   |
| Quality (TCEQ) Stormwater Permit                      |   |
| - Texas Historical Commission (THC)                   |   |
| Cultural Resources Survey & Clearance                 |   |
| - U.S. Army Corps of Engineers (USACE)                |   |
| Permits   |   |

| - TPWD Biological Consultations        |   |
|--|---|
| Quarterly Status Reports               | On or before January 15, April 15, July 15, |
|  | and October 15                              |
| Construction Plan Submission           | Within 6 months of grant agreement date for |
|  | development only projects (dependent on     |
|  | documentation timeline – June 2021          |
| Begin Construction                     | August 2021 (Estimated)                     |
| Construction Completed                 | February 2023 (Estimated)                   |
| Project Completion and Grant Close-Out | Within 3 years after Commission approval    |



# Memorandum

To: Parks Board Members

From: Dane Rau, Public Works Director

Date: October 7, 2020

Re: Presentation and Discussion Regarding the Addition of Phase II of the Splash Pad at

**Henderson Park** 



#### Parks Board Members

We would like to have a discussion regarding Phase II Improvements to the Splashpad at Henderson Park. It was a great Season 1 and the splashpad was heavily used by many residents and visitors. It added an awesome attribute to Henderson Park and we really were very pleased with how the public abided by the rules and regulations as well as parking.

Moving into Season 2 BCDC has allocated an additional \$250,000 to be attributed to the amenities that are currently at the splashpad. We knew that all amenities would not come initially but with these additional funds we are now ready to make the splashpad more user friendly and take in ideas that the public has voiced along with our own ideas to make this amenity even more enjoyable. Crystal initiated a survey at the end of Season 1 with a few questions to gain feedback. We have attached the main questions and answers to this memo for your review. The main items that the survey indicated which were mentioned multiple times were:

- Closer Restroom Facility
- 2. More Picnic Areas and Seating
- 3. More Shade (This has already been taken care of by HEB grant)
- 4. Water Bottle Filling Station
- 5. Fence or Buffer blocking access to Street

This survey was very beneficial and many of the items listed were the same items that staff envisioned for Phase II. We wanted to get your feedback as we move forward and see what Parks Board would like us to focus on when expensing the \$250,000. We have already begun looking at a one single building style family restroom that can be in close proximity for families to use when multiple members of the family are present. We are also looking at breakout picnic or seating areas where families can have lunch and yet separate under the native pecan trees. Along with this we will need to have connectivity to the restrooms from the splashpad and also to the breakout picnic areas leading to the splashpad. With the HEB grant dedicated to a large shade over the seating wall we feel we have that amenity covered and this will be installed prior to Season 2. We also plan to place additional benches around the perimeter of the splashpad for additional seating.

If we have additional funds left, we can look at an ornamental fence or shrubbery along N. Valley St to protect from entering the roadway. We can also look at bike racks, cubbies or other amenities that will give a final touch to the splashpad.

Below are some pictures of some amenities that we are pursuing.







### **Breakout Picnic Areas**





### **Fence Option**



### Shade Cover (Already Purchased will be installed prior to 2021 Season)

-ALL DIMENSIONS AND HEIGHTS MUST BE FIELD VERIFIED PRIOR TO ANY FINAL DESIGN, FABRICATION OR INSTALLATION WORK,
-FINAL FOOTING TYPE AND SIZE WILL BE DETERMINED AT ENGINEERING PHASE,

PERSPECTIVE VIEW

EDGE OF (V.I.F.)

| Splash Pad Survey Responses                                  |  |  |
|--|--|--|
|  |  |  |
| What features/amenities would make your                      |  |  |
| experience at the splash pad even better?                    | Other comments or any feedback you would like to include:  |  |
| Restrooms closer to the splash pad, more seating with        |  |  |
| tables   |  |  |
|  |  |  |
| 1) Restrooms & changing area close to the splash pad,        |  |  |
| 2) more picnic benches/seating - especially in the shade     |  |  |
| A characteristic and constability as bounded                 | Some kinda fence between road near houses ive seen small kids on the road  The peoplenwho reside close to the splash pad toward the right side made my trips uncomfortable and one of the reasons I did not visit as often. It is creepy to just sit all day   |  |
| A closer restroom and more tables or benches Clean restroom  | and watch these inocent kids trying to have fun.   |  |
| Clean restroom   |  |  |
|  | I live in Cypress and it's a bit of a drive, so I'd be there every day with my kids if I lived   |  |
| A closer bathroom.   | closer. But we we loved it. My son especially loved the big wheel of water.  |  |
| Water bottle filling station, restrooms (or signage to the   | The second secon |  |
| park's restrooms), replace the boards on the bridge          |  |  |
| from Park St.  | Thank you!!  |  |
| Restroom   |  |  |
|  |  |  |
| Closer seating and cubbies to put shoes and towels, and      | There always seems to be trash or food or discarded clothes whenever we go to the splash   |  |
| restrooms for my toddler so we don't have to walk            | pad. We've even seen abandoned diapers. Maybe there needs to be better trash can   |  |
| so far when he suddenly has to go                            | locations?   |  |
|  |  |  |
|  | Parents really enjoy the shaded area under the trees. They can watch their kids from this  |  |
|  | side with no obstructed view of the splash pad. A lot of families use this space to picnic,  |  |
| Dantung  | etc. Please don't block it with canopies! Put the canopies on the opposite side or on  |  |
| Restroom Restroom, shaded seating                            | the side with the street/houses. Thanks for allowing us the opportunity to chime in. ðŸ~Š<br>Splash pad is great!  |  |
| Restroom, more seating                                       | Please open earlier! 9am   |  |
| Restrooms and shade  | The splashpad is awesome! Great job!   |  |
| More shade   | We love it!  |  |
| Restroom, more picnic tables for seating.                    |  |  |
| ,  |  |  |
| A fence! I have an asd child and he runs                     | My son is a runner & no sense of danger. No fence near the street is really dangerous.   |  |
| Restroom   |  |  |
|  |  |  |
|  | I saw a lot of little ones running off to the road or the ditch. Even a half fence would help  |  |
|  | parents out and make them feel safe. Also, we saw a man bathe himself. He did not take   |  |
| Fence, shade, bathrooms, no public showers sign              | off his basketball shorts but he did use soap and did not have his own littles.  |  |
| Restrooms, a bigger pad                                      | W 10V5H 1  |  |
| More picnic table seating                                    | We LOVE this place great for all our age ranges!   |  |
| water fountain/water bottle refill station Restroom, seating | Thank you for thoughtfully planning this amonity in our community!   |  |
| Shade canopy, more picnic tables, close restroom, area       | Thank you for thoughtfully planning this amenity in our community!   |  |
| for toddlers   | I love how clean it is kept.   |  |
| More picnic tables, bike rack, water fountain or bottle      | nove now clean it is kept.   |  |
| refill station.  | Thank you this is awesome  |  |
| Restrooms, more seating                                      | ,  |  |
| Restroom   |  |  |
|  |  |  |
| A small pavilion for birthday parties would be nice.         |  |  |
| Bathrooms and closer parking                                 |  |  |
| More tables, restrooms, additional shade                     | We love the splash pad! Thank you for getting it going!  |  |

|   | Often there was groups of young adults fighting on the basketball courts and after they   |
|---|---|
|   | would all come to the splash pad. The people living in the homes next to the splash pad   |
|   | would be yelling and cheering the on. Made several of us moms very uncomfortable and  |
|   | we would leave with our young children. Also, people would be drinking beer and   |
| Definitely restroom for the kids!                           | throwing it on the ground.  |
| Didn't visit because there are pedophiles sitting across    |   |
| the street watching. The owner isn't one but he has         |   |
| friends that are. Documented or not, im from brenham        |   |
| & word gets around. Put a wall up for "safety " reasons.    |   |
| The little ones can easily run across the street if chasing |   |
| a ball, etc.  | I would love to have a picnic there without an oily feeling of my children being watched.   |
| Shaded seating closer to the splash pad, fencing around     |   |
| the perimeter   |   |
|   | Love the splash pad great for little kids who just aren't as comfortable with being in a  |
| Closer bathrooms. More seating.                             | big pool.   |
|   |   |
| More benches and a sidewalk with wheelchair access so       |   |
| grandmas and handicap people can watch the kids or          |   |
| access from the street closest; too hard for one to use a   |   |
| walker or other things and go over bridge                   | So glad it is there. Many do not know about it. A location on the other side of town such   |
| rest rooms  | as Jackson St Park area would be awesome!   |
|   | W 1191 91 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1   |
| Separate female and male bathrooms and security.            | Would it be possible to have a security guard or police officer at the park.  |
| Sunshade  |   |
| Seating and restoom   |   |
| restroom & Shade  | my grandkids loved the splashpad great addition to Brenham Parks!   |
| Seating   | I enjoyed watching the grands and they enjoyed it too   |
| A restroom, and also shading.                               |   |
| Coveted parent seating                                      | Thank you for building this   |
| Restroom  |   |
| Restrooms   | A uniting an faces installed arranged the duringes ditale could be come helpful. I have little  |
| On  | A railing or fence installed around the drainage ditch would be very helpful. I have little   |
| Open earlier (8 or 9am before it gets so hot), more         | kids and they often wandered near the steep drop-off. I also saw several kids lose balls that blew into the ditch and not be able to retrieve them. |
| tables, closer restroom                                     | that blew into the ditch and not be able to retrieve them.  |
| Restrooms and seating                                       | Please add a fence near the giant ditch. Small children can take off and fall down into the   |
| Restrooms, benches, sidewalks, more picnic tables.          |   |
| More seating. Perhaps some grills                           | large ditch.  |
|   | Loved it for my little ones   |
| Seating Restrooms closer and more picnic tables under       | Loved it for my little ones   |
| trees' shade to space out                                   | In the summer, open earlier in the mornings.  |
| More tables/seating and some covered areas. Fence           | in the summer, open earner in the mornings.   |
| along the water line  | please add a fence along the steep grade near the water/stream  |
| Restroom/Changing Room                                      | please and a refice along the steep grade flear the water/stream  |
| Restroom/ changing Room                                     |   |
| I appreciate the Extra tables you added. We enjoy           |   |
| sitting under the trees on a hot day. Closer bathrooms      |   |
| would be nice but not necessary for my older child.         | Thank you for adding this feature! We love the splash pad!  |
| Sitting area and shade                                      | mank you for adding this feature: we love the sphash pad:   |
| Seating and restrooms                                       | No  |
| Seatting und restricting                                    | The restrooms and parking seem to all be a bit far away. I actually had a birthday party  |
|   | there and everyone thought it was really nice except for the fact you have to walk so far to  |
|   | get to a restroom and parking is a bit far too. But the splashpad is excellent entertainment  |
| restrooms, closer parking                                   | for kiddos.   |
| ,   |   |
| expand the water features (a "tree house" or pirate         |   |
| ship), restroom, sidewalks, closer dry play equipment to    |   |
| further dry the kiddos while at the same time letting off   |   |
| more energyworks well at aquatic center                     | just thank you!!!   |
| Restrooms, more picnic seating                              | Love love splashpad. Kids live it too!!!  |
| Restroom, seating, shade                                    |   |
|   |   |

| Cover from brutal sun                                   |  |
|---|--|
| Sitting area and shade                                  |  |
| Restrooms/changing area, more picnic tables, possible   |  |
| spots for food trucks                                   |  |
| Restrooms big enough for changing, sidewalks, covered   |  |
| area and extra seating, better parking                  |  |
| Picnic tables, not too many bc my family likes to put a | Thank you so much! My daughter absolutely loves the splash pad esp during this covid |
| huge blanket out as well.                               | summer!  |



# Memorandum

To: Parks Board Members

From: Dane Rau, Public Works Director

Date: October 6, 2020

Re: Discussion and Update on Modifications to Older Infrastructure at Fireman's

Park and Henderson Park (specifically WPA Restrooms at Fireman's Park and

restroom near Fink and Korthauer Fields at Henderson Park)

#### Parks Board Members

As we have completed all the major work at Henderson Park and Fireman's Park over the last few years we have taken a step back and evaluated some of the older infrastructure and looked at how we can make these parks even more attractive and user friendly without duplicating amenities.

We wanted to present these to you and gain any feedback you might have. At Henderson Park we have and abundance of restroom facilities in one area. With the modifications to the rental facility restrooms as well as the concession/restroom upgrades at the baseball field we have two updated restroom facilities with an awesome expanded concession as well. One of the older restroom/concession facilities which is located beyond the centerfield wall and right next to the two smaller softball fields remains open. With its isolated location and hard to get too access it has become a loitering spot for unwelcome visitors. With hard visibility and lack of a great access point we have seen vandalism and a place that promotes criminal activity. We feel that this building can be better utilized for an open-air shade cover in the future and open this area up. Also, by keeping it open we have to maintain it daily when there are other updated restrooms/concessions within walking distance. We feel that by demoing this structure we will promote a better park with less maintenance and attract positive usage during the week and weekends. If this route is chosen we would subsequently remove the batting cage between the baseball outfield wall and 3<sup>rd</sup> base of Korthauer Field and add a sidewalk that would connect the two small softball fields to the hike and bike trail which would place park visitors on a direct path to the newly upgraded restrooms and concessions. We would also remove the old scoreboard posts associated with Henderson Field, Korthauer and Finke Fields as they are no longer used, and the boards have been removed several years ago. With these changes we feel it will make the park safer and open things up as well as promote positive usage in the area behind the baseball field.

All work concerning demo will be done in-house by the City of Brenham Street Dept. during winter months and the addition of the sidewalk will be constructed by the City's concrete contractor as funds become available.



**Henderson Softball Concession/Restroom Facility** 



Path to Hike/Bike Trail and New Improvements from Softball Fields

In Fireman's Park we originally had plans to revitalize the WPA Restrooms located between the pavilion and N. Park St when we constructed the new 3-building restroom facility. Due to the higher than expected bids along with the contractor issues all funds were directed towards making the new restrooms as nice as could be. Since the opening of the new restrooms we have locked the WPA restrooms due to them being hard to maintain and to lessen vandalism with toilets, paper towel dispensers, soap dispensers, stalls, etc. These bathrooms are very old and always held a lot of moisture making them undesirable. We wanted everyone to utilize the new HVAC restrooms as they were centrally located. Our original plan was to revitalize the WPA restroom facility and save the exterior as much as possible but utilize the structure in some way. Our first thought was to re-brick each corner to make four columns and keep the roof to make an open-air facility where we could level out the concrete pad and utilize for an educational kiosk area or place a couple picnic tables under it. This way we could keep the historic look and significance but repurpose the building. If you have any ideas or like this one, please share with our staff. This will however be an expense and we could look into this regarding BCDC funding in 2021-2022. Currently the structure needs a new roof. We are unsure how tearing into this old structure will affect the footprint and really usure at this time of a true cost. We can definitely get

some options but at this time we will plan on removing all fixtures and stalls as well as other non-load bearing walls to get ahead of this and have a clean slate on the inside.





# City of Brenham Parks & Recreation Advisory Board Minutes

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, June 10, 2020, beginning at 12:00 p.m. at Brenham City Hall, City Council Chambers at 200 W. Vulcan Street Brenham, Texas.

### Members present:

Paula Buls

Luis Mendoza

Jim Baker

Lee Chalmers

Bill Betts

Delbert Boeker

Andrea Fischer

Ginger Bosse

Matthew Wehring

### Members absent:

None

#### Others present:

City Manager James Fisher, Assistant City Manager of Public Services and Utilities Donald Reese, Public Works Director Dane Rau, Casey Redman, Tammy Jaster, Crystal Locke

#### Others present:

Suzy Hankins

#### Media Present:

Alyssa Faykus, Brenham Banner Press and Josh Blaschke, KWHI News

### 1. Call Meeting to Order

#### 2. Citizens/Visitor Comments

There were no citizen comments.

#### WORK SESSION

#### 3. Discussion and Presentation Related to the Little Free Library Program

Community Services Specialist Crystal Locke informed the Board that the Little Free Library (LFL) Program is a non-profit international organization that promotes community, creativity, and reading with individual yard libraries on public and private spaces. Locke introduced Suzy Hankins, Fortnightly member, and Owner/Manager of the Ant Street Inn to explain the project.

Hankins informed the Board that in 2018 she registered the first two official Little Free Libraries in Brenham. One is located at the Backlot Gallery behind Ant Street Inn and the other at Main Street House on Main Street. Since then four more Little Free Libraries have been added in Brenham. Hankins provided an interactive map that showed the LFL locations in Brenham.

Hankins reported that she organized the Brenham BookFest on Labor Day weekend. Hankins goal was to raise money for the LFL grant fund, which supports Little Free Libraries in the community. Hankins noted that the cost of the LFL ranged from \$350-\$500.

Hankins proposed to partner with the Parks and Recreation Department to house Little Free Libraries in the parks. The Brenham Parks and Recreation Department would be responsible for selecting a site for the LFL, working with the Manger of the LFL grant fund to select library style, installation of the LFL, and the physical maintenance of the LFL.

Hankins also noted that the Fortnightly Club of Brenham agreed to assist with the project and would be responsible for the monies raised for the LFL grant. It would also work with the Manager of LFL grant fund to purchase the materials required for installation, provide books for the LFL, and maintain the books at each LFL by checking the libraries a minimum of one time per month.

Chairman Bill Betts asked Hankins to elaborate on the physical maintenance of the LFL for which the Parks and Recreation Department would be responsible. Hankins replied that she was referring to any type of physical labor (i.e. if a library were knocked over, City staff would reinstall).

City Manager James Fisher thanked Mrs. Hankins for presenting this item to the Board. Fisher expressed his enthusiasm for the program and support for implementation of the LFL program in City parks.

Chairman Bill Betts asked staff to add this item to the next agenda for implementation and thanked Mrs. Hankins for the idea to add literacy to the parks.

#### **REGULAR SESSION**

# 4. Discuss and Possibly Act Upon the Approval of the Minutes from the January 15, 2020 Special Meeting

A motion was made by Board Member Delbert Boeker and seconded by Board Member Paula Buls to approve the minutes from the January 15, 2020 regular meeting.

Chairperson Betts called for a vote. The motion passed with the Board voting as follows:

| Board Member Jim Baker       | Yes |
|------------------------------|-----|
| Board Member Bill Betts      | Yes |
| Board Member Delbert Boeker  | Yes |
| Board Member Ginger Bosse    | Yes |
| Board Member Paula Buls      | Yes |
| Board Member Lee Chalmers    | Yes |
| Board Member Luis Mendoza    | Yes |
| Board Member Andrea Fischer  | Yes |
| Board Member Matthew Wehring | Yes |
|                              |     |

# 5. Discuss and Possibly Act Upon the Approval of the Minutes from the February 12, 2020 Regular Meeting

A motion was made by Board Member Delbert Boeker and seconded by Board Member Paula Buls to approve the minutes from the February 12, 2020 regular meeting.

Chairperson Betts called for a vote. The motion passed with the Board voting as follows:

| Board Member Jim Baker       | Yes |
|------------------------------|-----|
| Board Member Bill Betts      | Yes |
| Board Member Delbert Boeker  | Yes |
| Board Member Ginger Bosse    | Yes |
| Board Member Paula Buls      | Yes |
| Board Member Lee Chalmers    | Yes |
| Board Member Luis Mendoza    | Yes |
| Board Member Andrea Fischer  | Yes |
| Board Member Matthew Wehring | Yes |
|                              |     |

# 6. Discuss and Possibly Act Upon Fiscal Year 2020-21 Funding from the Brenham Community Development Corporation (BCDC) for Various Parks and Recreation Projects

Public Works Director Dane Rau explained that staff has identified parks and recreation projects to present to the Brenham Community Development Corporation (BCDC) for funding and is looking for guidance from the Parks and Recreation Advisory Board. The BCDC Board will meet June 18, 2020.

Community Services Specialist Crystal Locke presented requests from Recreation which includes funding support for the Movies in the Park series, and various programming options for the 2020 Christmas Stroll and Lighted Parade.

|        | Fiscal     |                              | Budget  |
|--------|------------|------------------------------|---------|
|        | Year       | Description                  | Request |
| Tion 1 | 2021       | Movies in the Park           | \$4,000 |
| Tier 1 | 2021       | Christmas Stroll Programming | \$5,000 |
|        | Total Recr | eation Request for FY21      | \$9,000 |

Blue Bell Aquatic Center Superintendent Tammy Jaster explained that the items below for the BBAC are in order of priority based on staff's recommendation.

|         | Fiscal    |  | Budget    |
|---------|-----------|--|-----------|
|         | Year      | Description  | Request   |
|         | 2021      | Replace Roof   | \$73,500  |
|         |           | Repaint Steel Beams & Replaster Competition Pool and add |           |
|         | 2021      | New Handicap Lift  | \$101,000 |
| Tier I  | 2021      | Replace Landing Pads for Leisure Pool                    | \$8,500   |
| Heri    | 2021      | Upgrade to Accu Tab & Acid Rite System                   | \$25,000  |
|         | 2021      | Refurbish Big Yellow Slide                               | \$30,000  |
|         | 2021      | Refurbish Banana Split Slide                             | \$20,000  |
|         | 2021      | Conceptual/Engineering Design – Phase II(a)              | \$10,000  |
|         | 2021      | Replace/add Shade Structures                             | \$50,000  |
|         | 2021      | Replace Metal Furniture (final phase)                    | \$50,000  |
| Tier II | 2021      | Sealant on Exterior Brick                                | \$30,000  |
|         | 2021      | Additional Aflex Inflatables                             | \$15,000  |
|         | 2021      | Modified Phase II(a)                                     | \$350,000 |
|         | Budget Re | equest for FY21 - Tier I                                 | \$268,000 |
|         | Budget Re | equest for FY21 - Tier II                                | \$495,000 |
|         | Total Bud | get Request for FY21                                     | \$763,000 |

Parks Superintendent Casey Redman made the funding request for the following items in priority order.

|        | Fiscal |   | Budget    |
|--------|--------|---|-----------|
|        | Year   | Description   | Request   |
|        | 2021   | Renovations - Blinn Softball Field (deferred from 2020) | \$25,000  |
| Tier I | 2021   | Add Playground - Jerry Wilson (deferred from 2020)      | \$85,000  |
|        | 2021   | Improvements - Jerry Wilson Park                        | \$120,000 |
|        | 2021   | Replace Outfield Wall - Fireman's Field                 | \$80,000  |
|        | 2021   | Splashpad Phase II – Henderson Park                     | \$250,000 |
|        | 2021   | Covered Basketball Courts – Jackson Street Park         | \$125,000 |

|         |           | Resurface two (2) baseball fields with MasterTurf – Linda |             |
|---------|-----------|---|-------------|
|         | 2021      | Anderson  | \$27,500    |
|         | 2021      | Resurface two (2) tennis courts – Hasskarl                | \$15,000    |
|         | 2021      | Bullpen Upgrades - Hohlt Park                             | \$22,000    |
|         | 2021      | Resurface Parking Lot - Linda Anderson                    | \$77,000    |
|         | 2021      | Phase I Improvements – Jackson Street Park                | \$400,000   |
|         | 2021      | Turf Homeplate – Schulte Field                            | \$12,000    |
|         | 2021      | Repaint Iron Bridges – Henderson (2) & Hohlt              | \$90,000    |
| Tier II | 2021      | Liberty Wheelchair Swing                                  | \$30,000    |
|         | 2021      | Paint Exterior and Phase II Horses – Carousel             | \$33,200    |
|         |           | Resurface two (2) baseball fields with MasterTurf – Linda |             |
|         | 2021      | Anderson  | \$27,500    |
|         | 2021      | Sidewalk Repairs – Fireman's Park                         | \$15,000    |
|         | 2021      | Repurpose Rock Restroom – Fireman's Park                  | \$30,000    |
|         | Budget Re | equest for FY21 - Tier I                                  | \$727,500   |
|         | Budget Re | equest for FY21 - Tier II                                 | \$736,700   |
|         | Total Bud | get Request for FY21                                      | \$1,464,200 |

Board Member Lee Chalmers expressed his concern for the safety of the sidewalk at Fireman's Park and asked that staff considered moving the sidewalk repairs to Tier I.

A motion was made by Board Member Paula Buls and seconded by Board Member Lee Chalmers to recommend the sidewalk improvements at Fireman's Park be moved from Tier II to Tier I and the requested Parks and Recreation Departments' projects be presented to the BCDC for consideration and approval for budget year FY21.

Chairperson Betts called for a vote. The motion passed with the Board voting as follows:

| Board Member Jim Baker       | Yes |
|------------------------------|-----|
| Board Member Bill Betts      | Yes |
| Board Member Delbert Boeker  | Yes |
| Board Member Ginger Bosse    | Yes |
| Board Member Paula Buls      | Yes |
| Board Member Lee Chalmers    | Yes |
| Board Member Luis Mendoza    | Yes |
| Board Member Andrea Fischer  | Yes |
| Board Member Matthew Wehring | Yes |

### 7. Parks and Recreation Staff Updates

#### Administration

Director of Public Works Dane Rau provided the following updates:

- ➤ Bridge project at Fireman's Park is complete
- ➤ Henderson Park Phase I is complete; Aggieland Construction is working on Phase II

#### Recreation

Community Services Specialist Crystal Locke provided the following updates:

- Presented park amenity reopening updates
- > Presented the sports tourism Return to Play plan
- Awarded National Recreation Trail funds for the Hohlt Park nature trail project thought the Texas Parks and Wildlife Department (TPWD) Recreational Trails Program
- > TPWD Local Park Grants announcement has been postponed until August for the Brenham Family Park Phase I(a) application
- > Signage at the Splash pad at Henderson Park
- Explained new StoryWalk trail at Fireman's Park
- Summer Reading and Recreation program June 1 through July 30
- Continued planning for Hot Nights, Cool Tunes in July
- > 5-year Parks, Recreation and Open Spaces Master Plan update is on hold
- ➤ Updating Park Metrics data through the National Recreation & Park Association (NRPA)
- ➤ Drafting comprehensive signage for park rules
- > Pop-up Play Day postponed
- Walk with a Doc postponed until further notice
- Movies in the Park postponed to July
- ➤ Virtual programming for NRPA Family Health and Fitness Day on June 13

#### **Blue Bell Aquatic Center (BBAC)**

Blue Bell Aquatic Center Superintendent Tammy Jaster provided the following updates:

- ➤ Indoor pools opened mid-May by appointment with limited capacity; currently open seven days a week, Monday through Friday from 6:00am-1:00pm, extending weekend hours
- Leisure pool opened Friday, June 5. Open Thursdays through Sundays
- Visits: current daily visits, passes, and revenues were presented to the Board
- > Staffing: halted due to COVID-19
- A list of work in progress and completed maintenance projects were presented
- A list of programs, publicity, and special events were presented
- Summer Reading and Recreation program distribution
- Aerobic classes begin on Monday, June 15
- ➤ BBAC and PARK Central usage for May were presented

#### Parks Maintenance

Parks Superintendent Casey Redman provided the following updates:

- ➤ Installed new batting cage nets at Linda Anderson Park
- ➤ Mulched all flowerbeds for Spring growing season
- Painted Rankin Field for Blinn camps
- Power-washed bleachers and restroom buildings at Hohlt Park
- > Painted ticket booth and dugouts at Fireman's Field
- > Painted batting cage and installed new netting at Fireman's Field
- ➤ Lined off/weekly paintings of youth soccer fields for March 16 start
- Field work on baseball and softball fields for March 16 start
- ➤ Shade canopies installed at Pickleball Courts at Jackson Street Park
- Creek work completed at Hohlt Park and Jackson Street Park
- Closed all restrooms in parks
- Closed all playgrounds-installed signage
- Removed all volleyball nets, pickleball nets, and basketball goals
- > Repainted dressing room at Fireman's Field
- Removed old nets and installed new nets on Schulte, Boehm, Pflughaupt, and Blinn Fields
- > Installed bullpen mounds and home plate at Henderson Field
- Fan installed at Finke Pavilion at Fireman's Park
- ➤ Henderson Phase Phase I completed
- > Splash pad at Henderson Park almost complete

#### Tournament update:

- ➤ Parks hosted seven tournaments from February through mid-March prior to closing for COVID-19
- > 83 participating tournament teams
- > Tournament play will start back the weekend of June 13

| 8. Adjourn                     |  |
|--------------------------------|--|
| The meeting was adjourned.     |  |
| Bill Betts<br>Chair            |  |
| ATTEST:                        |  |
| Crystal Locke<br>Staff Liaison |  |



To: Parks and Recreation Advisory Board

From: Crystal Locke, Community Services Specialist

Subject: Little Free Library Program

Date: October 5, 2020

At the June Parks and Recreation Advisory Board (PARB) meeting Suzy Hankins, Fortnightly Club member and Owner/Manager of Ant Street Inn, proposed to partner with the Parks and Recreation Department to house Little Free Libraries (LFL) in Brenham parks to promote literacy in the community. The cost of a LFL ranges from \$350-\$500.

Hankins goal was to raise funds at the Brenham BookFest event which was held on September 6, 2020 for the LFL grant fund. The Fortnightly Club of Brenham has agreed to assist with the project and will be responsible for the monies raised for the LFL grant fund, purchase materials required for installation, provide books for the LFL, and maintain the books at each LFL by checking the libraries a minimum of one time per month.

The Brenham Parks and Recreation Department will be responsible for selecting a site for the LFL, work with the Manger of the LFL grant fund to select the library style, install the LFL, and the physical maintenance of the LFL.

#### Updates since June meeting

- Mrs. Hankins was contacted by a resident who offered to build the libraries for park sites
  including donating the materials and time to build. The resident found LFL plans online that
  have been tested and approved by the LFL organization. The cost of registering the library
  with LFL will then depend on the charter sign which can range from \$49-\$80 dollars.
- BookFest occurred early-September and raised \$80-\$100 for the LFL grant fund
- Several individuals and businesses have contacted Mrs. Hankins about how to sponsor LFL on school district and private property if the opportunity arises
- Hankins discovered several registered LFL in the county Burton and Chappell Hill

Staff recommends approving the Little Free Library Program in Brenham Parks. Once approved, all parties involved can begin coordinating designs, creating a plan of installation, and promoting LFL.

Example of a Little Free Library taken from littlefreelibrary.org.





To: Parks and Recreation Advisory Board

From: Crystal Locke, Community Services Specialist

Subject: 2021 Parks and Recreation Fee Schedule

Date: October 9, 2020

Per Chapter 19, Parks and Recreation, of the Code of Ordinances of the City of Brenham fees for all parks and recreation activities shall be set by resolution of the City Council. All such fees shall be posted, where applicable, and kept on file with the City Secretary.

The paragraph below gives a brief summary as to when these items were last presented, and action taken by the board.

At the November 13, 2019 Parks and Recreation Advisory Board (PARB) meeting, staff reviewed the current Parks and Recreation rate schedule with the Board and recommended an increase in the addition of inflatables for the fall/spring competition pool parties. Proposed rates were recommended by the PARB and approved by Council in January 2020.

Below is an outline of the recommended changes for 2021.

- Staff is presenting to increase the cost of Henderson Field from \$100 to \$175 per day; this will match the cost of Schulte Field
- Staff recommends eliminating the field light fee of \$50 per field per day and increasing the cost per field rental by \$25
- Clarify League fee language and add "Local" League fee per player

Included in this memo is the 2021 Parks and Recreation Fee Schedule. Recommendation from the Parks and Recreation Advisory Board will be taken to City Council in December for approval before publishing rates.

# 2021 Parks and Recreation Fee Schedule

# Facility Rentals

|                        | Half day | Whole day |
|------------------------|----------|-----------|
| All Sports Building    |          | \$200     |
| Fireman's Kitchen      | \$100    | \$150     |
| add Finke Pavilion     |          | \$300     |
| Fireman's Rock Room    | \$60     | \$100     |
| Henderson Kitchen      | \$60     | \$100     |
| Jackson Street Kitchen | \$60     | \$100     |
| Amphitheatre           | \$100    | \$150     |
|                        |          |           |

Half days are 7am - 2pm or 3pm - 10pm Whole days are 7am - 10pm All rentals require a \$100 deposit

Carousel \$1/rider or \$40 min/hour

# Field Rentals

| Tournament Reservations          |                               |
|----------------------------------|-------------------------------|
| Baseball/Softball Field per day  | <del>\$100</del> \$125        |
| Schulte Baseball Field per day   | <del>\$175</del> \$200        |
| Henderson Baseball Field per day | \$200                         |
| Fireman's Baseball Field per day | <del>\$250</del> <b>\$275</b> |
| Additional Field Prep per game   | \$35                          |
|                                  |                               |
| Multi-use Field per day          | <del>\$75</del> \$100         |
| Rankin Field per day             | <del>\$250</del> <b>\$275</b> |

Fields require a \$50 deposit per field Access lights for \$50 per field per day Insurance required for tournaments, league play, and select teams

| Field Reservations - recreational use |       |
|---------------------------------------|-------|
| Recreational use per day              | \$75  |
| Coaching Lessons per year             | \$100 |
| Local League fee per player           | \$10  |
| Select Team per year                  | \$250 |

# Blue Bell Aquatic Center

| Daily Admission<br>Children 3 & un | Non-Sum<br>\$4<br>\$2 | mer     | Su<br>\$5<br>\$3 | mmer |         |
|------------------------------------|-----------------------|---------|------------------|------|---------|
|                                    | Annual                | Monthly | Summ             | er   | Aerobic |
| Individual                         | \$250                 | \$35    | \$85             |      | \$65    |
| Seniors (55+)                      | \$200                 | \$25    |                  |      | \$55    |
| Family                             | \$450                 | \$55    | \$145            |      |         |
| Single Add-On                      | \$150                 | \$18    | \$48             |      |         |
| 15 Visit Card                      | \$60                  |         | \$75             |      |         |
| Blinn Semester                     | \$100/se              | emester |                  |      |         |

<sup>\*</sup>Family (max 6): Family consists of two adults and children in the same house.

# Private Party Rentals

| Therapy             | \$200 |
|---------------------|-------|
| Competition         | \$250 |
| Outdoor Leisure     | \$300 |
| Bring your own food | \$50  |

# Regular Party Rentals

Spring/Fall (Comp Pool Only): Basic \$75 add-on inflatable package starting at \$75-\$150

### Summer Packages:

| Splash    | \$125 |
|-----------|-------|
| Surfside  | \$150 |
| Tidalwave | \$175 |

#### Packages Include:

Admission for 8 people

6 tables & 16 Chairs (Pavilion has 8 Picnic Tables)

Set up & tear down of Tables 30 minutes of prep time

#### Extras:

Bring your own food: \$50 Extra time: \$60/3hrs

Extra Tables: \$5/table (if available)

# **Locker Rentals**

|          | Large Locker | Small Locker |
|----------|--------------|--------------|
| Year     | \$150        | \$100        |
| Semester | \$65         | \$45         |
| Month    | \$15         | \$10         |

# Programs

Swim Laccone

| Water Works            | \$20 + pool pass       |
|------------------------|------------------------|
| AquaCARDIO             | \$20 + pool pass       |
| Beginning Wellness     | \$20 + pool pass       |
| Aquatics for Arthritis | \$55 (senior/month)    |
|                        | \$65 (individual/month |

| JWIIII LESSUIIS |      |
|-----------------|------|
| Spring & Fall   | \$25 |
| Summer          | \$35 |

| Water Babies  |      |
|---------------|------|
| Spring & Fall | \$25 |
| Summer        | \$35 |

| Private Swim Lessons       | \$70/4 lessons |
|----------------------------|----------------|
| Lifeguard Training         | \$200          |
| Lifeguard Instructor       | \$250          |
| Lifeguard Recertification  | \$100          |
| Athletic Programs          | \$35           |
| Splish Splash Spring Break | \$10/week      |
| Camp CASCADE               | \$100          |
| Junior Guard               | \$100          |
| Breakfast with Santa       | \$10           |





To: Parks and Recreation Advisory Board

From: Crystal Locke, Community Services Specialist

Subject: Recreation

Date: October 6, 2020

## **Completed Projects**

- Community Engagement: Splash pad amenity survey

- Community Engagement: Christmas parade participation survey

- New children's book displayed at the ½ mile StoryWalk trail at Fireman's Park, this way, Charlie by Caron Levis & Charles Santoso
- Sports tourism flyer promoting BIG field inventory with Henderson Field

## **Work in Progress**

- Rescheduled Movies in the Park October 2 and October 9
- Rescheduled Hot Nights, Cool Tunes planning and logistics
- 5-year Parks, Recreation, and Open Spaces System Master Plan on hold until mid-January
- Texas Parks and Wildlife Commission awards \$750,000 for Brenham Family Park Phase I(a); pre-agreement checklist, Texas Historical Commission (THC) review, Natural Recourse Review, and reviewing instructions for approved projects
- Partnering with the Boys & Girls Club of Washington County for Halloween event: Brenham Boo Bash "Drive-Thru" on October 31
- Christmas Stroll & Lighted Parade planning

## Future Programs & Events

Hot Nights, Cool Tunes – October 10, 16, 17, and 24

Brenham Boo Bash "Drive-Thru Trunk or Treat" – October 31

Christmas Stroll & Lighted Parade – December 5

# Memo

To: Parks Board Members

From: Tammy Jaster, Aquatic Superintendent

Date: 10/9/2020

Re: Blue Bell Aquatic Center Update

### VISITS:

Current Daily Visits: (9-30-20) COVID Shut Down March 15 - May 18, 2020

CENTER

Summer (Memorial Day – Labor Day)

- 2018- 33,558 2019 - 37,116 2020 - 12,293

~ Calendar Year (January - December)

Budget Year (October - September)

*-* 2018- 55,689 2019- 67,288 2020 - 29,806

BBAC Passes: CALENDAR YEAR

| Pass<br>TYPE: | Individual<br>Monthly | Individual<br>Aerobic<br>Monthly | Family<br>Monthly | Senior<br>Monthly | Senior<br>Aerobic<br>Monthly | Individual<br>Annual | Family<br>Annual | Senior<br>Annual | Senior<br>Aerobic<br>Year | Summer<br>Pass –<br>Family | Summer<br>Pass -<br>Individual | Silver<br>Sneakers<br>Visits | ReNEW<br>Active<br>VIsits |
|---------------|-----------------------|----------------------------------|-------------------|-------------------|------------------------------|----------------------|------------------|------------------|---------------------------|----------------------------|--------------------------------|------------------------------|---------------------------|
| 2018          | 108                   | 15                               | 249               | 353               | 200                          | 8                    | 14               | 72               |                           | 59                         | 5                              |                              |                           |
| 2019          | 117                   | 12                               | 189               | 445               | 250                          | 11                   | 13               | 78               | 3                         | 103                        | 5                              |                              | 13                        |
| 2020          | 59                    | 7                                | 85                | 241               | 109                          | 12                   | 9                | 42               | 5                         | 2                          | 0                              | 374                          | 3                         |

#### REVENUE:

Current through end of Budget Year

| Items: | Aquatic<br>Admission: | Member<br>Pass: | Programs: | Leisure<br>Pool<br>Rental: | Comp<br>Pool<br>Rental: | Therapy<br>Pool<br>Rental: | Table/<br>Locker<br>Rental: | Room<br>Rental: | Aquatic<br>Misc | Concessions: |
|--------|-----------------------|-----------------|-----------|----------------------------|-------------------------|----------------------------|-----------------------------|-----------------|-----------------|--------------|
| 2018   | \$81,503              | \$64,557        | \$31,593  | \$9,800                    | \$21,530                | \$1,400                    | \$725                       | \$1,855         | \$2,505         | \$23,417     |
| 2019   | \$106,789             | \$62,151        | \$34,702  | \$15,150                   | \$22,605                | \$300                      | \$250                       | \$3,605         | \$3,330         | \$30,013     |
| 2020   | \$22,415              | \$31,267        | \$10,071  | \$5000                     | \$14,080                | \$5,670                    | \$95                        | \$314           | \$770           | \$523.79     |

### • STAFFING:

- STAFF Training & Hiring staff as schedules continue to change (lifeguards/front desk part time staff)
- o Kelsey working on her Recertification of CPO
- Tammy continuing CPRP (Certified Park and Recreation Professional)

#### MAINTANENCE:

### **WORK IN PROGRESS**

- o Liquid Chemical System being replaced beginning Oct. 4
- Replaster of Comp Pool & Painting Steel Beams will take place September
   2021 as it will take min of 3 weeks to complete

 Working with Insurance, HR, Maintenance to Replace Canopy's and Funbrella that was damaged in the storm

#### **COMPLETED PROJECTS**

- o End of Budget Year
- o Preparing for Clean Sweep Week Oct. 4 11, 2020

### PROGRAMS/PUBLICITY/SPECIAL EVENTS:

- o September 7 LABOR DAY HOLIDAY all pools CLOSED
- o September 8 FALL HOURS fall hours begin.. opening back evenings
- o September 8 **Brenham High School** practice M-F...7-8am & 230-4pm
- o September 8 **Brenham Junior High School** practice M-F...7-8a & 230-4p
- o September 8 **Brenham Swim Club** practice M-F...4 -530pm
- Oct. 4 11... CLEAN SWEEP WEEK All pools closed for annual cleaning and repairs... we will reopen on October 12th at 6am.
- o October 15 **BHS Swim Meet** 5:30pm start time
- o October 22 BHS Swim Meet 5:30pm start time
- o October 24 KIDFISH.. 9am 1pm FREE SWIM 9a 1p Indoor Pools ONLY
- o October 31 BOO Bash BBAC will have booth in the event
- November 11 HOLIDAY all pools closed
- November 19 BHS Swim Meet 5:30pm start time
- o November 23 25 Friends, Family, Fun Inflatables thanksgiving event
- November 26 29 Thanksgiving Holiday pools will be closed

### TRADEWINDS AQUATIC THERAPY

- Cancelled Contract due to lack to COVID 19
- Will NOT be renewing as they have installed a pool at the Market Street Location
- o To Date collected \$6,345 (Aug Jan)

#### USAGE:

| SEPT | EMBER BBAC Usage            | PA | RK Central Usage       |
|------|-----------------------------|----|------------------------|
| 3220 | Total Visits                | 8  | Fireman's Park Kitchen |
| 81   | Passes Sold                 | 1  | Fireman's Rock Room    |
| 537  | Phone Calls to Park Central | 0  | Finkie Pavilion Rental |
| 0    | BSSLC Visits                | 4  | Henderson Park Kitchen |
| 57   | Kruse Village Visits        | 1  | Amphitheatre           |
| 29   | ReNew Active Visits         | 3  | All Sports Building    |
| 92   | Silver Sneaker Visits       | 2  | Jackson Street Kitchen |
| 3    | Swim Teams                  |    |                        |



# Memorandum

To: Parks and Recreation Advisory Board Members

From: Casey Redman, Parks Superintendent

Date: October 14th, 2020

Re: Park Maintenance and Tournament Update

- Henderson Park improvements are complete. Parks Department staff:
  - o Removed all softball clay and hauled new soil onto field
  - Installed 2 new irrigation stations for infield grass
  - o Made numerous repairs and enhancements to current irrigation system in the outfield
  - Assembled (2) 8-row bleachers and (1) elevated 10-row bleacher
  - o Installed new bullpens mounds and home plates with carpet to match field mound
  - Installed home plate and base anchors for upcoming play/practices
  - o Field dimension signs installed along with safety padding in left field
- Lined and painted 12 youth soccer fields for WCYSA
- Lined and painted 2 youth flag football fields (1&4) for First Baptist, St. Paul's, and BFFL
- Kenjura field is set up for full-size football for BYFL
- Jackson St. Park tree trimming to raise the canopy throughout the park
- Day to day operations:

A ffiliation

- o Mow/weedeat parks weekly along with Reese Locket, City Hall, downtown medians, etc.
- Daily trash removal/ barrel emptying by parks staff at all parks. Recently have had Bountiful Blessings volunteer to assist with trash pickup at Fireman's Park.
- o Shrub trimming, flowerbed watering, trimming, fertilization, weed reduction, etc.
- Field preparations for upcoming weekend tournaments along with field repairs following the weekend tournaments-brooming dirt off grass, removing high spots at base locations, filling holes at pitcher's and batter's areas, etc.

# of Tooms Povenue

o Rye grass distribution will go out late October for most fields

#### **Tournaments:**

Data

| Date       | Affiliation    | Days        | # of Teams | Kevenue        | rieias   |  |
|------------|----------------|-------------|------------|----------------|----------|--|
| June 20-21 | Santiago Nunez | Did not     |            |                |          |  |
|            |                | <u>make</u> |            |                |          |  |
| June 27-28 | Santiago Nunez | <u>2</u>    | <u>32</u>  | <u>\$1,250</u> | <u>5</u> |  |
| July 2-5   | BVR-Jared      | <u>4</u>    | <u>39</u>  | <u>\$2,155</u> | <u>2</u> |  |
| July 4th   | Santiago Nunez | <u>1</u>    | <u>19</u>  | <u>\$600</u>   | <u>6</u> |  |

| July 11-12         | 2Dsports                                    | <u>2</u> | <u>24</u> | \$1,320        | 2        | Fire/Sch                 |
|--------------------|---|----------|-----------|----------------|----------|--------------------------|
| July 10-12         | Santiago Nunez                              | 3        | <u>65</u> | \$2,600        | 4, 8, 8  |                          |
| July 11-12         | Batter's Box                                | <u>2</u> | <u>16</u> | <u>\$800</u>   | <u>4</u> |                          |
| July 16-17         | Five Tool (Nick Thames                      | <u>2</u> | <u>25</u> | <u>\$1,440</u> | <u>2</u> | Fire/Sch                 |
| July 18-19         | <u>Texas Baseball</u><br><u>Tournaments</u> | <u>2</u> | <u>13</u> | <u>\$1,230</u> | <u>2</u> | Fire/Sch                 |
| <u>July 31-Aug</u> | Santiago Nunez                              | <u>3</u> | <u>34</u> | <u>\$2,100</u> | <u>7</u> | 4friday, 5 sat,<br>7 sun |
| <u>July 31-Aug</u> | BVR-Jared                                   | <u>3</u> | <u>26</u> | <u>\$2,360</u> | <u>2</u> | Fire/Sch                 |
| August 8-9         | Santiago Nunez                              | <u>2</u> | <u>30</u> | <u>\$900</u>   | <u>5</u> | <u>5 sat/4 sun</u>       |
| August 15-<br>16   | Shannon Holland                             | <u>2</u> | <u>20</u> | <u>\$700</u>   | <u>6</u> | 6 sat/1 sun              |
| August 29-<br>30   | Derrick Polk                                | 2        | <u>18</u> | <u>\$700</u>   | <u>5</u> | 5sat/2sun                |
| <u>Sept 12-13</u>  | Texas Baseball Tournaments                  | 2        | <u>15</u> | <u>\$1,330</u> | 2        | 2 flds-<br>Fire/Schul    |
| Sept 12-13         | Proform-Kenny Bruce                         | <u>2</u> | <u>38</u> | <u>\$2,190</u> | <u>7</u> | 7 flds                   |
| Sept 19-20         | Shannon Holland                             | <u>2</u> | <u>15</u> | <u>\$700</u>   | <u>4</u> | 4 sat/1 sun              |
| Sept 19-20         | BVR-Jared                                   | 2        | 9         | \$1,095        | <u>2</u> | Fire/Sch                 |
| Sept 26-27         | BVR-Jared                                   | <u>2</u> | <u>12</u> | \$1,350        | <u>2</u> | Fire/Sch                 |
| October 3rd        | South TX YSA                                | 1        | <u>44</u> | _              | <u>4</u> | 1,2,4, Rankin            |