



NOTICE OF A MEETING
Parks and Recreation Advisory Board
Wednesday, December 9, 2020 @ 12:00 p.m.
Second Floor City Hall – Council Chambers
200 W. Vulcan Brenham, Texas 77833

1. **Call Meeting to Order**
2. **Citizen and Visitor Comments**

WORK SESSION

3. **Presentation and Discussion Related to the Brenham Family Park Design and Construction** **(Page 1)**
4. **Discussion and Update on Parks and Recreation Projects Funded in FY20-21** **(Pages 2-5)**
5. **Presentation and Discussion of Various 2020 Sports Tournaments Held in the City of Brenham Parks** **(Pages 6-10)**

REGULAR SESSION

6. **Discuss and Possibly Act Upon the Approval of the Minutes from the October 14, 2020 Regular Meeting** **(Pages 11-17)**
7. **Discuss and Possibly Act Upon the 2021 Meeting Dates for the City of Brenham's Parks and Recreation Advisory Board** **(Page 18)**
8. **Staff Updates:** **(Pages 19-23)**
 - **Administration**
 - **Recreation**
 - **Blue Bell Aquatic Center**
 - **Parks Maintenance**
9. **Adjourn**

CERTIFICATION

I certify that a copy of the December 9, 2020 agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, December 4, 2020 at 10:00 a.m.

Crystal Locke, Staff Liaison

Crystal A. Locke, Staff Liaison
City of Brenham Parks and Recreation Advisory Board

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was removed by me from the City Hall bulletin board on the _____ day of _____, 2020 at _____ a.m./p.m.

Signature

Title



To: Parks and Recreation Advisory Board

From: Dane Rau, Director of Public Works

Subject: Brenham Family Park Status Update

Date: December 4, 2020

With the news of the City of Brenham receiving the \$750,000 Local Parks Grant from Texas Parks and Wildlife we are moving quickly to meet all the pre-construction deadlines and making decisions related to big items such as the lake/detention structure location. We are also conducting an archeological survey which is a requirement from Texas Parks and Wildlife and moving forward with a design agreement with Jones & Carter.

We wanted to share with you some past history and current developments related to the lake/detention pond location as well as give you an idea of what we are working on with Jones-Carter in order to be ready for construction activities later in 2021. Many meetings and discussions have happened in the past 3 months. With the information that we have received we feel that we are in a good position to move forward and meet the needs of our community with infrastructure in this park.

Both Erin Williford and Jessica Dennis will be available for questions and comments as both ladies are working with the City and the Kruse family to make this park a reality.

New renderings will be displayed at the meeting. Keep in mind this is a work in progress and until final design is reached no renderings are final.



To: Parks and Recreation Advisory Board

From: Dane Rau, Director of Public Works

Subject: 2020-2021 Project Update

Date: December 4, 2020

We would like to take this time to update you on the 2020-21 BCDC funded items related to Parks, Recreation and Aquatics. Staff has been busy gaining quotes, issuing PO's, and making sure that items are getting taken care of in a timely manner. Several projects have been completed as you can see such as sidewalk repairs at Fireman's Park, AccuTab/Acid Rite chemical upgrades at Aquatic Center, and resurface two tennis courts.

Other projects staff is continuously working on now in preparation for upcoming seasons and projects that require engineering. Those projects are Fireman's outfield wall replacement, Splashpad Phase II, covered basketball courts, and Jerry Wilson Park improvements.

We are excited to enhance the Aquatic Center, Parks, and provide programming for our community through these dedicated funds. You will see amazing additions throughout 2021!



Parks and Recreation FY21 Budget Requests

	Description	Budget Request	Status
First Quarter (Oct-Dec)	Sidewalk Repairs – Fireman’s Park	\$15,000	Completed
	Replace Roof – Blue Bell Aquatic Center	\$73,500	90% Complete
	Upgrade to Accu Tab & Acid Rite System – BBAC	\$25,000	Completed
	Add Playground - Jerry Wilson (deferred from 2020)	\$85,000	PO issued
	Resurface two (2) tennis courts – Hasskarl	\$15,000	Completed
	Christmas Stroll Programming	\$5,000	In Progress
Request for FY21 First Quarter		\$218,500	

	Description	Budget Request	Status
Second Quarter (Jan-Mar)	Replace Outfield Wall - Fireman's Field	\$80,000	In Progress
	Resurface two BB fields with MasterTurf – Linda Anderson	\$27,500	In Progress
	Refurbish Big Yellow Slide – BBAC	\$30,000	25% Complete
	Refurbish Banana Split Slide – BBAC	\$20,000	Gaining Quotes
	Conceptual/Engineering Design – Phase II(a)	\$10,000	Issue PO in January
	Splashpad Phase II – Henderson Park	\$250,000	Design in progress
Request for FY21 Second Quarter		\$417,500	

	Description	Budget Request	Status
Third Quarter (April-June)	Replace Landing Pads for Leisure Pool – BBAC	\$8,500	Prices Gained/PO
	Covered Basketball Courts – Jackson Street Park	\$125,000	Received BB Quote
	Improvements - Jerry Wilson Park	\$120,000	Design in progress
Request for FY21 First Quarter		\$218,500	

	Description	Budget Request	Status
Fourth Quarter (July-Sept)	Movies in the Park	\$4,000	Upcoming
	Renovations - Blinn Softball Field (deferred from 2020)	\$25,000	Issue PO 7/21
	Repaint Steel Beams & Replaster Competition Pool and add New Handicap Lift	\$101,000	Issue PO 8/21
Request for FY21 Fourth Quarter		\$130,000	

Total Budget Requests

\$1,019,500



Upgrade to Accu Tab & Acid Rite System - BBAC



Sidewalk Repairs – Fireman's Park



Resurface two (2) tennis courts – Hasskarl

Memorandum



To: Parks and Recreation Advisory Board Members

From: Casey Redman, Parks Superintendent

Date: December 9, 2020

Re: Tournament update

Please see the attached 2020 tournament recap spreadsheet and the 2021 tournament booking list for your review. I will be happy to discuss and answer any question at Wednesday's meeting.

Sports Tournament Schedule						
(updated 12/02/2020)						
Date	Host	Sport	Tournament Director	Teams	Field Rental	Notes
JANUARY						
January 2-4	BISD Soccer	Soccer	Craig Boggan	12	\$337	
January 9-11	BISD Soccer	Soccer	Kassey Wiesepape	13	\$337	
FEBRUARY						
February 16th	Ken Beck	Baseball	Ken Beck	2	\$175	
February 21-22	BISD Soccer	H.S. Soccer	Craig Boggan	19	\$580	
February 22-23	United Soccer	Soccer	Tom Morrow	12	\$300	
February 22-23	Ken Beck	Baseball	Ken Beck	2	\$175	
Feb. 29-Mar 1	United Soccer	Soccer	Tom Morrow	12	\$300	
MARCH						
March 5-7	BISD Softball	H.S. Softball	Katie Roberts	12	\$612	
MARCH 16th-June 15th						
March 21-22	Texas Legends Softball	Youth Softball	Craig Harrison	-	-	COVID
March 28-29	United Soccer Club	Youth Soccer	Tom Morrow	-	-	COVID
April 4-5	United Soccer Club	Youth Soccer	Tom Morrow	-	-	COVID
April 25-26	Fastpitch America Softball Association	Youth Softball	Santiago Nunez	-	-	COVID
May 2-3	Fastpitch America Softball Association	Youth Softball	Santiago Nunez	-	-	COVID
May 9-10	Houston Baseball Tournaments	Youth Baseball	Darren Larson	-	-	COVID
May 16-17	Fastpitch America Softball Association	Youth Softball	Santiago Nunez	-	-	COVID
May 23-24	Houston Baseball Tournaments	16U-18U Baseball	Darren Larson	-	-	COVID
June 6-7	Texas Baseball Tournaments	16U-18U Baseball	Frank Cruz	-	-	COVID
June 6-7	Houston Baseball Tournaments	Youth Softball	Darren Larson	-	-	COVID
June 13-14	Fastpitch America Softball Association	Youth Softball	Santiago Nunez	-	-	COVID
JUNE						
June 20-21	Fastpitch America Softball Association	Youth Softball	Santiago Nunez	-	-	
June 27-28	Fastpitch America Softball Association	Youth Softball	Santiago Nunez	32	\$1,250	
JULY						
July 11-12	The Batter's Box	Youth Baseball	Clint Kuecker	16	\$800	
July 16-17	Five Tool Baseball Championships	15U - 16U	Nick	25	\$1,440	
July 18-19	Texas Baseball Tournaments	15U-18U Baseball	Frank Cruz	13	\$1,230	
July 18-19	Fastpitch America Softball Association	Youth Softball	Santiago Nunez	-	-	
July 30-Aug. 2	Brazos Valley Renegades	16U-18U Baseball	Jared Faltysek	26	\$2,100	
July 31-Aug. 2	Fastpitch America Softball Association	Youth Softball	Santiago Nunez	34	\$2,360	
AUGUST						
August 7-9	Fastpitch America Softball Association	Youth Softball	Santiago Nunez	30	\$900	
August 15-16	Texas Baseball Tournaments	15U-18U Baseball	Frank Cruz	-	-	
August 15-16	Fastpitch America Softball Association	Youth Softball	Santiago Nunez	20	\$900	
August 29-30	United States Fastpitch Association	Youth Softball	Derrick Polk	19	\$700	
SEPTEMBER						
Sept. 12-13	Texas Baseball Tournaments	15U-18U Baseball	Frank Cruz	15	\$1,330	
Sept. 12-13	Pro Form Camp & Exposure Weekend	16U & 18U Softball	Kenny Bruce	38	\$2,190	
Sept. 13	South Texas Youth Soccer Association	Youth Soccer	Victoria Zeman	6	\$75	
Sept. 19-20	Brazos Valley Renegades	15U-18U Baseball	Jared Faltysek	9	\$1,095	
Sept. 19-20	Fastpitch America Softball Association	Youth Softball	Santiago Nunez	14	\$700	
Sept. 26-27	Brazos Valley Renegades	15U-18U Baseball	Jared Faltysek	12	\$1,350	
OCTOBER						
Oct. 3	South Texas Youth Soccer Association	Youth Soccer	Victoria Zeman	44	\$350	
Oct. 10-11	Texas Baseball Tournaments	15U-18U Baseball	Frank Cruz	16	\$1,260	
Oct. 10-11	South Texas Youth Soccer Association	Youth Soccer	Victoria Zeman	56	\$525	
Oct. 10-11	Fastpitch America Softball Association	Youth Softball	Santiago Nunez	35	\$1,070	
Oct. 17-18	RMc4 Baseball	15U-18U Baseball	Harvey McIntyre	-	-	
Oct. 17-18	Fastpitch America Softball Association	Youth Softball	Shannon Holland	24	\$1,150	
Oct. 24-25	Five Tool Baseball	15U - 16U	Nick Thames	38	\$1,430	
Oct. 31-Nov. 1	Fastpitch America Softball Association	Youth Softball	Santiago Nunez	-	-	
NOVEMBER						
Nov. 2	STYSA ODP Training	Youth Soccer	Gareth Glick,		\$900	
Nov. 7-8	5 Tool Softball	Youth Softball	Santiago Nunez	31	\$1,450	
Nov. 7	Round Robin - Santiago	Youth Softball	Santiago Nunez	9	\$450	
Nov. 14-15	Texas Baseball Tournaments	15U-18U Baseball	Frank Cruz	-	-	
Nov. 13-15	Fastpitch America Softball Association	Youth Softball	Shannon Holland	39	\$2,450	
Nov. 21-22	USA Softball	Youth Softball	Santiago Nunez	10		
Nov. 28-29	USSSA	Youth Softball	Santiago Nunez			
DECEMBER						
Dec. 5-6	Santiago	Youth Softball	Santiago Nunez		\$500	
Dec. 12-13	Texas Baseball Tournaments	15U-18U Baseball	Frank Cruz			
Dec. 19-20	Santiago	Youth Softball	Santiago Nunez			
				695	\$32,771	
				583	\$28,015	2019

2021 Tournament Schedule

<i>Dates</i>	<i>Name of Tournament</i>	<i>Sport</i>	<i>Field</i>
JANUARY			
2-3rd	No Tournaments - New Years		
9th-10th	BISD Girls soccer 7th-9th	Soccer	fields 1,2,3,4, Rankin
	Play FASA - Shannon Holland	SB	Hohlt softball + Fink & Korthauer
16th-17th	Harvy McIntyre-evaluation camp	BB	Schulte
	BISD soccer 14th-16th	Soccer	fields 1,2,3,4, Rankin
23rd-24th			
30th-31st			
FEBRUARY			
6-7th	Play FASA - Shannon Holland	SB	Hohlt SB + Fink & Korthauer
7th	STYSA - training Sunday only	Soccer	1,2,3,4,5,6, Rankin
12-14th	Santiago	SB	Hohlt softball + Fink & Korthauer
18-20	Brenham ISD Softball Feb.18-20	SB	Hohlt SB
20-21st	United Soccer Club	Soccer	1,2,3,4
27-28th	United Soccer Club	Soccer	1,2,3,4
26-28	Santiago	SB	Hohlt softball + Fink & Korthauer
MARCH			
4-6th	Breham ISD softball March 4-6th	SB	Hohlt SB fields
7th	STYSA - Sunday Training	Soccer	1,2,3,4,5,6, Rankin
12-14th	Santiago	SB	Hohlt softball + Fink & Korthauer
20-21st	USSSA - Ruben Quintero	SB	Hohlt softball + Fink & Korthauer
27-28th	United Soccer Club	Soccer	1,2,3,4
27th	WCLL Opening Day + Games		
APRIL			
2-4th	No Tournaments - Easter weekend!		
10th	Blue Bell Fun Run	Run	NO FIELDS UNTIL 1:00 PM!
11th	South TX Youth Soccer-Sunday Train.	Soccer	1,2,3,4,5,6, Rankin
9-11th	Santiago	SB	Hohlt softball + Fink & Korthauer
17-18th	Play FASA - Shannon Holland	SB	Hohlt SB + Fink & Korthauer

24-25th	USSSA - Ruben Quintero	SB	Hohlt softball + Fink & Korthauer
MAY			
30th-2nd	Santiago	SB	Hohlt softball + Fink & Korthauer
2nd	STYSA - Sunday Training	Soccer	1,2,3,4,5,6, Rankin
7-9th	Santiago	SB	Hohlt softball + Fink & Korthauer
15-16th	Play FASA - Shannon Holland	SB	Hohlt SB + Fink & Korthauer
21-23rd	Santiago	SB	Hohlt softball + Fink & Korthauer
28-30th	Santiago	SB	Hohlt softball + Fink & Korthauer
JUNE			
5th-6th	Texas BB Tournaments	BB	Firemans, Henderson, Schulte
	USSSA - Ruben Quintero	SB	Hohlt softball + Fink & Korthauer
11-13th	Pro Form - Kenny Bruce	SB	Hohlt softball + Fink & Korthauer
	Perfect Game - Houston Baseball Tournament	BB	Fireman's
18-20th	Santiago	SB	Hohlt softball + Fink & Korthauer
	All American Sports - Cindy Villa	BB	Fireman's, Schulte, and Henderson
24-27	Results Baseball-Andy Harrington 24-27th	BB	Firemans, Henderson, Schulte
26-27	USSSA - Ruben Quintero	SB	Hohlt softball + Fink & Korthauer
JULY			
3rd-4th	BVR-Jared	BB	Firemans, Schulte, Henderson
2-4th	Santiago	SB	Hohlt softball + Fink & Korthauer
10-11th	Results Baseball-Andy Harrington 8-11th	BB	Firemans, Schulte, Henderson
10-11th	Play FASA - Shannon Holland	SB	Hohlt SB + Fink & Korthauer
17-18th	Texas BB Tournaments	BB	Firemans, Schulte, Henderson
16-18	Santiago	SB	Hohlt softball + Fink & Korthauer
23-25th	All American Sports - Cindy Villa	BB	Fireman's, Schulte, and Henderson
31st-1st	Santiago	SB	Hohlt softball + Fink & Korthauer
29-Aug. 1	Results Baseball (penciled in)	BB	Firemans, Schulte, Henderson
AUGUST			
7-8th	Play FASA - Shannon Holland	SB	Hohlt SB + Fink & Korthauer
14-15th	Texas BB Tournaments	BB	Firemans, Schulte, Henderson
13-15	Santiago	SB	Hohlt softball + Fink & Korthauer
21st-22nd			
28-29th			

SEPTEMBER			
3-5th	Santiago	SB	Hohlt softball + Fink & Korthauer
11-12th	Texas BB Tournaments	BB	Firemans, Schulte, Henderson
	Pro Form - Kenny Bruce**	SB	Hohlt softball + Fink & Korthauer
17-19th	Santiago	SB	Hohlt softball + Fink & Korthauer
25th-26th	BVR-Jared	BB	Firemans, Schulte, Henderson
	USSSA - Ruben Quintero	SB	Hohlt softball + Fink & Korthauer
OCTOBER			
1-3rd	Santiago	SB	Hohlt softball + Fink & Korthauer
9th-10th	BVR-Jared	BB	Firemans, Schulte, Henderson
	Play FASA - Shannon Holland	SB	Hohlt SB + Fink & Korthauer
16-17th	Texas BB Tournamnants	BB	Firemans, Schulte, Henderson
	USSSA - Ruben Quintero	SB	Hohlt softball + Fink & Korthauer
22-24th	Santiago	SB	Hohlt softball + Fink & Korthauer
30-Nov. 1	Santiago	SB	Hohlt softball + Fink & Korthauer
NOVEMBER			
6-7th	USSSA - Ruben Quintero	SB	Hohlt softball + Fink & Korthauer
13-14th	Texas BB Tournaments	BB	Firemans, Schulte, Henderson
	Play FASA - Shannon Holland	SB	Hohlt SB + Fink & Korthauer
19-21st	Santiago	SB	Hohlt softball + Fink & Korthauer
27-28th	No Tournaments - Thanksgiving!		
DECEMBER			
3-5th	Santiago	SB	Hohlt softball + Fink & Korthauer
11-12th	Texas BB Tournments	BB	Firemans, Schulte, Henderson
	Play FASA - Shannon Holland	SB	Hohlt SB + Fink & Korthauer
17-19th	Santiago	SB	Hohlt softball + Fink & Korthauer
25-26th	No Tournaments - Christmas!		



City of Brenham Parks & Recreation Advisory Board Minutes

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, October 14, 2020, beginning at 12:00 p.m. at the Blue Bell Aquatic Center – Multi-Purpose Room at 1800 E. Tom Green Street Brenham, Texas.

Members present:

Luis Mendoza
Bill Betts
Delbert Boeker
Ginger Bosse
Matthew Wehring

Members absent:

Paula Buls
Jim Baker
Lee Chalmers
Andrea Fischer

Others present:

Assistant City Manager of Public Services and Utilities Donald Reese, Public Works Director Dane Rau, Stephen Draehn, Tammy Jaster, Kelsey Toy, Crystal Locke

Others present:

Suzy Hankins, Don Holley, Linda Thomas, Ben Seeker

Media Present:

Josh Blaschke, KWHI News

1. Call Meeting to Order

2. Citizens/Visitor Comments

Citizen Ben Seeker with the Washington County Veterans Association updated the Board with work planned for the Veteran's Memorial Plaza. More than 3,000 bricks need to be refreshed. Funding for the project is coming for the Washington County Veterans Association and donations. Seeker added that the project take place this winter.

WORK SESSION

3. Discussion and Update on Parks and Recreation Projects Funded in FY20-21

This item was presented by Public Works Director Dane Rau. Rau explained to the Board that the Brenham Community Development Corporation (BCDC) approved \$1,019,500 for various park and recreation projects and events as well as any required matching grant funds for the Brenham Family Park. Rau presented the list of projects and when staff expected to incur expenses.

	Description	Budget Request
First Quarter (Oct-Dec)	Sidewalk Repairs – Fireman’s Park	\$15,000
	Replace Roof – Blue Bell Aquatic Center	\$73,500
	Upgrade to Accu Tab & Acid Rite System – BBAC	\$25,000
	Add Playground - Jerry Wilson (deferred from 2020)	\$85,000
	Resurface two (2) tennis courts – Hasskarl	\$15,000
	Christmas Stroll Programming	\$5,000
	Request for FY21 First Quarter	\$218,500

	Description	Budget Request
Second Quarter (Jan-Mar)	Replace Outfield Wall - Fireman's Field	\$80,000
	Resurface two BB fields with MasterTurf – Linda Anderson	\$27,500
	Refurbish Big Yellow Slide – BBAC	\$30,000
	Refurbish Banana Split Slide – BBAC	\$20,000
	Conceptual/Engineering Design – Phase II(a)	\$10,000
	Splashpad Phase II – Henderson Park	\$250,000
	Request for FY21 Second Quarter	\$417,500

	Description	Budget Request
Third Quarter (April-June)	Replace Landing Pads for Leisure Pool – BBAC	\$8,500
	Covered Basketball Courts – Jackson Street Park	\$125,000
	Improvements - Jerry Wilson Park	\$120,000
	Request for FY21 Third Quarter	\$253,500

	Description	Budget Request
Fourth Quarter (July-Sept)	Movies in the Park	\$4,000
	Renovations - Blinn Softball Field (deferred from 2020)	\$25,000
	Repaint Steel Beams & Replaster Competition Pool and add New Handicap Lift	\$101,000

Total Budget Requests

\$1,019,500

Citizen Linda Thomas questioned the timeline for handicap parking at the Blue Bell Aquatic Center (BBAC). Rau explained that the Purchase Order (PO) for the Conceptual Design for Phase II(a) of the BBAC which would include additional parking is scheduled for January-March. Rau added that this would allow staff to have pricing for the next BCDC funding meeting in June 2021.

4. Discussion and Update on the Brenham Family Park and Texas Parks and Wildlife Grant Award

This item was presented by Community Services Specialist Crystal Locke. Locke reported that the Texas Parks and Wildlife Commission had approved the grant request for the Brenham Family Park project in the amount of \$750,000. Locke reminded the Board that the required match will come from the Brenham Community Development Corporation (BDCD) and the City of Brenham.

Locke stated that the total project cost for Phase I(a) is approximately \$1.7 million dollars and the proposed developments included a 10-foot wide concrete pedestrian and bike friendly trail, restrooms, pedestrian bridge, security lighting, native landscaping, picnic facilities, a parking lot, road expansion, lake development, and park signage.

Locke added that staff had met with the Local Park Grants Coordinator, Matthew Fougerat, at the end of September for an initial site visit and meeting to discuss the grant requirements and a tentative project timeline. Locke explained that this project would seek federal funding through the National Park Service Land and Water Conservation Fund with an anticipated window to apply during mid-December to mid-January with an approval and grant agreement execution of April 2021. Documentation such as plans and specs (100%), Texas Department of Licensing and Regulation (TDLR), Texas Commission of Environment Quality (TCEQ) Stormwater Permit, and construction plan submissions were due within the first six (6) months following the grant execution. Locke said that construction is estimated to begin in August of 2021 with an estimated completion date of February 2023.

Rau added that per the Texas Parks and Wildlife Department, staff can move forward with the engineering and design concept prior to the grant agreement execution.

5. Presentation and Discussion Regarding the Addition of Phase II at the Splash Pad at Henderson Park

This item was presented by Public Works Director Dane Rau. Rau stated that BCDC allocated \$250,000 for Phase II improvements at the splash pad at Henderson Park. Rau reminded the Board that the City received \$50,000 from HEB that would be used for a shade structure. A Purchase Order (PO) for the shade structure had already been issued and is expected to be installed late-winter, early spring.

Rau added that staff posted a survey to obtain feedback following season 1 about future splash pad amenities. Rau noted feedback from the survey responses included closer restrooms, facilities, more picnic areas and seating, additional shade, a water bottle filling station, and a fence or buffer blocking access to N. Valley Street. Rau noted the photos included in the memo with examples of restroom options, breakout picnic areas, and fencing options and asked for the Board's direction in moving forward with funding for Phase II.

Board Member Ginger Bosse was in favor of adding fencing and natural landscaping along N. Valley Street for safety with its proximity to the splash pad. Board Member Matthew Wehring noted that based on the survey responses a restroom should be considered and fencing and landscaping along N. Valley Street would enhance the aesthetics and safety of the area. Board Member Luis Mendoza stated there were existing restrooms in the park and questioned the practicality of adding more restrooms. Board Member Delbert Boeker agreed with Bosse's idea to include landscaping along with fencing at N. Valley Street.

Chairperson Bill Betts encouraged the Board to send staff additional feedback by the end of the following week.

6. Discussion and Update on Possible Modifications to Old Infrastructure at Fireman's Park and Henderson Park

This item was presented by Public Works Director Dane Rau. Rau explained the recent restroom upgrades that have taken place at Henderson Park and Fireman's Park. Rau elaborated on the restroom/concession facility located at Henderson Park near Fink and Korthauer Fields. Rau added that the isolated location of the building and lack of easy access invited unwanted activity. Rau mentioned that he would like to see the building demolished and replaced with an open-air shade canopy which would require less maintenance. Rau noted that the batting cages between Henderson Field and Korthauer Field could also be removed subsequently and a sidewalk added that would provide a direct path to the Hike n' Bike Trail and connect to the improved restrooms near the baseball field. Rau asked the Board for input. Chairperson Bill Betts liked the direction of an open-air canopy rather than continued expense and maintenance on a building with underserved use. Board Member Bosse agreed.

Rau also discussed the Works Progress Administration (WPA) restrooms located at Fireman's Park between the Finke Pavilion and N. Park Street. Rau stated that revitalizing this building was in the original scope of work when the new restrooms at Fireman's Park were constructed, but high bids and issues with the contractor did not allow for this building to be renovated, or re-purposed. Rau added that since the opening of the new 3-building restrooms at Fireman's Park, the WPA restrooms have remained locked. Rau proposed to gut the inside of the building, salvage the exterior, add a new roof, create four columns, and open up the building to use as an educational piece.

Board Member Matthew Wehring suggested using the building as storage for the Parks and Recreation Department. Maintenance Supervisor Stephen Draehn added that the exterior rock also serves as the interior structure of the building that supports the roof which posed challenges when opening up the building. Citizen Linda Thomas recommended to leave the

existing structure because it serves as a focal point of the park. Board Member Ginger Bosse suggested keeping the existing exterior of the structure and gutting the interior to serve as additional storage for special events. Board Member Luis Mendoza also suggested using the building for concessions.

Chairperson Bill Betts encouraged the Board to send staff additional feedback by the end of the following week.

REGULAR SESSION

7. Discuss and Possibly Act Upon the Approval of the Minutes from the June 10, 2020 Regular Meeting

A motion was made by Board Member Delbert Boeker and seconded by Board Member Ginger Bosse to approve the minutes from the June 10, 2020 regular meeting.

Chairperson Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Absent
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Paula Buls	Absent
Board Member Lee Chalmers	Absent
Board Member Luis Mendoza	Yes
Board Member Andrea Fischer	Absent
Board Member Matthew Wehring	Yes

8. Discuss and Possibly Act Upon the Implementation of The Little Free Library Program in Brenham Parks

This item was presented by Community Services Specialist Crystal Locke. Locke noted that the Little Free Library (LFL) Program was introduced to the Board at the June meeting as a work session item. Suzy Hankins, Owner/Manager of Ant Street Inn, proposed to partner with the Parks and Recreation Department to house LFL in local parks.

Locke noted that the Fortnightly Club of Brenham had agreed to assist with the project and be responsible for the monies raised for the LFL grant fund, purchase materials for installation, provide books, and maintain the books at each LFL by checking the libraries a minimum of one time per month. Locke added that the City would be responsible for selecting park sites, choosing library styles, installation, and physical maintenance of the LFL.

Since the last meeting, Locke explained, Hankins was contacted by a resident who offered to donate materials and build the libraries. Locke added that the annual BookFest occurred early September and raised \$80-\$100 for the LFL grant fund and that several individuals and businesses have contacted Hankins about how to sponsor an LFL.

Staff recommended to approve the Little Free Library Program in Brenham Parks.

A motion was made by Board Member Delbert Boeker and seconded by Board Member Luis Mendoza to approve the Little Free Library Program in Brenham Parks.

Chairperson Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Absent
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Paula Buls	Absent
Board Member Lee Chalmers	Absent
Board Member Luis Mendoza	Yes
Board Member Andrea Fischer	Absent
Board Member Matthew Wehring	Yes

9. Discuss and Possibly Act Upon the Recommended Changes to the 2021 Parks and Recreation Fee Schedule

This item was presented by Public Works Director Dane Rau. Rau explained that staff reviewed the current fee schedule and recommended to increase the cost of Henderson Field from \$100 to \$175 per day with the improvements made to the field. Rau added this would be consistent with the cost of Schulte Field, a similar size field. In addition, Rau recommended to simplify the way field charges are calculated by eliminating the field light fee of \$50 per field per day and slightly increasing the cost of field rental by \$25 per day.

Rau also asked the Board for direction on how an adult soccer organization not based in Washington County should be charged for field use. Rau explained that last year this adult league was charged a flat rate of \$75 dollars per day for multi-field use. This year, the league is asking to be charged based on the 10 dollars per player fee structure. Rau explained that the per-player fee structure was designed for Washington County sports groups and staff did not feel it should apply to a league that is not local. Rau noted that the proposed new fee schedule has “local” added to the per-player rate for clarification. Rau asked the Board whether it wanted to consider making arrangements with the adult soccer league.

Chairperson Betts suggested that the City consider moving this league from Hohlt Park to Jackson Street Park as an alternative, especially considering that adult leagues often are hard on field conditions, which could affect safety for the youth leagues that play on the same fields.

The Board agreed that the league should be charged the per-player fee this year, but staff would work on transitioning the adult league to Jackson Street Park next year.

A motion was made by Board Member Luis Mendoza and seconded by Board Member Delbert Boeker to approve the 2021 Parks and Recreation Fee Schedule.

Chairperson Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Absent
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Paula Buls	Absent
Board Member Lee Chalmers	Absent
Board Member Luis Mendoza	Yes
Board Member Andrea Fischer	Absent
Board Member Matthew Wehring	Yes

10. Parks and Recreation Staff Updates

Blue Bell Aquatic Center (BBAC)

Blue Bell Aquatic Center Superintendent Tammy Jaster reported on the following:

- Current daily visits, passes, and revenues were presented to the Board
- A list of work in progress and completed maintenance projects were presented
- A list of programs, publicity, and special events were presented
- BBAC and PARK Central usage for September were presented
- Tradewinds Aquatic Therapy canceled contract

Parks Maintenance

Director of Public Works Dane Rau reported on the following:

- Improvements to Henderson Park are complete
- Multi-purpose fields in use my local soccer and football leagues
- Tournament recap from mid-June through early October was presented to the Board

Chairperson Bill Betts added that Luis Mendoza and Matthew Wehring would not be returning to the Board and thanked them for their service.

11. Adjourn

The meeting was adjourned.

Bill Betts, Chair

ATTEST:

Crystal Locke, Staff Liaison



To: Parks and Recreation Advisory Board

From: Crystal Locke, Community Services Specialist

Subject: Recommended Meeting Dates for 2021

Date: December 4, 2020

The Parks and Recreation Advisory Board meets every other month, the second Wednesday of the month, at noon. Keeping with that same schedule, the following dates are being proposed for calendar year 2021. The meeting dates can be adjusted as needed.

Please check your calendars so that these dates can be confirmed at the meeting.

- February 10
- April 14
- June 9
- August 11
- October 13
- December 8



To: Parks and Recreation Advisory Board
From: Crystal Locke, Community Services Specialist
Subject: Recreation
Date: December 7, 2020

Completed Projects

- Christmas Stroll and Breakfast with Santa – December 5
- New children’s book displayed at the ½ mile StoryWalk trail at Fireman’s Park featuring There’s an Elf in Your Book and Frog and Friends
- LCRA Steps Forward project – application due December 4; workday April 9
- Parks and Recreation updates to annual resident guide
- Updated Tournament Field Rental Agreement and Application for 2021 reservations
- Wi-Fi in Parks signage
- 2021 Parks and Recreation Fee Schedule approved by Council November 19
- Updated Parks and Rec information for 2021 Chamber Magazine
- Updated Brenham Visitor Guide information for parks, carousel, and events
- Partnered with the Boys & Girls Club of Washington County for drive-thru Halloween event on October 31: 485 youth served
- Hosted Hot Nights, Cool Tunes Saturday’s in October
- Movies in the Park mini-fall series the first two Friday’s in October

Work in Progress

- Santa’s Tour Through Town – logistics, routes, goodie bags, etc.
- LCRA Community Development Partnership Program projects – next cycle for new applications is January 1-31, 2021
- Free Little Library implementation plan for 2021
- Grant Management for TWPD Local Park Grant for Brenham Family Park Phase I(a); pre-agreement checklist, Texas Historical Commission (THC) review, archeological survey, and reviewing instructions for approved projects
- Grant Management for TPWD Recreational Trail Grant for Crossover Nature Trail at Hohlt

Future Programs & Events

Santa’s Tour Through Town – December 13-16 from 5:30-7:30pm

Memo

To: Parks Board Members
 From: Tammy Jaster, Aquatic Superintendent
 Date: 12/7/2020
 Re: Blue Bell Aquatic Center Update

● **VISITS:**

- Current Daily Visits: **(11-4-20)**
 - **COVID Shut Down March 15 – May 18, 2020**
 - **COVID Shut Down November 5 – 19 due staff Quarantine**
 - Summer (Memorial Day – Labor Day)
 - 2018- 33,558 2019 – 37,116 2020 – 12,293
 - Calendar Year (January – December)
 - 2018- 52,973 2019 – 67,886 2020 – 26,277
 - Budget Year (October – September)
 - 2018- 55,689 2019- 67,288 2020 – 4145

- BBAC Passes: **CALENDAR YEAR**

Pass TYPE:	Individual Monthly	Individual Aerobic Monthly	Family Monthly	Senior Monthly	Senior Aerobic Monthly	Individual Annual	Family Annual	Senior Annual	Senior Aerobic Year	Summer Pass – Family	Summer Pass - Individual	Silver Sneakers Visits	ReNEW Active Visits
2019	117	12	189	445	250	11	13	78	3	103	5	-----	13
2020	74	8	86	277	131	17	9	48	5	2	0	508	170

● **REVENUE:**

- Current through end of **Budget Year**

Items:	Aquatic Admission:	Member Pass:	Programs:	Leisure Pool Rental:	Comp Pool Rental:	Therapy Pool Rental:	Table/ Locker Rental:	Room Rental:	Aquatic Misc	Concessions:
2019	\$106,789	\$62,151	\$34,702	\$15,150	\$22,605	\$300	\$250	\$3,605	\$3,330	\$30,013
2020	\$929	\$3,090	\$625	\$0	\$850	\$0	\$15	\$0	\$210	\$20.00

● **STAFFING:**

- STAFF – Training & Hiring staff as schedules continue to change (lifeguards/front desk part time staff)
- Kelsey - working with Kevin on the Community Guide for 2021
- Tammy – working on CEU online classes and CPRP
- Monthly Newsletters & Scheduling weekly signups for Patron Control in the pools

● **MAINTANENCE:**

WORK IN PROGRESS

- Roof Repair started Oct. 12th (flat portions of roof – BCDC funded)

- PO Issued to Replace Canopy's
- Finalizing Quotes for Funbrella that was damaged in the storm
- Obtaining Quotes for the Banana Split Slide Repair
- Monthly Newsletters & Scheduling weekly signups for Patron Control in the pools

COMPLETED PROJECTS

- Liquid Chemical System Complete
- Clean Sweep Week Completed
- Community Guide for 2021 Completed
 - Kelsey & Kevin did a great job with the redesign

● PROGRAMS/PUBLICITY/SPECIAL EVENTS:

- November 5 - 19 – **BBAC CLOSED** – closed due to staff quarantine
- November 23 - 25 – **Friends, Family, Fun Inflatables** – thanksgiving event
- November 26 - 29 – **Thanksgiving Holiday** – pools will be closed
- December 5 – **Breakfast with Santa** – staff assisting as Frosty & Rudolph
- December 8 – **BHS Swim Meet** – 5:30pm start time
- December 9 – **Parks Board Meeting Scheduled** – 12:00pm
- December 12 – **Private Party with Inflatables** – 1:30pm – 3:30pm
- December 24 - 27 – **Christmas Holiday** – pools will be closed
- Dec. 31 – Jan. 3 – **New Years Holiday** – pools will be closed

● USAGE:

OCTOBER BBAC Usage		PARK Central Usage	
2670	Total Visits	6	Fireman's Park Kitchen
64	Passes Sold	3	Fireman's Rock Room
506	Phone Calls to Park Central	0	Finkie Pavilion Rental
0	BSSLC Visits	2	Henderson Park Kitchen
48	Kruse Village Visits	3	Amphitheatre
15	ReNew Active Visits	4	All Sports Building
95	Silver Sneaker Visits	3	Jackson Street Kitchen
3	Swim Teams		
NOVEMBER BBAC Usage		PARK Central Usage	
1070	Total Visits	5	Fireman's Park Kitchen
6	Passes Sold	1	Fireman's Rock Room
415	Phone Calls to Park Central	0	Finkie Pavilion Rental
0	BSSLC Visits	2	Henderson Park Kitchen
21	Kruse Village Visits	0	Amphitheatre
6	ReNew Active Visits	4	All Sports Building
39	Silver Sneaker Visits	2	Jackson Street Kitchen
3	Swim Teams		



Left: KIDFISH.. we had 403 Anglers/Parents come out to enjoy the COLD morning

Top: Jack joined us for the month of October

Bottom: the Poolside Pumpkins – Brenham Boo Bash booth event



Memorandum



To: Parks and Recreation Advisory Board Members

From: Casey Redman, Parks Superintendent

Date: December 9, 2020

Re: Park Maintenance

Maintenance updates:

- WCYSA, BYFL, and BFFL seasons are complete
- Hasskarl Tennis Courts have been resurfaced (BCDC)
- Sidewalk repairs at Firemans Park have been completed (BCDC)
- Adding playground fall material to playgrounds soon
- Distributed rye grass onto fields
- Trimmed trees at Fink/Korthauer for tournament guests
- Leaf reduction in parks and flowerbeds
- 1 tournament on the newly renovated Henderson field so far
- Hosting 5 STYSA camps on 5 fields
- Tournament prep for every weekend and tournament cleanup after each event- packing holes, brooming edges, cleaning dugouts, etc.
- Hohlt restroom drain repairs starting soon
- Jerry Wilson playground is on order