



NOTICE OF A MEETING
Parks and Recreation Advisory Board
Wednesday, February 9, 2022 @ 12:00 p.m.
City Hall – Second Floor Conference Room
200 W. Vulcan Brenham, Texas 77833

1. **Call Meeting to Order**
2. **Citizen and Visitor Comments**
3. **Discuss and Possibly Act Upon the Election of Chairperson and Vice-Chairperson for a Term of One (1) Year** **(Page 1)**

WORK SESSION

4. **Discussion and Update Related to the Texas Parks and Wildlife Department (TPWD) Local Park Grant Program for Brenham Family Park and Recreational Trails Grant Program for the Nature Trail at Hohlt Park** **(Pages 2-3)**
5. **Discussion and Update on Parks and Recreation Projects Funded in FY21-22** **(Pages 4-5)**
6. **Presentation and Discussion Related to the 5-Year Capital Plans for FY23-28 for Parks, Recreation, and Aquatics** **(Pages 6-8)**

REGULAR SESSION

7. **Discuss and Possibly Act Upon the Approval of the Minutes from the November 10, 2021, Regular Meeting** **(Pages 9-12)**
8. **Staff Updates:** **(Pages 13-18)**
 - **Administration**
 - **Recreation**
 - **Blue Bell Aquatic Center**
 - **Parks Maintenance**
9. **Adjourn**

CERTIFICATION

I certify that a copy of the February 9, 2022, agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Thursday, February 3, 2022 at 3:45 p.m.

Crystal A. Locke

Crystal A. Locke, Staff Liaison
City of Brenham Parks and Recreation Advisory Board

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was removed by me from the City Hall bulletin board on the _____ day of _____, 2022 at _____ a.m./p.m.

Signature

Title



To: Parks and Recreation Advisory Board

From: Crystal Locke, Community Services Specialist

Subject: Election of a Chairperson

Date: February 1, 2022

This item enables the Board to appoint (or reappoint) the Chairperson and Vice-Chairperson for 2022. Setting the Chairperson and Vice-Chairperson is done annually. The term is for a one (1) year period per the Policies and Procedures for Boards and Commissions adopted by the City.

The Chairperson of the Board shall be the presiding officer for meetings, and the Vice-Chairperson shall act in the Chairperson's absence.



To: Parks and Recreation Advisory Board

From: Crystal Locke, Community Services Specialist

Subject: Texas Parks and Wildlife Grant Awards Update

Date: February 4, 2022

Non-Urban Outdoor Recreation Grant for Brenham Family Park Phase I(a)

| | ACTIVITY | TIME FRAME |
|-------------------------------------|--|---|
| <input checked="" type="checkbox"/> | Commission Approval | August 27, 2020 |
| <input checked="" type="checkbox"/> | A project seeking Federal Land and Water Conservation (LWCF) funding | LWCF application for Brenham Family Park prepared and sent to the National Park Service (NPS) for pre-application review late-December 2020 |
| <input checked="" type="checkbox"/> | Archeological survey required through the Texas Historical Commission (THC) | The City contracted SWCA Environmental Consultants in early December. A draft report was submitted to THC on January 5, 2021 |
| <input checked="" type="checkbox"/> | Professional Services Contract | Council approved the planning, surveying, and civil engineering services proposal from Jones Carter at the February 4 Council meeting |
| <input checked="" type="checkbox"/> | Notified by TPWD that NPS no longer allows projects to be submitted without full compliance as they have in years past. Brenham cannot be submitted until after EA is complete. | April 21, 2021 |
| <input checked="" type="checkbox"/> | Environmental Assessment (EA) | Awarded to Wild Associates to begin the week of June 7, 2021; 12–14-week turnaround |
| <input checked="" type="checkbox"/> | Submit LWCF application to NPS | December 17, 2021 |
| | Pre-application review window | December 17-March 11, 2022 |
| | LWCF Formal Submittal | March 11, 2022 |
| | Documentation: <ul style="list-style-type: none"> - Plans & specs (100%) - Texas Department of Licensing and Regulation (TDLR); Accessibility - Texas Commission on Environment | <i>Submit to TPWD March 2022</i> Per TPWD, plans and specs and other pre-construction requirements can be submitted to TPWD in advance of the grant agreement and can be “pre-approved” to start the bid |

| | | |
|--|---|--|
| | <ul style="list-style-type: none"> - Quality (TCEQ) Stormwater Permit - Cultural Resources Survey & Clearance - U.S. Army Corps of Engineers (USACE) Permits - TPWD Biological Consultations - Construction Plan Submitted | phase and construction as soon as the Local Grant Agreement is signed. |
| | LWCF Grant Agreement Issued | June 1, 2022 |
| | TPWD Grant agreement issued and executed | July 1, 2022 (Begin 3-year period) |
| | Bidding Phase | August 2022 (approx. 60 days) |
| | Begin Construction | October 2022 (Estimated) |

Recreational Trails Program for Crossover Nature Trail

February 4, 2022, update: Staff received the Recreation Grant Agreement from the Texas Parks and Wildlife Department (TPWD).



To: Parks and Recreation Advisory Board

From: Dane Rau, Director of Public Works

Subject: FY22 Project Update

Date: February 1, 2022

Staff would like to provide an update to the Board on the 2021-22 BCDC funded items related to Parks, Recreation, and Aquatics. The team has been busy gaining quotes, issuing purchase orders, and ensuring that projects are getting taken care of on time. Many projects have gone smoothly while others have been more difficult but we will work through those roadblocks.

The team is excited to enhance the Blue Bell Aquatic Center, City of Brenham Parks System, and provide programming for our community through these dedicated funds.



Parks and Recreation FY22 Budget Requests

Blue Bell Aquatic Center (BBAC)

| Description | Budget Request | Status |
|---------------------------------------|------------------|----------------------------|
| Replace/add shade structures | \$53,045 | Obtaining quotes |
| Replace metal furniture (final phase) | \$50,000 | Receiving in February 2022 |
| Sealant on exterior brick | \$30,000 | Work start February 2022 |
| Modified Phase II(a) -Parking lot | \$250,000 | Bids opening 4/19/22 |
| Budget Request for FY22 | \$383,045 | |

Parks and Recreation

| Description | Budget Request | Status |
|---|------------------|---|
| Brenham Family Park infrastructure | \$265,000 | Coincide with grant |
| Replace scoreboard – Kenjura Field | \$46,350 | Receiving in March 2022 |
| Repaint iron bridges – Henderson (2) & Hohlt | \$92,700 | Regrouping. Bids to High |
| Resurface two (2) baseball fields with MasterTurf – Matthies at Linda Anderson & Boehm at Hohlt | \$15,000 | After 02/2022 |
| Phase II Carousel horses, gondolas, mechanical, and paint exterior – Fireman’s Park | \$74,196 | Painting Complete, Mechanical work In-Progress |
| Resurface parking lot - Linda Anderson | \$82,400 | Planned 2/2022 |
| Comprehensive park signage | \$27,600 | 1st Phase Complete, 2 nd Phase In-Progress |
| Bullpen upgrades - Hohlt Park | \$30,900 | After 06/2022 |
| Turf home plate – Schulte Field | \$14,450 | Complete |
| Replace play equipment – Hattie Mae Flowers | \$72,100 | PO Awarded 2/7/22 |
| Park improvement plan – Jackson Street Park | \$30,000 | Working with Burditt Consulting LLC |
| Movies in the Park | \$4,000 | Summer 2022 |
| Christmas displays – Walk-Thru Parks | \$15,000 | Re-Allocated to Park Improvements |
| Budget Request for FY22 | \$769,696 | |



To: Parks and Recreation Advisory Board
From: Dane Rau, Director of Public Works
Subject: Parks and Recreation 5-year Capital Improvement Plan
Date: January 25, 2022

A capital improvement plan (CIP) is a community planning and fiscal management tool used to coordinate capital improvements' location, timing, and financing over five years. The CIP includes a description of proposed capital improvement projects ranked by priority, a year-by-year schedule of expected project funding, and an estimate of project costs and financing sources. The CIP is a working document and should be reviewed and updated annually to reflect changing community needs, priorities, and funding opportunities.

This CIP plan is a proactive approach to identifying items to enhance our parks, aquatics, and community needs. These items can be shifted from year to year and are not guaranteed for funding until the Park and Recreation Advisory Board, Brenham Community Development Corporation (BCDC), and City Council finalize and approve.

Staff will present and discuss the FY23-28 Capital Improvement Plan.

| CITY OF BRENHAM | | | | | |
|---|---|------------|----|----------|-------------|
| PARKS AND RECREATION DEPARTMENT PROJECTS PLAN | | | | | |
| PROJECT NUMBER | PROJECT NAME | TOTAL COST | FY | STATUS | |
| P1-23C | ADD PLAY FOR ALL EQUIPMENT (PHASE I) - BRENHAM FAMILY PARK | 520,000 | 23 | UNFUNDED | |
| P2-23C | ADD DISC GOLF COURSE - BRENHAM FAMILY PARK | 26,000 | 23 | UNFUNDED | |
| P3-23C | TURF SOFTBALL 4-PLEX (PHASE I) - HOHLT PARK | 433,680 | 23 | UNFUNDED | |
| P4-23C | REPAINT IRON BRIDGES (PHASE II) | 72,800 | 23 | UNFUNDED | |
| P5-23C | REFURBISH EXISTING EQUIPMENT AT SKATE PARK | 26,926 | 23 | UNFUNDED | |
| A1-23C | RERURBISH MENS/WOMENS LOCKER ROOM | 208,000 | 23 | UNFUNDED | |
| A2-23C | LIGHTS FOR COMPETITION & THERAPY POOL | 31,200 | 23 | UNFUNDED | |
| A3-23C | UPDATE SOUND SYSTEM & ADD DISPLAYS | 82,751 | 23 | UNFUNDED | |
| A4-23C | REPLACE LEISURE POOL SAND FILTER | 12,480 | 23 | UNFUNDED | |
| A5-23C | REFURBISH EPOXY/VINYL FENCE | 10,400 | 23 | UNFUNDED | |
| A6-23C | REPLACE TOUCH PADS | 20,800 | 23 | UNFUNDED | |
| A7-23C | REPLACE MINI PLAYScape (IN WATER) | 10,400 | 23 | UNFUNDED | |
| A8-23C | ADD AFLEX INFLATABLES | 15,600 | 23 | UNFUNDED | |
| A9-23C | SEALANT ON EXTERIOR BRICK | 55,120 | 23 | UNFUNDED | |
| A10-23C | DOOR CARD READER | 39,520 | 23 | UNFUNDED | \$1,565,677 |
| P1-24C | PHASE I IMPROVEMENTS - JACKSON STREET | 865,280 | 24 | UNFUNDED | |
| P2-24C | RESTROOM/DRESSING ROOM EXPANSION - FIREMAN'S FIELD | 367,744 | 24 | UNFUNDED | |
| P3-24C | ADD PICNIC PAVILION - BRENHAM FAMILY PARK | 332,916 | 24 | UNFUNDED | |
| P4-24C | SITE & TRAIL AMENITIES - BRENHAM FAMILY PARK | 175,760 | 24 | UNFUNDED | |
| A1-24C | UPDATE PARK CENTRAL - FRONT DESK AREA | 64,896 | 24 | UNFUNDED | |
| A2-24C | REFURBISH COUNTRY CONE FLOAT | 10,816 | 24 | UNFUNDED | |
| A3-24C | REFURBISH POPSICLES | 10,816 | 24 | UNFUNDED | |
| A4-24C | REPLACE COMPETITION & THERAPY UV BULBS | 16,224 | 24 | UNFUNDED | |
| A5-24C | REFURBISH 3 SINGLE RESTROOMS | 64,896 | 24 | UNFUNDED | |
| A6-24C | ADDITIONAL SLIDE - LEISURE POOL | 540,800 | 24 | UNFUNDED | * |
| A7-24C | ADD CABANNAS - LEISURE POOL | 54,080 | 24 | UNFUNDED | |
| A8-24C | REFURBISH STEEL BEAMS IN THERAPY POOL | 54,080 | 24 | UNFUNDED | \$2,558,308 |
| P1-25C | ADD PLAY FOR ALL EQUIPMENT (PHASE II) - BRENHAM FAMILY PARK | 682,527 | 25 | UNFUNDED | |
| P2-25C | ADD DOG PARK - BRENHAM FAMILY | 67,492 | 25 | UNFUNDED | |
| P3-25C | REPAIR BRICK PAVERS - FIREMAN'S PARK | 84,365 | 25 | UNFUNDED | |
| P4-25C | ADD BOARDWALK AND KAYAK LAUNCH - BRENHAM FAMILY PARK | 125,647 | 25 | UNFUNDED | |
| P5-25C | ADD PUMPTRACK - SKATE PARK | 136,671 | 25 | UNFUNDED | |
| P6-25C | GREENWAY SYSTEM PLAN | 44,995 | 25 | UNFUNDED | |
| A1-25C | REPLASTER THERAPY POOL | 17,998 | 25 | UNFUNDED | |
| A2-25C | REPLACE UMBRELLAS | 11,249 | 25 | UNFUNDED | |
| A3-25C | REFURBISH COMPETITION/THERAPY POOL DECK | 224,973 | 25 | UNFUNDED | \$1,395,917 |
| P1-26C | RE-LEVEL AND RE-SOD - FIREMAN'S FIELD | 292,465 | 26 | UNFUNDED | |
| P2-26C | REPLACE 2-5-YEAR-OLD PLAY EQUIPMENT - FIREMAN'S | 105,287 | 26 | UNFUNDED | |
| P3-26C | RESTROOM IMPROVEMENTS - HATTIE MAE FLOWERS | 263,218 | 26 | UNFUNDED | |
| P4-26C | SOFTBALL FIELD IMPROVEMENTS - HENDERSON | 426,998 | 26 | UNFUNDED | |
| P5-26C | BICYCLE PLAYGROUND | 292,465 | 26 | UNFUNDED | |
| A1-26C | COMPETITION/THERAPY POOL SAND FILTERS | 17,548 | 26 | UNFUNDED | |
| A2-26C | REFURBISH BANANA SPLIT SLIDE | 23,397 | 26 | UNFUNDED | |
| A3-26C | REPLACE FUNBRELLA | 5,849 | 26 | UNFUNDED | |
| A4-26C | ADD DRY SAUNA | 11,699 | 26 | UNFUNDED | |
| A5-26C | REPLACE CARPET | 14,038 | 26 | UNFUNDED | \$1,452,964 |
| P1-27C | UPGRADE TO LED FIXTURES - FIREMAN'S FIELD | 304,163 | 27 | UNFUNDED | |
| P2-27C | REPLACE GREENWADE PLAY EQUIPMENT - FIREMAN'S | 182,498 | 27 | UNFUNDED | |
| P3-27C | RESURFACE BASKETBALL COURTS - SIX COURTS | 48,666 | 27 | UNFUNDED | |
| P4-27C | TURF BOEHM AND SCHULTE FIELDS (PHASE II) - HOHLT PARK | 304,163 | 27 | UNFUNDED | |
| P5-27C | REPLACE CANOPIES - HOHLT PARK | 48,666 | 27 | UNFUNDED | |
| P6-27C | PARKING LOT EXPANSION - FIREMAN'S | 279,830 | 27 | UNFUNDED | |
| A1-27C | REPLASTER LEISURE POOL | 66,916 | 27 | UNFUNDED | |
| A2-27C | REFURBISH LEISURE POOL DECK | 97,332 | 27 | UNFUNDED | |
| A3-27C | REPLACE UV LIGHTS IN COMPETITION & THERAPY | 18,250 | 27 | UNFUNDED | |
| A4-27C | REPLACE SHADE STRUCTURE OVER PLAYGROUND & PAVILION | 60,833 | 27 | UNFUNDED | \$1,411,317 |
| P1-28C | BACKSTOP NETTING - HOHLT BASEBALL/SOFTBALL | 126,532 | 28 | UNFUNDED | |
| P2-28C | UPGRADE TO LED FIXTURES - HOHLT BLINN/SCHULTE 4-PLEX | 569,394 | 28 | UNFUNDED | |
| P3-28C | RESURFACE TENNIS COURTS - PHASE I (TWO COURTS) | 18,980 | 28 | UNFUNDED | |
| P4-28C | RESTROOM IMPROVEMENTS - JERRY WILSON | 284,697 | 28 | UNFUNDED | |
| A1-28C | REPLACE LEISURE SAND FILTERS | 18,980 | 28 | UNFUNDED | |
| A2-28C | REPLASTER COMPETITION POOL | 75,919 | 28 | UNFUNDED | |
| A3-28C | REPLACE LANE ROPES | 12,653 | 28 | UNFUNDED | |

| | | | | | |
|--------|--|---------|----|----------|-----------|
| A4-28C | UPDATE TIMING SYSTEM | 31,633 | 28 | UNFUNDED | 1,138,788 |
| P1-29C | UPGRADE TO LED FIXTURES - HOHLT SOFTBALL 4-PLEX | 569,394 | 29 | UNFUNDED | |
| P2-29C | UPGRADE TO LED FIXTURES - LINDA ANDERSON | 569,394 | 29 | UNFUNDED | |
| A1-29C | UPDATE OR REPLACE MINI PLAYScape | 126,532 | 29 | UNFUNDED | |
| A2-29C | REPLACE UV IN LEISURE POOL | 18,980 | 29 | UNFUNDED | |
| A3-29C | REFURBISH EXOXY FENCE | 12,653 | 29 | UNFUNDED | |
| A4-29C | REPLACE SHADE STRUCTURE | 63,266 | 29 | UNFUNDED | 1,360,219 |
| P1-30C | PARKING LOT EXPANSION - HENDERSON AT 577 | 291,023 | 30 | UNFUNDED | |
| P2-30C | OUTDOOR PICKLEBALL COMPLEX - BRENHAM FAMILY PARK | 948,989 | 30 | UNFUNDED | 1,240,012 |



MINUTES

CITY OF BRENHAM PARKS AND RECREATION BOARD

November 10, 2021

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, November 10, 2021, beginning at noon at Brenham City Hall – Conference Room 2-A, 200 W. Vulcan Street Brenham, Texas.

Members Present:

Bill Betts
Delbert Boeker
Paula Buls
Tina Henderson
Lee Chalmers
Ginger Bosse
Dusty Robinson

Members Absent:

Jim Baker
Andrea Fischer

City of Brenham Staff Present:

Interim City Manager Carolyn Miller, Director of Public Works Dane Rau, Monique Breaux, Casey Redman, Crystal Locke, and Kelsey Toy.

Citizens/Others Present:

Linda Thomas, Katie Hueske, and Kathy Boer

Media Present:

Josh Blaschke, KWHI News

1. Chairman Bill Betts called the meeting to order

2. Citizen/Visitor Comments

There were no citizen comments.

WORK SESSION

3. Discussion and Update on Parks and Recreation Projects Funded in FY20-21

Public Works Director Dane Rau presented this item. Rau updated the Board about various park and recreation projects and each project's status.

Blue Bell Aquatic Center (BBAC)

| Description | Budget Request | Status |
|---------------------------------------|------------------|--------------------------------|
| Replace/add shade structures | \$53,045 | Obtaining quotes |
| Replace metal furniture (final phase) | \$50,000 | PO issued 10/4 |
| Sealant on exterior brick | \$30,000 | PO issued 11/1 |
| Modified Phase II(a) | \$250,000 | PSA Agreement to Council 11/18 |
| Budget Request for FY22 | \$383,045 | |

Parks and Recreation

| Description | Budget Request | Status |
|---|------------------|---|
| Brenham Family Park infrastructure | \$265,000 | Coincide with grant |
| Replace scoreboard – Kenjura Field | \$46,350 | Finalizing quotes |
| Repaint iron bridges – Henderson (2) & Hohlt | \$92,700 | PSA issued to Strand and paint samples taken |
| Resurface two (2) baseball fields with MasterTurf – Matthies at Linda Anderson & Boehm at Hohlt | \$15,000 | After 01/2022 |
| Phase II Carousel horses, gondolas, mechanical, and paint exterior – Fireman's Park | \$74,196 | PO issued on painting, obtaining quotes for mechanical work |
| Resurface parking lot - Linda Anderson | \$82,400 | Planned for Fall 2021 |
| Comprehensive Park signage | \$27,600 | PO issued 11/5 for Hohlt Park replacements |
| Bullpen upgrades - Hohlt Park | \$30,900 | After 01/2022 |
| Turf home plate – Schulte Field | \$14,450 | After 01/2022 |
| Replace play equipment – Hattie Mae Flowers | \$72,100 | Spring 2022 |
| Park improvement plan – Jackson Street Park | \$30,000 | Spring 2022 |
| Movies in the Park | \$4,000 | Summer 2022 |
| Christmas displays – Walk-Thru Parks | \$15,000 | December 2021 |
| Budget Request for FY22 | \$769,696 | |

4. Presentation and Discussion of Various 2021 Sports Tournaments Held in the City of Brenham Parks

Parks Superintendent Casey Redman presented this item. Redman presented the Sports Tourism spreadsheet, which listed tournament dates and the number of participating teams.

To date, Redman stated that Brenham Parks hosted 32 tournaments with 570 visiting teams in 2021. Redman added that seven additional tournaments are scheduled for the remainder of the year.

Redman also presented the tournament schedule for 2022 and noted that there are 57 tournaments scheduled.

REGULAR SESSION

5. Discuss and Possibly Act Upon the Approval of the Minutes from the August 11, 2021, Regular Meeting

A motion was made by Board Member Lee Chalmers and seconded by Board Member Tina Henderson to approve the minutes from the August 11, 2021, regular meeting.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

| | |
|-----------------------------|--------|
| Board Member Jim Baker | Absent |
| Board Member Bill Betts | Yes |
| Board Member Delbert Boeker | Yes |
| Board Member Ginger Bosse | Yes |
| Board Member Paula Buls | Yes |
| Board Member Lee Chalmers | Yes |
| Board Member Tina Henderson | Yes |
| Board Member Andrea Fischer | Absent |
| Board Member Dusty Robinson | Yes |

6. Discuss and Possibly Act Upon the Recommended Changes to the 2022 Parks and Recreation Fee Schedule

Community Services Specialist Crystal Locke presented this item. Locke explained that staff recommended the following change for 2022:

Blue Bell Aquatic Center – Outdoor Leisure Pool Private Rentals. Remove the \$50 charge to bring your food and increase the Leisure Pool rental from \$300 to \$350.

A motion was made by Boardmember Lee Chalmers and seconded by Boardmember Delbert Boeker to approve the 2022 Parks and Recreation Fee Schedule.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

| | |
|-----------------------------|--------|
| Board Member Jim Baker | Absent |
| Board Member Bill Betts | Yes |
| Board Member Delbert Boeker | Yes |
| Board Member Ginger Bosse | Yes |
| Board Member Paula Buls | Yes |
| Board Member Lee Chalmers | Yes |
| Board Member Tina Henderson | Yes |
| Board Member Andrea Fischer | Absent |
| Board Member Dusty Robinson | Yes |

7. Parks and Recreation Staff Updates

- Blue Bell Aquatic Center Assistant Aquatic Superintendent Kelsey Toy reported statistics for the Blue Bell Aquatic Center, staffing, maintenance, programs, and usage.
- Citizen Linda Thomas spoke about the Blue Bell Aquatic Center hours of operation. Thomas noted that even though the pool does not open until 6:00 am, the lifeguards arrive at 5:30 am and sometimes allow pool users in 10 minutes early. Thomas said this is very beneficial to user schedules and requested that the pool could open consistently at 5:50 am.
- Community Services Specialist Crystal Locke reported completed projects, work in progress, and future programs and events.
- Parks Superintendent Casey Redman reported on maintenance updates.

The meeting was adjourned.

Bill Betts, Chairperson

ATTEST:

Crystal Locke, Staff Liaison



To: Parks and Recreation Advisory Board
From: Crystal Locke, Community Services Specialist
Subject: Recreation
Date: January 28, 2022

Professional Development

- Texas Recreation & Park Society (TRAPS) Annual Institute – February 15-17

Completed Projects

- Submitted 5-Year Capital Improvement Plan (CIP) for park infrastructure for FY23-28
- Secured entertainment for Hot Nights, Cool Tunes concert series July 10, 17, 24, and 30
- Submitted Lone Star Legacy Park submission for Henderson Park to TRAPS. Designations will be announced at the Annual Institute on February 16
- Received and approved three (3) City Special Event permits
- New children’s book at half-mile StoryWalk trail at Fireman’s Park

Work in Progress

- Design and draft comprehensive park signage displaying park rules
- Working with the City Secretary’s office on a Facility Naming Policy to be presented to Council on February 17
- Planning and logistics for Bike Rodeo & Safety Fair to be held March 26, partnering with Baylor Scott & White, Pilot Club, and Anchor Club
- Securing sponsors for Hot Nights, Cool Tunes, and Movies in the Park series
- Secured funding through BookFest to install three (3) additional Little Free Libraries
- 5-year update to Parks, Recreation, and Open Spaces Master Plan
- Bi-weekly meetings with Jones|Carter about Brenham Family Park
- Grant Management for TWPD Local Park Grant for Brenham Family Park Phase I(a)
- Grant Management for TPWD Recreational Trail for Crossover Nature Trail at Hohlt

Future Programs & Events

March 6 – Intro to Pickleball at Jackson Street Park from 2 pm-3:30 pm
March 19 – Pop-up Play Day at TBD Park from 10 am-noon
March 26 – Bike Rodeo & Safety Fair at TBD from 9:30-11:30 am



To: Parks and Recreation Advisory Board
From: Tammy Jaster, Aquatic Superintendent
Subject: Aquatics
Date: February 1, 2022

Personnel Update

- Robin Russell has joined the BBAC Team as the Park Central Coordinator
- Hiring Lifeguards – for summer 2022

Professional Development

- Kelsey completed the American Red Cross Lifeguard Instructor Trainer Course - December
- Tammy & Kelsey attended the Texas Public Pool Conference in January
- Robin is set to take her CPO in February

Update or Completed Projects

- **Flow Meters and VFD** – waiting on one part for the VFD (computer chip) Flow Meters installed
- **Furniture Replacement** – Order due in February
- **Shade Structures** – (replacement on top of the slide) obtaining quotes
- **Seal Exterior Brick** – Work to start in February

Work in Progress

- **Phase II Conceptual Design** – Strand Associates is working on design work. Tentative Timeline: April-advertise for Bids; May-award Bid; June-start construction; August-complete
- **Locker Rooms** - due to supply shortage requesting funding for upcoming budget year
- **Slide Repair** – Parts due to ship in February, Contractor to complete work March
- **Pool Pak** – awaiting shipment for compressor to fix one of the comp pool units
- **Water Fountains** – replacements for Leisure pool are in, installing with good weather
- **Leisure Pool Lights** – getting updated quote, then PO will be entered, and work will be done March
- **Summer Prep** Work has begun

BBAC Usage & PARK Central Rentals

| BBAC USAGE | December / January | PARK CENTRAL USAGE (RENTALS) | December / January |
|--------------------------------------|--------------------|------------------------------|--------------------|
| TOTAL VISITS | 5,263 | CAROUSEL RIDERS & RENTALS | 0 |
| PASSES SOLD | 105 | FIREMAN'S PARK KITCHEN | 14 |
| PHONE CALLS TO PARK CENTRAL | 592 | FIREMAN'S ROCK ROOM KITCHEN | 8 |
| BREHAM STATE SUPPORTED LIVING CENTER | 3 | FINKIE PAVILION RENTAL | 0 |
| KRUSE VILLAGE VISITS | 52 | HENDERSON PARK KITCHEN | 9 |
| RENEW ACTIVE VISITS | 199 | AMPHITHEATRE | 4 |
| SILVER SNEAKER VISITS | 335 | ALL SPORTS BUILDING | 16 |
| SILVER & FIT VISITS | 50 | JACKSON STREET PARK KITCHEN | 6 |
| SWIM TEAMS | 4 | | |

Future Programs & Events

- February 1 – 22 – **Swim Lessons & Water Babies** – Water Babies 5p; Swim Lessons 530p (Tuesdays only)
- February 5 – **Private Party Therapy Pool** – party 130p – 330p
- February 5 - 13 – **Lifeguard Instructor Class** – lifeguard instructor & instructor review course
- February 9 – **PARKS BOARD** – meeting
- February 12 – **2nd Saturday Inflatables** – 930am – 1230pm Inflatables; daily admission
- February 17 – 20 – **Lifeguard Training** – Lifeguard class for new staff
- February 25 – **BJHS Swim Meet** – Brenham Junior High against Swim Club
- February 28 – March 9 – **Swim Lessons & Water Babies** – Water Babies 5p; Swim Lessons 530p (Monday / Wednesdays)
- March 3 – 6 – **Lifeguard Training** – Lifeguard class for new staff
- March 5 – **Private Party with Inflatables** – party 130p – 330p
- March 12 – **2nd Saturday Inflatables** – 930am – 1230pm Inflatables; daily admission
- March 14 – 18 – **Splish, Splash Spring Break** – Comp Pool open 1-4pm with Inflatables
- March 14 - 16 – **Lifeguard Training** – Lifeguard class for new staff
- March 19 – **Private Party with Inflatables** – party 130p – 330p

Memorandum



To: Parks and Recreation Advisory Board Members

From: Ramsey Walner, Assistant Parks Superintendent

cc: Casey Redman, Parks Superintendent

Date: February 9th, 2022

Re: Park Maintenance

Maintenance Update:

- Adding playground pillow to Fireman's Park playground
- Pulled up shrubs behind Van Dyke & Clayton Field at Hohlt Park
- Painted and replaced bleacher boards at Fireman's Park
- Installation of safety railing to Fireman's seating
- Astro-turfing the mound and home plate at Henderson & Schulte Field
- Fireman's outfield wall is complete
- Replacing old black hitting mats at Hohlt Park
- Repairing stadium light fixtures at Fireman's Park
- Replaced rotted deck boards at the All Sports Building
- Repairing fencing at Hohlt Park baseball/softball fields in progress
- Clearing brush along back side of Jackson Street Park



