



MINUTES
CITY OF BRENHAM PARKS AND RECREATION BOARD
February 9, 2022

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, February 9, 2021, beginning at noon at Brenham City Hall – Conference Room 2-A, 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Jim Baker
Bill Betts
Delbert Boeker
Ginger Bosse
Paula Buls
Lee Chalmers
Andrea Fischer
Tina Henderson
Dusty Robinson

Members Absent:

None

City of Brenham Staff Present:

City Manager Carolyn Miller, Director of Public Works Dane Rau, Monique Breaux, Shawn Bolenbarr, Casey Redman, Tammy Jaster, Ramsey Walner, and Crystal Locke

Citizens/Others Present:

Linda Thomas and JC Robinson

Media Present:

Josh Blaschke, KWHI News and Jason May, Brenham Banner Press

1. Recreation Specialist Crystal Locke called the meeting to order

2. Citizen/Visitor Comments

There were no citizen comments.

3. Discuss and Possibly Act Upon the Election of Chairperson and Vice-Chairperson for a Term of One (1) Year

A motion was made by Board Member Delbert Boeker and seconded by Board Member Andrea Fischer to re-elect Bill Betts as Chairperson and Ginger Bosse as Vice-Chairperson.

The motion passed with the Board voting as follows:

Board Member Jim Baker	Absent
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Paula Buls	Yes
Board Member Lee Chalmers	Yes
Board Member Andrea Fischer	Yes
Board Member Luis Mendoza	Yes
Board Member Matthew Wehring	Yes

WORK SESSION

4. Discussion and Update Related to the Texas Parks and Wildlife Department (TPWD) Local Park Grant Program for Brenham Family Park and Recreational Trails Grant Program for the Nature Trail at Hohlt Park

Recreation Specialist Crystal Locke presented this item. Locke informed the Board that the National Park Service (NPS) opened a two-week window in December 2021 for the Land Water Conservation Fund (LWCF) application for the Brenham Family Park project. Locke noted the City worked with Texas Parks and Wildlife Department (TPWD) Grant Manager and submitted the application on December 17, 2021. Locke added the tentative project timeline:

- Pre-application review window – December 17-March 11, 2022
- LWCF Formal Submittal – March 11, 2022
- LWCF Grant Agreement Issued to TPWD – June 1, 2022
- TPWD Grant Agreement issued and executed – July 1, 2022

Locke explained that staff would continue to meet with Jones-Cater to work on the park design. Locke added that plans and specifications could be forwarded to TPWD before the grant agreement and pre-approved to start the bid phase and construction as soon as the agreement is signed.

Locke reported that the City had received the Recreational Grant Agreement from TPWD for the Crossover Nature Trail project at Hohlt Park. Locke added that the agreement would be presented at the February 17, 2022, Council meeting for approval.

5. Discussion and Update on Parks and Recreation Projects Funded in FY21-22

Director of Public Works Dane Rau presented this item. Rau updated the Board about various park and recreation projects and each project's status.

Blue Bell Aquatic Center (BBAC)

Description	Budget Request	Status
Replace/add shade structures	\$53,045	Obtaining quotes
Replace metal furniture (final phase)	\$50,000	Receiving in February 2022
Sealant on exterior brick	\$30,000	Work start February 2022
Modified Phase II(a) -Parking lot	\$250,000	Bids opening 4/19/22
Budget Request for FY22	\$383,045	

Parks and Recreation

Description	Budget Request	Status
Brenham Family Park infrastructure	\$265,000	Coincide with grant
Replace scoreboard – Kenjura Field	\$46,350	Receiving in March 2022
Repaint iron bridges – Henderson (2) & Hohlt	\$92,700	Regrouping. Bids to High
Resurface two (2) baseball fields with MasterTurf – Matthies at Linda Anderson & Boehm at Hohlt	\$15,000	After 02/2022
Phase II Carousel horses, gondolas, mechanical, and paint exterior – Fireman’s Park	\$74,196	Painting Complete, Mechanical work In-Progress
Resurface parking lot - Linda Anderson	\$82,400	Planned 2/2022
Comprehensive Park signage	\$27,600	1st Phase Complete, 2 nd Phase In-Progress
Bullpen upgrades - Hohlt Park	\$30,900	After 06/2022
Turf home plate – Schulte Field	\$14,450	Complete
Replace play equipment – Hattie Mae Flowers	\$72,100	PO Awarded 2/7/22
Park improvement plan – Jackson Street Park	\$30,000	Working with Burditt Consulting LLC
Movies in the Park	\$4,000	Summer 2022
Christmas displays – Walk-Thru Parks	\$15,000	Re-Allocated to Park Improvements
Budget Request for FY22	\$769,696	

6. Presentation and Discussion Related to the 5-Year Capital Plans for FY23-28 for Parks, Recreation, and Aquatics

City staff presented and discussed the FY23-28 Capital Improvement Plan (CIP). Director of Public Works Dane Rau explained that the CIP is a planning and fiscal management tool used by the City's budget team. Rau added that the CIP includes a description of proposed capital improvements ranked by priority, an estimate of project costs, and potential financing sources. Rau said that the CIP is a working document that should be reviewed and updated annually to reflect changing community needs, priorities, and funding opportunities. Staff noted projects such as amenities at the Brenham Family Park, Blue Bell Aquatic Center, and the skate park.

REGULAR SESSION

7. Discuss and Possibly Act Upon the Approval of the Minutes from the November 10, 2021, Regular Meeting

A motion was made by Board Member Lee Chalmers and seconded by Board Member Andrea Fischer to approve the minutes from the November 10, 2021, regular meeting.

Chairperson Bill Betts called for a vote. The motion passed with the Board voting as follows:

Board Member Jim Baker	Yes
Board Member Bill Betts	Yes
Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Paula Buls	Yes
Board Member Lee Chalmers	Yes
Board Member Andrea Fischer	Yes
Board Member Tina Henderson	Yes
Board Member Dusty Robinson	Yes

8. Parks and Recreation Staff Updates

- Parks Superintendent Casey Redman introduced Ramsey Walner, the new Assistant Parks Superintendent, and reported on maintenance updates
- Recreation Specialist Crystal Locke reported completed projects, work in progress, and future programs and events.
- Public Works Director Dane Rau recognized Aquatic Superintendent Tammy Jaster and Blue Bell Aquatic Center staff for being awarded the Agency of the Year – Class III Division (population up to 39,999) and Safety Program of the Year at the Texas Public Pool Council (TPPC) conference.
- Blue Bell Aquatic Center Aquatic Superintendent Tammy Jaster reported statistics for the Blue Bell Aquatic Center, staffing, maintenance, programs, and usage.

The meeting was adjourned.

Bill Betts

Bill Betts, Chairperson

ATTEST:

Crystal Locke

Crystal Locke, Staff Liaison

DRAFT