



NOTICE OF A MEETING
Parks and Recreation Advisory Board
Wednesday, February 8, 2023 @ 12:00 p.m.
City Hall – Second Floor Conference Room
200 W. Vulcan Brenham, Texas 77833

1. **Call Meeting to Order**
2. **Citizen and Visitor Comments**
3. **Discuss and Possibly Act Upon the Election of Chairperson and Vice-Chairperson for a Term of One (1) Year (page 1)**

WORK SESSION

4. **Presentation of the Texas Parks and Recreation Maintenance Rodeo & Workshop (page 2)**
5. **Discussion Regarding Year End Tournament Recap (page 3 - 9)**
6. **Discussion and Update Related to the Texas Parks and Wildlife Department (TPWD) Local Park Grant Program for Brenham Family Park and Recreational Trails Grant Program for the Nature Trail at Hohlt Park (page 10 -13)**
7. **Discussion and Update on Parks and Recreation Projects Funded in FY22-23 (page 14 - 15)**

REGULAR SESSION

8. **Discuss and Possibly Act Upon the Approval of the Minutes from the October 12, 2022, Regular Meeting (page 16 - 19)**
9. **Approval of 2023 Meeting Dates (page 20)**
10. **Staff Updates:**
 - **Administration**
 - **Aquatics & Recreation (page 21 -23)**
 - **Parks Maintenance (page 24 - 26)**
11. **Adjourn**

CERTIFICATION

I certify that a copy of the February 8, 2023 agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Thursday, February 2, 2023 at _____ a.m./p.m.

Tammy Jaster, Staff Liaison
City of Brenham Parks and Recreation Advisory Board

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City of Brenham Parks and Recreation Advisory Board was removed by me from the City Hall bulletin board on the _____ day of _____, 2023 at _____ a.m./p.m.

Signature

Title



To: Parks and Recreation Advisory Board
From: Tammy Jaster, Aquatics & Recreation Superintendent
Subject: Election of a Chairperson
Date: February 8, 2023

This item enables the Board to appoint (or reappoint) the Chairperson and Vice-Chairperson for 2023. Setting the Chairperson and Vice-Chairperson is done annually. The term is for a one (1) year period per the Policies and Procedures for Boards and Commissions adopted by the City.

The Chairperson of the Board shall be the presiding officer for meetings, and the Vice-Chairperson shall act in the Chairperson's absence.

General Information:

- The term of Office: Three-year term-limit, nine years total; one-year layoff
- Meeting Schedule: Every other Month, 2nd Wednesday at Noon
- Staff Liaisons: Dane Rau, Tammy Jaster

| Position | Board Members | Term Expires December 31 |
|-----------------|----------------------|---------------------------------|
| 1 | Tina Henderson | 2023 |
| 2 | Ginger Bosse | 2023 |
| 3 | Bill Betts | 2025 |
| 4 | Courtney Mason | 2025 |
| 5 | Delbert Boeker | 2025 |
| 6 | Wendy Buth | 2025 |
| 7 | Lee Chalmers | 2023 |
| 8 | Andrea Fischer | 2023 |
| 9 | William Robinson | 2023 |



To: Parks and Recreation Advisory Board

From: Tammy Jaster, Aquatics & Recreation Superintendent

Subject: Texas Recreation & Park Society (TRAPS) Rodeo

Date: February 8, 2023

On November 9-10th the City of Brenham hosted the Central Region Texas Recreation and Parks Society Rodeo and Workshop. Staff will show a presentation including all activities that took place at Hohlt Park and the Barnhill Center.

It was a great two days that was enjoyed by all and really showed the hard work that the City of Brenham has put into both Hohlt Park and the Barnhill Center. Over 30 different cities were represented throughout our region, and this was the first true "Breakout Workshop" in which the Barnhill Center hosted which utilized Morris Hall, Theatre, and Council Chambers.



Memorandum

To: Parks and Recreation Advisory Board Members

From: Casey Redman, Parks Superintendent

Date: February 8th, 2023

Re: Tournament update

Please see the attached 2022 tournament recap spreadsheet and the 2023 tournament booking list for your review. I will be happy to discuss and answer any question at Wednesday's meeting.

Sports Tournament Schedule - 2022

| <i>Date</i> | <i>Host</i> | <i>Sport</i> | <i>Tournament Director</i> | <i>Teams</i> |
|-----------------|--|----------------|--|--------------|
| JANUARY | | | | |
| January 6-8 | Brenham High School | Soccer - Girls | Kassey Wiesepape - kwiesepape@brenhamk-12.net | |
| January 8-9 | Fastpitch America Softball Association | Youth Softball | Shannon Holland - playfasasoftball@gmail.com | - |
| January 15-16 | Blinn Baseball | Baseball | Harvey McIntyre | |
| January 21-23 | Santiago | Youth Softball | Santiago Nunez - Santi729@yahoo.com | - |
| January 29-30 | Kyla Faith Memorial | Youth Softball | Eric Tillery - tillery.sales@hotmail.com | - |
| FEBRUARY | | | | |
| February 5-6 | | | | |
| February 11-13 | Santiago | Youth Softball | Santiago Nunez - Santi729@yahoo.com | - |
| February 17-19 | Brenham High School | Softball | Katie Roberts - kroberts@brenhamk-12.net | 17 |
| February 25-26 | Fastpitch America Softball Association | Youth Softball | Shannon Holland - playfasasoftball@gmail.com | - |
| MARCH | | | | |
| March 3-5 | Brenham High School | Softball | Katie Roberts - kroberts@brenhamk-12.net | 15 |
| March 3-5 | Brenham High School | Baseball | Chase Wheaton - cwheaton@brenhamk-12.net | 7 |
| March 5th | Selectball Sports | Baseball | Kenneth Beck - kenn_beck@yahoo.com | 4 |
| March 5-6 | Houston Baseball Tournaments | Baseball | Darren Larson - dlarson@perfectgame.org | 28 |
| March 6th | STYSA Olympic Development Program | Youth Soccer | Gareth Glick - GarethG@stxsoccer.org | 500 Players |
| March 10-12 | Brenham High School | Baseball | Chase Wheaton - cwheaton@brenhamk-12.net | 9 |
| March 12-13 | Fastpitch America Softball Association | Youth Softball | Shannon Holland - playfasasoftball@gmail.com | 8 |
| March 18-20 | Santiago | Youth Softball | Santiago Nunez - Santi729@yahoo.com | - |
| March 25-27 | Santiago | Youth Softball | Santiago Nunez - Santi729@yahoo.com | - |
| APRIL | | | | |
| April 16-17 | No Tournaments - Easter Weekend | | | |
| April 3rd | STYSA Olympic Development Program | Youth Soccer | Gareth Glick - GarethG@stxsoccer.org | - |
| April 9-10 | Fastpitch America Softball Association | Youth Softball | Shannon Holland - playfasasoftball@gmail.com | 38 |
| April 22-24 | Santiago | Youth Softball | Santiago Nunez - Santi729@yahoo.com | - |
| April 30-May 1 | Fastpitch America Softball Association | Youth Softball | Shannon Holland - playfasasoftball@gmail.com | 39 |
| MAY | | | | |
| May 6-8 | Santiago | Youth Softball | Santiago Nunez - Santi729@yahoo.com | - |
| May 14-15 | Pay Fasa | Youth Softball | Eric Tillery - tillery.sales@hotmail.com | 25 |
| May 15th | Harvey McIntyre - CAMP | Baseball | Harvey McIntyre - hmcintyre@blinn.edu | - |
| May 21-22 | Fastpitch America Softball Association | Youth Softball | Shannon Holland - playfasasoftball@gmail.com | 18 |
| May 27-29 | Santiago | Youth Softball | Santiago Nunez - Santi729@yahoo.com | |
| May 28-29 | STYSA Olympic Development Program | Youth Soccer | Gareth Glick - GarethG@stxsoccer.org | 500 players |

| JUNE | | | | |
|------------------------|--|---------------------------|---|-------------|
| June 3-5 | Santiago | Youth Softball | Santiago Nunez - Santi729@yahoo.com | - |
| June 4-5 | Texas Baseball Tournaments | 15U-18U Baseball | Frank Cruz - texasbaseballtournaments@yahoo.com | - |
| June 11-12 | Fastpitch America Softball Association | Youth Softball | Shannon Holland - playfasasoftball@gmail.com | 16 |
| June 16-19 | Results Baseball | 15U-18U Baseball | Andy Harrington - andy@rbtournaments.com | 32 |
| June 17-19 | Pro Form Camp & Exposure Weekend | 16U & 18U Softball | Kenny Bruce - kbruce@proformfastpitch.com | 52 |
| June 23-26 | Results Baseball | 15U-18U Baseball | Andy Harrington - andy@rbtournaments.com | 31 |
| JULY | | | | |
| July 1-3 | Brazos Valley Renegades | 15U-18U Baseball | Jared Faltysek - Bvrenegades@gmail.com | 15 |
| July 1-3 | Santiago | Youth Softball | Santiago Nunez - Santi729@yahoo.com | - |
| July 7-10 | Results Baseball | 15U-18U Baseball | Andy Harrington - andy@rbtournaments.com | 40 |
| July 9-10 | Fastpitch America Softball Association | Youth Softball | Shannon Holland - playfasasoftball@gmail.com | 7 |
| July 16-17 | Texas Baseball Tournaments | 15U-18U Baseball | Frank Cruz - texasbaseballtournaments@yahoo.com | 6 |
| July 20-23 | American Legion Dept. of Texas | Adult Baseball | Micheal Simon-michaels@txlegion.org | 4 |
| July 22nd | Pop up play day - Crystal | HENDERSON | HENDERSON Only | |
| July 29-31 | Santiago | Youth Softball | Santiago Nunez - Santi729@yahoo.com | - |
| July 28-August 1 | 5 Tool Baseball | 15U-18U Baseball | Nick Thames - nick@fivetool.org | 25 |
| AUGUST | | | | |
| August 6-7 | Fastpitch America Softball Association | Youth Softball | Shannon Holland - playfasasoftball@gmail.com | - |
| August 13-14 | Texas Baseball Tournaments | 15U-18U Baseball | Frank Cruz - texasbaseballtournaments@yahoo.com | - |
| August 19-21 | Santiago | Youth Softball | Santiago Nunez - Santi729@yahoo.com | - |
| SEPTEMBER | | | | |
| Sept. 2-4 | Santiago | Youth Softball | Santiago Nunez - Santi729@yahoo.com | - |
| Sept. 3 | Frank Garcia-Round Robin | Youth Softball | Frank Garcia | 4 |
| Sept. 10-11 | Texas Baseball Tournaments | 15U-18U Baseball | Frank Cruz - texasbaseballtournaments@yahoo.com | 6 |
| Sept. 10-11 | Pro Form Camp & Exposure Weekend | 16U & 18U Softball | Kenny Bruce - kbruce@proformfastpitch.com | 38 |
| Sept. 17-18 | Fastpitch America Softball Association | Youth Softball | Shannon Holland - playfasasoftball@gmail.com | - |
| Sept. 24-25 | Brazos Valley Renegades | 15U-18U Baseball | Jared Faltysek - Bvrenegades@gmail.com | 6 |
| Sept. 23-25 | Santiago | Youth Softball | Santiago Nunez - Santi729@yahoo.com | - |
| OCTOBER | | | | |
| October 1-2 | Brazos Valley Renegades | 15U-18U Baseball | Jared Faltysek - Bvrenegades@gmail.com | 14 |
| September 30/Oct. 1 | VTD Tournaments | 14-16 Softball | Cindy Cowart-cindycowart13@gmail.com | 55 |
| 2-Oct | STYSA Olympic Development Program | Youth Soccer | Gareth Glick - GarethG@stxsoccer.org | 500 players |
| October 1-2 | Central Texas Storm | Youth Softball | Missy Zoch - ctstormmissy@gmail.com (Cindy Cowart) | |
| October 8-9 | Fastpitch America Softball Association | Youth Softball | Shannon Holland - playfasasoftball@gmail.com | 20 |
| October 15-16 | Texas Baseball Tournaments | 15U-18U Baseball | Frank Cruz - texasbaseballtournaments@yahoo.com | 12 |
| October 22-23 | Pro Form-Kenny Bruce | SB | Kenny Bruce - kbruce@proformfastpitch.com | 0 |
| October 29-30 | Santiago | SB | Santiago Nunez - Santi729@yahoo.com | 0 |

| NOVEMBER | | | | |
|----------------|--|--------------------|---|----|
| November 5-6 | Fastpitch America Softball Association | Youth Softball | Shannon Holland - playfasasoftball@gmail.com | 44 |
| November 11-13 | Santiago | Youth Softball | Santiago Nunez - Santi729@yahoo.com | 40 |
| November 12-13 | Texas Baseball Tournaments | 15U-18U Baseball | Frank Cruz - texasbaseballtournaments@yahoo.com | 0 |
| November 19-20 | American Fast Pitch Alliance | SB | | 0 |
| November 26-27 | No Tournaments - Thanksgiving | | | |
| DECEMBER | | | | |
| December 3-4 | Pro Form Camp & Exposure Weekend | 16U & 18U Softball | Kenny Bruce - kbruce@proformfastpitch.com | 30 |
| December 9-11 | Santiago | Youth Softball | Santiago Nunez - Santi729@yahoo.com | 0 |
| December 10-11 | Texas Baseball Tournaments | 15U-18U Baseball | Frank Cruz - texasbaseballtournaments@yahoo.com | 0 |
| December 17-18 | Fastpitch America Softball Association | Youth Softball | Shannon Holland - playfasasoftball@gmail.com | 0 |
| December 24-25 | No Tournaments - Christmas | | | |

2023 Tournament Schedule

| <i>Dates</i> | <i>Name of Tournament</i> | <i>Sport</i> | <i>Field</i> |
|--------------|---|--------------|--|
| JANUARY | | | |
| 1 | No Tournaments - New Years | | |
| 7-8th | | | |
| 14-15th | Santiago | SB | Hohlt-5, Fink, Korthauer cancelled |
| 12-14th | BISD Men's Soccer | Soccer | Rankin 8 Teams |
| 21-22nd | | | |
| 28-29th | Play FASA-Shannon Holland | SB | Hohlt-5 fields, Fink, Korthauer cancelled |
| FEBRUARY | | | |
| 4-5th | | | |
| 11-12th | Santiago | SB | Hohlt-5, Fink, Korthauer |
| 12th | Blinn Womens soccer event | socc | field 2 and Rankin |
| 16th-18th | BISD- Boehm, Fink, and Korth | SB | Hohlt 4-plex |
| 25-26th | Texas A&M Baseball Club | BB | Schulte |
| MARCH | | | |
| 4-5th | Perfect Game-Lee Larson | BB | Matthies, Cooper, Dallmeyer, Schroeder |
| | Perfect Game-Lee Larson | BB | Henderson and Schulte |
| 2nd-4th | BISD-Boehm, Fink, Korthauer | SB | Hohlt 4-plex |
| 5th | Gareth Glick | Soccer | 1,2,3,4,5,6, Rankin |
| 11-12th | | | |
| 18-19th | Santiago | SB | Hohlt-5, Fink, Korthauer |
| 25-26th | Blue Bell Fun Run (No games @ Hohlt - 1 pm) | Run | No Hohlt until noon. |
| APRIL | | | |
| 1st | | | |
| 2nd | Blinn Women's Soccer Event | Socc | Field 2 and Rankin |
| 7, 8-9th | Good Friday, EASTER SUNDAY- NO GAMES!! | | |

| | | | |
|---------|--------------------------------------|------|---------------------------------|
| 15-16th | Play FASA-Shannon Holland | SB | Hohlt-5 fields, Fink, Korthauer |
| 22-23rd | Santiago | SB | Hohlt-5, Fink, Korthauer |
| 29-30th | | | |
| MAY | | | |
| 6-7th | MAIFEST-Firemans | | |
| | Santiago | SB | Hohlt-5, Fink, Korthauer |
| 13-14th | | | |
| 20-21st | Play FASA-Shannon Holland | SB | Hohlt-5 fields, Fink, Korthauer |
| 21st | Gareth Glick | Socc | 1,2,3,4,5,6, Rankin |
| 27-28th | | | |
| JUNE | | | |
| 3-4th | Texas Baseball Tournaments | BB | Firemans, Henderson, Schulte |
| 4th | Gareth Glick | Socc | 1,2,3,4,5,6, Rankin |
| | Santiago | SB | Hohlt-5, Fink, Korthauer |
| 10-11th | Proform-Kenny Bruce | SB | Hohlt-5, Fink, Korthauer |
| 17-18th | 15th-18th Results BB-Andy Harrington | BB | Firemans, Henderson, Schulte |
| | Play FASA-Shannon Holland | SB | Hohlt-5 fields, Fink, Korthauer |
| 24-25th | 22-25th Results BB-Andy Harrington | BB | Firemans, Henderson, Schulte |
| JULY | | | |
| 1-2nd | 30th-2nd BVR-Jared | BB | Firemans, Henderson, Schulte |
| | Santiago | SB | Hohlt-5, Fink, Korthauer |
| 8-9th | 6-9th Results BB-Andy Harrington | BB | Firemans, Henderson, Schulte |
| | Play FASA-Shannon Holland | SB | Hohlt-5 fields, Fink, Korthauer |
| 15-16th | Texas Baseball Tournaments | BB | Firemans, Henderson, Schulte |
| 22-23rd | | | |
| 29-30th | | | |
| AUGUST | | | |
| 5-6th | Play FASA-Shannon Holland | SB | Hohlt-5 fields, Fink, Korthauer |
| 12-13th | Texas Baseball Tournaments | BB | Firemans, Henderson, Schulte |
| | Santiago | SB | Hohlt-5, Fink, Korthauer |

| | | | |
|-----------|--|----|---------------------------------|
| 19-20th | | | |
| 24th | Austin WL vs. Katy football | FB | Kenjura and Field 4 |
| 26-27th | | | |
| SEPTEMBER | | | |
| 2-3rd | | | |
| 2-4th | No Linda Anderson | | |
| 9-10th | Texas Baseball Tournaments | BB | Firemans, Henderson, Schulte |
| | Proform-Kenny Bruce | SB | Hohlt-5, Fink, and Korth |
| 9-10th | Washington County Fair - No Linda Anderson | | |
| 16-17th | | | |
| 16-17th | Washington County Fair - No Linda Anderson | | |
| 23-24th | Play FASA-Shannon Holland | SB | Hohlt-5 fields, Fink, Korthauer |
| 30-1st | | | |
| OCTOBER | | | |
| 7-8th | Santiago | SB | Hohlt-5 fields, Fink, Korthauer |
| | Results Baseball-Andy Harrington | BB | Firemans/Schulte |
| 14-15th | Texas Baseball Tournaments | BB | Firemans, Henderson, Schulte |
| | Play FASA-Shannon Holland | SB | Hohlt-5 fields, Fink, Korthauer |
| 21-22nd | | | |
| 28-29th | Proform-Kenny Bruce | SB | Hohlt-5, Fink, and Korthauer |
| NOVEMBER | | | |
| 4-5th | Santiago | SB | Hohlt SB, Fink and Korth |
| 11-12th | Texas Baseball Tournaments | BB | Firemans, Henderson, Schulte |
| | Play FASA-Shannon Holland | SB | Hohlt-5 fields, Fink, Korthauer |
| 18-19th | | | |
| 25-26th | No Tournaments - Thanksgiving! | | |
| DECEMBER | | | |
| 2-3rd | Proform-Kenny Bruce | SB | Hohlt-5, Fink, and Korthauer |
| 9-10th | Texas Baseball Tournaments | BB | Firemans, Henderson, Schulte |
| | Play FASA-Shannon Holland | SB | Hohlt-5 fields, Fink, Korthauer |
| 16-17th | Santiago | SB | Hohlt-5, Fink, Korthauer |
| 23-24th | No Tournaments - Christmas! | | |
| 30-31st | | | |



To: Parks and Recreation Advisory Board

From: Dane Rau, Director of Public Works

Subject: Texas Parks and Wildlife Department (TPWD) Grant Awards Update

Date: January 24, 2023

Non-Urban Outdoor Recreation Grant for Brenham Family Park Phase I(a)

Since our last update staff along with Quiddity and Wild Associates has re-submitted the Environmental Assessment to Texas Parks and Wildlife who subsequently has sent it to the National Parks Service for final approval. Based on the first round of recommendations from August of 2022 we feel that we have met all requirements related to archeological, environmental and design parameters. Quiddity has plans at 90% complete and we have also submitted them to our plan review team for comments. We have received a new timeline which is attached. We are anxious to receive the notice to proceed from the National Parks Service which is issuing the \$750,000 of grant funds to Texas Parks and Wildlife for this project. It is with high hopes that we are able to get this project started in 2023 so it can be enjoyed by all.

In the meantime, we are proceeding with the Bridge Crossing that is located in the middle of Phase 1 and Phase 2 and will be needed not only for access to a lift station but long-term to connect the two sides. This was not part of the grant and was funded by BCDC. Bids are opening on January 26, 2023. We are also actively working with the Disc Golf Group to relocate the disc golf course from Hohlt Park to the south end of Phase 2 which will have a footprint of roughly 25 acres. This will allow them to have a more spacious course and 18 holes rather than 9. By adding this it will give another amenity to the Brenham Family Park until Phase 2 and 3 are developed more fully.

Recreational Trails Program for Crossover Nature Trail

Since last meeting we have successfully awarded this project to Collier Construction in the amount of \$291,517. Through Texas Parks and Wildlife we received a grant in the amount of \$66,400. The balance is funded by BCDC. The notice to proceed has been given to the City and construction should begin in February of 2023.

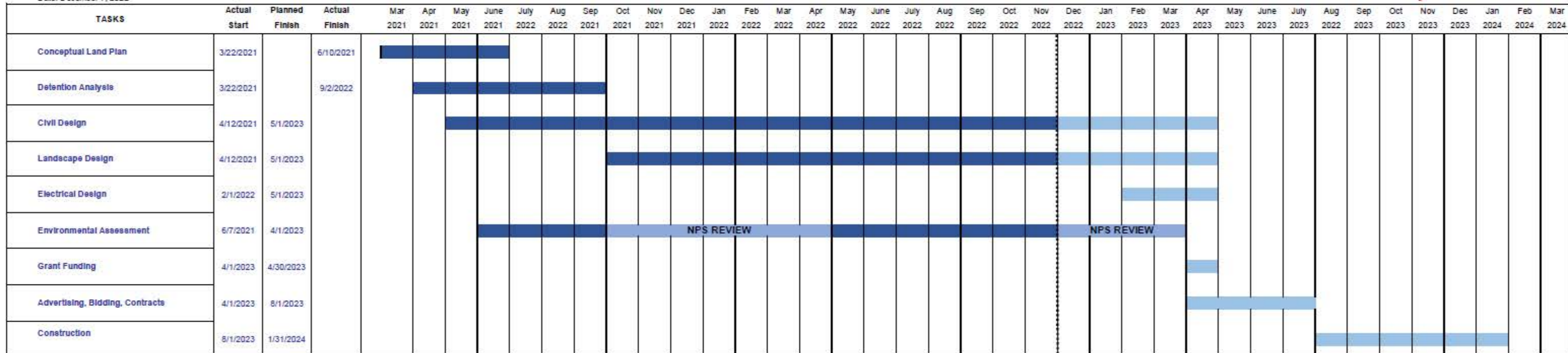
These improvements will include a boardwalk, educational signage, a 0.59-mile granite looped trail, benches, and numerous plantings that attract butterflies and pollinators. (See attachments) This will be known as the “Crossover Nature Trail”.

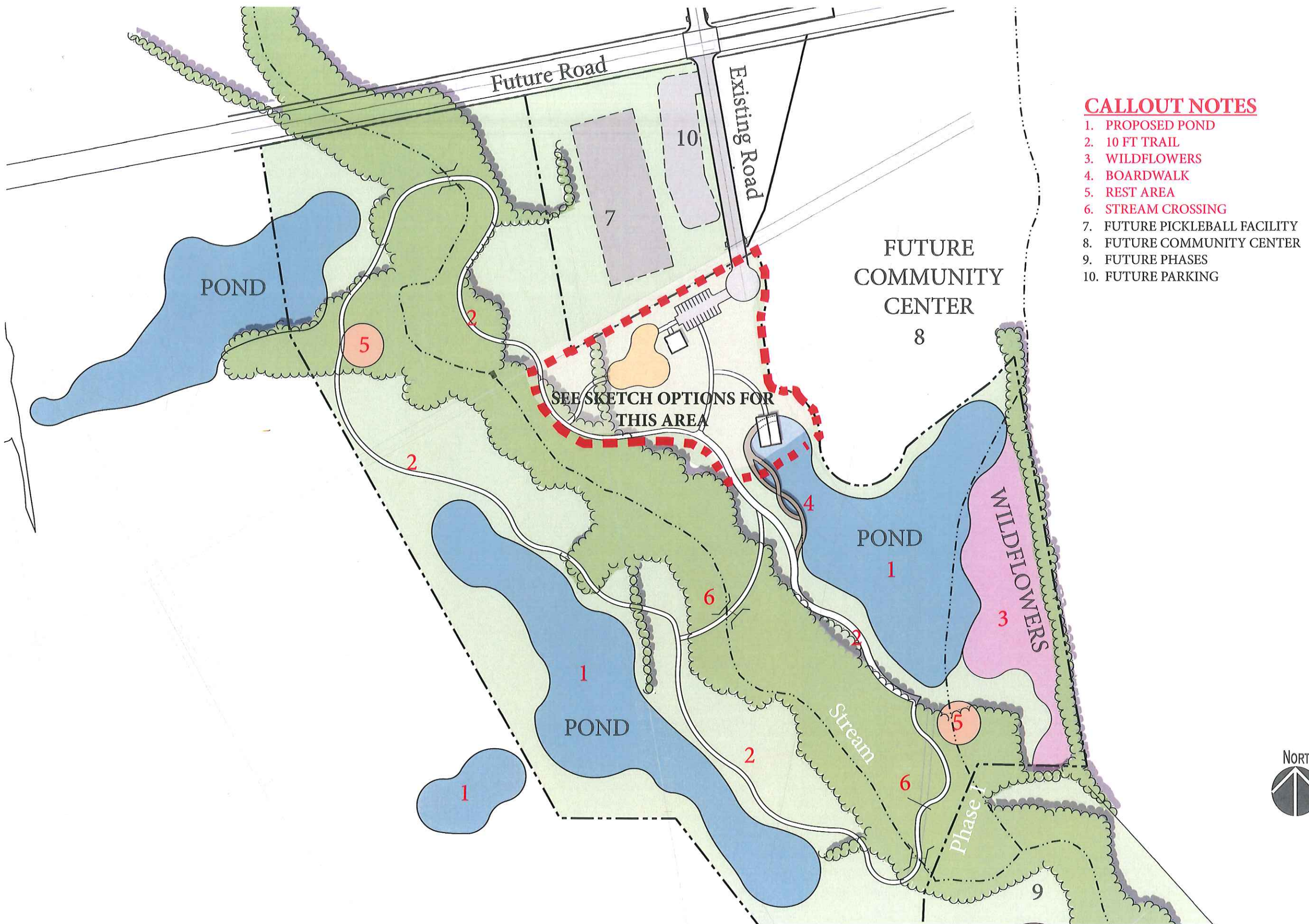
We are excited to finally get this project off the ground and enhance this area of Hohlt Park for all.

BRENHAM FAMILY PARK PHASE I - Preliminary Schedule



Date: December 7, 2022





CALLOUT NOTES

- 1. PROPOSED POND
- 2. 10 FT TRAIL
- 3. WILDFLOWERS
- 4. BOARDWALK
- 5. REST AREA
- 6. STREAM CROSSING
- 7. FUTURE PICKLEBALL FACILITY
- 8. FUTURE COMMUNITY CENTER
- 9. FUTURE PHASES
- 10. FUTURE PARKING



To: Parks and Recreation Advisory Board

From: Dane Rau, Director of Public Works

Subject: Updates on BCDC Funded Items

Date: January 24, 2023

Staff would like to update the Board on BCDC funded items related to Parks, Recreation, and Aquatics. The team has completed all but 1 project from 2021-22. Those are listed in the top section of the following page. A contract with Collier Construction is expected to be signed by meeting time and all indications are that the Hohlt Park Nature Trail Enhancements will be under construction in February of 2023. The Hattie Mae Flowers playground equipment finally arrived and should be completed by meeting date.

For the 2022-23 “New” projects our team is working hard to identify vendors, meet procurement policy and get applicable quotes to move forward. Some of the projects are much more intense such as the Men/Women Locker Room Refurbishment, Play for All Playscape and Turf Fields at Hohlt. Other projects are simpler, and we have already issued purchase and have even completed many of the projects.

The team is excited to enhance the Blue Bell Aquatic Center and City of Brenham Parks System and provide programming for our community through these dedicated funds. We appreciate the support of the Parks and Recreation Advisory Board and BCDC as it makes a huge difference and is noted by all.



Parks and Recreation FY21,22, 23 Budget Requests

2021-22 Pending Items

| Description | Budget Request | Status |
|---|---|--|
| Repaint/Refurbish Iron Bridges (Henderson Park) | \$192,700 | Project 90% Complete. Final Walk-Thru and Payment Soon |
| Bullpen Upgrades (Hohlt Park) | \$30,900 | Completed 11/22 |
| Replace play equipment – Hattie Mae Flowers | \$72,100 | Install Underway |
| Modified Phase II(a) -Therapy Pool Parking lot | \$250,000 | Complete and In-Use |
| Hohlt Park Nature Trail Enhancements | \$239,017 (\$66,400 TP&W Additional) | Construction Begin 2/23, Contract Signed with Collier 1/23 |

2022-23 Items

| Description | Budget Request | Status |
|--|----------------|--|
| Refurbish Men/Women Locker Room -Aquatics | \$208,000 | Engaged BBA Architects |
| Lights for Competition and Therapy Pool | \$31,200 | Completed 12/22 |
| Door Card Reader/Access-Aquatics | \$39,520 | PO Issued 1/23 |
| Update Sound System and Add Displays-Aquatics | \$47,616 | Gaining quotes with Several Vendors |
| Replace Leisure Pool Sand Filter- Aquatics | \$12,480 | Completed 11/22 |
| Replace Touch Pads-Aquatics | \$20,800 | PO Issued 10/22, Expected 3/23 |
| Refurbish Mini-Playscape -Aquatics | \$10,400 | PO Issued 11/22, Vendor Arrive in Feb |
| Refurbish Fiber Perimeter Fence | \$10,400 | Looking at Conducting In-House |
| Sealant on Exterior Brick (Phase II)-Aquatics | \$55,120 | Completed 10/22 |
| Add Aflex Inflatables | \$15,600 | Purchased 10/22, In-Use |
| Refurbish Existing Equipment at Skate Park | \$31,926 | PO Issued 10/22, Install Expected 2/23 |
| Play For All Equipment (Phase 1) -BFP | \$520,000 | Fall of 2023 |
| Add Disc Golf Course-BFP | \$26,000 | Design of Course and Ordering Supplies |
| Movies in the Park | \$4,000 | Summer 2023 |
| Turf Four (4) Softball Fields-Hohlt Park Phase I | \$771,000 | Pushed to Fall 2023 |



MINUTES
CITY OF BRENHAM PARKS AND RECREATION BOARD
October 12, 2022

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, October 12, 2022, beginning at noon at Brenham City Hall – Conference Room 2-A, 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Paula Buls, Delbert Boeker, Tina Henderson, Andrea Fischer, Lee Chalmers and Dusty Robinson

Members Absent:

Jim Baker, Bill Betts, and Ginger Bosse,

City of Brenham Staff Present:

Director of Public Works Dane Rau, Casey Redman, Tammy Jaster, and Kyle Branham

Citizens/Others Present:

Dale Clarke, Burditt; David Lestease, Burditt; J. Shane Howard, Burditt; JC Robinson, Pickleball

Media Present:

Mark Whitehead, KWHI

1. Director Dane Rau called the meeting to order in the absence of Chairman Bill Betts and Vice Chairman Ginger Bosse

2. Citizen/Visitor Comments

There were no citizen comments.

WORK SESSION

3. Discussion Related to Jackson Street Park Master Plan

In 2021-22 BCDC allocated funds to conduct a Master Plan of Jackson St Park. We wanted to take an in-depth look into this older park and look at making enhancements to this park in budget year 2023-24. In the Jackson St Park Plan, we wanted to look at current amenities as well as future amenities that will benefit this park long-term. In early 2022, staff engaged Burditt Consultants to conduct a Master Plan and give us a menu of items to consider when preparing for funding related to enhancements. Staff received that information in May and we would like to share that information with Parks Board. Shane Howard with Burditt Consultants along with his team will be at the meeting to discuss their findings and get input from Parks Board members along with staff.

As with other park improvements we will have to conduct improvements in different phases and prioritize them based off safety, ADA enhancements and overall usage of park amenities.

Burditt Consultants will present the findings along with “ball-park” budget numbers for each improvement. We can then discuss and decide which amenities are planned for Phase 1 in the upcoming funding cycle.

Burditt Consultants met with Parks Staff and walked the park, listening to ideas, usage, and problems and areas of concern. Identified playing fields are good, there are some electrical that needs upgrading as well as restroom facilities need to be upgraded. The current Kitchen/Pavilion area that needs some attention or a better option for usage. Making better use of the trails and possibly expanding. The upper part of the park that is not being utilized, once upon a time it was an archery area, but now isn't used. The Consultants presented an analysis plan and a drawing of some possible suggestions for upgrades/improvements.

High Points touched on: shading, enhancing the trails making them a 6ft trail, electrical, new and additional lighting, better use of the space, drainage & run off issues. Address upgrading the lights, structure ball play, and maybe adding a quite area. Discussion was had on the need for additional Pickleball Courts. Adding the possibility of a pump track. New playgrounds, possibly cover the basketball courts, shade structures around the ball fields to assist with shade for players and parents.

Discussing was had on the option of taking the proposed pump track or the two fields to the right converting them into pickleball courts expanding that need but not taking away from the current usage of the ball fields. Or the option to move the basketball court out onto open of the fields or cover another basketball court to provide that in the community.

There was also discussion of the concern of foot traffic and things that occur in the park that aren't park related and making sure we do not create a space favorable for this type of activity.

Two options were presented along with a breakdown of cost for each item or upgrade. These are options to consider and to look at further.

4. Updates on 2021, 2022, 2023 BCDC Funded Items

Staff would like to update the Board on the 2021, 2022 and 2023 BCDC funded items related to Parks, Recreation, and Aquatics. The team has completed all but 4 projects from 2021-22. Those are listed in the top section of the following page. The Therapy Pool Parking Lot was recently completed and in use for the first time this week. The Bullpen Upgrades and the Hattie Mae Flowers Playground have been issued purchase orders and are awaiting install by the vendors. We will be opening bids on the Hohlt Park Nature Trail Enhancements on October 21st.

For the 2022-23 “New” projects our team is working hard to identify vendors, meet procurement policy and get applicable quotes to move forward. Some of the projects are much more intense such as the Men/Women Locker Room Refurbishment, Play for All Playscape and Turf Fields at Hohlt. Other projects are simpler, and we have already issued purchase order for Lights in the Competition and Therapy Pool and will soon be issuing purchase orders on other items.

The team is excited to enhance the Blue Bell Aquatic Center and City of Brenham Parks System and provide programming for our community through these dedicated funds.

REGULAR SESSION

5. Discuss and Possibly Act Upon the Approval of the Minutes from the August 10, 2022, Regular Meeting

A motion was made by Board Member Lee Chalmers and seconded by Board Member Tina Henderson to approve the minutes from the August 10, 2022 regular meeting.

Director Dane Rau called for a vote. The motion passed with the Board voting as follows:

| | |
|-----------------------------|---------------|
| Board Member Jim Baker | Absent |
| Board Member Bill Betts | Absent |
| Board Member Delbert Boeker | Yes |
| Board Member Ginger Bosse | Absent |
| Board Member Paula Buls | Yes |
| Board Member Lee Chalmers | Yes |
| Board Member Andrea Fischer | Yes |
| Board Member Tina Henderson | Yes |
| Board Member Dusty Robinson | Yes |

6. Parks and Recreation Staff Updates

- Public Works Director Dane Rau updated the Board on staffing changes. Recreation Specialist Crystal Locke has left the city moving into a position with the Texas Parks & Recreations as the Central Grant Liaison so we will continue to work closely with Crystal, but this was a great opportunity for growth for Crystal and allows her some flexibility to work from home and she will continue to live here in the Brenham

community. Tammy Jaster has accepted an additional role with our recreation programs as she wants to continue to grow with the city. Tammy will be the liaison for Parks & Recreation Board.

- Aquatic & Recreation Superintendent Tammy Jaster updated the aquatics and recreation report City of Brenham will be hosting the Central Texas Parks & Recreation Workshop & Rodeo on November 9 & 10. Working with BISD and their Block Party on Oct. 29th. The Brenham BOO Bash is set for Oct. 31st from 530pm – 730pm. Walk with a Doc continuing the 1st Tuesday of each month at the Blinn College Kruse Recreation Center. Updated statistics for the Blue Bell Aquatic Center usage, staffing, maintenance, programs, and usage. Kids gone Fishing is set for October 22nd at 830am.
- Parks Superintendent Casey Redman reported on maintenance updates. Tournaments are wrapping up for the year but already getting requests for the next year. Lots of maintenance on the fields and at the parks during the slower usage time.

7. Adjourn

Director Dane Rau adjourned the meeting.

Dane Rau, Director

ATTEST:

Tammy Jaster, Staff Liaison



To: Parks and Recreation Advisory Board

From: Tammy Jaster, Aquatics & Recreation Superintendent

Subject: 2023 Meeting Dates

Date: February 8, 2023

Meeting Schedule: Every other Month, 2nd Wednesday at Noon.

Below outlines the set meeting dates for 2023.

- February 8, 2023
- April 12, 2023
- June 14, 2023
- August 9, 2023
- October 11, 2023
- December 13, 2023



City of Brenham Blue Bell Aquatic Center

To: Parks and Recreation
From: Tammy Jaster, Aquatic & Recreation Superintendent
Subject: Aquatics
Date: February 8, 2023

Personnel Update

- Hiring Lifeguards – for Spring/Summer 2023

Update on Projects

- Getting spec sheet ready for formal bids for locker rooms
- Got additional quotes for door openers and issued PO for purchase/work.
- Getting quotes for chemical feeds/automated
- Comp pool lights; storage building; all completed.
- Water playscape work to be done in February.
- Touch pads – ordered was told January delivery, just updated to a March delivery.

Pool Usage:

- **Private Party** – booking spring parties with inflatables
- **End of School Pool Parties** – 7 schools currently booked for end of school parties
- **Water Safety Weeks** – 4 schools currently booked, normally 7 schools attend
- **Brenham Swim Club** – Daily 4pm – 5pm
- **Brenham High School** Daily 7am – 8am & 230pm – 330pm
- **Brenham Junior High School** Daily 7am – 8am & 230pm – 330pm
- **Swim Lessons** – Spring classes start Feb. 6th & 9th for 4 weeks
- **Kids Gone Fishin' at the BBAC** – Oct. 22 – 426 participants this year

BISD Swim Teams – started season August 22

- Swim Meets @ Home: December 8; December 15 – BJHS; January 12

LaGrange Swim Team

- 530pm – 730pm
- 2 – 3 days a week

Dolphin Swim Team

- Registration begins March 7
- April should start season – currently working on schedules/calendar
- Afternoons 4-6pm

BBAC Usage

| BBAC USAGE | Oct/Nov/Dec | PARK CENTRAL USAGE (RENTALS) | Oct/Nov/Dec |
|---------------------------------------|-------------|------------------------------|-------------|
| TOTAL VISITS | 8253 | CAROUSEL RIDERS & RENTALS | 0 |
| PASSES SOLD | 99 | FIREMAN'S PARK KITCHEN | 32 |
| PHONE CALLS TO PARK CENTRAL | 788 | FIREMAN'S ROCK ROOM KITCHEN | 15 |
| BRENHAM STATE SUPPORTED LIVING CENTER | 30 | FINKIE PAVILION RENTAL | 0 |
| KRUSE VILLAGE VISITS | 52 | HENDERSON PARK KITCHEN | 12 |
| RENEW ACTIVE VISITS | 137 | AMPHITHEATRE | 1 |
| SILVER SNEAKER VISITS | 546 | ALL SPORTS BUILDING | 23 |
| SILVER & FIT VISITS | 34 | JACKSON STREET PARK KITCHEN | 16 |
| SWIM TEAMS | 3 | | |

Recreation

- **STORYWALK** –New Children’s Book @ ½ mile trail at Fireman’s Park (put out each month)
- **Walk with a DOC** –1st Tuesday of each month at Blinn Kruse Recreation Center @ Noon
 - o Averaging 25 – 30 participants this number is up from 2022 by about 20%
 - o Working with Melissa McCune & Doctors about other incentives to get people out
- **City Guide** –Annual City Guide with 2023 events/dates/information
- **Intro to Pickleball – ages 21+** registration/pre-sign up has started online
 - o Feb. 4
 - o March 4
 - o April 1
- **Pop Up Play Days**
 - o March 11 – Jerry Wilson
 - o May 20 – Jackson Street Park & Blue Bell Aquatic Center – **KIDS to PARKS DAY**
 - o June 23 – Henderson Park – **this one in conjunction with Movie in the Park**
 - o September 30 – Fireman’s Park – **utilizing the Carousel.**
 - o November 11 – Hattie Mae Flowers
- **Bike Rodeo**
 - o April 1
 - o 930am – 1130am
 - o BBAC and B&G Club Parking Lot
 - o Partnership with Boys & Girls Club; Pilot Club; Anchor Club; Baylor Scott & White
- **Movies in the Park**
 - o June 2 – Floats-N-Flicks; Blue Bell Aquatic Center
 - o June 23 – Henderson Park
 - o August 4 – Floats-N-Flicks; Blue Bell Aquatic Center

○ Future Programs & Events

- Fall Hours - Indoor Pools ONLY...
 - Monday - Friday 6am - 1pm & 4pm - 7pm
 - Saturday - 9am - 1pm
 - Sunday - CLOSED
- January 30 - LaGrange swimmers 530pm(1-3 lanes)
- January 31 - LaGrange swimmers 530pm(1-3 lanes)
- February 2 - LaGrange swimmers 530pm(1-3 lanes)
- **February 2 - City Council - Lifesaving Award**
- February 4 - Pool Party with Inflatables 10am - Noon (2 lanes)
- February 4 - Inservice Training 130pm
- February 4 - Pickleball Clinic - Jackson Street Park 2:30pm
- February 6 - Water Babies 5pm; Swim Lessons 530pm
- February 7 - Walk with a DOC - Noon @ Kruse Recreation Center, Blinn
- **February 8 - Parks Board meeting Noon, City Hall**
- February 9 - Water Babies 5pm; Swim Lessons 530pm
- February 13 - Water Babies 5pm; Swim Lessons 530pm
- February 16 - Water Babies 5pm; Swim Lessons 530pm
- February 18 - 20 - Lifeguard Training
- February 20 - Water Babies 5pm; Swim Lessons 530pm
- February 23 - Water Babies 5pm; Swim Lessons 530pm
- February 23 - Inservice Training 330pm



Memo

To: Parks and Recreation Advisory Board Members

From: Casey Redman, Parks Superintendent

Date: February 8th, 2023

Re: Park Maintenance

-
- Replacing bleacher boards at Firemans Field. Painting complete.
 - All Sports Building interior completely repainted. Exterior windows and doors as well
 - Phase II of Hohlt canopy pole repainting complete
 - Hohlt bridge timber replacement ongoing
 - All Sports Building front deck was stained by local Woodmen of the World group who donated their time and materials
 - Hosted the TRAPS Maintenance Rodeo
 - 8 more dead/dying trees being removed from Henderson (7) and Firemans (1)
 - Phase I of the Hohlt softball field bullpen upgrades complete
 - Large dead tree removed from nature trail at Hohlt





