

NOTICE OF A REGULAR MEETING BRENHAM PLANNING AND ZONING COMMISSION MONDAY, MARCH 22, 2021 AT 5:15 PM SECOND FLOOR CITY HALL BUILDING COUNCIL CHAMBERS 200 W. VULCAN STREET BRENHAM, TEXAS

1. Call Meeting to Order

2. Public Comments

[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.]

3. Reports and Announcements

CONSENT AGENDA

4. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that the Commission may act on with one single vote. A Commissioner may pull any item from the Consent Agenda in order that the Commission discuss and act upon it individually as part of the Regular Agenda.

- 4-a. Minutes from the February 26, 2021 Planning and Zoning Commission Meeting.
- 4-b. Case No. P-21-003: Preliminary Plat of the Vintage Farms Subdivision, Phases V-VIII, containing 175 residential lots, 16.50-acres to be dedicated as common area including a 4.20-acres lake/retention pond, being a total of 52.428 acres out of the Phillip Coe Survey, A-31 in Brenham, Washington County, Texas.
- 4-d. Case No. P-21-004: Final Plat of the Vintage Farms Subdivision, Phase V, containing 63 Lots in Blocks 1-4, and 5 Common Areas, being 15.946 acres out of the Phillip Coe Survey, A-31 in Brenham, Washington County, Texas.

REGULAR AGENDA

- 5. Public Hearing, Discussion and Possible Action on Case No. P-21-007: A request by MC Property Holdings, LLC / Dara Childs for approval of a Residential Replat of Lot 7A, Block F of the HH Drumm's Dixie Addition to create Lot 7B, Lot 7C, and 7D, being 0.24-acres, 0.20acres, and 0.20-acres of land, respectively, for a total of 0.64-acres, currently addressed as 303 Hampshire Drive, and further described as part of the Phillip Coe Survey, A-31, in Brenham, Washington County, Texas.
- 6. Adjourn

CERTIFICATION

I certify that a copy of the March 22, 2021, agenda of items to be considered by the Planning & Zoning Commission was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on March 19, 2021 at 9:30 AM.

Kim Hodde

Kim Hodde

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the Planning and Zoning Commission was removed by me from the City Hall bulletin board on the _____ day of _____ , 2021 at _____.

Signature

Title

CITY OF BRENHAM PLANNING AND ZONING COMMISSION MINUTES February 26, 2021

The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.

A regular meeting of the Brenham Planning and Zoning Commission was held on February 26, 2021 at 12:00 Noon in the Brenham Municipal Building, City Council Chambers, at 200 West Vulcan Street, Brenham, Texas.

<u>Commissioners present:</u> Dr. Deanna Alfred, Vice Chair Christ Cangelosi Artis Edwards, Jr. Calvin Kossie Cayte Neil Marcus Wamble

<u>Commissioners absent:</u> M. Keith Behrens, Chair (excused)

<u>Staff present:</u> Stephanie Doland, Development Services Director Shauna Laauwe, Project Planner Kim Hodde, Planning Technician

<u>Citizens present:</u> None

1. Call Meeting to Order

Vice Chairman Alfred called the meeting to order at 12:00 noon with a quorum of six (6) Commissioners present.

2. Public Comments

There were no public comments.

3. Reports and Announcements

Stephanie Doland welcomed Chris Cangelosi to the Planning and Zoning Commission.

CONSENT AGENDA

4. Statutory Consent Agenda

The Statutory Agenda includes non-controversial and routine items that the Commission may act on with one single vote. A Commissioner may pull any item from the Consent Agenda in order that the Commission discuss and act upon it individually as part of the Regular Agenda.

4-a. Minutes from the December 21, 2020 Planning and Zoning Commission Meeting.

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- 4-b. Case No. P-21-001: Replat of Lot 2 of the Market Square Brenham Subdivision to create Lot 2A and Lot 3 on approximately 49.419 acres currently addressed as 2410 S. Market Street in Brenham, Washington County, Texas.
- 4-c. Case No. P-21-002: Final Plat of the Liberty Village Subdivision, Phase Two, consisting of 96 Lots in Blocks 8-10, and Common Areas 4-5, formally platting 23.317 acres of land formerly dedicated as Reserve "A" of the Liberty Village Subdivision, Phase 1, and establishing Reserve "B" being 24.471 acres of land out of the Phillip Coe Survey, A-31 and the Arrabella Harrington Survey, A-55 in Brenham, Washington County, Texas.

Vice Chairman Alfred called for a motion for the statutory consent agenda. A motion was made by Commissioner Wamble and seconded by Commissioner Kossie to approve the Statutory Consent Agenda, as presented. The motion carried unanimously.

REGULAR SESSION

5. Election of a Chair, Vice Chair, Secretary and Deputy Secretary for the Planning and Zoning Commission for 2021.

Kim Hodde noted that it is not necessary to have a Deputy Secretary so the election will just be for Chair, Vice Chair and Secretary. She further noted that although Keith Behrens is not in attendance, he consented to serve as Chair for another year, if elected.

A motion was made by Commissioner Wamble and seconded by Commissioner Cangelosi to elect the following persons as officers for the Planning and Zoning Commission for 2021:

Chair:	M. Keith Behrens
Vice Chair:	Deanna Alfred
Secretary:	Calvin Kossie

The motion carried unanimously. Vice Chair Alfred urged the remaining Commission members to consider service as an officer in the future.

6. Adjourn.

A motion was made by Commissioner Edwards and seconded by Commissioner Neil to adjourn the meeting at 12:07 pm. The motion carried unanimously.

The City of Brenham appreciates the participation of our citizens, and the role of the Planning and Zoning Commissioners in this decision-making process.

Certification of Meeting Minutes:

Planning and Zoning Commission

<u>M. Keith Behrens</u> Chair March 22, 2021 Meeting Date

Kim Hodde Staff Secretary March 22, 2021 Meeting Date

Attest

City of Brenham Planning and Zoning Commission Staff Report March 22, 2021



CASE P-21-003

PRELIMINARY PLAT: Vintage Farms Subdivision, Phase V

PLAT TITLE:	Vintage Farms Subdivision, Phase V CITY/ETJ: City Limits
PLAT TYPE:	Preliminary Plat
OWNER/APPLICANT:	Ranier & Son Development Company (Stylecraft Builders, Inc.) / McClure & Browne - Jeffrey Robertson
LOT AREA /LOCATION:	52.428 acres located generally west along Dixie Road / US Highway 36 North
LEGAL DESCRIPTION:	52.428-acre tract of Phillip Coe Survey, A-31
ZONING DISTRICT	Planned Development District (O-20-028) / Residential
EXISTING USE:	Vacant land
COMP PLAN FUTURE LAND USE:	Mixture of Single Family and Multi-Family
REQUEST:	A request for approval of a Preliminary Plat of the 52.428-acre tract of the Phillip Coe Survey, A-31, to create Vintage Farms Subdivision, Phases V-VIII consisting of 52.428 acres of land and to create 175 residential lots, 16.50-acres of common area including a 4.20 acre lake/retention pond, along with corresponding right-of-way and easements, in the City of Brenham, Washington County, Texas.

BACKGROUND:

On October 23, 2017, the Planning and Zoning Commission approved the Preliminary Plat for the Vintage Farms Subdivision, Phases I, II and III.

On November 27, 2017, the Commission approved the Final Plat creating Vintage Farms Subdivision, Phase I. The Final Plat for Phase I included platting of 102 residential lots and Reserves A-F.

On June 24, 2019, the Planning and Zoning Commission approved the Final Plat creating Vintage Farms Subdivision, Phase II. The Final Plat for Phase II included platting of 52 residential lots and corresponding right-of-way and easements.

On February 24, 2020, the Planning and Zoning Commission approved the Final Plat creating Vintage Farms Townhomes. The Final Plat for Vintage Farms Townhomes consisted of 13.711 acres of land and included platting of 57 residential townhome lots and corresponding right-of-way and easements.

On October 26, 2020, the Planning and Zoning Commission approved the Final Plat creating Vintage Farms Subdivision, Phase III. The Final Plat for Phase III included platting 44 residential lots, a Reserve "G", common areas, and corresponding right-of-way and easements.

On November 19, 2020, The City Council approved The Lakes PD (O-20-028) that added approximately 52.428 acres of land to the Vintage Farms Subdivision. The proposed preliminary plat includes the subdivision street, lot and detention areas for the 52.428 acre addition of the Vintage Farms subdivision.

CURRENT REQUEST:

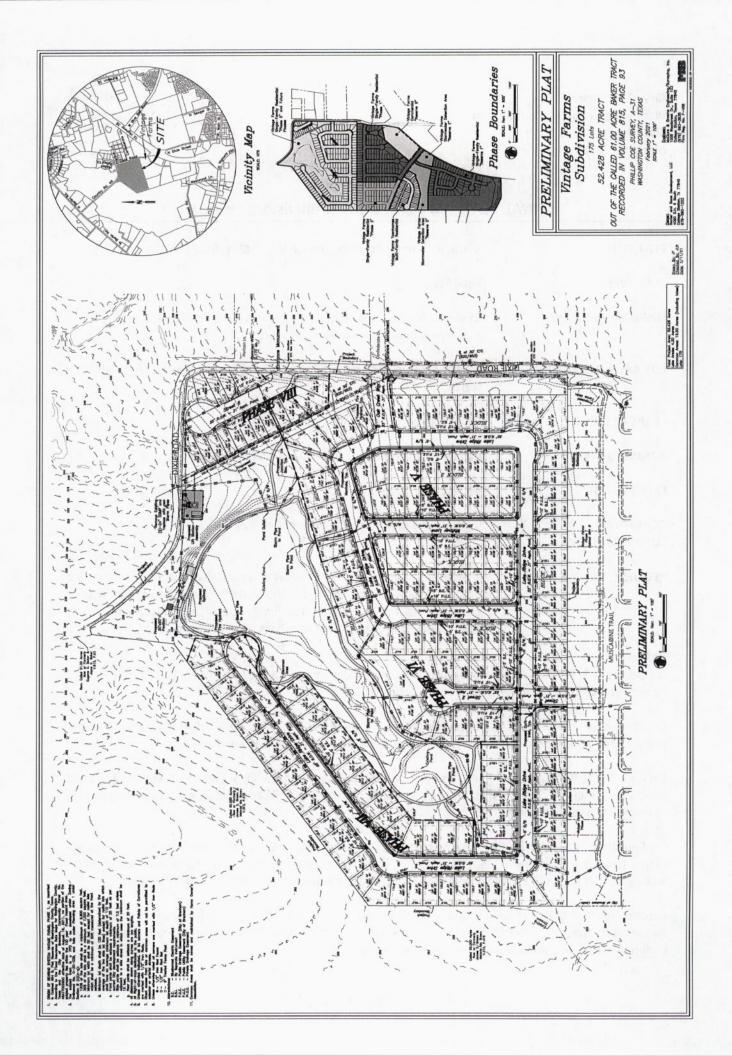
This is the first plat request from the 52.428 acre Planned Development District approved by Ordinance No. O-20-028 on November 19, 2020. Ranier & Son Development Company (also known as Stylecraft Builders) requests approval of a Preliminary Plat of the 52.428-acre tract of the Phillip Coe Survey, A-31, to create Vintage Farms Subdivision, Phase V-VIII consisting of 52.428 acres of land and the creation of 175 residential lots, a lake common area consisting of 4.20-acres, common areas (including lake) of 16.50-acres, along with corresponding right-of-way and easements. The proposed plat meets all applicable standards of the Planned Development District.

STAFF RECOMMENDATION:

Development Services and Engineering have reviewed this proposed Preliminary Plat for compliance with applicable City of Brenham regulations and ordinances and recommends **approval** of this plat as presented.

EXHIBITS:

A. Proposed Preliminary Plat



City of Brenham Planning and Zoning Commission Staff Report March 22, 2021



CASE P-21-004 FINAL PLAT: Vintage Farms Subdivision, Phase V

PLAT TITLE:	Vintage Farms Subdivision, Phase V CITY/ETJ: City Limits
PLAT TYPE:	Final Plat
OWNER/APPLICANT:	Ranier & Son Development Company (Stylecraft Builders, Inc.) / McClure & Browne - Jeffrey Robertson
LOT AREA /LOCATION:	15.946 acres located generally west along Dixie Road / US Highway 36 North
LEGAL DESCRIPTION:	52.428-acre tract of Phillip Coe Survey, A-31
ZONING DISTRICT	Planned Development District (O-20-028) / Residential
EXISTING USE:	Vacant land
COMP PLAN FUTURE LAND USE:	Mixture of Single Family and Multi-Family
REQUEST:	A request for approval of a Final Plat of a portion of the 52.428-acre tract of the Phillip Coe Survey, A-31, to create Vintage Farms Subdivision, Phase V consisting of 15.946 acres along with corresponding right-of-way and easements, in the City of Brenham, Washington County, Texas.

BACKGROUND:

On October 23, 2017, the Planning and Zoning Commission approved the Preliminary Plat for the Vintage Farms Subdivision, Phases I, II and III.

On November 27, 2017, the Commission approved the Final Plat creating Vintage Farms Subdivision, Phase I. The Final Plat for Phase I included platting of 102 residential lots and Reserves A-F.

On June 24, 2019, the Planning and Zoning Commission approved the Final Plat creating Vintage Farms Subdivision, Phase II. The Final Plat for Phase II included platting of 52 residential lots and corresponding right-of-way and easements.

On February 24, 2020, the Planning and Zoning Commission approved the Final Plat creating Vintage Farms Townhomes. The Final Plat for Vintage Farms Townhomes consisted of 13.711 acres of land and included platting of 57 residential townhome lots and corresponding right-of-way and easements.

On October 26, 2020, the Planning and Zoning Commission approved the Final Plat creating Vintage Farms Subdivision, Phase III. The Final Plat for Phase III included platting 44 residential lots, a Reserve "G", common areas, and corresponding right-of-way and easements.

On November 19, 2020, The City Council approved The Lakes PD (O-20-028) that added approximately 52.428 acres of land to the Vintage Farms Subdivision.

CURRENT REQUEST:

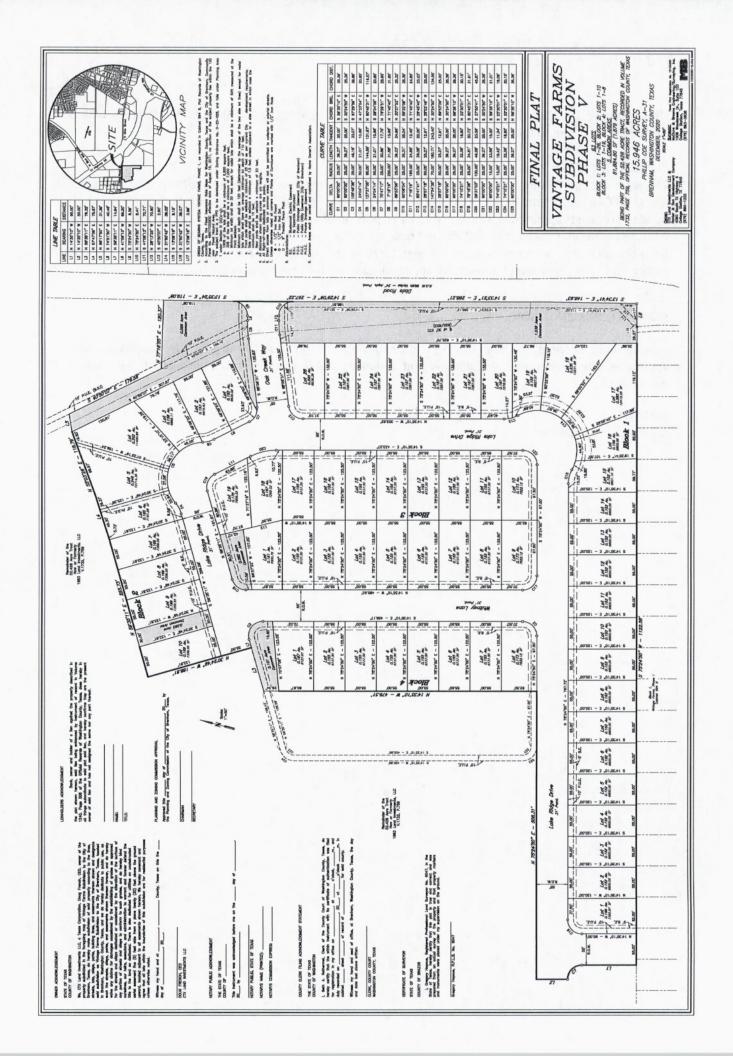
This is the first plat request within the 52.428 acre Planned Development District approved by Ordinance No. O-20-028 on November 19, 2020. Ranier & Son Development Company (also known as Stylecraft Builders) requests approval of a Final Plat to plat a portion of a 52.428-acre tract of the Phillip Coe Survey, A-31, to create Vintage Farms Subdivision, Phase V consisting of 15.946 acres of land and the creation of 63 residential lots, 5 common areas totaling 1.879-acres, along with corresponding right-of-way and easements. The proposed plat meets all applicable standards of the Planned Development District.

STAFF RECOMMENDATION:

Development Services and Engineering have reviewed this proposed Final Plat for compliance with applicable City of Brenham regulations and ordinances and recommends **approval** of this plat as presented.

EXHIBITS:

A. Proposed Final Plat



City of Brenham Planning and Zoning Commission Staff Report March 22, 2021



CASE P-21-007

REPLAT: LOT 7A, BLOCK F OF THE HH DRUMM'S DIXIE ADDITION TO CREATE LOTS 7B, 7C, AND 7D

PLAT TITLE:	Replat of Lot 7A, Block F of HH Drumm's Dixie Addition CITY/ETJ: City Limits into Lot 7B, Lot 7C and Lot 7D
PLAT TYPE:	Residential Replat
OWNER:	MC Property Holdings, LLC / Dara Childs
APPLICANT/AGENT:	A-Survey, Inc., Ron Bryant
LOT AREA /LOCATION:	0.64-acres / 303 Hampshire Drive
PROPOSED LEGAL DESCRIPTION:	Lot 7B, Lot 7C and Lot 7D, Block F of the HH Drumm's Dixie Addition in Brenham, Washington County, Texas
ZONING DISTRICT	R-1, Single Family Residential District
EXISTING USE:	Residential / vacant land
COMP PLAN FUTURE LAND USE:	Single Family Residential

REQUEST: A request by MC Property Holdings, LLC / Dara Childs for approval of a residential Replat of Lot 7A, Block F of the HH Drumm's Dixie Addition to create Lot 7B, Lot 7C and Lot 7D, being 0.235-acres, .203-acres, and 0.20-acres of land, respectively, currently addressed as 303 Hampshire Drive, and further described as part of the Phillip Coe Survey, A-31, in Brenham, Washington County, Texas.

BACKGROUND:

The subject property, identified as Lot 7A, Block F of the HH Drumm's Dixie Addition, is owned by MC Property Holdings, LLC / Dara Childs. The existing lot is vacant and is addressed as 303 Hampshire Drive. The property owner would like to subdivide this property into three (3) individual lots for single-family residential development. Lot 7B is proposed to contain 0.235-acres of land, Lot 7C is proposed to contain 0.203-acres of land, and Lot 7D is proposed to contain 0.20-acres of land. The plat also includes the dedication of a 10-foot public utility easement along the rear of the property for access to an existing overhead electric line.

STAFF RECOMMENDATION:

Development Services staff and Engineering have reviewed the proposed residential Replat for compliance the City of Brenham's regulations and ordinances and **recommends approval** of the proposed residential Replat.

EXHIBITS:

A. Proposed residential Replat

