

NOTICE OF A MEETING TOURISM ADVISORY BOARD THURSDAY, JULY 21, 2022, AT 9:00 AM MORRISS HALL, THE BARNHILL CENTER 106 S DOUGLAS BRENHAM, TEXAS

1. Call Meeting to Order

2. Public Comments

[At this time, anyone will be allowed to speak on any matter concerning this Board that is not on the agenda, for a length of time not to exceed three minutes. No Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with the law.]

REGULAR SESSION

- 3. Discuss and Possibly Act Approval of Minutes from April 18, 2022, Board Training Meeting
- 4. Discuss and Possibly Act Approval of Minutes from April 21, 2022, Board Meeting

WORK SESSION

- 5. Consider Timeline for 2023 Tourism Grants
- 6. Committee Updates
- 7. Report on Hotel Occupancy Tax Collections
- 8. Visit Brenham DMO Q3 Report
- 9. Administrative Report
- 10. Adjourn

CERTIFICATION

I certify that a copy of the July 21, 2022, agenda of items to be considered by the Tourism Advisory Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, July 15, 2022, at

Nancy Joiner Tourism and Marketing Coordinator

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7200 for assistance.

I certify that the attached notice and agenda of items to be considered by the Tourism Advisory Board was removed by me from the City Hall bulletin board on the _____ day of _____, 2022 at _____.

Signature

Title

TOURISM ADVISORY BOARD MINUTES

A meeting of the City of Brenham's Tourism Advisory Board was held on Monday, April 18, 2022, beginning at 5:15 p.m. in the Brenham City Hall, Conference Room 2A, at 200 W. Vulcan Street, Brenham, Texas.

<u>Board Members present:</u> Scott Atwood – Chair James Pharaon – Vice Chair Jean Shoup Stacey Walters Harrison Williams

Board Members absent: Jenny Van Dorf Commissioner Kirk Hanath

City of Brenham Staff present:

Tourism and Marketing Director Jennifer Eckermann, Tourism and Marketing Coordinator Nancy Joiner, and City Secretary Jeana Bellinger.

1. Call Meeting to Order

Chairman Scott Atwood called the meeting to order.

2. Public Comments

None were present.

WORK SESSION

3. Presentation and Training on the City of Brenham's Policies and Procedures for Advisory Boards and Commissions to Include, but Not Be Limited to, Board Meeting Procedures and Requirements, Roberts Rules of Order and Parliamentary Procedure, Conflicts of Interests, the Texas Open Meetings Act, and the Texas Public Information Act

City Secretary Jeana Bellinger presented this training.

- Policy and Procedures for Boards and Commissions Effective January 1, 2022
- Texas Open Meetings Act
- The Basics of Parliamentary Procedure commonly known as "Roberts Rules of Order"
- Conflict of Interest

- The Basics of Public Information
- 4. Adjourn

Scott Atwood Board Chair

ATTEST:

Nancy Joiner Tourism & Marketing Coordinator Date

Date

TOURISM ADVISORY BOARD MINUTES

A regular meeting of the City of Brenham's Tourism Advisory Board was held on Thursday, April 21, 2022, beginning at 9:00 a.m. in The Barnhill Center, Morriss Hall in the Schulte Room, 106 Douglas Street, Brenham, Texas

Board Members present: Scott Atwood Kirk Hanath James Pharaon Jean Shoup Stacey Walters Harrison Williams

Board Member absent: Jenny Van Dorf

Vist Brenham Team present:

Director of Tourism and Marketing Jennifer Eckermann; Main Street Coordinator Kathrine Briscoe; Tourism and Marketing Coordinator Nancy Joiner; Alex Dill, The Barnhill Center; Hannah Mertz, Group Sales with Visit Brenham; Natalie Lange, and Melinda Faubion.

<u>Visit Brenham Team absent:</u> Lu Hollander with Visit Brenham

Media Present: none

1. Call Meeting to Order

Chairman Scott Atwood called the meeting to order.

2. Public Comments

There were no public comments.

REGULAR SESSION

3. Discuss and Possibly Act Upon Upon Approval of Minutes from January 20, 2022, Board Meeting

A motion was made by Boardmember Shoup and seconded by Boardmember Hanath to approve the minutes from January 20, 2022, Board Meeting.

Chair Scott Atwood called for a vote. The motion passed with voting as follows:

Scott Atwood	Yes
Kirk Hanath	Yes

James PharaonYesJean ShoupYesJenny Van DorfAbsentStacey WaltersYesHarrison WilliamsYes

WORK SESSION

4. Committee Reports to Include:

- Texas Music Friendly Scott Atwood gave an update on the meeting of the Texas Music Friendly committee. This committee helps support Visit Brenham staff to keep the database up to date on current venues and musicians, supports weekly music events on KWHI, the What's Happening flyer, and would like to host a local legends concert at the Barnhill.
 - New Ideas were to help new venues with what local artists may need to play in their venue and possibly give them incentives
- Marketing Committee Jennifer Eckermann presented this item. Tourism strategies were discussed including our strengths, weaknesses, and our growth. We talked about short-term rentals and how we should start taking a look at this so it doesn't become a problem. Travel Texas received money from the government, so we were able to apply to place ads in Texas Travel. Our digital market is up 60% and print ads are up 40%. Jennifer Eckermann gave an overview of the Madden report, Hotel Occupancy Tax, and applications for tourism grants begin on April 25, 2022. We are talking with Unity Theatre to see how we can help promote them.
- **Expo Committee** Harrison Williams reported that they are still evaluating who will serve on this committee. They visited the major shows like Houston, Fort Worth, and San Antonio to see how the Expo can accommodate cattle shows. The Expo is busy and could use another barn. They are looking at possible fee changes and these changes have not taken place since 2016.
- Eligibility and Funding Committee Update This committee will meet on May 20, 2022, to evaluate the Tourism Grant Applications and then will send them to the Grant Eligibility Committee for review.

5. Visit Brenham DMO Q2 Report

Jennifer Eckerman, Director of Tourism and Marketing gave this report. Her report included Website numbers that have been viewed, Book Direct, "Happenings This Week" page, Sunday Funday, our social media posts, the digital marketing ads, bonus media/advertorial, the e-newsletters, The Barnhill Center rentals, and entertainment, group sales, Datafy visitor analytics, updates, and what upcoming events that will be happening.

6. Adjourn

With no further business, Scott Atwood adjourned the meeting at 10:45 am.

Scott Atwood Board Chair Date

ATTEST:

Nancy Joiner Tourism & Marketing Coordinator

Date

Proposed Dates for 2023 HOT Funding:

2023 Hotel Occupancy Tax Funding

Events/programs/projects occurring January 2023 -June 2023 (Round 1); and from July 2023 – to December 2023 (Round 2)

	Round 1 for 2023	Round 2 for 2023
Application Packet Available	October 31, 2022	May 1, 2023
Online		
Application Due	November 18, 2022	May 19, 2023
Eligibility Committee Review	November 29	May 22 – May 24, 2023
(will include 2022 Post E/P/P		
Report Review, if applicable)		
Funding Committee Review	December 5, 2022	May 30 – June 2, 2023
Commissioners Court	December 13, 2022	June 6, 2023
Consideration		
Tourism Grant Award	December 19-21, 2022	June 13-14, 2023
Notifications and Funding		

Post Event/Program/Project (E/P/P) Reports are due within 60 days of each funded event.



AGENDA ITEM 6

To:	Tourism Advisory Board
From:	Kathrine Briscoe, Partner & Visitor Experience Manager
Subject:	Quarterly Texas Music Friendly Committee Report
Date:	July 15, 2022

The Texas Music Friendly Committee did not have a meeting this quarter but is working towards specific goals for the next meeting.

One of these goals includes creating a subcommittee to help with specific projects. With more businesses opening that have a live music element, Rob Moorman came up with the idea of being involved in a venue's process before opening. This would give prospective venue operators a musician/performer's perspective of what would be helpful to provide on stages. The subcommittee will be the individuals involved in this process, and the first business owner we will work with is Doug Peck and the Green Grain Event Space. These meetings with the business owners could lead to a grant if they are open to the needs of performers from the suggestions shared with them.

Starting in August, Scott Hughes will no longer be the one organizing Washington County Live. I will gather the information and get it to the radio station and Banner.

I am set to meet with Chip Adams, the Community Relations & Outreach Specialist with the Texas Music Office, at the end of this month.

The database for Brenham was sent to the TMF Committee for input and has been updated.

5-0-			J
Organization	Request	Purpose Of Funding	Award
Brenham Heritage Museum	\$12,500.00	Phase 1 Permanent Exhibits	\$1,250.00
Texas Cotton Gin Museum	\$3,200.00	Information Brochures	\$3,000.00
Unity Theatre Company	\$6,150.00	2022-2023 Season	\$5,000.00
Washington On The Brazos	\$2,000.00	Juneteenth Heritage Program	\$1,700.00
Chappell Hill Chamber of Commerce	\$2,000.00	Independence Day Prade	\$1,000.00
Washington On The Brazos	\$2,000.00	Candelelight Christmas	\$1,900.00
Texas Arts and Music Festival	\$27,000.00	The Art and Music Festival	\$5,000.00
Chappell Hill Chamber of Commerce	\$1,000.00	Trick or Treat on Main	\$0.00
Chappell Hill Chamber of Commerce	\$1,500.00	Airing of the Quilts	\$1,050.00
Chappell Hill Historical Society	\$5,000.00	Scarecrow Festival	\$3,000.00
Chappell Hill Chamber of Commerce	\$1,500.00	Wine and Cheese Crawl	\$0.00
TOTAL	\$63,850.00		\$22,900.00



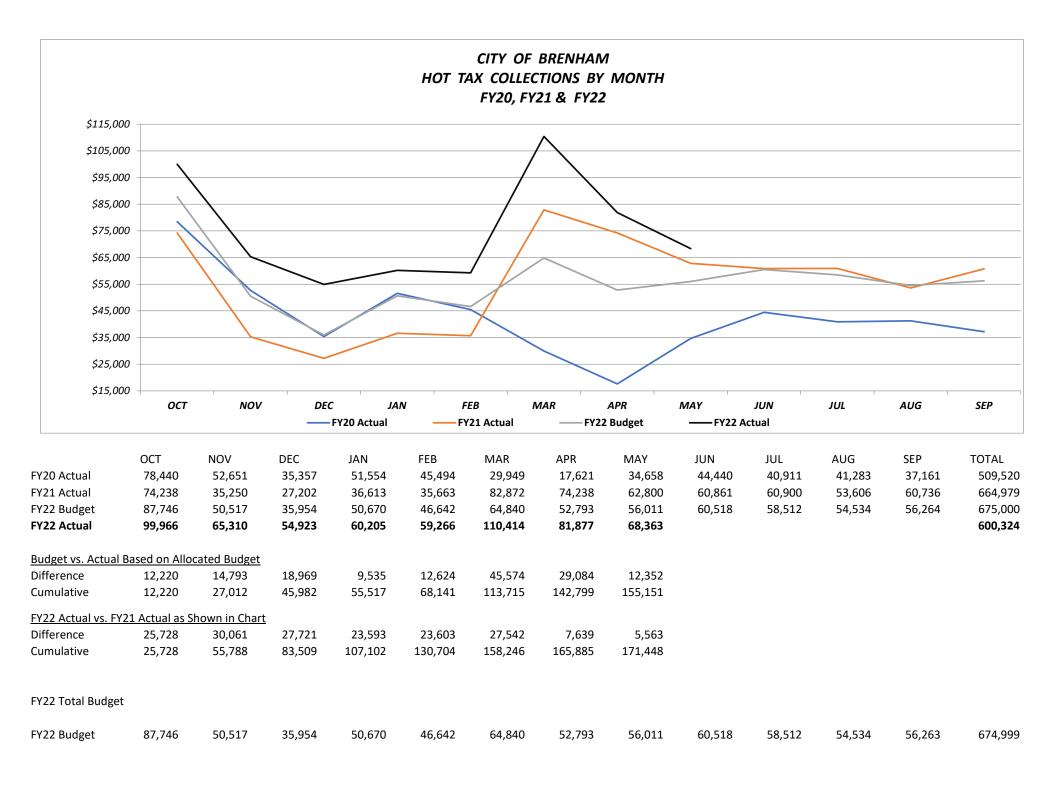
AGENDA ITEM 7

To:	Tourism Advisory Board
From:	Jennifer Eckermann, Tourism & Marketing Director
Subject:	HOT Collections Update
Date:	July 18, 2022

Included in your packet is an update of the City of Brenham HOT Collections through May.

Collections have outperformed the budget each month this year.

As we look to the next fiscal year, our optimism for 2023 is mixed with a dash of reality. The City of Brenham is being conservative in budgeting with signs of a looming recession. Still, it supports a strong tourism budget to continue our work to promote Brenham/Washington County as a destination for visitors.



Visit Brenham Q3 Report

Presented to: Tourism Advisory Board July 21, 2022



1

- Tourism & Marketing Report

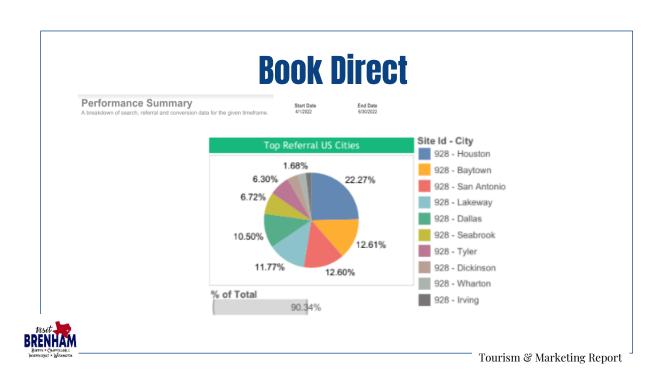
Visit Brenham/WC Website

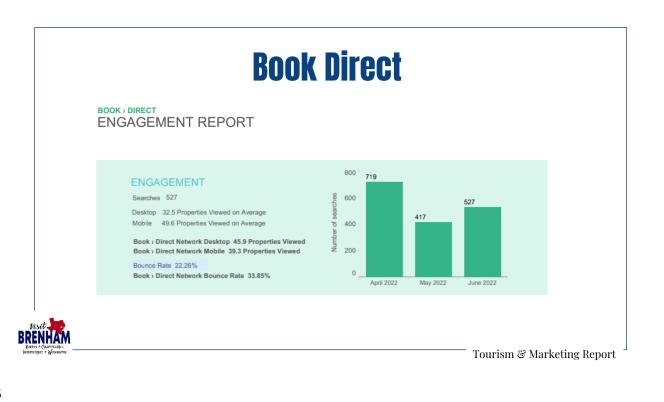
	Total Page Views 2022 / 2021	Unique Page Views 2022 / 2021
April	136,753 / 166,929	109,465 / 132,285
Мау	73,402 / 71,515	59,189 / 57,153
June	83,992 / 77,638	68,760 / 61,799
Q3 TOTALS	294,147 / 316,082	237,414 / 251,237

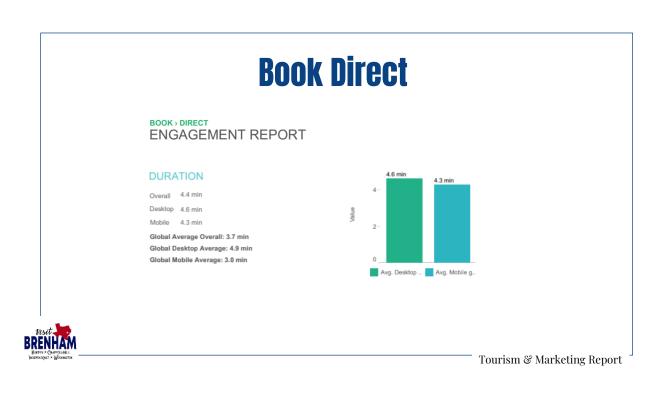


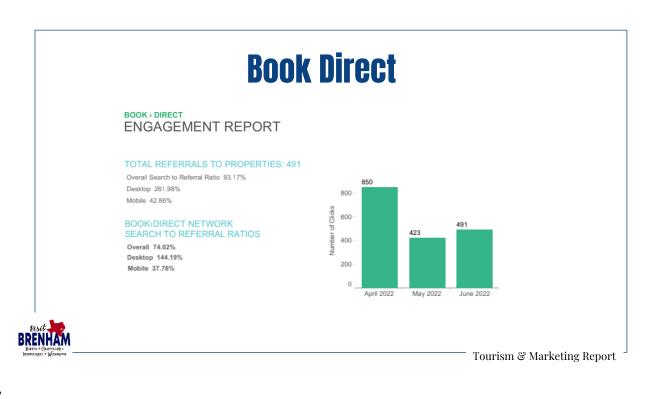
	First	Second	Third
April	Wildflower Watch 27,001	Sunday Funday 12,073	Wildflower Map 10,365
Мау	Sunday Funday	Ice Cream Blog	Homepage
	10,526	7,008	6,795
June	Ice Cream Blog	Homepage	Calendar
	19,281	12,044	3,642

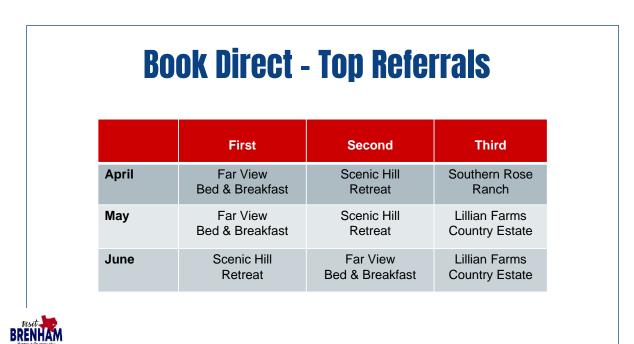






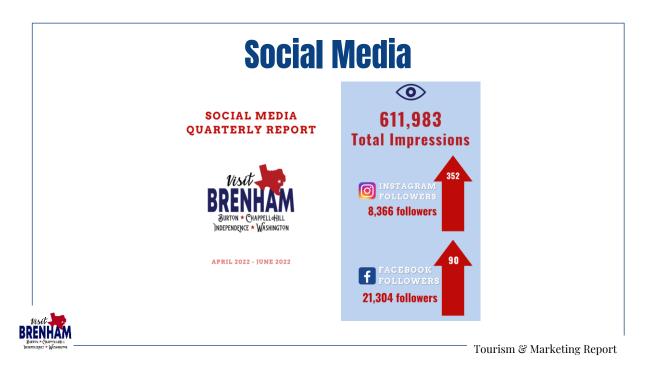






	April 2022 / 2021	May 2022 / 2021	June 2022 / 2021	Q3 TOTALS 2022 / 2021
Walk-Ins	1,299 /1,475	434 / 499	442 / 502	2,175 / 2,476
Visitor Guides Mailed	269 / 319	286 / 235	248 / 135	803 / 689
Online Views /Unique Views	337 / 314	158 / 154	235 / 218	601 / 561





11





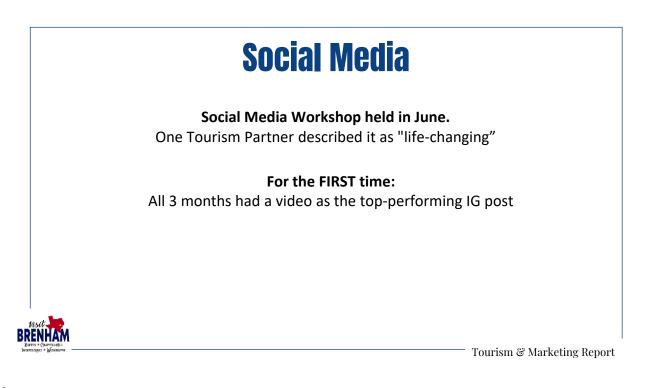




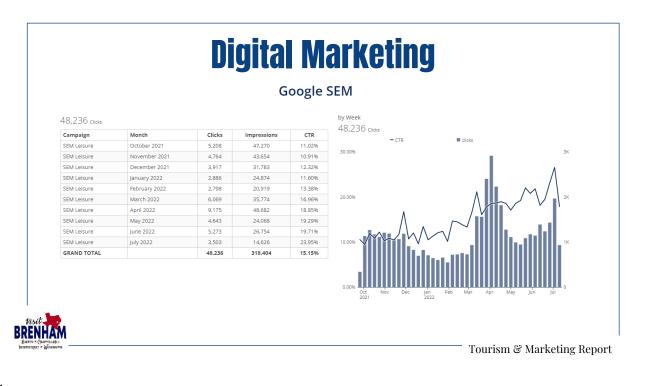


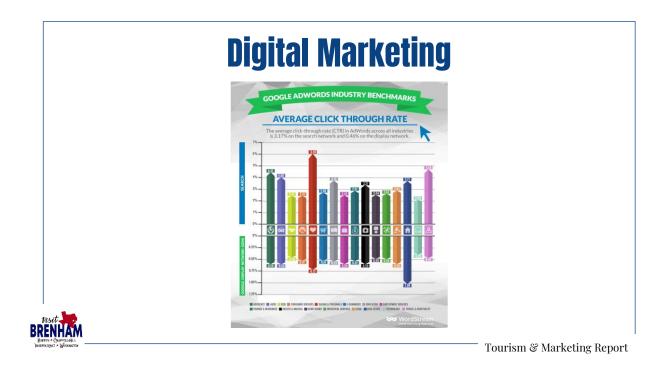






BARTS - CANA		Paid Media Perfo Brenham/Washingt		Voyage
	Progress	Campaign	Last Month	This Month
		Total Clicks 48,236	Total Clicks 5,273	Total Clicks 3,503
Google SEM	Goal 39.000 48,236 Clicks	Average CTR 15.15%	Average CTR 19.71%	Average CTR 23.95%
	Clicis	Uter Conversions 1,228 (VG Signup, et/evoletier Signup, etc.)	Uter Conversions 151 (VG Signup, et/evolution Signup, etc.)	User Conversions 68 (VG Signup, etVewsletter Signup, etc.)
		Total Impressions 8,806,735	Last Month Impressions 1,124,918	This Month Impressions
Responsive Display	Goal 8,571,000 8,806,735	Total Clicks 91,049	Last Month Clicks 15,796	This Month Clicks 14,959
	Impressions	Average CTR 1.03%	Last Month CTR	This Month CTR 1.39%
Distance		Total Clicks 18,106	Last Month Clicks 2,415	This Month Clicks 1,085
Pinterest	18,106	Total Engagements 12,059	Last Month Engagements 525	This Month Engagements













25

Bonus Media/Advertorial





FOX 7 - Austin Travels interviewed about travel to Brenham AustinTravels.com



HOUSTON - It's spring and the wildflowers are here.

If you're crazy about those beautiful blooms, from bluebonnets to Indiana paintbrush and more, visiting the locations below will be fun for the whole family. This list includes seven places around Texas that have a number of attractions that go beyond the blooms, from views to flower-infused products for sale.

Rose Emporium, Brenham, Texas

These show gardens offer a stunning display of heirloom roses, perennials, succulents, herbs and wildflowers. The Antique Rose Emporium gardens are the site of the annual Festival of Roses each fall and in 2012 the site was designated a Hall of Fame Garden by the Great Rosarians of the World, Plants and garden supplies are available for purchase.

KPRC-TV Flower Fields in Texas excerpt; also appeared on KBTX, KPLX, KTRK, KCEN

Tourism & Marketing Report





April	E-Newsletter				
	Мау	June			
Sent/ 9477 / Successful 8661	9689 / 8853	9891 / 9041			
Open Rate* 40.2%	39.5%	34.3%			
Click Rate** 4.3%	2.3%	2.5%			
Open Blu Field e	et Festival Homepage ebonnet Chappell Hill A /ent Barrington's "F Farmers Aplenty	Month Artwalk Events Calendar Pie's Brenham Market Digital VG			

The Barnhill Center - Rentals

Five Tour Groups Birthday Parties

Boys & Girls Club Gala Blue Bell Photo Shot

Meetings

Social Media Workshop

Fundraisers & Luncheons

Wedding Receptions

St. Paul's Rehearsals and Play

Wisit BRENHAM



Tourism & Marketing Report

The Barnhill Center - Entertainment



The Isaacs

Billy Joel Tribute

Ronstadt Revue

Mandy Barnett

Crystal Gayle

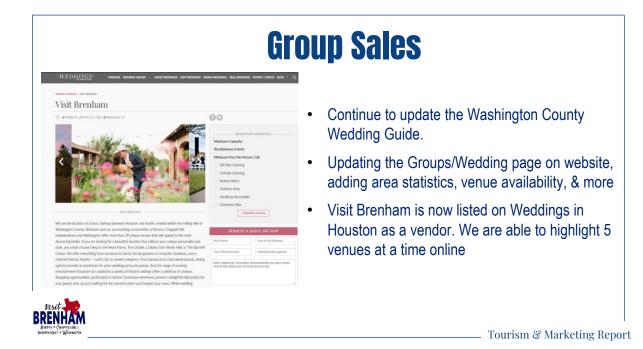
Group Sales

- Hosted Lodging Partner Meeting. Scott Joslove with TH&LA had a great presentation that was wellreceived and well-attended.
- Working with Melinda on creation of ads geared to groups, meetings, and conferences.
- Working with Nancy to identify and contact STR not paying HOT, to get them signed up and on the website.



33





Group Sales



Looking at the future::

- Corvair Car Club 50+ Rooms
- Natural Lifemanship bought Nueces Canyon Ranch. Looking at large conference/training. Wanting 200 rooms. Will continue to bring business to the area
- What can we do to improve Sports Tourism here?

Tourism & Marketing Report

Administrative Report

- More than 85,000 Visitor Guides have been distributed out of 113,000 printed. We're moving up 2023 sign-ups to be ready in December.
- Team is working on itinerary for press trip October 4-6, with focus on local wine.
- Sent information on Tourism Recovery Grants from State of Texas to Partners
- Hannah and Kathrine attended Texas
 Travel & Tourism College.
- Jennifer and Alex attended League of Historic American Theatres Conference.
- Nancy, Jennifer and Hannah delving deeper into local STR properties with new focus as CoB takes over TBC and looks to develop plan for registration.



Tourism & Marketing Report

35





Administrative Report



